

**INVITATION TO BID – ODNR 16-005  
OHIO DEPARTMENT OF NATURAL RESOURCES**

**DATE ISSUED: SEPTEMBER 2, 2015**

The state of Ohio, through the Ohio Department of Natural Resources, Division of Wildlife, is requesting a bid for:

**FILTER ENHANCEMENT – ST. MARYS STATE FISH HATCHERY**

YOU ARE INVITED TO SUBMIT A BID FOR THE ITEMS DESCRIBED IN THIS DOCUMENT TO:

VICKI L. COX, BUSINESS ADMINISTRATOR, FISCAL CONTROL  
OHIO DEPARTMENT OF NATURAL RESOURCES  
DIVISION OF WILDLIFE  
2045 MORSE ROAD, BUILDING G  
COLUMBUS, OHIO 43229

**OR**

SEND ELECTRONICALLY AS AN ATTACHMENT TO: [Vicki.Cox@dnr.state.oh.us](mailto:Vicki.Cox@dnr.state.oh.us)

**DUE DATE: TUESDAY, SEPTEMBER 23, 2015 @ 4PM Eastern Standard Time (EST)**  
***(Responses Received After This Date and Time Will Not be Accepted)***

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The Ohio Department of Natural Resources, Division of Wildlife, (ODNR-DOW) is requesting a bid for the purchase, delivery and install of two (2) 48" filters. The purpose of this project is to filter iron for an additional 100 gallons per minute (gpm). Includes all labor and materials to accomplish the mandatory specifications as outlined below.

**CALENDAR OF EVENTS.**

<b>ITB ISSUED:</b>	<b>SEPTEMBER 2, 2015</b>
<b>INQUIRY PERIOD BEGINS:</b>	<b>SEPTEMBER 2, 2015</b>
<b>INQUIRY PERIOD ENDS:</b>	<b>SEPTEMBER 17, 2015 at 8:00 a.m. Eastern Standard Time (EST)</b>
<b>BID DUE DATE:</b>	<b>SEPTEMBER 23, 2015 by 4:00 p.m. EST</b>
<b>REQUIRED TIME OF PERFORMANCE:</b>	<b>OCTOBER 15, 2015 THROUGH JANUARY 1, 2016</b>

**DELIVERY/INSTALLATION ADDRESS.**

St. Marys State Fish Hatchery  
1735 Feeder Road  
St. Marys, Ohio 45885

**MINIMUM MANDATORY SPECIFICATIONS.**

- Two 48" Filters including internal piping assemblies or equivalent
- Installation of gravel and filter sand in each filter
- Drain down of existing system
- Connect new filters into existing system
- Install new aquamatic and butterfly valves
- Install new PVC pipe and PVC fittings
- Install new solenoid valves along with control wiring to existing automatic control panel
- Connect to and program existing automatic control panel for additional filters
- Perform initial backwash on new filters
- Place new filters into service
- Minimum Warranty Period: 1 year parts and labor from date of installation

Any deviations from the above specifications are to be outlined on Company letterhead and attached to the bid (Cost Summary). ODNR DOW reserves the right to accept or reject any deviations or exceptions to the specifications.

**REQUIRED TIME OF PERFORMANCE.**

By offering a response to this ITB, supplier agrees to provide all equipment and required services as specified herein during the below time of performance:

**October 15, 2015-January 1, 2016**

The ODNR DOW may alter the above time of performance only at its discretion.

**SITE VISIT/INSPECTION.**

A site visit/inspection is open to all interested bidders on Wednesday, September 9, Thursday, September 10, Monday, September 14, or Tuesday, September 15 during the time of 9:00 am to 3:00 pm EST. Bidders **must** register with Mort Pugh 24 hours in advance of their arrival by calling 419-394-5170. **Under no circumstances will bidders be allowed to access the site without proper registration.**

**INQUIRIES.** Bidders may only make inquiries regarding this ITB any time during the inquiry period listed in the Calendar of Events. To make an inquiry, Bidders **must use** the following process:

1. Access the State Procurement Web site at <http://www.ohio.gov/procure>;
2. From the Navigation Bar on the left, select "Find It Fast";
3. Select "Doc/Bid/Schedule #" as the Type;
4. Enter the ITB Number **ODNR 16-005**;
5. Click "Find It Fast" button;
6. On the document information page, click "Submit Inquiry";
7. On the document inquiry page, complete the required "Personal Information" section by providing:
  - a. First and last name of the prospective Bidder's representative who is responsible for the inquiry;
  - b. Name of the prospective Bidder;
  - c. Representative's business phone number; and
  - d. Representative's e-mail address;
8. Type the inquiry in the space provided including:
  - a. A reference to the relevant part of this ITB;
  - b. The heading for the provision under question; and
  - c. The page number of the ITB where the provision can be found; and
9. Click the "Submit" button.

Bidders submitting inquiries will receive an immediate acknowledgement that their inquiry has been received as well as an e-mail acknowledging receipt of the inquiry. Bidders will not receive a personalized e-mail response to their question, nor will they receive notification when the question has been answered.

Bidders may view inquiries and responses using the following process:

1. Access the State Procurement Web site at <http://www.ohio.gov/procure>;
2. From the Navigation Bar on the left, select "Find It Fast";
3. Select "Doc/Bid/Schedule #" as the Type;
4. Enter the ITB Number found on Page 1 of the document;
5. Click "Find It Fast" button; and
6. On the document information page, click the "View Q & A" button to display all inquiries with responses submitted to date.

ODNR DOW will try to respond to all inquiries within 48 hours of receipt, excluding weekends and State holidays. ODNR DOW will not respond to any inquiries received after 8:00 A.M. EST on the inquiry end date.

**COST SUMMARY**  
**ST. MARYS STATE FISH HATCHERY FILTER ENHANCEMENT**  
 (Additional Copies May be Made)

Company Name: \_\_\_\_\_

Company Representative (Printed Name): \_\_\_\_\_

Company Representative (Signature): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

NOTE: Final pricing is to include purchase of filters, delivery and install of accessories and required equipment to meet or exceed an additional 100 gallons per minute (gpm).

<b>FILTER #1 as Specified</b> <b>Specify Manufacturer/ Model Numbers</b>	<b>Price (Each)</b>	<b>Specify Warranty Term for Each Item</b>
	\$	
<b>Any Miscellaneous One-Time Costs for Items/Services not Identified in the Mandatory Specifications (Specify), if applicable</b>	Price Each	
	\$	
	\$	
	\$	

<b>FILTER #2 as Specified            Specify Manufacturer/ Model Numbers</b>	<b>Price (Each)</b>	<b>Specify Warranty Term for Each            Item</b>
<b>Any Miscellaneous One-Time Costs for            Items/Services not Identified in the Mandatory            Specifications (Specify), if applicable</b>	<b>Price Each</b>	
	\$	
	\$	
	\$	
<b>TOTAL PROJECT COST</b>		<b>\$</b>