

September 16, 2010

Subject: Electric Golf Cars  
Southwest Ohio Developmental Center  
Batavia, Ohio

Your firm has been selected for consideration to supply the above referenced items. Please prepare your proposal on your company letterhead using the enclosed specifications. Please indicate the following on the outside of the envelope and return it to Southwest Ohio Developmental Center by Noon on September 30, 2010:

Sealed Proposal:      Electric Golf Cars  
                                 Southwest Ohio Developmental Center

If you have any questions or concerns, please contact me at (513) 735-8256.

Sincerely,

Mike Carpenter  
Building Maintenance Superintendent

Enclosure

**SOUTHWEST OHIO DEVELOPMENTAL CENTER  
BATAVIA, OHIO  
SPECIFICATIONS FOR  
ELECTRIC GOLF CARS**

1.0 SCOPE OF PROPOSAL

- 1.1 The purpose of this proposal is to provide Southwest Ohio Developmental Center with six (6) used electric golf cars with the option to purchase up to three (3) additional golf cars per the following specifications.

2.0 PROPOSAL

- 2.1 All proposals shall be in accordance with the information provided in this document.
- 2.2 All proposals shall be on company letterhead. Each vendor shall furnish with his proposal his federal tax identification number.
- 2.3 All proposals shall be guaranteed for ninety (90) days from date of opening.
- 2.4 **SEALED PROPOSALS WILL BE RECEIVED BY:**

Southwest Ohio Developmental Center  
4399 East Bauman Lane  
Batavia, OH 45103  
Attn: Casey Kummer

Envelopes to be marked in the lower left corner:

SEALED PROPOSAL: Electric Golf Cars  
Southwest Ohio Developmental Center

- 2.5 **Deadline for Proposals:**

Proposals will be received at the above address until 12 Noon, September 30, 2010 and opened immediately thereafter. Proposals not received by the deadline will be returned to sender unopened.

3.0 GUARANTEE

- 3.1 The vendor shall guarantee all necessary repairs and service to the golf cars at no additional cost for 90 days after delivery and acceptance by Southwest Ohio Developmental Center.

4.0 TAXES

- 4.1 Materials incorporated into the project are exempt from State of Ohio sales tax.

5.0 PAYMENT

- 5.1 Payment will be made 30 days after the golf cars have been received, inspected and approved by Southwest Ohio Developmental Center.

6.0 SUBMISSIONS REQUIRED

- 6.1 New Vendor Information Packet – W-9 Form, Vendor Information Form and Authorization Agreement for Direct Deposit of EFT Payments (optional).
- 6.2 Proposal Form

7.0 GENERAL

- 7.1 Golf cars shall be a used 2004 Yamaha (or equivalent) model or newer.
- 7.2 Golf cars shall have the seating capacity for two (2) persons.
- 7.3 Golf cars shall be equipped with reverse warning buzzer or beeper.
- 7.4 Golf cars shall be a four (4) wheeled car.
- 7.5 Golf cars shall be equipped with a canopy.

8.0 POWER SOURCE

- 8.1 Golf cars shall be electrically operated with a 36 volt HP, DC motor. (Please provide alternate pricing for 48 volt.)
- 8.2 Golf cars shall have 18 volts or greater in reverse.
- 8.3 Golf cars shall be equipped with **new** batteries, high capacity (105 minutes).
- 8.4 Golf cars shall be equipped with fully automatic battery charger, Lestronic II or equal.

9.0 STEERING AND SUSPENSION

- 9.1 Golf cars shall have self-adjusting rack and pinion steering.
- 9.2 Golf cars shall have front and rear leaf springs and dual hydraulic shocks.
- 9.3 Golf cars shall have a load capacity of no less than 800 pounds.
- 9.4 Golf cars shall have dual rear brakes and automatic releasing park brake.

10.0 BODY AND CHASSIS

- 10.1 Golf cars chassis shall be constructed with twin I-beam welded aluminum.
- 10.2 Golf cars shall be in good condition, no tears in the seat, no dents or chipped paint on body and all items/equipment working properly.
- 10.3 Golf cars shall be equipped with all **new** Terragard tires, 4 ply.
- 10.4 Golf cars shall be equipped with a tow hitch, so car can tow a trailer.

Southwest Ohio Developmental Center  
Electric Golf Cars 2010  
Proposal Form

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

	<u>36 Volt</u>	Alternate <u>48 Volt</u>	<u>Payment Terms</u>
Basic Work (6 cars)	_____	_____	_____
Each Additional Car up to 3	_____ <u>Ea.</u>	_____ <u>Ea.</u>	_____