



OhioFirst.Net

State and Local Implementation Grant Program Support

R E Q U E S T F O R Q U O T A T I O N

M I N O R I T Y B U S I N E S S E N T E R P R I S E (M B E)

P r e f e r r e d

State Term Schedule

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INTRODUCTION AND BACKGROUND

PURPOSE OF THE REQUEST FOR QUOTATION

Please consider this as the State of Ohio, Department of Administration (DAS), Office of Information Technology's (OIT) Request for Quotation for the following consulting position:

OhioFirst.Net National Public Safety Broadband Network(NPSBN) State and Local Implementation Grant Program (SLIGP) Support

The State of Ohio, through OhioFirst.Net seeks highly specialized professional services to support the State in relation to the development of the NPSBN within its borders. Those highly specialized professional services include, but are not limited to:

- Strategy consulting services;
- Technical consulting services;
- Management consulting services;
- Project management services;
- Administrative support services.

The vendor would assist in supplementing and supporting the efforts of current staff of OhioFirst.Net in preparation for consultation with FirstNet.

BACKGROUND

The Middle Class Tax Relief and Job Creation Act of 2012 (the "Act") created the First Responder Network Agency ("FirstNet") and charged FirstNet with the responsibility for the development, operation, and maintenance of a nationwide interoperable public safety broadband network (the "NPSBN") based upon Long-term Evolution ("LTE") technology. Under the Act, FirstNet is established as an independent agency within the National Telecommunications and Information Administration ("NTIA"), itself an agency with the United States Department of Commerce. Under the Act:

- FirstNet is required to develop the NPSBN in a manner that takes into account the information provided to FirstNet in the detailed consultation process called for by the Act and the plans of states, territories, and their respective constituent public safety agencies; and
- NTIA is required to establish a grant program to make grants to States to assist State, regional, tribal, and local jurisdictions to identify, plan, and implement the most efficient way for such jurisdictions to utilize and integrate the infrastructure, equipment, and other architecture associated with the nationwide public safety broadband network to satisfy the wireless communication and data services needs of that jurisdiction.

The State of Ohio (the "State," the "State," or the "Territory," as the case may be) recognizes that it may be useful to secure professional consulting assistance in connection with:

- The development of a sound strategy to guide the State toward the achievement of its objectives in relation to the NPSBN;
- The collection of all information necessary or useful in preparing for the consultation process with FirstNet;
- The preparation of the State and its constituent public safety agencies for the consultation process with FirstNet including the preparation of the materials necessary or proper in order to provide a clear explanation of the requirements of the state and its constituent public safety agencies in relation to the radio access network for the NPSBN (“RAN”) within the borders of the State;
- Support of the State during the consultation process with FirstNet;

This request for quote (this “RFQ”) is grounded in the fact that In the view of the State, public safety broadband capability is critical to the future of public safety operations and the State must be effectively prepared to consult with FirstNet in relation to its requirements for the RAN and the RAN design within the State;

The following are among the likely objectives of the State regarding the establishment of NPSBN within the State’s borders. These objectives have not been definitively adopted by the State and are provided as guidance only to parties responding to this RFQ. Those objectives are to:

- Facilitate the deployment of the NPSBN in the State;
- Assure that the NPSBN within the borders of the State is deployed in a manner that meets all material requirements of the state, its constituent public safety agencies, and other concerned stakeholders in relation to coverage, capacity, security, reliability, and control;
- Secure the widest possible adoption by potential users of the NPSBN within the borders of the State and to define potential users broadly to include all users whose utilization of the NPSBN would assist in achieving the goals set for the NPSBN by the Act (public safety users, critical infrastructure provider users, etc.);
- Make sure that the costs of using the NPSBN within the borders of the State are consistent with the objective for the wide adoption of the NPSBN;
- Eliminate concern regarding the financial sustainability of the NPSBN within the borders of the State;
- Obtain assurance that the NPSBN within the borders of the State is technically sustainable and meets new and expanded requirements as they may develop over time;
- Assure that interoperability is effective both within the borders of the State and between and among states and territories; and
- See that the NPSBN is developed, operated, and maintained in such a manner that the network and its services substantially enhance first responders’ ability to protect human life and property and increase responders’ personal safety.

GENERAL REQUIREMENTS

Respondents to this RFQ must have clear and convincing expertise, experience, and qualifications in the provision of all of those kinds of consulting services. Expertise, experience, and qualifications as principals in the design, development, financing, implementation, optimization, testing, and marketing of communications networks are also relevant as are expertise, experience, and qualifications in relation to commercial and financing transactions in connection with such communications networks.

Respondents to this RFQ must have a clear and well developed understanding of the options and opportunities available to states or territories relevant to their achieving their objectives in relation to the NPSBN and must have followed all developments in relation to FirstNet and the NPSBN closely. Respondents should identify and provide copies of such filings, if any, they have made with government agencies' seeking information or making inquiries relevant to FirstNet or the NPSBN.

Also relevant is whether respondents to this RFQ can demonstrate that they recognize the risks associated with the planning and implementation of the NPSBN within the State and have developed means to assist states and territories in achieving their objectives and meeting their responsibilities in relation to the NPSBN. Specifically, the respondent shall answer each of the following questions:

- 1. Identify and explain the obstacles in the way of (or risks to) the achievement of the objectives of the State for this Project;*
- 2. Identify the strategies necessary to clear those obstacles from the path (or control the risks) to the achievement of the objectives of the State for this Project;*
- 3. Explain how the respondents approach and execution of the scope of work outlined by the State will lead to execution of the proposed strategies;*
- 4. Identify the procedures, processes, and tools necessary for the proper and effective performance of the scope of work.*

Proposed Scope of Work – (10) Detailed Task Descriptions

Task One – Project Mobilization

For this task, the contractor will review relevant documentation from the State concerning communications within the State and plans for the public safety broadband planning effort. These documents are expected to include, but not be limited to: the Statewide Communications Interoperability Plan (SCIP) and the State and Local Implementation Grant Program (SLIGP) planning document.

Task Two – Development of the State's Public Safety Broadband Network Strategy and Implementation Methodology

To document the State's objectives and preferred methodologies, the contractor will develop a draft SLIGP Strategies and Methodologies document which will be shared with the State for their review and comment.

The document will contain items related to:

- The SLIGP structure and decision process;
- A high level objective;
- Preparation and strategy;
- Identifying goals for first responder and other user needs;
- Build-out timeline and priorities.

The contractor will incorporate State comments and update to provide a final strategies document and methodologies plan.

It is anticipated that this document will be a living document, maintained throughout the project and updated as necessary based on the ongoing planning process and other events.

Task Three – Identify Potential Broadband Users and Develop Stakeholder Entity List

Planning for the broadband network must address the requirements of all agencies within the State having public safety responsibilities, including federal, state, local and tribal. Furthermore, the public safety broadband network may be even more useful if its use is extended to certain state and local agencies that have relevant responsibilities, but may not be classified as traditional public safety agencies. Highway departments, public health departments, and other departments as well as critical infrastructure providers and other entities may have a role in responding to situations affecting the public safety.

This task will involve meeting with senior level personnel of the State who have responsibility for the State's vision of the utilization of a public safety broadband network and the user groups expected to have access to the network. The contractor will review lists obtained from state-wide databases associated with statewide or regional radio systems, statewide or regional interoperability committees, interoperability plans, emergency management plans, etc. The contractor will also work with the State to identify other potential users, outside the normal realm of public safety, but who may be involved in a large-scale evacuation or recovery event.

Following development of an enhanced list for review, the contractor will work with the State to finalize the document and develop the methodology for confirming and maintaining the contact information.

Task Four – Review the Governance and Organization Established for the Development of the Public Safety Broadband Needs Assessment and make Appropriate Recommendations

The contractor will develop a complete familiarization with the organization established and governance structure developed to follow the process for the broadband planning effort. Once the above information is reviewed, the contractor will prepare suggestions regarding possible modification of or changes to the organization established and personnel assigned to organize, manage and execute the SLIGP planning process. The contractor will ensure that responsible persons are identified for all agencies identified as having potential users of the network as identified in Task Three.

Task Five – Evaluate and Update Existing SLIGP Planning Documents

Following development and documentation of the objectives with regard to its portion of the broadband network within the State and its implementation methodology, as developed in Task Two, the contractor will work with the State to update the existing SLIGP planning documents.

This will involve a critical review of, and update to, the prior planning documents in order to assure their consistency with the State's strategy, the durability of their findings and conclusions, and their utility in assisting in the execution of the State's strategy, as well as the translation of the strategy to be employed by the State into a SLIGP implementation plan.

Task Six – Prepare for and Conduct Outreach and Educational Sessions for All Stakeholders and Participants

In order for participants to effectively plan for the broadband implementation planning process, it is necessary that those participants have a basic understanding of LTE capabilities, an understanding of how current and future applications might make use of an LTE network, an ability to describe the data transmission requirements of the applications, familiarity with the relevant geography and where differing levels of coverage may be required, and a reasonable degree of familiarity with the broadband legislation and the planning process.

The contractor will review existing outreach plans within that the State has developed, update as necessary and prepare a plan to execute the outreach effort. The consultant will assist in the development of materials for, and that can be used to conduct these outreach and educational sessions.

The contractor shall prepare a plan for the educational outreach efforts necessary and proper to help stakeholders support the State in relation to the NPSBN, participate in the preparation for the consultation with FirstNet contemplated by the Act, and participate in that consultation process as necessary. The proposed educational outreach plan shall include a detailed description of the methods to be utilized to implement that plan, which may include, among other methods, the use of:

- Classes of instruction;
- Online web-based training courses;
- Training materials;
- Educational documentation (printed or electronic);
- Web sites offering relevant educational materials;
- Presentations at meetings; and
- Facilitated Workshops.

The proposed educational outreach plan shall also include:

- A project plan, including a schedule, for the implementation of the plan;
- Numbers of proposed Outreach meetings, likely location and target audiences, and length of time for each meeting,

- A draft agenda of topics to be covered in the outreach meetings, and if more than one meeting per region over time, the agendas of each successive meeting, and
- A statement of the personnel requirements for the implementation of the plan, including personnel of the State.

Task Seven – SCIP Update

The contractor shall assist the State in developing recommendations to update the SCIP to encompass the objectives and implementation plan for the broadband network.

The specific implementation plan will apply directly to the State's technology goals related to data communications. Additionally, recommendations will also be developed that apply to the Governance, SOP, Training & Exercise and Usage sections of the SCIP as well.

The State anticipates two annual updates during this planning project.

Task Eight – Stakeholder Entity Requirements Gathering

In coordination with the outreach and education sessions, the contractor will work to develop a requirements gathering plan to document the needs of the State's stakeholders with regard to public safety broadband data. The respondent must describe the requirements data they intend to gather and compile during this process. The respondent must also identify the tools and process to be used to gather and compile the data.

As the data is gathered and compiled, the contractor must work to ensure that the data can be presented in a tabular and graphical form which will accurately reflect how much traffic will be generated in each area of the State, where coverage is required and the quality of that required coverage by area.

Task Nine – Discovery and Data Collection – in Phase 2

FirstNet and the NTIA have indicated that they would like to have the assistance of states and territories in relation to a detailed data collection process intended to document all infrastructure and other resources which may contribute to the implementation, maintenance, or operation of the NPSBN. Once the required data is defined and the format for collection and submission identified by NTIA, the contractor shall perform a data discovery and collection process throughout the State, related to the availability and usefulness of potential assets such as:

- Communication sites;
- Potential communication sites (government-owned lands, tall buildings, etc.);
- Backhaul Infrastructure;
- Staff and human resources.

The contractor will work with the State to determine how best to obtain information on the required attributes, once the guideline for data collection is provided by FirstNet.

At completion of the data collection activity, the contractor will develop an Infrastructure Report for the State's review and approval. The final Infrastructure Report will support the State and Constituent Business Plans.

ADMINISTRATIVE

PROPOSAL INQUIRIES

Vendors may make inquiries regarding this RFQ at any time during the inquiry period specified within the schedule events, which is detailed within this section. The State may not respond to any improperly formatted inquiries. The State will try to respond to all inquiries within 24 hours, excluding weekends and State holidays. The State will not respond to any inquiries received after 8:00 am on the inquiry period end date. The State may extend the proposal due date.

To make an inquiry, vendors must use the process outlined below.

- Access the State Procurement Web site at <http://procure.ohio.gov/>.
- From the Navigation Bar on the left, select “Find It Fast”.
- Select “Doc/Bid/Schedule #” as the Type.
- Enter the RFQ number found on the first page of this RFQ (the RFQ number begins with “OIT”).
- Click the “Find It Fast” button.
- On the document information page, click the “Submit Inquiry” button.
- On the document inquiry page, complete the required “Personal Information” section by providing:
 - First and last name of the prospective vendor’s representative who is responsible for the inquiry;
 - Name of the prospective vendor;
 - Representative’s business phone number, and
 - Representative’s e-mail address.
- Type the inquiry in the space provided, including:
 - A reference to the relevant part of this RFQ;
 - The heading for the provision under question, and
 - The page number of the RFQ where the provision can be found.
 - Click the “Submit” button.

A vendor submitting an inquiry will receive an immediate acknowledgement that the State has received the inquiry as well as an e-mail acknowledging receipt. The vendor will not receive a

personalized response to the question nor notification when the State has answered the question.

Vendors may view inquiries and responses on the State's Procurement Web site by using the "Find It Fast" feature described above and by clicking the "View Q & A" button on the document information page.

All questions must be submitted by 8:00 am on July 7, 2014. Questions submitted after this time will not receive a response from the state.

DUE DATES

All quotations are due by 1:00 pm, EST, on July 14, 2014. Any quotation received at the designated location after the required time and date specified for receipt shall be considered late and non-responsive. Any late quotations will not be evaluated for award.

SCHEDULE OF EVENTS

All times are Eastern Standard Time (EST).

Event	Date
1. RFQ Distribution to Vendors	June 27, 2014
3. Questions from Vendors due	8:00 a.m., July 7, 2014
4. Responses to Vendors due	1:00 p.m., July 8, 2014
5. Proposal/Quotation Due Date	1:00 p.m., July 14, 2014
6. Target Date for Review of Proposal/Quotation	July 15, 2014 to July 18, 2014
7. Interviews of Candidates, if needed	July 21, 2014 to July 23, 2014
8. Anticipated decision and selection of Vendor	July 25, 2014
9. Anticipated commencement date of work	By or After July 31, 2014

EVALUATION FACTORS FOR AWARD

EVALUATION

The following will be considered in determining the vendor to be selected for this engagement, according to a standardized scoring methodology:

- Proposed contractor rate(s)
- Proposed time of engagement and Scope of Work
- Proposed elegance of solution
- Company profile (history, past & current clients)

The contractor will not be permitted to substitute personnel for those submitted for RFQ evaluation (during the RFQ evaluation or at project start-up), except when a candidate's unavailability is no fault of the contractor (e.g., Candidate is no longer employed by the Contractor, is deceased, etc.). Note: If a substitution situation occurs, the proposal will be re-evaluated. If the substitution gives the contractor an unfair advantage during the RFQ process, the proposal may be eliminated or the other vendors will also be given the chance to submit substitutions of personnel also.

All proposals will be evaluated for meeting the requested information. Incomplete proposals will not be reviewed. The proposals that provided the requested information will be evaluated for at least the highest prioritized candidate. The proposals will be scored based on the criteria requested above. We reserve the option to interview the top candidates. Candidate substitutions between the proposal evaluation and interview periods are highly discouraged (see above). If OIT has other qualified candidates, the contractor's proposal requesting a substitution will be denied at this stage and the proposal will be eliminated from evaluation. If OIT does not have enough qualified candidates due to the substitution, all received proposals will be asked to confirm their candidates, given a couple of days to provide replacements, and the entire process will start over.

TERM AND CONTRACT

- The contract will be for **Time and Material** through State Term Schedule (STS) contract and must reflect or be lower than STS rates, and must use STS categories.
- The term will be until June 30, 2016.
MBE vendors are preferred.
- Contractors will complete work on-site, any exceptions must be approved by the MARCS Administrator.
- No additional costs, such as travel, meals, lodging, taxes, parking or other associated costs may be charged separately for this work. The vendor's sole compensation for the duties described herein shall be the billings at the vendor's hourly rate.
- All contractors shall read, acknowledge and follow DAS policies, rules and guidelines.

- All work performed by the vendor shall be deemed a “work-for-hire,” and shall be the sole property of the State of Ohio. The vendor may not use such work without MARCS Division’s written consent.
- Contractors shall use state provided equipment, any exceptions shall be approved by MARCS Administrator.
- The contractor will be required to sign any state policy documents that are deemed appropriate by the MARCS Division.

STATUS REPORTING

The contractor will provide weekly status reports to DAS OIT MARCS. The contractor will be responsible for meeting all timelines designated by the assigned project manager. Weekly timesheets will be reviewed and signed by the DAS OIT Project Manager. Invoices must be accompanied by timesheets and submitted monthly for payment.

NON-DISCLOSURE AGREEMENT

Both candidate and company will be required to sign a non-disclosure agreement. The agreement prevents the disclosure of any data obtained while on the engagement, which can be used to personally identify any parties at any time, either during or after the engagement.

GUIDELINES FOR QUOTATION PREPARATION

QUOTATION SUBMITTAL

Each Vendor must submit three (3) complete, sealed and signed copies of its quotation (excluding cost information), and each quotation must be clearly marked “**OhioFirst.Net NPSBN SLIGP Support**” on the outside of its envelope along with Vendors name. The Vendor’s response shall clearly demonstrate how their proposed candidate(s) meet the requirements outlined in Part One of this RFQ.

The cost information MUST be signed, and submitted in a SEPARATELY SEALED ENVELOPE.

The envelope must be clearly marked “**OhioFirst.Net NPSBN SLIGP Support Costs**” on the outside of its envelope along with the Vendor’s name.

A single electronic copy of the complete quotation must also be submitted with the printed quotations. Electronic submissions should be on a CD, DVD or USB memory stick. **The electronic copy MUST be submitted in a SEPARATELY SEALED ENVELOPE.**

Each proposal must be organized in the same format as described below. Any material deviation from the format outlined below may result in a rejection of the non-conforming proposal. Each proposal must contain an identifiable tab sheet preceding each section of the proposal. The quote shall be good for a minimum of 45 days.

- Cover Letter (include email address)
- MBE Certification, if applicable.

- State Term Schedule Number
- STS Labor Category Code
- Company profile (history, past & current clients)
- Proposed Scope of Work (including all 10 task)
- Candidate Information:
 - Position References (3 minimum) – see Attachment 1
 - Candidate Resume
 - Optional candidate writing sample
- Candidate Hourly Rate
- Conflict of Interest Statement
- Payment Address
- Proof of Insurance
- W-9 Form

The State will not be liable for any costs incurred by any offeror in responding to this RFQ, even if the State does not award a contract through this process. The State may decide not to award a contract at the State's discretion. The State may reject late quotations regardless of the cause for the delay. The State may also reject any quotation that it believes is not in its interest to accept and may decide not to do business with any of the Vendors responding to this RFQ.

Quotations MUST be submitted to the State's Procurement Representative:

Ms. Nychola Richardson, MAS1
30 East Broad Street, 39th Floor
Columbus, OH 43215

PROPRIETARY INFORMATION

All quotations and other material submitted will become the property of the State and may be returned only at the State's option. Proprietary information should not be included in a quotation or supporting materials because the State will have the right to use any materials or ideas submitted in any quotation without compensation to the Vendor. Important: All proposals submissions are **NOT CONFIDENTIAL** and upon award of the contract will become public record.

The State may reject any Proposal if the Vendor takes exception to the terms and conditions of this RFQ.

WAIVER OF DEFECTS

The State has the right to waive any defects in any quotation or in the submission process followed by a Vendor. But the State will only do so if it believes that is in the State's interest and will not cause any material unfairness to other Vendors.

REJECTION OF QUOTATIONS

The State may reject any quotation that is not in the required format, does not address all the requirements of this RFQ, or that the State believes is excessive in price or otherwise not in its

interest to consider or to accept. The State will reject any Non-STS responses, but this RFQ is MBE preferred only. In addition, the State may cancel this RFQ, reject all the quotations, and seek to do the work through a new RFQ or other means.

EVALUATION OF QUOTATIONS

Clarifications and Corrections

During the evaluation process, the State may request clarifications from any Vendor under active consideration. It also may give any Vendor the opportunity to correct defects in its quotation. But the State will allow corrections only if they do not result in an unfair advantage for the Vendor and it is in the State's best interest.

Requirements

This RFQ asks for responses and submissions from MBE Vendors. While each criterion represents only a part of the total basis for a decision to award the contract to a Vendor, a failure by a Vendor to make a required submission or meet a requirement will normally result in a rejection of that Vendor's quotation. The value assigned to each criterion is only a value used to determine which quotation is the most advantageous to the State in relation to the other quotations that the State received. It is not a basis for determining the importance of meeting any requirement to participate in the quotation process.

The evaluation process may consist of up to three distinct phases:

1. The procurement representative's initial review of all quotations for defects;
2. The evaluation committee's evaluation of the quotations; and
3. Interviews (optional).

Initial Review

The procurement representative normally will reject any incomplete or incorrectly formatted quotation, though the procurement representative may elect to waive any defects or allow a Vendor to submit a correction. If a late quotation is rejected, the procurement representative will not open or evaluate the late quotations. The procurement representative will forward all timely, complete, and properly formatted quotations to an evaluation committee, which the procurement representative will chair.

Committee Review of the Quotations

The State's review committee will evaluate and numerically score each quotation that the procurement representative has forwarded to it.

The evaluation will result in a point total being calculated for each quotation. Those Vendors submitting the highest-rated quotations may be scheduled for the next phase. The number of quotations forwarded to the next phase will be within the committee's discretion, but regardless of the number of quotations selected for the next phase, they will always be the highest rated quotations from this phase.

At any time during this phase, the State may ask a Vendor to correct, revise, or clarify any portions of its quotation.

The State will document all major decisions in writing and make these a part of the file along with the evaluation results for each quotation considered.

Once the technical merits of a quotation are considered, the costs of that quotation will be considered. But the State may also consider costs before evaluating the technical merits of the quotations by doing an initial review of costs to determine if any quotations should be rejected because of excessive cost. And the State may reconsider the excessiveness of any quotation's cost at any time in the evaluation process.

Interviews

The State may require top-ranking candidates to interview with the State. Such interviews provide the State an opportunity to test and probe the professionalism, qualifications, skills and work knowledge of the top ranking candidates.

The interviews for each work area will be structured around standard sets of oral and written questions. The same sets of questions will be used for all candidates. The interviews will be scheduled at the discretion of the State and will be held at OIT, 30 E. Broad Street, Columbus, Ohio 43215. At its own expense, the offeror must make its candidate(s) available on-site within five working days following the State's notification.

The State may record any presentations, demonstrations and interviews.

Determination of Responsibility

The State may review the highest-ranking Vendors or its key team members to ensure that the Vendor is responsible. The Contract may not be awarded to a Vendor that is determined to be not responsible. The State's determination of a Vendor's responsibility may include the following factors: the Vendor's and its key team members' experience, past conduct on previous Contracts, past performance on previous Contracts, ability to execute this contract properly and management skill. The State will make such determination of responsibility based on the Vendor's quotation, reference evaluations and any other information the State requests or determines to be relevant.

Changing Candidates

The major criterion on which the State bases the award of the contract is the quality of the Vendor's candidate(s). Changing personnel after the award may be a basis for termination of the contract.

Contract Award Process

It is DAS OIT's intention to award one contract under the scope of this RFQ and as based on the RFQ Calendar of Events schedule, so long as DAS OIT determines that doing so is in the State's best interests and OIT has not otherwise changed the award date. Any award decision by DAS

OIT under this RFQ is final. After DAS OIT makes its decision under this RFQ, all Proposers will be notified in writing of the final evaluation and determination as to their proposals.

DAS OIT anticipates making one award depending on program needs and the fit of the Proposer to the scope of this RFQ.

ATTACHMENT ONE
PERSONNEL PROFILE SUMMARY
CANDIDATE REFERENCES

Candidate's Name:

References. Provide three references for which the proposed candidate has successfully demonstrated meeting the requirements of the RFQ on projects of similar size and scope in the past five years. The name of the person to be contacted, phone number, company, address, brief description of project size and complexity, and date (month and year) of employment must be given for each reference. These references must be able to attest to the candidate's specific qualifications.

The reference given should be a person within the client's organization and not a co-worker or a contact within the offerors organization.

If less than three references are provided, the offeror must explain why. The State may disqualify the Proposal if fewer than three references are given.

Client Company:	Client Contact Name:	Client Contact Title:	
Client Address:		Client Contact Phone Number:	
Project Name:		Beginning Date of Employment: Month/Year	Ending Date of Employment: Month/Year
Description of services provided that are in line with those to be provided as part of this Project:			
Description of how client project size and complexity are similar to this project:			

ATTACHMENT ONE
PERSONNEL PROFILE SUMMARY
CANDIDATE REFERENCES CONTINUED

Client Company:	Client Contact Name:	Client Contact Title:	
Client Address:		Client Contact Phone Number:	
Project Name:	Beginning Date of Employment: Month/Year	Ending Date of Employment: Month/Year	
<p>Description of services provided that are in line with those to be provided as part of this Project:</p> <p>Description of how client project size and complexity are similar to this project:</p>			

Client Company:	Client Contact Name:	Client Contact Title:	
Client Address:		Client Contact Phone Number:	
Project Name:		Beginning Date of Employment: Month/Year	Ending Date of Employment: Month/Year
<p>Description of services provided that are in line with those to be provided as part of this Project:</p> <p>Description of how client project size and complexity are similar to this project:</p> 			