

Ohio Department of Health Request for IT Procurement

Date: 03/24/2011

Staff Augmentation Senior .Net / SQL Server Developer for Local Health Department (LHD)
Application Enhancement

This Request for Quote (RFQ) is issued pursuant to a grant issued by the Center of Disease Control - Strengthening Public Health Infrastructure.

Posting Reference # DOH264981

Duration: 400 hours ending 6/30/2011

Note: There is potentially additional business needs for this team pending funding availability. (State Fiscal year 2012).

Overview:

Ohio Department of Health (ODH) has a need to augment their development staff with 1 – 3 Senior .Net / SQL database experts. The current need is to enhance an existing system but longer term there may be a need to consolidate existing systems into one technology (.Net/SQL) to better serve ODH customers as it pertaining to Improvement Standards, Annual Financial Reporting (AFR), and the Local Health Department Directory.

Statement of Work:

The purpose of this project is to enhance the existing Improvement Standards system to accommodate the desired enhancements of the Ohio Voluntary Accreditation Team .

The Scope is to enhance the current system with the changes documented by the Ohio Voluntary Accreditation Team. These changes have been documented by a Business Analyst provided by Wright State University. Currently, Ohio Department of Health staff is working with Wright State University staff to complete these requirements. Additional Business Analyst work will need to be completed before the development may begin.

Deliverables:

- Work with the customer to capture and document requirements;
- Collaborate with Ohio Department of Health's senior .Net technologist on the best approach for the solutions;
- Determine the level of effort necessary for each enhancement;
- Make the necessary code changes;
- Migrate and or assist with application deployment to the various servers (i.e., Dev., Test, and Stage, and Production);
- Communicate to the Ohio Department of Health IT supervisor on the project status.

Skill Sets for Staff Augmentation:

- 3 Years of C# .Net development;
- 3 Years of SQL Server;
- 2 Years of SQL Reporting Services (SSRS) development;
- 2 Years in developing Web Services;
- 2 Years in developing N-Tier web applications;
- 2 Years working independently with the customer, external staff and other senior IT staff members to capture and define their requirements;
- 2 Years serving as a Project Lead (PL) to keep tasking on target and ensure the IT team stays focused;
- 2 Years Team Foundation System (TFS).

IMPORTANT: Vendor Interview Details

- Interviews for this staff augmentation opportunity will be conducted onsite at Ohio Department of Health.
- Office of Management Information Systems staff will notify the top three (3) selected vendors during business hours on **Thursday, April 7, 2011** to identify date and time of interviews.
- **Tuesday, April 12, 2011** is the date identified that interviews will be conducted by the ODH Interview Panel. Selected Vendor candidates will need to bring their current resume to this interview.
- Location: 246 North High Street, Columbus, Ohio 43215

Special Requirements for Selected Candidate:

- Consultants are required to work at Ohio Department of Health and work offsite is not permitted, nor will supervisors approve payment for offsite work.
- All consultants are required to sign in and sign out.
- Consultant work hours must be discussed with Information Technology Supervisor assigned to this project. Normal business hours are 8 AM – 5 PM. Hours may be adjusted to meet business need and project timelines.
- The State of Ohio's payroll system is based on a two-week or 80-hour pay period. Consultant will use the Ohio Department of Health's (ODH) 80-hour electronic timesheet for recording work hours. Consultants will invoice ODH for hours worked no less than monthly and in accordance with the State of Ohio's pay period ending dates. Purchase order numbers are required on all invoices and should include ODH Information Technology Supervisor's name.

Important Vendor Requirement Information

- Questions and inquires should be submitted through the State of Ohio Procurement Site per identified time-period. No telephone calls or email permitted.

To be considered for this IT Procurement Opportunity, Ohio Department of Health is requesting that:

1. One Proposed Candidate (maximum)
2. Vendors submit electronic copies to OMISProc@odh.ohio.gov by **Deadline Date: Monday, April 4, 2011 at 4:00 PM.**
3. Please place in the submit line of the email the wording: **"Senior .Net / SQL Server Developer for LHD Application Enhancement DOH264981"**
4. Must completed the **Ohio Department of Health Pre-Interview Questionnaire** included to be considered for this opportunity for the proposed candidate.

(No Resumes for pre-qualification process, please. These will be required during the ODH Panel interview process).

5. Individual Quote on your company's letterhead must include:
 - (a) State Term Schedule (STS) Number;

(b) Breakdown of costs to include hours X hourly rate = total cost

This is an Example Only			
Position	Hours	Hourly Rate	Cost
Senior .Net / SQL Server Developer	400 hrs X	\$00.00	\$00.00

6. An electronic copy of your current Affirmative Action Verification letter.
(See Example 5A) This is available from the Equality Opportunity Division (EOD) web site:
<http://eodreporting.oit.ohio.gov/searchAffirmativeAction.aspx>

NOTE: If bid does not contain all requirements identified in this request, it will be considered non-responsive.

Protest Procedure

- 9.1 Any potential, or actual, contractor objecting to an award of a contract resulting from the issuance of this RFP may file a protest of the award of the contract, or any other matter relating to the process of soliciting the proposals. Such a protest must comply with the following guidelines.
- 9.2 A protest may be filed by a prospective or actual contractor objecting to the award of a contract resulting from this RFP. The protest shall be in writing and shall contain the following information:
 - 9.2.1 The name, address, and telephone number of the protestor;
 - 9.2.2 The name and number of the RFP being protested;
 - 9.2.3 A detailed statement of the legal and factual grounds for the protest, including copies of any relevant documents;
 - 9.2.4 A request for a ruling by ODH;
 - 9.2.5. A statement as to the form of relief requested from ODH; and
 - 9.2.6 Any other information the protestor believes to be essential to the determination of the factual and legal questions at issue in the written protest.
- 9.3 A protest shall be considered timely by ODH, if ODH's Office of General Counsel received it, within the following periods:
 - 9.3.1 A protest based upon alleged improprieties in the issuance of the RFP or any other event preceding the closing date for receipt of proposals which are apparent or should be apparent prior to the closing date for receipt of proposals shall be filed no later than **4:00 p.m.** the closing date for receipt of proposals, which is **Monday, April 4, 2011**.
 - 9.3.2 If the protest relates to the announced intent to award a contract, the protest shall be filed no later than 3:00 pm of the tenth (10th) business day after the announcement of intent to award.
- 9.4 An untimely protest may be considered by ODH if ODH determines that the protest raises issues significant to ODH's procurement system. An untimely protest is one received by ODH's Office of General Counsel after the time period set forth in paragraph 2 sections 9.3.1 and 9.3.2 of this section.

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- 9.5 All protests must be filed with the following:
Chief Legal Counsel
Ohio Department of Health
246 North High Street, 7th floor
Columbus, Ohio 43215
- 9.6 When a timely protest is filed, a contract award shall not proceed until a decision on the protest is issued or the matter is otherwise resolved, unless the Director of ODH determines that a delay will severely disadvantage ODH. The contractor(s) who would have been awarded the contract shall be notified of the receipt of the protest.
- 9.7. ODH shall issue written decisions on all timely protests and shall notify any contractor who filed an untimely protest as to whether or not the protest will be considered

Example 5A: Affirmative Action Verification letter (must be placed in Adobe Acrobat PDF format)

The screenshot shows a web browser window titled "Affirmative Action Report - Windows Internet Explorer". The address bar displays the URL: <http://eodreporting.oit.ohio.gov/AffirmativeActionReport.aspx?ID=85>. The browser's menu bar includes "File", "Edit", "View", "Favorites", "Tools", and "Help". A "Favorites" bar shows "Affirmative Action Report". The main content area contains the following text:

Ohio Department of Administrative Services Equal Opportunity Division 614.466.8380 voice
John R. Kasich, Governor 30 E. Broad Street 614.728.5628 fax
Robert Blair, Director 18th Floor www.das.ohio.gov/eod
Melinda Carter, Deputy Director Columbus, Ohio 43215

Ohio DAS

Dear

The State of Ohio, Equal Opportunity Division (EOD) has reviewed your company's affirmative action information and has determined that . has satisfied the requirements pursuant to the Ohio Revised Code (ORC) 125.111(B).

This letter of approval is in effect from to Please note: EOD may conduct an audit on your company's affirmative action program to determine continued compliance with ORC 125.111.

If you have any questions, please contact the Construction Compliance Unit at (614) 466-8380.

Sincerely,


Melinda Carter
Deputy Director
State EEO Coordinator

The browser's status bar at the bottom shows "Done", "Internet | Protected Mode: Off", and a zoom level of "100%".

OHIO DEPARTMENT OF HEALTH (ODH)

Pre-Interview Questionnaire



PROJECT IDENTIFICATION AND CONTACTS				
Project Name	Local Health Department (LHD) Application Enhancement	Deadline Date	4/4/2011	Time : 4:00
Business Need	Staff Augmentation - Senior .Net / SQL Server Developer to enhance applications that			
ODH Contact	Office of Management Information Systems	Email		
VENDOR CONTACTS				
Vendor Name				
Candidate Name				
State Term				
Account Manager				
Email Address:				
Phone:				
<u>QUESTIONNAIRE:</u>				
<p>Directions: Please complete the following questionnaire, specifically addressing your experiences. Provide concise answers to all questions. You may expand columns. No follow up phone calls will be made to clarify questions.</p>				
#	Question	Answer		
Required Skills				
1	<p>How many years of OVERALL IT experience do you have?</p> <p>Please list specific projects and tools used</p>			
2	<p>How many years as a Senior C# .Net developer?</p> <p>Please list specific projects and tools used.</p>			

3	<p>How many years as a Senior VB .Net developer?</p> <p>Please list specific projects and tools used.</p>	
4	<p>How many years of experience do you have in developing SQL Server stored procedures utilizing TSQL?</p> <p>Please list specific projects for</p> <ul style="list-style-type: none">1) SQL Server 20002) SQL Server 20053) SQL Server 2008	
5	<p>How many years of experience do you have designing and optimizing the performance of SQL Server databases and stored procedures / DTS / SSIS packages?</p> <p>Please list specific project and SQL version(s) that you have used.</p>	
6	<p>How many years experience developing middle tier objects such as web services, data access objects, business logic layers, etc. in C#, Visual Basic.Net</p> <p>Please list specific projects and tools.</p>	

7	<p>How many years of experience do you have with Visual Studio Team System 2005/2008/2010 and Team Foundation Server 2005/2008/2010.</p> <p>Please list specific projects.</p>	
8	<p>How many years of experience do you have with requirement gathering working independently with internal and external customers?</p> <p>Please list specific projects</p>	
9.	<p>How many years of experience do you have as a senior .Net developer project lead?</p> <p>Please list specific projects</p>	
10.	<p>How many years do you have in defining Software Development Life Cycle (aka, ALM) based upon TFS to manage .Net projects?</p> <p>Please list specific projects</p>	

11.	<p>How many years of experience do you have developing with SQL Server Reporting Services (SSRS)?</p> <p>Please list specific projects</p>	
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