

Request for Quote JFS-RFQ-10-4273255-6165_Surface Laptops_AN

The purpose of this e-mail is to announce the Request for Quote (RFQ) for JFS-RFQ-10-4273255-6165 from the Ohio Department of Job and Family Services (ODJFS) Office of Information Services (OIS) for the following hardware:

300 each	Non-Standard	Laptop	Microsoft	RYH-00022	Microsoft Surface Laptop 3 - 13.5" -Core i5 1035G7 - 16GB RAM - 256 GB SSD - US
300 each	Non-Standard	Docking stations	Microsoft	PF3-00005	MS Surface Dock for Notebook/Tablet PC - 4 x USB 3.0 ports - Network (RJ-45) - 2x Mini Display Port - Audio Line out -
300 each	Non-Standard	Cable	G2G	5431	6 ft Mini DP to DP adapter cable M/M
300 each	Maintenance	Warranty	Microsoft	HP3-00038	MS Complete Business with accidental damage protection – Four (4) year extended Service - Service - Exchange - Physical Service -

NOTE: PLEASE PROVIDE PRICING LISTED ON A CURRENT DAS/OIT STATEWIDE PC BID CONTRACT. THIS WILL ENSURE THE AGENCY HAS A VALID PROCUREMENT AUTHORITY TO REQUEST APPROVAL THROUGH THE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS), OFFICE OF INFORMATION TECHNOLOGIES (OIT).

The vendor quote must include the following for evaluation and award considerations:

1. Quote provided on Company Letterhead and must contain contact name, business phone number(s) and e-mail address
2. **Quotes must be valid for 90 days** from the ODJFS quote request end date.
3. MBE vendors are required to provide their Certified Ohio MBE vendor number and the expiration date of their MBE Certification on the quote.
4. MBE vendors who are a STS vendor must include the vendor STS Number on the quote.
5. Quote from your active/current STS, include the STS item number, description and the associated STS reduced price must be on the quote.

6. Quantity and unit price for each line item value must be included, even if item cost is \$0.00.

To respond to this request for quote, attach your company letterhead quote in an e-mail to Anthony.Norwood@jfs.ohio.gov with e-mail subject: JFS-RFQ-10-4273255-6165_AN quotes due on or before by **10:00 AM, Friday, August 21, 2020**. All quotes must be good for 90 days and late e-mail responses will not be evaluated for the RFQ award.

Also, ODJFS would greatly appreciate a "**no bid**" email reply, **10:00 AM, Friday, August 21, 2020**, if your company chooses not to bid on this project. E-mail questions are permitted for the next 24 hours and questions must be sent to Anthony.Norwood@jfs.ohio.gov e-mail subject titled, QUESTIONS: JFS-RFQ-10-4273255-6165_AN for review and a response. During the open bid process, any communication outside of Anthony.Norwood@jfs.ohio.gov for JFS-RFQ-10-4273255-6165_AN may disqualify a vendor response.

Anthony Norwood, Sourcing Analyst
Office of Contracts and Acquisitions
30 E. Broad St., 31st Floor
Columbus, Ohio 43215
614-466-6636
Fax: 614-466-3122