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30 East Broad Street
Columbus, OH 43215

**MBE Set-Aside
REQUEST FOR QUOTE
(RFQ)
(via State Term Schedule)
RFQ #OITRFQ105**

Office of Information Technology
Stu Davis, State CIO/Assistant Director

**Issued: July 10, 2015
Due: July 17, 2015 @ 1:00 PM**

This request is for the following work:

Seasoned technical manager who provides proven experience in infrastructure management (e.g. servers, network, storage, database, operating systems) within an environment supporting Oracle/PeopleSoft technologies and tools, application configurations running in a high availability (HA), geographically dispersed, virtualized server environment anchored by Oracle Engineered systems (i.e. ExaData and Exalogic) architectures.

This role will be the State's enterprise ERP systems principal technical architect working in collaboration with the OAKS Managed Services Providers (MSP), key internal IT and Security organizations, and other critical vendor partners, to help monitor and troubleshoot the technical performance of the OAKS systems, participate in triage of incidents, and help develop solution architectures, technical work plans and estimates for planned projects (e.g. upgrades, expansion, new capability releases, etc.). This role will also be expected to consult on technical aspects of break/fix approaches, planned enhancements, MSP contract change requests, and architecture strategies and approaches necessary for driving ongoing performance management and security compliance.

This position will be the key point of contact with infrastructure vendors and internal service providers regarding infrastructure, network and security incident case management. This position will also be relied upon to bring research and recommendations to the OAKS team to continually improve the current systems environment.

Required Qualifications:

- Demonstrated infrastructure management experience in a geographically dispersed, high availability, virtualized, systems environments.
- Experience with the Oracle Engineered Systems technical platform.
- Experienced with PeopleSoft/Oracle application systems.
- Experienced in technical project leadership and strategy development in a large state or Fortune 500-sized organization.
- Experienced in an Outsourced/Managed Services and/or Cloud-based provider environment.
- Proficient in ITIL, SDLC, and Quality assurance processes.
- Demonstrable understanding of architectural principles and best practices.
- Experienced in developing technical documentation for applications and systems.
- Proven ability to work with both technical and business-oriented teams.
- Experienced in developing comprehensive technical strategy deliverables for both application and infrastructure environments.
- Experienced with interface batch architectures and third-party "bolt on" applications that commonly integrate with PeopleSoft applications systems (e.g. EDI, FTP, UC4, Tumbleweed, etc.).

SCHEDULE OF EVENTS

All times are Eastern Standard Time (EST).

Event	Date
1. RFQ Distribution to Vendors	7/10/2015
2. Questions from Vendors or Responses to Vendors due	Inquiries are not permitted for this procurement.
3. Quotation Due Date	7/17/2015
Estimated Dates:	
4. Target Date for Review of Quotation	7/20/2015
5. Anticipated date of interviews of candidates, if needed (Candidate(s) may be required to interview at 30 East Broad Street, Columbus, OH.)	Week of 7/20/15
6. Anticipated decision and selection of Contractor	By 7/31/15
7. Anticipated commencement date of work	8/3/2015

Please submit one (1) original and one (1) complete copy of your quote. Facsimile quotes will not be accepted. Late quotes will not be considered. It is the responsibility of the Vendor to ensure that the quote arrives at the correct location by the correct time.

Quotes must be submitted to:

DAS/OIT
Kristen Silk, Fiscal Officer
30 E. Broad Street, 39th Floor
Columbus, Ohio 43215

Included in each submission, the offeror must provide an electronic copy of both the proposal/bid and the cost contained within the submission on CD-ROM in Microsoft Office, Microsoft Project, and Adobe Acrobat format, as appropriate.

Prices quoted must be valid and will remain in effect for 90 days following the submission deadline.

Agency reserves the right to award and/or reject any and/or all quotes and waive any technicalities or irregularities.

SUPPLEMENT ONE

Non-Disclosure Agreement

All resources assigned to this work by the Vendor may be required to sign a non-disclosure agreement. The agreement prevents the disclosure of any confidential data obtained while on the engagement, and prevents disclosure during and after the engagement.

Proprietary Information

All Quotations and other material submitted will become the property of the State and may be returned only at the State's option. Proprietary information should not be included in a Quotation or supporting materials because the State will have the right to use any materials or ideas submitted in any Quotation without compensation to the Vendor. Additionally, all Quotations will be open to the public after the contract has been awarded.

Waiver of Defects

The State has the right to waive any defects in any Quotation or in the submission process followed by a Vendor. But the State will only do so if it believes that is in the State's interest and will not cause any material unfairness to other Vendors.

Rejection of Quotes

The State may reject any Quote that is late, not in the required format, does not address all the requirements of this RFQ, that the State believes is excessive in price or otherwise not in its interest to consider or accept. The State will reject any Non-STS Quote and Quotations from Vendors who are not certified as an Ohio MBE. In addition, the State may cancel this RFQ, reject all the Quotes, and seek to do the work through a new RFQ or other means.

Evaluation of Quotations and Selection Process

Requirements

The evaluation process may consist of the following:

1. Initial review of all Quotes for defects;
2. Evaluation of the Quotes;
 - May include Clarifications and Corrections
3. Interviews (optional); and
4. Selection

Background Check

All Contractor employees and subcontractors performing this work will have a criminal background check performed prior to employment. The Contractor will provide the results of employee and subcontractor background checks in a manner that allows the Contractor to take appropriate action if the background is unacceptable to the State while maintaining the employee or subcontractor's confidentiality. Any employee or subcontractor with a background check that is unacceptable to the State will be immediately removed from consideration.

Changing Candidates

The major criterion on which the State bases the award of the contract is the quality of the Vendor's candidate(s). Changing personnel after the award may be a basis for termination of the contract.

SUPPLEMENT TWO

Minority Set-Aside (Services)

MINORITY SET ASIDE CONTRACT: The State is committed to making more State contracts and opportunities available to minority business enterprises (MBE) certified by the Ohio Department of Administrative Services (DAS) pursuant to Section 123.151 of the Ohio Revised Code and Rule 123:2-15-01 of the Ohio Administrative Code. This is being issued as a minority set-aside contract in accordance with Section 125.081 of the Ohio Revised Code. All Vendors must be an Ohio certified MBE as of the due date. For more information regarding Ohio MBE certification requirements, including a list of Ohio certified MBE businesses, please visit the DAS Equal Opportunity Division web site at:

<http://das.ohio.gov/Divisions/EqualOpportunity/MBEEDGECertification/tabid/135/default.aspx>