

# INVITATION TO BID

State of Ohio  
Department of Administrative Services  
General Services Division  
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <u>OT901321</u>	OPENING DATE (1:00 p.m.) <u>September 21, 2020</u>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ( )	TOLL FREE NO. 1 - ( )
		CONTACT PERSON	FAX NO. ( )
REQ./INDEX NO. DMH077	BID NOTICE DATE August 31, 2020	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____ Days, Net 30 Days			
<b>PARTICIPATING AGENCY(IES):</b> DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES, OFFICE OF SUPPORT SERVICES, 2150 WEST BROAD STREET, COLUMBUS, OHIO 43223.			
<b>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR:</b>  <b>MEDICATION BLISTER CARD SUPPLIES</b>  <u>TERM OF CONTRACT:</u> This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning <u>12/01/20</u> or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire <u>11/30/22</u> unless DAS terminates the Contract based upon reasons set forth in the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating agency.  <u>CONTRACT RENEWAL.</u> This Contract may be renewed after the ending date of the Contract solely at the discretion of the Contracting Agency for a period of one month. Any further renewals will be by mutual agreement between the Contractor and the Contracting Agency for any number of times and for any period of time. The cumulative time of all mutual renewals may not exceed <u>24</u> months unless the Contracting Agency determines that additional renewal is necessary.  <u>INSTRUCTIONS TO BIDDERS</u> and <u>STANDARD TERMS AND CONDITIONS</u> , Revised 05/15/20, are a part of this Invitation to Bid. Copies may be downloaded by clicking the link above. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.  Contract Components. Once awarded, the Contract will consist of: the complete Invitation to Bid, including the Instructions to Bidders, the Standard Contract Terms and Conditions, any Special Contract Terms and Conditions, the bid specifications and any written addenda or amendments to the Invitation to Bid or Contract; the completed competitive sealed bid, including proper modifications, clarifications and samples; and applicable, valid State of Ohio purchase orders or other ordering documents ("Contract").  <u>INQUIRIES:</u> All inquiries should be submitted a minimum of five (5) working days prior to the bid opening date through the Procurement website, <a href="http://procure.ohio.gov/">http://procure.ohio.gov/</a> . Locate the "Quick Links" menu on the right, select "Bid Opportunities Search"; Step 1, enter the "Bid Number"; Step 2, click "Search"; Step 3, click the "Document/Bid Number." The "Submit Inquiry" button is at the bottom right of the Opportunity Detail page. Bidders will not receive a personalized e-mail response to their question, nor will they receive notification when the question is answered. Responses may be viewed by clicking the "View Q & A" button located beneath the "Submit Inquiry" button.			
		AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE

The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

## CERTIFICATION STATEMENTS

Bidders claiming preference for Domestic Source End Products, the Ohio preference, and/or the Veteran Friendly Business Enterprise (VBE) must complete the following information. **Any bidder who intentionally submits false or misleading information in an attempt to receive a bid preference will be immediately disqualified and may be subject to legal action up to and including debarment.** The state reserves the right to clarify any information during the evaluation process.

**\*\*\*BIDDERS MUST COMPLETE THE APPROPRIATE CERTIFICATION BELOW TO RECEIVE THE PREFERENCE.\*\*\***

**A. DOMESTIC PREFERENCE (BUY AMERICAN): Revised Code 125:11 and Administrative Code 123:5-1(K)**  
[Not applicable to "[Excepted Products](#)"]

1. Where is each product/services being offered mined, raised, grown, produced or manufactured?  
 United States: \_\_\_\_\_(State)     Canada     Mexico    (Go to B-1)  
 Other: (Specify Country)\_\_\_\_\_ (Go to A-2)
2. End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued.     Yes (Go to Section B-1)     No (Go to Section A-3)
3. The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy American Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.  
\_\_\_\_\_(Item) \_\_\_\_\_(Country of Origin)  
\_\_\_\_\_(Item) \_\_\_\_\_(Country of Origin)

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**B. OHIO PREFERENCE (BUY OHIO): Revised Code 125:09 and Administrative Code 123:5-1-06**

1. The products/services being offered are raised, grown, produced, mined or manufactured in Ohio.  
 Yes     No (Go to B-2)
2. Bidder has significant economic presence within the state of Ohio.  Yes (Answer a, b, c, d below)  No (Go to B-3)
  - a) Bidder has paid the required taxes due the state of Ohio     Yes     No
  - b) Bidder is registered with the Ohio Secretary of State  
 Yes (Charter/Registration No.: \_\_\_\_\_)     No  
Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:  
<http://sos.state.oh.us/>
  - c) Bidder has ten or more employees based in Ohio or border state.     Yes     No (Go to B-2d)
  - d) Bidder has seventy-five percent or more employees based in Ohio or border state.  Yes     No (Go to B-3)
3. Border state bidder: (Except products mined in Michigan)  
 Yes (Specify which state then go to B-2c):  KY     MI     NY     PA     IN     No (Go to B-4)
4. Border state bidder: mined products mined in respective border state (Except for products mined in Michigan)      
Yes     No     Not Applicable

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**C. VETERANS PREFERENCE (BUY VETERAN): Revised Code 9.318 and Administrative Code 123:5-1-16**

- Is the bidder a certified Veteran Friendly Business Enterprise as defined in Administrative Code 123:5-1-01(KK)  
 Yes     No

### SPECIAL CONTRACT TERMS AND CONDITIONS

**AMENDMENTS TO CONTRACT TERMS AND CONDITIONS:** The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

**DESCRIPTIVE LITERATURE:** The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within five (5) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (e.g. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

**PRODUCT SAMPLES:** The bidder(s) may be required to submit samples of the supplies being offered. The samples will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not included as part of their bid response, the bidder will be required to provide the samples within ten (10) calendar days after notification.

In addition, if requested, bidder(s) will be required to submit a sample quantity of at least 250 pieces for manufacturing trial(s), and the bidder will be required to provide the samples within ten (10) calendar days after notification.

Failure to provide the samples within the stated time period will result in the bidder being deemed not responsive.

After award of the contract, the samples will be used as a basis of comparison with actual product delivered under contract. Any variation between the samples and product being delivered will be considered as an event of default. Any variations between the samples and actual product being delivered that are due to manufacturer changes may be acceptable and shall require prior written approval from DAS.

**DELIVERY AND ACCEPTANCE:** Supplies will be delivered to the participating agency within 5 (five) business days after receipt of order. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

**MINIMUM ORDER:** The minimum dollar value of any order placed against a contract awarded pursuant to this bid for delivery F.O.B. destination, transportation charges prepaid, at any one time to one destination, shall not be less than fifty (\$50.00) dollars.

**BRAND OR APPROVED EQUAL:** The items listed are being bid as Brand Name or Approved Equal in accordance with Ohio Administrative Code 123:5-1-10(I). Bidders who offer alternate items to the Brand Names listed must provide detailed written justification with their Bid, describing how the alternate items offered meet or exceed the Brand Name items specified. The specifications for the Brand Names listed are considered necessary only to establish functional requirements. Proprietary design, exact dimensions, capacities, or restrictive features will not preclude acceptance of other recognized alternates meeting comparable performance requirements as determined by the State. Bidder signifies compliance or non-compliance with specifications by listing and outlining all deviations from specifications on company letterhead and returning it with the bid. Failure to provide this information may deem the bid not responsive.

All products shall be fit for use for the intended purposes specified herein. Product sample(s) and/or literature may be evaluated by using agencies to determine if it meets the functional, performance, aesthetic, and safety needs of the institution. All products must meet the Specifications and Requirements, as indicated herein. Final approval of the aesthetic and functional quality will be by DAS.

SPECIAL CONTRACT TERMS AND CONDITIONS (Cont'd)

**EVALUATION:** Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the state will divide the Price per Case by the Offered Case Size to arrive at the unit cost (EA) for the line item. Next, each unit cost will be multiplied by the associated estimated annual usage listed in the bid to arrive at the estimated annual cost per item. Lastly each line item's total will be added together to arrive at the total estimated annual cost for all items. Failure to bid all items may result in the bidder being deemed not responsive.

**CONTRACT AWARD:** The contract will be awarded to the lowest responsive and responsible bidder by low lot total. Low lot total will be determined by multiplying the unit cost by the estimated usage listed in the bid and then adding each of the totals together to arrive at a total for all items. Failure to bid all items may result in the bidder being deemed not responsive.

**FIXED-PRICE WITH ECONOMIC ADJUSTMENT:** The contract prices(s) will remain firm for the first twelve (12) months duration of the contract. Thereafter, the Contractor may submit a request to increase their price(s) to be effective thirty (30) calendar days after acceptance by DAS. No price adjustment will be permitted prior to the effective date of the increase received by the Contractor from his suppliers, or on purchase orders that are already being processed, or on purchase orders that have been filled and are awaiting shipment. If the Contractor receives orders requiring quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

The price increase must be supported by a general price increase in the cost of the finished supplies, due to increases in the cost of raw materials, labor, freight, Workers' Compensation and/or Unemployment Insurance, etc. Detailed documentation, to include a comparison list of the contract items and proposed price increases, must be submitted to support the requested increase. Supportive documentation should include, but is not limited to: copies of the old and the current price lists or similar documents which indicate the original base cost of the product to the Contractor and the corresponding increase, and/or copies of correspondence sent by the Contractor's supplier on the supplier's letterhead, which contain the above price information and explains the source of the increase in such areas as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished product due to a general decline in the market or some other factor, the Contractor is responsible to notify DAS immediately. The price decrease adjustment will be incorporated into the contract and will be effective on all purchase orders issued after the effective date of the decrease. If the price decrease is a temporary decrease, such should be noted on the invoice. In the event that the temporary decrease is revoked, the contract pricing will be returned to the pricing in effect prior to the temporary decrease. For quarterly deliveries, any decrease will be applied to deliveries made after the effective date of the decrease. Failure to comply with this provision will be considered as a default and will be subject to the "Suspension/Termination" and the "Contract Remedies" sections of the "Standard Contract Terms and Conditions".

SPECIAL CONTRACT TERMS AND CONDITIONS (Cont'd)

Bid Automobile Liability Checklist:

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES:

List names of subcontractors who will be performing work under the Contract.


By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

## SPECIFICATIONS

### I. SCOPE AND CLASSIFICATION

#### A. Scope:

These specifications shall cover the purchase of medication blister card supplies, which include Blister Only (plastic blister insert), Card Only (card without the blister insert), Blister Card (blister assembled/attached to card), Lidding, and Labels.

#### B. Classification:

For clarity, the items of this ITB are organized by application, below. Note: The Contract Items will be awarded by Category and are grouped differently than the classification, below. Refer to the Price Pages for Category listings.

1. Heat Seal Cards
  - a. 30 Cavities
    - 1) Blister Card, Medium Oval (Category #I, Bid Item #1)
  - b. 60 Cavities
    - 1) Blister Card, Small Oval (Category #I, Bid Item #2)
  - c. 90 Cavities
    - 1) Card Only (Category #I, Bid Item #3)
    - 2) Blister Only, Round (Category #I, Bid Item #4)
2. Cold Seal Cards
  - a. 31 Cavities
    - 1) Card Only (Category #I, Bid Item #5)
    - 2) Blister Only, Large Oval (Category #I, Bid Item #6)
    - 3) Blister Only, Large Oval, Amber (Category #I, Bid Item #7)
3. Supplies for MTS On Demand System
  - a. Cards, 30 Cavities
    - 1) Card Only, with serial barcoding (Category #II, Bid Item #8)
    - 2) Blister Only, Medium Oval (Category #II, Bid Item #9)
    - 3) Blister Only, Large Oval (Category #II, Bid Item #10)
  - b. Labels
    - 1) Non-Perforated, Custom Printed (Category #IV, Bid Item #13)
4. Supplies for Manchac DOSIS System
  - a. Cards, 31 Cavities
    - 1) Blister Card, Large Oval (Category #III, Bid Item #11)
    - 2) Lidding Only (Category #III, Bid Item #12)
  - b. Labels
    - 2) Non-Perforated, Custom Printed (Category #IV, Bid Item #14)
    - 3) Perforated, Custom Printed (Category #IV, Bid Item #15)

SPECIFICATIONS (Continued)

II. APPLICABLE DOCUMENTS

The latest revisions of the following documents shall apply.

- A. All applicable section(s) of the Code of Federal Regulations (including, but not limited to Titles 21 and 29);
- B. All applicable section(s) of the Ohio Pure Food, Drug, and Cosmetic Law;
- C. All applicable section(s) of Federal Food, Drug, and Cosmetic Act.
- D. United States Pharmacopoeia (USP), USP38-NF33 or current applicable volume(s).

III. GENERAL REQUIREMENTS

- A. Manufacturer and the Contractor shall conform to the Food and Drug Administration, and OSHA rules and regulations, governing the manufacturing, packaging, and distribution of blister cards.
- B. All products, as listed herein, shall be suitable for human medicinal use.
- C. All items shall have an associated catalog number, and lot or batch number which can be traced to identify defective lot, if any, and to reorder respectively. All items which cannot be used by the customer due to dimensional variances will be considered defective product.
- D. All items shall be clean, as required, and wrapped and packaged appropriately to insure cleanliness.
- E. All products shall be fit for use for the intended purposes specified herein, and packaging shall be appropriate and not excessively difficult to open and use.
- F. Products shall be of recent manufacture. Upon delivery the product shall have a minimum of 80% of its original shelf life (as manufactured) remaining, as applicable.
- G. All products must meet or exceed the quality level and performance of the items referenced in the Price Pages, under the headings of Description, Manufacturer, and Manufacturer Part Number of this Invitation to Bid Number OT901321. Products for use in the DOSIS system must be approved for use by the equipment manufacturer, Manchac Technologies, L.L.C. Products for use in the On Demand system must be approved for use by the equipment manufacturer, MTS Medication Technologies.
- H. Products for use in the Manchac DOSIS system and MTS On Demand system must perform as intended, without jamming or causing any abnormal conditions which impact productivity. All items which cannot be used in these systems due to insufficient product quality, improper design/compatibility, or failure of product to operate normally in these systems will be considered defective product.
- I. If an awarded item becomes unavailable during the course of the Contract, the Contractor is responsible for notifying the State immediately and proposing a substitution. The substituted item must comply with all requirements in the Contract. The State reserves the right to evaluate and approve or deny the substituted item. If a substitute is denied by the State, as not meeting the requirements, the Contractor is responsible for proposing another substitution.

IV. REQUIREMENTS FOR HEAT SEAL CARDS AND ON DEMAND SYSTEM CARDS

- A. Compatibility - The medication blister cards are to be capable of being hermetically sealed in a MTS Gemini heat seal machine and/or MTS On Demand system (depending on the line item). The Gemini heat seal machine operates at 90° to 400° Fahrenheit. Cards for the MTS On Demand system must have proper serialized barcoding to work correctly with On Demand system, per equipment manufacturer's requirements.

SPECIFICATIONS (Continued)

B. Overall Dimensions - The medication blister cards must not exceed six (6") inches in width and nine (9") inches in length, when filled, folded, and sealed.

C. Cavity Dimensions - (l = length, w = width, d = depth)

1. Type I - The vendor is to provide the 30 to 31 dose medication blister card supplies in two (2) cavity sizes, large oval and medium oval. If not specified herein, in the item description, or by manufacturer part number, the default cavity size is large oval. The following dimensions are approximations of standard sizes:

- a. 1.1"(l) x .6"(w) x .50"(d) large oval
- b. 1.1"(l) x .6"(w) x .385"(d) medium oval

NOTE: Bidder may offer alternate cavity size dimensions.

2. Type II - The 60 to 62 dose medication blister cards must have the approximate cavity dimensions of:

- a. .8"(l) x .4"(w) x .50"(d) small oval

3. Type III - The 90 to 93 dose medication blister cards must have approximate cavity dimensions of:

- b. .5"(w) x .335"(d) round

4. The bidder is requested to state cavity dimensions offered on the pricing page.

D. Construction

1. Component parts of the medication blister card sets are to consist of plastic pill cavities (Blister) and folding paperboard card. The Blister Card must be supplied as a one (1) piece unit ready for the heat seal machine, having the Blister sealed to the paperboard card. The components, Blister Only and Card Only, may also be ordered as separate line items, per the Price Pages.

2. The folding paperboard card is to be printed and die cut so as to be foldable in book fashion or foldable bottom to top with the paper foil prepositioned and pre-attached to the inside back surface. The back of the card must have, as a minimum, preprinted blocks with the following information:

Medication Name or Item	Received by
Strength	Start Date
Mfg.	Reordered by
Lot No.	Order date
Expiration Date	

3. The medication blister cards are to contain individually numbered, individually hermetically sealed doses of solid oral medication and form a Class "B" container, which assures a dependable barrier against moisture and gasses when properly sealed, meeting or exceeding USP XXI Method 2 Moisture Permeability Rating, or most recent revision of this USP standard, for no longer than three (3) – eight (8) seconds at 290° - 350° Fahrenheit, in the heat seal machine as stipulated above. Actual sealing directions must be included with each package of the product.

SPECIFICATIONS (Continued)E. Materials of Construction

1. Paper Board - The paper board must be solid bleached sulfate (SBS) or medical grade board 18 point to 20 point thickness (in single thickness, prior to folding and sealing).
2. Heat Seal Coating for Board - The heat seal coating must be water based, clear, and FDA approved and comply with FDA regulations for direct contact with food and drugs.
3. Paper Foil - The paper foil is to have aluminum foil which is silver and soft and not less than .0003 inches (.009mm) thick. The bright side shall have the FDA approved heat seal coating for sealing to PVC. The matte side is to be glue laminated to 15# tissue paper.
4. Film - The film must be FDA approved, 5 mil PVC, or greater.

F. Sealing Dies - In the event the agency's existing Gemini sealing dies cannot be used, the awarded vendor will provide replacement sealing dies (for all existing dies), for each blister card type, at no additional charge to Pharmacy Service Center.

G. Workmanship - Workmanship and quality of the medication blister cards is to be first class throughout. All cards are to be free from manufacturing defects or other imperfections which may detract from their appearance and/or may impair their serviceability.

H. Documentation - The bidder must submit documentation with the bid indicating the following:

1. Certification of Class B container status.
2. FDA - Drug master file numbers for each material of construction, where applicable.
3. An indication of compatibility with the Pharmacy Service Center existing equipment.
4. Actual thickness of paperboard, paperfoil, and film.

I. Packaging - The vendor is to properly package the medication blister cards as standard to the industry to assure a safe, damage free delivery.

V. REQUIREMENTS FOR COLD SEAL (PRESSURE SENSITIVE) CARDS AND CARDS FOR DOSIS SYSTEM

A. Compatibility - Cold seal cards must be capable of being sealed either by use of hand roller or machine.

B. Overall Dimensions - The medication blister cards must not exceed six (6") inches in width and nine (9") inches in length, when filled, folded, and sealed.

C. DOSIS Blister Card and Lidding - Unlike the one-piece design, the Blister Card for use in the DOSIS system is not folded, but is part of a two-piece design which is sealed together with the Lidding.

SPECIFICATIONS (Continued)

D. Cavity Dimensions - (l = length, w = width, d = depth)

1. Type I - The vendor is to provide the 30 to 31 dose medication blister card supplies in two (2) cavity sizes, large oval and medium oval. If not specified herein, in the item description, or by manufacturer part number, the default cavity size is large oval. The following dimensions are approximations of standard sizes:

- a. 1.1"(l) x .6"(w) x .50"(d) large oval
- b. 1.1"(l) x .6"(w) x .385"(d) medium oval

NOTE: Bidder may offer alternate medium and large cavity size dimensions.

2. Type II - The 60 to 62 dose medication blister cards must have approximate cavity dimensions of:

- a. .8"(l) x .4"(w) x .500"(d) small oval

3. The bidder is requested to state cavity dimensions offered on the pricing page.

E. Construction

1. Component parts of the medication blister card sets are to consist of a plastic pill cavities (Blister) and folding paperboard card. The Blister Card must be supplied as a one (1) piece unit ready for the pressure sealing, having the Blister sealed to the paperboard card. The components, Blister Only and Card Only, may also be ordered as separate line items, per the Price Pages. The blister package shall be sealable by hand with rolling device and sufficient manual pressure or machine.

2. The folding paperboard card is to be printed and die cut so as to be foldable in book fashion or foldable bottom to top with the liner protected adhesive on both sides. The back of the card must have, as a minimum, preprinted blocks with the following information:

Medication Name or Item	Received by
Strength	Start Date
Mfg.	Reordered by
Lot No.	Order date
Expiration Date	

3. The medication blister cards are to contain individually numbered, individually sealed doses of solid oral medication and form a Class "B" container, meeting or exceeding USP XXI Method 2 Moisture Permeability Rating, or most recent revision of this USP standard. Materials must meet USP requirements for Class B container which assures a dependable barrier against moisture and gasses when properly sealed. Actual sealing directions must be included with each package of the product.

F. Materials of Construction

1. Paper Board - The paper board must be solid bleached sulfate (SBS) or medical grade board 18 point to 20 point thickness (in single thickness, prior to folding and sealing) laminated on back half with foil/tissue laminate coated with permanent pressure sensitive adhesive and covered with silicon liner. Blister is pre-attached to front half of card (1 piece card)

SPECIFICATIONS (Continued)

2. Coating for Board - The seal coating must be water based, clear, and FDA approved and comply with FDA regulations for direct contact with food and drugs.
  3. Film - The film must be FDA approved, 5 mil PVC, or greater.
  4. Peel Tab – Must be easy peel that removes liner to expose adhesive.
  5. Adhesive – Must be of highest grade adhesive to insure against bond failure.
- G. Workmanship - Workmanship and quality of the medication blister cards is to be first class throughout. All cards are to be free from manufacturing defects or other imperfections which may detract from their appearance and/or may impair their serviceability.
- H. Documentation - The bidder must submit documentation with the bid indicating the following:
1. Certification of Class B container status.
  2. FDA - Drug master file numbers for each material of construction, where applicable.
  3. Actual thickness of paperboard and film.
- I. Packaging - The vendor is to properly package the medication blister cards as standard to the industry to assure a safe, damage free delivery.

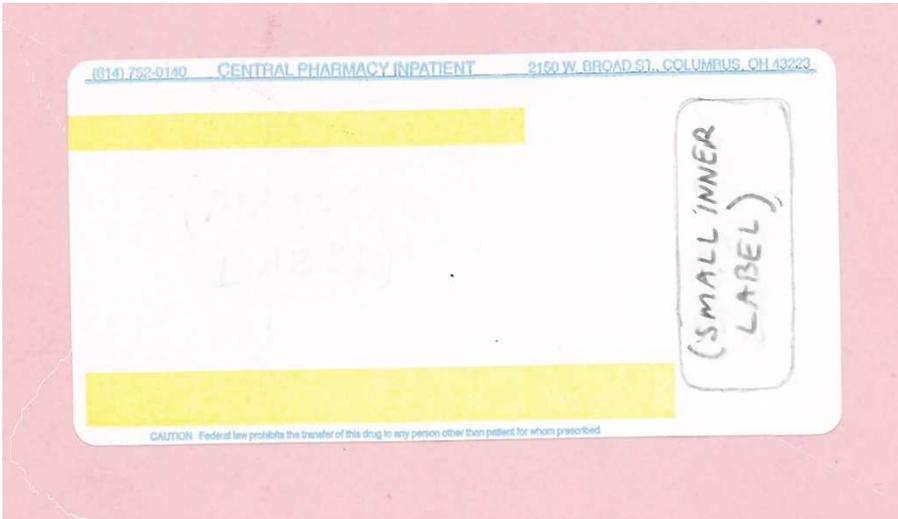
VI. REQUIREMENTS FOR LABEL FOR DOSIS SYSTEM

- A. Compatibility – Label must work with Manchac Technologies DOSIS L-60 system. The labels are on a roll of release paper in single file, with the long edge leading.
- B. Dimensions - The overall dimensions of the label is approximately 4" (horizontally) x 2" (vertically). Within, there is a small, detachable inner label which is approximately 25/32" (horizontally) x 1.5" (vertically).
- C. Design Description – This white label is a customized design. Contractor will be required to provide the label as specified by the Dept. of Mental Health and Addiction Services. The overall label is oriented horizontally. There is light blue text at the top and bottom edges. Within the overall label on the right-hand side, there is a vertically-aligned small inner label. The inner label can be detached entirely along with its release paper. There are two horizontal yellow bars near the top and bottom of the overall label, for highlighting, and these do not extend into the inner label. Exhibit A provides a view of the current label's appearance. Dept. of Mental Health and Addiction Services may modify the print design, as needed.
- D. Types - Rolls of labels are either perforated or non-perforated. Perforated labels enable the user to manually tear-off individual labels from the roll. The perforation is in the release paper between each label. Otherwise, the perforated labels are identical to the non-perforated labels.

SPECIFICATIONS (Continued)VII. REQUIREMENTS FOR LABEL FOR ON DEMAND SYSTEM

- E. Compatibility – Label must work with MTS On Demand system. The labels are on a roll of release paper in single file, with the long edge leading.
- F. Dimensions - The overall dimensions of the label is approximately 4-1/16” (horizontally) x 2-1/4” (vertically). Within, there is a small, detachable reorder tab (like an inner label) which is approximately 2-5/16” (horizontally) x 5/8” (vertically).
- G. Design Description – This white label is a customized design. Contractor will be required to provide the label as specified by the Dept. of Mental Health and Addiction Services. The overall label is oriented horizontally. There is light blue text at the top and bottom edges. Within the overall label on the right-hand side, there is a horizontally-aligned reorder tab. Part of it protrudes about 1/16” to the right-hand side from the rest of the label, and has “REORDER” printed on this part. This reorder tab can be detached from the rest of the label. There are two horizontal yellow bars near the top and bottom of the overall label, for highlighting, and these are not part of the reorder tab. Exhibit B provides an view of the current label’s appearance. Dept. of Mental Health and Addiction Services may modify the print design, as needed.
- H. Type - Rolls of labels are non-perforated.

EXHIBIT A



This Exhibit A is to illustrate appearance of existing Label design, for DOSIS system.

Notes:

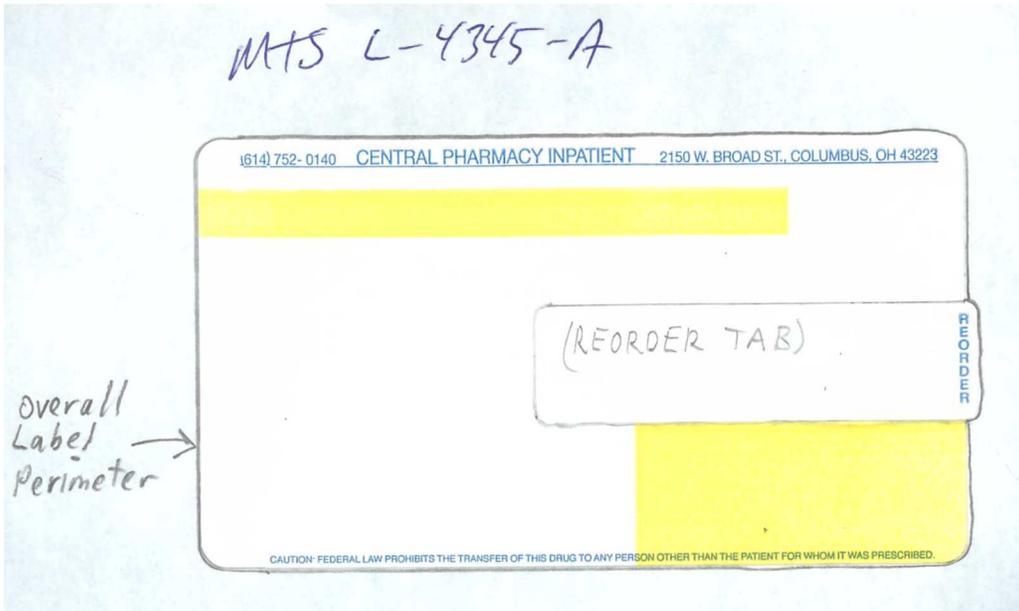
Exhibit A is example purposes only – Bid specifications govern.

The pink background is not part of the label.

The small inner label has been marked and outlined (for clarity), normally would be all white.

Label on this page may not be actual size (4" x 2" rectangle).

EXHIBIT B



This Exhibit B is to illustrate appearance of existing Label design, for On Demand system.

Notes:

Exhibit B is example purposes only – Bid specifications govern.

The overall label perimeter and small reorder tab have been marked and outlined (for clarity). Normally reorder tab would be all white except for “REORDER” being printed vertically on the right-hand side.

Label on this page may not be actual size (4-1/16” x 2-1/4” overall, including the 1/16” protruding tab on right-hand side).

PRICE PAGES

## YOUR BID:

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by Office of Procurement Services and not used in the evaluation and any subsequent award. If the State's desired case size is not available, Bidder shall indicate the offered case size.

ITEMS:

BID ITEM NO.	DESCRIPTION	MANUFACTURER	MANUFACTURER PART NUMBER	DESIRED CASE SIZE (EA)	ESTIMATED ANNUAL USAGE (EA)	OFFERED CASE SIZE (EA)	OFFERED PRICE PER CASE (CS)
1	BLISTER CARD, HEAT SEAL, 30 CAVITIES, MEDIUM OVAL, MTS ITEM #300-07 ON CARD	OMNICELL/MTS	300-77-B30M	250	250,000		\$
2	BLISTER CARD, HEAT SEAL, 60 CAVITIES, SMALL OVAL, MTS ITEM #300-09 ON CARD	OMNICELL/MTS	300-80-B60	250	100,000		\$
3	CARD ONLY, HEAT SEAL, 90 CAVITIES, MTS ITEM #300-11 ON CARD	OMNICELL/MTS	300-11	500	1,500		\$
4	BLISTER ONLY, HEAT SEAL 90 CAVITIES, ROUND, MTS ITEM #200-24	OMNICELL/MTS	200-24	1,000	1,500		\$
5	CARD ONLY, COLD SEAL, 31 CAVITIES, MTS ITEM #300-58 ON CARD	OMNICELL/MTS	300-58	250	150,000		\$
6	BLISTER ONLY, COLD SEAL, 31 CAVITIES, LARGE OVAL	OMNICELL/MTS	200-34	1,000	150,000		\$
7	BLISTER ONLY, COLD SEAL, 31 CAVITIES, LARGE OVAL, AMBER	OMNICELL/MTS	203-33	1,000	50,000		\$

PRICE PAGES (CONTINUED)ITEMS (CONTINUED):

BID ITEM NO.	DESCRIPTION	MANUFACTURER	MANUFACTURER PART NUMBER	DESIRED CASE SIZE (EA)	ESTIMATED ANNUAL USAGE (EA)	OFFERED CASE SIZE (EA)	OFFERED PRICE PER CASE (CS)
8	CARD ONLY, FOR MTS ON DEMAND SYSTEM, 30 CAVITIES, W/ SERIAL BARCODING, MTS ITEM #300-05A ON CARD	OMNICELL/MTS	300-05A	500	350,000		\$
9	BLISTER ONLY, FOR MTS ON DEMAND SYSTEM, 30 CAVITIES, MEDIUM OVAL, MTS ITEM #200-28	OMNICELL/MTS	200-28	1,000	350,000		\$
10	BLISTER ONLY, FOR MTS ON DEMAND SYSTEM, 30 CAVITIES, LARGE OVAL, MTS ITEM #200-30	OMNICELL/MTS	200-30	1,000	50,000		\$
11	BLISTER CARD, FOR MANCHAC DOSIS SYSTEM, 31 CAVITIES, LARGE OVAL, RX SYSTEMS ITEM #D310 ON CARD	OMNICELL/MTS; OR, RX SYSTEMS	OMNICELL/MTS 300-50-B310V; OR, RX SYSTEMS D1316	500/1,000	1,200,000		\$
12	LIDDING ONLY, FOR MANCHAC DOSIS SYSTEM, 31 CAVITIES, RX SYSTEMS ITEM #D310LP ON CARD	OMNICELL/MTS; OR, RX SYSTEMS	OMNICELL/MTS L-300-50; OR, RX SYSTEMS D310LP	1,000	1,200,000		\$

PRICE PAGES (CONTINUED)ITEMS (CONTINUED)::

BID ITEM NO.	DESCRIPTION	MANUFACTURER	MANUFACTURER PART NUMBER	DESIRED CASE SIZE (EA)	ESTIMATED ANNUAL USAGE (EA)	OFFERED CASE SIZE (EA)	OFFERED PRICE PER CASE (CS)
13	LABEL, NON-PERFORATED, CUSTOM PRINTED, FOR MTS ON DEMAND SYSTEM, MTS ITEM #L-4345-A; 1,000 LABELS/ROLL	OMNICELL/MTS	L-4345-A	6,000	350,000		\$
14	LABEL, NON-PERFORATED, CUSTOM PRINTED, FOR MANCHAC DOSIS SYSTEM, MTS ITEM #L-4345-B; 1,000 LABELS/ROLL	OMNICELL/MTS	L-4345-B	4,000	1,200,000		\$
15	LABEL, PERFORATED, CUSTOM PRINTED, FOR MANCHAC DOSIS SYSTEM, MTS ITEM #L-4345-C; 1,000 LABELS/ROLL	OMNICELL/MTS	L-4345-C	4,000	80,000		\$