

# INVITATION TO BID

State of Ohio  
Department of Administrative Services  
General Services Division  
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <u>OT901721</u>	OPENING DATE (1:00 p.m.) <u>October 19, 2020</u>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ( )	TOLL FREE NO. 1 - ( )
		CONTACT PERSON	FAX NO. ( )
REQ./INDEX NO. DRC044	BID NOTICE DATE September 28, 2020	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". ____%, ____Days, Net 30 Days			
<b>PARTICIPATING AGENCY(IES):</b> OHIO DEPARTMENT OF REHABILITATION AND CORRECTION, OHIO PENAL INDUSTRIES, 1221 MCKINLEY AVENUE, COLUMBUS, OH 43222; as applicable.			
THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR:			
<b>UPHOLSTERY AND PANEL FABRICS</b>			
<b>TERM OF CONTRACT:</b> This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning <u>10/15/20</u> or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire <u>09/30/23</u> unless DAS terminates the Contract based upon reasons set forth in the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating agency.			
<b>CONTRACT RENEWAL.</b> This Contract may be renewed after the ending date of the Contract solely at the discretion of the Contracting Agency for a period of one month. Any further renewals will be by mutual agreement between the Contractor and the Contracting Agency for any number of times and for any period of time. The cumulative time of all mutual renewals may not exceed <u>48</u> months unless the Contracting Agency determines that additional renewal is necessary.			
<b>INSTRUCTIONS TO BIDDERS</b> and <b>STANDARD TERMS AND CONDITIONS</b> , Revised 05/15/20, are a part of this Invitation to Bid. Copies may be downloaded by clicking the link above. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.			
Contract Components. Once awarded, the Contract will consist of: the complete Invitation to Bid, including the Instructions to Bidders, the Standard Contract Terms and Conditions, any Special Contract Terms and Conditions, the bid specifications and any written addenda or amendments to the Invitation to Bid or Contract; the completed competitive sealed bid, including proper modifications, clarifications and samples; and applicable, valid State of Ohio purchase orders or other ordering documents ("Contract").			
<b>INQUIRIES:</b> All inquiries should be submitted a minimum of five (5) working days prior to the bid opening date through the Procurement website, <a href="http://procure.ohio.gov/">http://procure.ohio.gov/</a> . Locate the "Quick Links" menu on the right, select "Bid Opportunities Search"; Step 1, enter the "Bid Number"; Step 2, click "Search"; Step 3, click the "Document/Bid Number." The "Submit Inquiry" button is at the bottom right of the Opportunity Detail page. Bidders will not receive a personalized e-mail response to their question, nor will they receive notification when the question is answered. Responses may be viewed by clicking the "View Q & A" button located beneath the "Submit Inquiry" button.			
		AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE

The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

## CERTIFICATION STATEMENTS

Bidders claiming preference for Domestic Source End Products, the Ohio preference, and/or the Veteran Friendly Business Enterprise (VBE) must complete the following information. **Any bidder who intentionally submits false or misleading information in an attempt to receive a bid preference will be immediately disqualified and may be subject to legal action up to and including debarment.** The state reserves the right to clarify any information during the evaluation process.

**\*\*\*BIDDERS MUST COMPLETE THE APPROPRIATE CERTIFICATION BELOW TO RECEIVE THE PREFERENCE.\*\*\***

**A. DOMESTIC PREFERENCE (BUY AMERICAN): Revised Code 125:11 and Administrative Code 123:5-1(K)**  
[Not applicable to "[Excepted Products](#)"]

1. Where is each product/services being offered mined, raised, grown, produced or manufactured?  
 United States: \_\_\_\_\_(State)     Canada     Mexico    (Go to B-1)  
 Other: (Specify Country) \_\_\_\_\_ (Go to A-2)
2. End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued.     Yes (Go to Section B-1)     No (Go to Section A-3)
3. The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy American Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.

\_\_\_\_\_ (Item) \_\_\_\_\_ (Country of Origin)

\_\_\_\_\_ (Item) \_\_\_\_\_ (Country of Origin)

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**B. OHIO PREFERENCE (BUY OHIO): Revised Code 125:09 and Administrative Code 123:5-1-06**

1. The products/services being offered are raised, grown, produced, mined or manufactured in Ohio.  
 Yes     No (Go to B-2)
2. Bidder has significant economic presence within the state of Ohio.  Yes ([Answer a, b, c, d below](#))  No (Go to B-3)
  - a) Bidder has paid the required taxes due the state of Ohio     Yes     No
  - b) Bidder is registered with the Ohio Secretary of State  
 Yes (Charter/Registration No.: \_\_\_\_\_)     No  
Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:  
<http://sos.state.oh.us/>
  - c) Bidder has ten or more employees based in Ohio or border state.     Yes     No (Go to B-2d)
  - d) Bidder has seventy-five percent or more employees based in Ohio or border state.  Yes     No (Go to B-3)
3. Border state bidder: (Except products mined in Michigan)  
 Yes (Specify which state then go to B-2c):  KY     MI     NY     PA     IN     No (Go to B-4)
4. Border state bidder: mined products mined in respective border state (Except for products mined in Michigan)     Yes  
 No     Not Applicable

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**C. VETERANS PREFERENCE (BUY VETERAN): Revised Code 9.318 and Administrative Code 123:5-1-16**

Is the bidder a certified Veteran Friendly Business Enterprise as defined in Administrative Code 123:5-1-01(KK)  
 Yes     No

SPECIAL CONTRACT TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency within twenty-one (21) days after receipt of order. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud. Delivery shall be made to the following locations:

OPI, Chillicothe Correctional Institution  
15802 St. Rt. 104, N.  
Chillicothe, OH 45601  
(740) 774-7080 x2440

OPI, London Correctional Institution  
1580 OH-56  
London, OH 43140  
(740) 490-6213

OPI, Madison Correctional Institution  
1851 St. Rt. 56  
London, OH 43140-0740  
(740) 852-9777 x2420

OPI, Marion Correctional Institution  
940 Marion-Williamsport Road, East  
Marion, OH 43302  
(740) 383-1823

OPI Central Office  
1221 McKinley Avenue  
Columbus, OH 43222  
(614) 752-0287

OPI c/o Tayco Panelink, Ltd.  
400 Norris Glenn Road  
Toronto, ON M9C 1H5  
(416) 252-8000

During the term of the contract OPI may add additional locations to the above with reasonable notice to Contractor(s)

TRANSPORTATION CHARGES FOR SHIPMENTS TO TAYCO PANELINK, LTD LOCATED IN TORONTO, ONTARIO CANADA: Ohio Penal Industries (OPI) may purchase items covered by this Bid/Contract and require them to be shipped to: Tayco Panelink Ltd. At 400 Norris Glen Road, Toronto, ON M9C 1H5. In such cases shipment terms to Tayco Panelink, Ltd. will be FOB Destination, freight prepaid and added to the invoice. OPI will pay the contractor for the actual cost of shipping the purchased materials from the Contractor's ship location to Tayco Panelink, Ltd. For shipments as described above, the Contractor's invoice shall contain an additional line for the actual freight charges paid by the contractor and shall be supported by a copy of the actual freight invoice for the shipment from the Contractor's shipping location to Tayco Panelink, Ltd.

MINIMUM ORDER: The minimum dollar value of any order placed against a contract awarded pursuant to this bid for delivery F.O.B. destination, transportation charges prepaid, at any one time to one destination, shall not be less than two hundred (\$200.00) dollars.

ORDERS TOTALING LESS THAN MINIMUM ORDER QUANTITY: Shipment is to be made by freight, parcel post, express or commercial package delivery, whichever is the most economical method for proper delivery of the item F.O.B. destination. The cost of transportation from the Contractor's address to the destination on such orders shall be prepaid and added to the invoice. The Contractor shall not markup or add additional costs to freight. If requested the Contractor shall provide the shipping invoice.

AUTHORIZED DISTRIBUTOR OR MANUFACTURERS REPRESENTATIVE: Bidders responding to this Bid must be authorized distributors, manufacturers or representatives of manufacturers of the items bid. Bidders may be required to submit proof of the above. If requested, bidders will have five (5) calendar days to provide proof of the relationship. If requested, Bidders shall submit certification attesting that they are the manufacturer or an authorized dealer, mill representative or broker of the products being bid. This certification must be on the manufacturer's letterhead, signed by a duly authorized employee of the manufacturer. Failure of the Bidder to furnish authorized distributor documentation as indicated above either as part of their bid response or within the time specified herein will deem the bidder not responsive.

SPECIAL CONTRACT TERMS AND CONDITIONS (Continued)

**PRODUCT SAMPLES:** The bidder(s) may be required to submit samples of the supplies being offered. The samples will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not included as part of their bid response, the bidder will be required to provide the samples within seven (7) business days after notification. Failure to provide the samples within the stated time period will result in the bidder being deemed not responsive. After award of the contract, the samples may be used as a basis of comparison with actual product delivered under contract. Any variation between the samples and product being delivered will be considered as an event of default. Any variations between the samples and actual product being delivered that are due to manufacturer changes may be acceptable and shall require prior written approval from DAS.

**CONTRACT AWARD:** A contract will be awarded to the lowest responsive and responsible bidder per category.

**EVALUATION:** Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the State will evaluate the discount off price list percentage for each category of fabric located on the "Bid Price Sheet" of this Invitation to Bid.

Although there will be separate awards made for each category of fabric, bidders are eligible to receive multiple awards providing they are the lowest responsive and responsible bidder meeting all bid specifications and requirements listed within the category of fabric. Bidders are not required to bid on all categories.

**DESCRIPTIVE LITERATURE:** The Bidder(s) may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within five (5) business days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (i.e. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

**MARKETING CARDS AND BINDERS:** The awarded contractor(s) shall provide up to 100 one (1), two (2) or three (3) panel marketing cards and up to three (3) marketing card binders per contract year as requested by the Ohio Penal Industries Marketing Manager at no charge. Any marketing cards or binders ordered by Ohio Penal Industries in excess of the number above per contract year will be priced as indicated in the bid price sheet/Contract price pages.

**PRODUCT DISCONTINUATION OR RECALL:** The awarded contractor(s) shall forward any and all product discontinuation or recall notices, in writing to: the Ohio Department of Rehabilitation and Correction Ohio Penal Industries 1221 McKinley Avenue Columbus, OH 43222 Attn: Marketing Manager and to the Ohio Department of Administrative Services, Office of Procurement Services 4200 Surface Road Columbus, OH 43228, Attn: Travis Ball ([Travis.Ball@das.ohio.gov](mailto:Travis.Ball@das.ohio.gov)).

**PRODUCT ADDITIONS:** New fabric products or product additions of similar nature to those specified in this bid/contract which become available during the term of this contract may be added to the contract with written approval of DAS. After DAS acceptance new product additions will be effective after thirty (30) calendar days. New fabric products and/or product additions will be priced at the same discount relationship to the contractor's list price as similarly classified fabric products on contract. (See specifications on pages 7 through 8 for fabric classifications). New fabrics or new product offerings must be communicated to: the Ohio Department of Rehabilitation and Correction Ohio Penal Industries 1221 McKinley Avenue Columbus, OH 43222 Attn: Marketing Manager and to the Ohio Department of Administrative Services, Office of Procurement Services 4200 Surface Road Columbus, OH 43228, Attn: Contract Administrator DRC044 / OT901721

**REFERENCES TO ALTERNATE TERMS OR SPECIAL CHARGES:** Any reference, which may appear on any catalog, price list or literature, to any terms and conditions, such as F.O.B. Shipping Point or Prices Subject to Change, will not be part of any contract with the successful bidder(s) and will be disregarded by the state of Ohio. Likewise there shall be no assessment, surcharge, small order charge, broken case charge, minimum order charge, single item charge nor any other unspecified additional charge allowed by the State that is not specifically mentioned in this bid or in any contract awarded pursuant to this bid. The contractor must provide merchandise in unit quantity(s) as indicated in the bid/bid response/contract.

SPECIAL CONTRACT TERMS AND CONDITIONS (Continued)

FIXED PRICE WITH COST ADJUSTMENT: The contract pricelist(s) will remain firm for the first twelve (12) months duration of the contract. Thereafter, the Contractor may submit a request to increase their price(s) or add new fabric products to be effective thirty (30) calendar days after acceptance by DAS. No price adjustment will be permitted prior to the effective date of the increase received by the Contractor from their suppliers, or on purchase orders that are already being processed, or on purchase orders that have been filled and are awaiting shipment. If the Contractor receives orders requiring quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

The price increase must be supported by a general price increase in the cost of the finished supplies, due to increases in the cost of raw materials, labor, freight, Workers' Compensation and/or Unemployment Insurance, etc. Detailed documentation, to include a comparison list of the contract items and proposed price increases, must be submitted to support the requested increase. Supportive documentation should include, but is not limited to: copies of the old and the current price lists or similar documents which indicate the original base cost of the product to the Contractor and the corresponding increase, and/or copies of correspondence sent by the Contractor's supplier on the supplier's letterhead, which contain the above price information and explains the source of the increase in such areas as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished product due to a general decline in the market or some other factor, the Contractor is responsible to notify DAS immediately. The price decrease adjustment will be incorporated into the contract and will be effective on all purchase orders issued after the effective date of the decrease. If the price decrease is a temporary decrease, such should be noted on the invoice. In the event that the temporary decrease is revoked, the contract pricing will be returned to the pricing in effect prior to the temporary decrease. For quarterly deliveries, any decrease will be applied to deliveries made after the effective date of the decrease. Failure to comply with this provision will be considered as a default and will be subject to the "Suspension/Termination" and the "Contract Remedies" sections of the "Standard Contract Terms and Conditions".

BID AUTOMOBILE LIABILITY CHECKLIST: Contractor will indicate, by checking the appropriate box(es) below, which mode(s) of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES: List names of subcontractors who will be performing work under the Contract.

_____	_____
_____	_____
_____	_____

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

SPECIAL CONTRACT TERMS AND CONDITIONS (Continued)

DISCLOSURE OF FULFILLMENT HOUSES:

Fulfillment Houses are defined as follows: A third party that performs outsourced storage, order picking, packing, shipment and/or tracking activities for the Contractor. Bidders seeking to enter into a materials contract shall disclose the following: (use additional sheets if necessary)

If awarded a contract under this Bid, do you intend to use Fulfillment Houses as defined above to fulfill your obligations under any ensuing contract? Yes:  No:

If you answered yes above, please complete the following information.

a) Principal location of business for the contractor (Name/City/State/Country)

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b) Principal location of all Fulfillment Houses (Name/City/State/Country)

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c) Location where inventory to support the Contract will be maintained (Name/City/State/Country)

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d) Has this Fulfillment House ever been asked to withdraw from a contract with the state of Ohio, either as a Fulfillment House or as a direct contractor to the State? Yes  No

e) Has this Fulfillment House ever been asked to withdraw from a contract with another state or government body?  
Yes  No

f) Location where inventory to support the Contract will be maintained (Name/City/State/Country)

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The state of Ohio neither approves nor disapproves of any Fulfillment House. The State reserves the right to authorize or fail to authorize the use of any Fulfillment House. Prior removal from a contract or contracts may be cause for disqualification.

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is complete, correct, true and accurate. The Bidder agrees that no changes will be made to this list of fulfillment houses without amendment to the contract issued subsequent to the analysis of bids. Any attempt by the Bidder/Contractor to change or otherwise alter Fulfillment House locations where services will be performed without prior amendment to the contract, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

## SPECIFICATIONS

### I. SCOPE:

The purpose of this solicitation is to establish a contract between the Ohio Department of Administrative Services for use by the Department of Rehabilitation and Correction, Ohio Penal Industries, and awarded contractor(s) for the purchase of various types of upholstery and panel fabrics as delineated below for use by Ohio Penal Industries in the manufacture, assembly and installation of contract furniture and office paneling systems throughout the state of Ohio. The estimated annual expenditure for this contract is \$540,000.

### II. CLASSIFICATION OF MATERIAL

The following are the Categories of contract grade upholstery and panel fabrics set forth in this Bid/Contract:

Category	Description
I.	Vinyl Fabrics, Contract Grade
II.	Panel Fabrics, Contract Grade
III.	Upholstery Fabrics, Contract Grade

### III. GENERAL REQUIREMENTS

- A. All materials supplied under this contract must be of contract grade or quality, stain resistant and mill inspected.
- B. All materials supplied under this contract must have a minimum 2 year unconditional non pro-rated performance warranty against defects in material and/or workmanship. Contractors shall bear the full costs, including labor for replacement of any materials found to be defective.
- C. All upholstery fabrics supplied under this contract must have a minimum finished width of 54 inches.
- D. All panel fabrics supplied under this contract must have a minimum finished width of 66 inches.
- E. All materials supplied under this contract must be made available for purchase with a minimum purchase of one (1) yard subject to the provisions of the MINIMUM ORDER clause on page 3 of this Bid/Contract.
- F. All materials supplied under this contract must conform to the Association of Contract Textiles (ACT) voluntary Performance Guidelines for Flammability and Abrasion.
- G. All materials supplied under this contract must be available in a variety of colors and patterns. Colors and patterns available are to be listed in the contractor sample books, swatch cards, or memo samples.
- H. All materials supplied under this contract are to be packaged as standard to the industry so as to protect the material from the adverse effects of humidity, light, contamination, and physical damage due to impact and crushing during shipment and storage. Packages are to be clearly marked to indicate contents.
- I. Successful contractors may be required to provide performance and flammability test results for each fabric item offered.

### IV. PERFORMANCE STANDARDS – ABRASION (as applicable)

#### A. Upholstery Fabrics, Contract Grade

All woven fabric materials offered and accepted under this contract shall meet or exceed 30,000 double rubs in accordance with ASTM –D-4157-02 (Wyzenbeek).

SPECIFICATIONS(Continued)

B. Polyvinyl Chloride and Polyurethane Coated Fabrics

All polyvinyl chloride and polyurethane coated fabric materials offered and accepted under this contract shall meet or exceed 100,000 double rubs in accordance with ASTM-D-4157-02 (Wyzenbeek).

C. Documentation supporting the above requirements shall be provided upon request by either Ohio Penal Industries or the Ohio Department of Administrative Services, Office of Procurement Services.

V. FLAMMABILITY REQUIREMENTS:

All fabric classifications above offered and accepted under this contract shall meet or exceed all applicable federal and state laws, rules, regulations or guidelines. All materials shall be inherently flame resistant and/or shall meet or exceed the following standards. Documentation supporting the following requirements shall be provided upon request by either Ohio Penal Industries or the Ohio Department of Administrative Services, Office of Procurement Services. In addition the following types of fabrics shall meet or exceed the standards indicated.

A. Polyvinyl Chloride Coated and Polyurethane Coated Fabrics

California Technical Bulletin 117-2013  
NFPA 260A  
MVSS 302  
Business and Institutional Furniture Manufacturers Association Flammability Specification; BIFMA Class A  
California Technical Bulletin 133; May apply when combined with appropriate component materials.  
Upholstered Furniture Action Council Flammability Specification: UFAC Class 1

B. Upholstery Fabrics (Woven)

California Technical Bulletin 117-2013.  
NFPA 260A  
Upholstered Furniture Action Council, Flammability Specification: UFAC Class 1

C. Panel Fabrics

ASTM E84-03 (Unadhered Mounting Method) Class A or Class 1  
Underwriters Laboratories (UL) Component Recognition Program for Office Systems Furniture

VI. WEIGHT REQUIREMENTS (AS APPLICABLE):

A. Polyvinyl Chloride coated fabrics must weigh a minimum of twenty-six (26) ounces per linear yard.

B. Polyurethane coated fabrics must weigh a minimum or sixteen (16) ounces per linear yard.

BID PRICE SHEET

INSTRUCTIONS TO BIDDERS:

- A. Each Bidder shall furnish one complete copy of their wholesale price or wholesale net price listing or catalog as identified on the Bid Price Sheet for all manufacturers offered. Failure to complete the Bid Price Sheet in its entirety or to provide your Wholesale Price or Wholesale Net Price Listing or Catalog may deem your bid not responsive and result in disqualification with no further consideration for award of a contract.
- B. All base bid prices (Bidder's Wholesale Price or Wholesale Net Price Listing or Catalog) shall be in U.S. Dollars (\$USD).
- C. Percentage discounts offered shall be submitted in the following format: 25.5% or 30%, etc.
- D. Discounts offered shall contain no more than one place to the right of the decimal point. (For example 25.5%). DAS will disregard anything beyond more than one place to the right of the decimal point.

Manufacturer: \_\_\_\_\_

Name, Date and Location of Bidder's Wholesale Price or Wholesale Net Price Listing or Catalog upon which the discount provided below is based.

\_\_\_\_\_

Category	Category Description	Percentage (%) Discount Off Wholesale
I	Vinyl Fabrics, Contract Grade	%
II	Panel Fabrics, Contract Grade	%
III	Upholstery Fabrics, Contract Grade	%

Prices for Additional Marketing Cards in Excess of 100 Cards per Contract Year:

One Panel Marketing Card: \$ \_\_\_\_\_ Each

Two Panel Marketing Card: \$ \_\_\_\_\_ Each

Three Panel Marketing Card: \$ \_\_\_\_\_ Each

Price for Additional Binders in Excess of 3 Binders per Contract Year:

Additional Binder(s): \$ \_\_\_\_\_ Each