

## Request for Quote JFS-RFQ-10-3907262-5743\_50 Lexmark Printers AN

The purpose of this posting is to announce the Request for Quote (RFQ) for JFS-RFQ-10-39072625743 from the Ohio Department of Job and Family Services (ODJFS) Office of Information Services (OIS) for the following IT hardware:

**50 each, LEXMARK M5270 Monochrome Single Function Printer 70 PPM, Duplex Standard - 1GHz Dual-core Processor; 1GB RAM; customizable 4.3-inch color touch-screen; 1200x1200 dpi - Gigabit Ethernet; One Internal Card Slot; Front and back USB ports - Hard Drive: Optional 500GB - Standard Paper Capacity: 550-sheet drawer plus 100 sheet bypass - Maximum Additional Paper Input Sources / Max Capacity: 6 / 4,400 sheets - Output Tray Capacity: 550 sheets - Maximum Additional Paper Output Sources / Max Capacity: 3 / 2,550 sheets - Envelope support through the tray.**

**NOTE: PLEASE PROVIDE PRICING LISTED ON A CURRENT DAS/OIT STATE TERM SCHEDULE (STS). THIS WILL ENSURE THE AGENCY HAS A VALID PROCUREMENT AUTHORITY TO REQUEST APPROVAL THROUGH THE DEPARTMENT OF ADMINISTRATIVE SERVICES (DAS), OFFICE OF INFORMATION TECHNOLOGIES (OIT).**

### **The vendor quote must include the following for evaluation and award considerations:**

1. Quote provided on Company Letterhead and must contain contact name, business phone number(s) and e-mail address
2. **Quotes must be valid for 90 days** from the ODJFS quote request end date.
3. MBE vendors are required to provide their Certified Ohio MBE vendor number and the expiration date of their MBE Certification on the quote.
4. MBE vendors who are a STS vendor must include the vendor STS Number on the quote.
5. Quote from your active/current STS, include the STS item number, description and the associated STS reduced price must be on the quote.
6. **Quantity and unit price for each line item value must be included, even if item cost is \$0.00.**

To respond to this request for quote, attach your company letterhead quote in an e-mail to [Anthony.Norwood@jfs.ohio.gov](mailto:Anthony.Norwood@jfs.ohio.gov) with e-mail subject: JFS-RFQ-10-3907262-5743\_AN quotes due on or before by **10:00 AM, Friday, August 14, 2020**. All quotes must be good for 90 days and late e-mail responses will not be evaluated for the RFQ award.

Also, ODJFS would greatly appreciate a "no bid" email reply, **10:00 AM, Friday, August 14, 2020**, if your company chooses not to bid on this project. E-mail questions are permitted for the next 24 hours and questions must be sent to [Anthony.Norwood@jfs.ohio.gov](mailto:Anthony.Norwood@jfs.ohio.gov) e-mail subject titled, QUESTIONS: JFS-RFQ-10-3907262-5743\_AN for review and a response. During the open bid process, any communication outside of [Anthony.Norwood@jfs.ohio.gov](mailto:Anthony.Norwood@jfs.ohio.gov) for JFS-RFQ-10-3907262-5743\_AN may disqualify a vendor response.