

December 04, 2020

## **Request for Proposals: ACT® WorkKeys® Preparation Online Courseware (Career Readiness & Soft Skills)**

Ohio Central School System under the Ohio Department of Rehabilitation and Correction, seeks proposals from qualified organizations that are capable of providing career and job readiness courseware that contains online, computer based training software (including soft skills training) that is accessible through the contractors website (URL accessible web version) with unique login and passwords for access (secure participant login). The goal is to prepare students for ACT® WorkKeys® exam and prepare them for employment. System must include the ability to run analytical reports on student performance and placement and identify the student's areas of competency; including the ability to report cumulative data. Courseware should also align with industry credentials for High School Equivalency exams (GED, HiSet®) and National Career Readiness Certificate (NCRC®). Courseware must enhance reading and math skills for K-12 students. ODRC is specifically looking for proposals that can be geared towards adult learners and accessed securely in a correctional/prison environment.

The below must be identified in your submission:

- Math and Reading for the workplace (including K-12)
- Soft skills for the workplace
- Show how your product alignment with ACT® WorkKeys® exam
- College preparation
- Additional tools: how to read and evaluate graphs, flowcharts, maps, etc.
- Post-tests and certificates of completion
- Teacher and/or Administrator access to student progress reports and other analytical data
- Printable materials that can enhance program
- Professional Development for Staff
- Customer Service including Technical support (via phone and email)
- Web based access through a dedicated URL and work with DRC/OCSS information technology staff and provide a "white list" for firewall access (provide site names/IP addresses)
- Site licensing pricing is encouraged (28 sites; approximately 8,000 students, per month, may have access, across the school district)
- Include a signed w-9 (tax id information)

All proposals are due December 21, 2020, 12: 00P.M

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