

# INVITATION TO BID

State of Ohio  
Department of Administrative Services  
General Services Division  
Office of Procurement Services

The original signed bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <b>0B100315</b>	OPENING DATE (1:00 p.m.) <b>September 24, 2014</b>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395  Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ( )	TOLL FREE NO. 1 - ( )
		CONTACT PERSON	FAX NO. ( )
REQ./INDEX NO. RTP3000	BID NOTICE DATE 09/05/2014	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____ Days, Net 30 Days			
BILL TO: Ohio Department of Transportation District 11 2201 Reiser Ave. SE New Philadelphia, Ohio 44663		SHIP TO: Ohio Department of Transportation District 11 2201 Reiser Ave. SE New Philadelphia, Ohio 44663	
DELIVERY REQUESTED F.O.B./DEST. P.P.D. <u>As Soon as Possible but within 120 days after receipt of Order (A.R.O.)</u>		DELIVERY OFFERED (IF DIFFERENT) F.O.B./DEST.P.P.D. _____	
<b>MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH. 125.081</b>			
THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:  <b>NEW, UNUSED, MODEL YEAR 2014 OR NEWER FORCE FEED LOADER</b>			
<p><u>QUANTITY AND DURATION:</u> This Invitation to Bid, which is not a contract, is considered to be a one-time procurement offer for the product(s)/service(s) as listed herein. The successful Contractor may commence performance of the awarded contract upon receipt of an official state of Ohio Purchase Order (ADM0523/ORDE). Upon completion of the contract and upon receipt of proper invoices, payment will be provided by the ordering agency. The contract will then be considered as complete and no further purchases may be placed against the contract. With the exception of approved overrun/underrun tolerances, any deviations from the quantity listed in the awarded contract shall not be permissible nor acceptable.</p> <p>INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING; STANDARD CONTRACT TERMS AND CONDITIONS; AND SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS, Rev. 10/2013 are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: <a href="#">Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions</a>. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.</p> <p>Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at <a href="http://www.ohio.gov/procure">www.ohio.gov/procure</a>. All questions should be submitted a minimum of five (5) working days prior to the bid opening date.</p>			
PRINTED/TYPED SIGNATURE	AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)		DATE

The original signed bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m. on the above listed opening date to receive consideration for award. It is requested that the bidder not sign their bid in black ink. Bidder certifies, by signature affixed to this bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.



BID PRICE SCHEDULE:

This Invitation to Bid (ITB) is for one (1) Force Feed Loader as described below and in the Bid Specifications on pages 6 and 7 of this Bid and delivered in accordance with the DELIVERY AND ACCEPTANCE clause. The contractor shall supply a vehicle that includes all equipment as specified and is safe and complete. Any deviation from any specification including delivery lead time must be stated in writing in the Exceptions to Bid Specifications on page 7 of this Bid and included as an attachment to the bid response.

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in evaluation and any subsequent order.

ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED AMOUNT
1.	1	EA	NEW, UNUSED, 2014 MODEL OR NEWER FORCE FEED LOADER WITH 8' MULTI-PURPOSE MOLDBOARD (AUGER) AND 180 DEGREE SWIVEL CONVEYOR (and other requirements as per the Bid Specifications on pages 5 and 6)	\$	\$

Vehicle Year: \_\_\_\_\_

Vehicle Manufacturer and Make: \_\_\_\_\_

Vehicle Model: \_\_\_\_\_

Vehicle Engine (Type/Displacement and HP): \_\_\_\_\_

Vehicle Transmission (Type): \_\_\_\_\_

Vehicle Curb Weight w/Swivel (lbs.): \_\_\_\_\_

Conveyor Description and Dimensions: \_\_\_\_\_

Loading Capacity (Cu. Yds/min): Loose Material: \_\_\_\_\_ Windrowed Snow: \_\_\_\_\_

Tires: (Front) \_\_\_\_\_ (Rear) \_\_\_\_\_

Vehicle Warranty: \_\_\_\_\_

Promised Delivery Date: \_\_\_\_\_

All equipment shall be new and unused.

### SPECIAL TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency as soon as possible but within one-hundred twenty (120) days after receipt of order and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud. The transporting and delivery of the vehicle shall be accomplished by surface transport, or by being driven individually. Tow bar delivery is not acceptable. No dealer name signs, clips, license plate brackets or other devices shall be affixed to any part of the delivered vehicle. Any affixed dealer information may be cause for the return of the vehicle.

DELIVERY REQUIREMENTS: Delivery may be accomplished on Monday through Friday (excluding state holidays) between the hours of 6:30 AM and 3:00 PM EST/EDT. Two days' notice of delivery is required. The winning bidder/contractor must contact the Ohio Department of Transportation District Twelve (11) office a minimum of two days prior to delivery for a delivery appointment. Contact phone number is (330) 308-7823, attention: Mr. Scott Bates

AUTHORIZED DEALER: Bidders responding to this bid will be authorized dealers for/or the manufacturers of the products they are offering. Bidders should submit, with the bid, certification attesting to the fact that they are authorized dealers for/or the manufacturer(s). This certification is to be on manufacturer's letterhead, signed by a duly authorized representative of the manufacturer. If not submitted with the bid, Bidders will have seven (7) calendar days after request to provide said certification. Failure to submit certification as requested may result in the bidder being deemed as not responsive.

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within five (5) work days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (e.g. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders".

CONTRACT AWARD: There will be one (1) award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein.

CERTIFICATE OF TITLE: The contractor is to furnish the Certificate of Title for the new vehicle and deliver the Certificate of Title within three (3) days after delivery of the vehicle. The title shall be delivered to the Ohio Department of Transportation 1620 West Broad Street, Columbus, OH 43223 Attn: Mr. Aaron Welch. The vehicle shall be titled and registered to:

The Ohio Department of Transportation  
1620 West Broad Street  
Columbus, OH 43223

The title is to be recorded in Franklin County, Ohio.

VEHICLE WARRANTY: The vehicle offered shall carry a one (1) year or 1,000 hours, whichever comes first, full parts and labor service warranty.

SERVICE POLICY: The successful bidder shall furnish with each vehicle delivered, or within three (3) days after delivery of the vehicle, the Manufacturer's Owner Service Policy. In addition, the Owner's Service Policy shall be recognized and accepted by all authorized dealers within the boundaries of the state of Ohio regardless of the location of the District or Regional Headquarters under which the vehicle operates.

DEALER ADVERTISING: Dealer name signs or other advertising shall not be affixed to any part of the delivered vehicle.

SPECIAL TERMS AND CONDITIONS (Continued)

**AUTOMOBILE LIABILITY INSURANCE:** Automobile Insurance is required for anyone coming onto State Property to deliver goods or to perform services using a vehicle, which is owned, leased or rented by the Contractor. Any Bidder, Broker or Sub Contractor who will be on State Property, but not delivering goods or performing services, is required to carry Automobile Liability insurance that complies with the State and Federal laws regarding financial responsibility.

Contractor must indicate, by checking the appropriate box (es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
  
- Goods/Services will be delivered via common carrier.
  
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

**DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions:, Paragraph Q.):**

List names of subcontractors who will be performing work under the Contract. If None, indicate "None" or "N/A"

_____	_____
_____	_____
_____	_____

## SPECIFICATIONS

Shown below are the specification requirements for equipment that the state desires to purchase. These specifications are only considered as necessary to establish functional requirements. Proprietary design, exact dimensions, capacities, or restrictive features will not preclude acceptance of other recognized alternates meeting comparable performance requirements as determined by the Director, Department of Administrative Services. Bidder signifies compliance or non-compliance with specifications by listing and outlining all deviations from or exceptions to specifications on page 7 (and additional sheets if required) of this Bid document and returning it with the bid. Failure to comply may deem the bid not responsive.

### I. VEHICLE SPECIFICATIONS

#### VEHICLE ENGINE AND TRANSMISSION

130 Horsepower (97 kw) Diesel Engine  
Two Speed Hydrostatic Transmission

#### VEHICLE DIMENSIONS (all dimensions are +/- 5%)

Vehicle Weight: 19,750 pounds  
Vehicle Weight (with swivel): 22,580 pounds  
Vehicle Length: 34 feet  
Vehicle Length (with swivel): 40 feet  
Vehicle Width: 9 feet (Maximum)  
Vehicle Height: 12 to 14 feet

#### VEHICLE SPEED

Low Range: Up to 8 Miles per Hour  
High Range: Up to 20 Miles per Hour

#### CONVEYOR (FLOATING AND REVERSIBLE)

Twenty-Eight Feet Long with 30 Inch Wide Cleated Belt  
Conveyor Must Swivel 180 Degrees (See Required Options)  
Belt Speed: 0 to 650 Feet per Minute

#### TIRES

Front: 9R x 22.5, 10 ply  
Rear: 14 x 24, 12 Ply Grader

#### VEHICLE CAPACITIES

Fuel: 52 Gallons  
Loading: Loose Material Up to 10 Cubic Yards per Minute  
Loading: Windrowed Snow Up to 20 Cubic Yards per Minute

VEHICLE SPECIFICATIONS (Continued)

REQUIRED OPTIONS

Eight (8) Inch Multi-Purpose Moldboard (Auger)  
180 Degree Swivel Conveyor  
Cab Heater and Air Conditioning  
Night Operating Light Package (4 Lights)  
Front and Rear Window Wipers and Washers  
Truck Signal Light  
AM/FM Radio with CD Player and Speakers

OTHER VEHICLE SPECIFICATIONS

Cold Weather Engine Package (Block Heater)  
Lockable, Fully Enclosed Cab  
Headlights, Turn Signals and Back Up Lights, Amber Safety Strobe Light  
Back Up Alarm  
Horn  
Rear Window Guard  
Vandalism Protection  
DP Graphic Display with onboard diagnostic system, volt meter, engine temperature, fuel, oil pressure, hydraulic temperature, hour meter, tachometer, low oil temperature and high engine temperature alarms, engine de-rate  
Fuel water separator  
Deluxe Operator Seat with Safety Belt  
Convex and West Coast Style Mirrors  
Fail Safe Brake System in Rear Axle  
Engine Pre-Cleaner  
Front Fenders  
Required Color: Yellow

OTHER GENERAL SPECIFICATIONS

The vehicle furnished must be compliant with all state of Ohio and Federal regulations for the type of vehicle/equipment furnished. This includes, but is not limited to State of Ohio Department of Motor Vehicles regulations, Federal Motor Vehicle Safety Standards, The federal Occupational Safety and Health Administration Rules and Regulations, The Federal and Ohio Environmental Protection Agency rules and regulations and any other state or federal regulations as applicable.

The vehicle is to be delivered with fuel tank at least one-quarter (1/4) full containing not less than thirteen (13) gallons of fuel.

Please complete the following:

Contains recycled materials – Y/N: \_\_\_\_\_ if Yes \_\_\_\_\_ %.

(The above will not be part of the bid evaluation)