

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER OT903714	OPENING DATE (1:00 p.m.) September 25, 2013	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395		CITY	STATE ZIP
Attn: Bid Desk		COUNTY	MBE/EDGE CERTIFICATE NUMBER
REQ./INDEX NO. LDC004		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
BID NOTICE DATE 08/27/2013		CONTACT PERSON	FAX NO. ()
CONTRACTOR'S E-MAIL ADDRESS			
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". ____%, ____ Days, Net 30 Days			
PARTICIPATING AGENCY(IES): OHIO DEPARTMENT OF DEVELOPMENTAL DISABILITIES, OHIO DEPARTMENT OF YOUTH SERVICES, OHIO DEPARTMENT OF VETERAN SERVICES, OHIO SCHOOL FOR THE DEAF, OHIO STATE SCHOOL FOR THE BLIND			
<u>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR:</u>			
DAIRY PRODUCTS			
<u>TERM OF CONTRACT:</u> This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning <u>11/15/13</u> or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire <u>11/14/16</u> unless DAS terminates the Contract based upon reasons set forth in Article I-C of the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating state agency.			
<u>INSTRUCTIONS TO BIDDERS AND CONTRACT TERMS AND CONDITIONS</u> , Revised 09/2012, are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.			
By submitting this Invitation to Bid, the Contractor certifies that Contractor has truthfully disclosed the location(s) where all services are to be performed; the location(s) where all applicable State contract data is to be maintained or made available; and the principal location of business for the Contractor and all subcontractors. The Contractor further certifies and acknowledges that Contractor will not change the country of the location(s) where services are performed and will not change the country of the location(s) where data is maintained or made available without prior written consent of the State.			
Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at www.procure.ohio.gov/ . All questions should be submitted a minimum of five (5) working days prior to the bid opening date.			
PRINTED/TYPED SIGNATURE		AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) <i>(Please sign in blue ink)</i>	DATE

The original signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder not sign their bid in black ink. Bidder certifies, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

REQUIRED CERTIFICATION FOR BIDDING

Those bidders claiming preference for Domestic Source End Products and/or the Ohio preference, pursuant to Revised Code Sections 125.09 and 125.11 and Administrative Code Section 123:5-1-06 must complete the following information. Bidders who qualify as an "Ohio" bidder (offer an Ohio product or who have significant Ohio economic presence) or who qualify as a Border State bidder are eligible to receive a five percent (5%) preference over non-Ohio/Border state bidders. The state reserves the right to clarify any information during the evaluation process. **BIDDERS MUST COMPLETE THIS CERTIFICATION TO RECEIVE THE PREFERENCE.**

A. DOMESTIC PREFERENCE (BUY AMERICA): [Not applicable to "Excepted Products"]

- Where is each product/services being offered mined, raised, grown, produced or manufactured?
 United States: _____(State) Canada Mexico (Go to B-1)
 Other: (Specify Country) _____ (Go to A-2)
- End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued.
 Yes (Go to Section B-1) No (Go to Section A-3)
- The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy America Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.
_____(Item) _____(Country) of
Origin)
_____(Item) _____(Country) of
Origin)

A domestic end source product is deemed to be excessively priced if it exceeds the cost of the foreign product by more than 6%. Pursuant to FAR, Part 25, the state of Ohio does not acquire supplies or services that cannot be imported lawfully into the United States. The contractor, their subcontractor(s) and any agent of the contractor or subcontractor must not acquire any supplies or services originating from sources within, or that were located in or transported from or through Cuba, Iran, Iraq, Libya, North Korea, Sudan Territory of Afghanistan controlled by the Taliban, or Serbia (excluding the territory of Kosovo).



B. OHIO PREFERENCE (BUY OHIO):

- The products/services being offered are raised, grown, produced, mined or manufactured in Ohio.
 Yes (Go to C) No (Go to B-2)
- Bidder has significant economic presence within the state of Ohio.
 Yes (Answer a, b, c, d below) No (Go to B-3)
 - Bidder has paid the required taxes due the state of Ohio Yes No
 - Bidder is registered with the Ohio Secretary of State
 Yes (Charter/Registration No.: _____) No
Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:
<http://www.sos.state.oh.us/>
 - Bidder has ten or more employees based in Ohio or border state. Yes No (Go to B-2d)
 - Bidder has seventy-five percent or more employees based in Ohio or border state.
 Yes No (Go to B-3)
- Border state bidder:
 Yes (Specify which state then go to B-2c): KY MI NY PA IN No (Go to B-4)
- Border state bidder: mined products mined in respective border state Yes No Not Applicable

C. E.D.G.E. DESIGNATION

Bidder is certified E.D.G.E. business Yes No

For information on E.D.G.E. designation, please visit the DAS Equal Opportunity Division website at: <http://www.das.ohio.gov/Divisions/EqualOpportunity/tabid/80/Default.aspx>

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DELIVERY AND ACCEPTANCE: Contractor shall call the individual facilities to establish a mutually acceptable delivery schedule. Supplies will be delivered to the participating agency within seven (7) days after receipt of order, with the exception of milk, which shall be delivered within three (3) days ARO, if necessary, and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

DOCUMENTATION: The following should accompany the bid response:

1. Price change formula, as specified in paragraph 'Monthly Price Adjustment, pages 3 and 4
2. Certification Letter, as specified in paragraph IV.B., page 7
3. Copy of current valid license issued by the Ohio Department of Health, as specified in paragraph IV.B., page 7
4. Recycle Material/Disclosure Of Subcontractors/Joint Ventures/Bid Automobile Liability Checklist page 15

If the documentation listed above does not accompany the bid response, the bidder will be required to provide the specified documents within seven (7) calendar days after notification, to the Office of Procurement Services. Failure to provide the literature within the stated time period will result in the bidder being deemed as not responsive.

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder by location.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions, Terms and Conditions for Bidding". In addition, the state will determine the low lot total price for each location by multiplying the estimated annual usage of each item for the location by its corresponding unit price and then adding these totals together. Although there will be separate location awards made, bidders are eligible to receive multiple awards provided the bidder is the lowest responsive and responsible bidder meeting all bid specifications and requirements listed for the locations. Failure to bid all items for a location may result in the bidder being deemed as not responsive for that location.

MONTHLY PRICE ADJUSTMENT: Contractor(s) shall review contract milk prices on a monthly basis, based on the United States Department of Agriculture (USDA) Announcement of Advanced Prices and Pricing Factors for the applicable milk market order number. Contract pricing shall be adjusted on a monthly basis. Contractor(s) shall submit price adjustments to the Office of Procurement Services within ten (10) days of announcement of same by USDA, with adjusted prices becoming effective on the 15th day of the following month. If bidder conditions the bid response by indicating that price changes will not be submitted monthly unless milk prices have changed by a certain amount, the bid response may be deemed not responsive.

Bidder should submit to the Office of Procurement Services, with their bid response, a copy of the formula the bidder will be using to determine price adjustments for dairy products during the period of any term contract issued pursuant to this bid. The formula shall not include any estimated figures. No change in the price adjustment formula shall be permitted during the contract period.

Contractor(s) shall submit price adjustments to the Office of Procurement Services on the price adjustment form to be provided by the contract analyst prior to effective date of the contract. Price adjustments should be submitted as stated above. If the price adjustment due date falls on a Saturday, Sunday, or a state holiday, adjusted pricing is due the first business day thereafter. A list showing the current and the new price, as well as the amount of the adjustment for that month, for each item for each facility the contractor is providing product shall be submitted with the price adjustment request.

Price adjustment shall be approved for the amount of change demonstrated by utilization of contractor's formula for adjustment, in accordance with pricing shown on USDA Announcement of Advanced Prices and Pricing Factors and any rate changes per cwt. by producer marketing organizations (e.g. Dairy Farmers of America), as utilized in contractor's formula. Price adjustment based on factors other than changes shown on the USDA Announcement of Advanced Prices and Pricing Factors and/or rate changes by producer marketing organizations shall be permitted at the sole discretion of the Administrator of the Office of Procurement Services and requests for same shall be accompanied by supporting documentation deemed sufficient by the Office of Procurement Services.

The first price change for the contract shall be effective for all deliveries made on or after January 15, 2014. The price change shall be based on the difference between the last USDA Announcement of Advanced Prices and Pricing Factors issued prior to bid opening and that issued on or about October 20, 2013. Subsequent price changes shall be effective the 15th of each month, as specified above. Price change documentation is due in accordance with time guidelines specified herein.

Although computation of monthly price adjustments may be accomplished by use of more than three digits after the decimal point, the figure showing the monthly adjustment amount for each product and the contract unit price for all products shall have no more than three digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services.

USAGE REPORTS: As requested the contractor must submit a report (written or on disk) indicating sales generated by this contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, Ohio 43228-1395, Attn: Kellie Johnson or kellie.johnson@das.ohio.gov.

SPECIFICATION

I. SCOPE AND CLASSIFICATION

A. Scope

The purpose of this bid is to obtain a contractor(s) to furnish and deliver milk and other specified dairy product requirements to state agencies in Ohio. The term of any contract issued pursuant to this bid shall be three (3) years, from November 15, 2013 through November 14, 2016.

B. Classification

1. Milk
 - a. Unflavored
 1. Whole (3.25%)
 2. Reduced Fat (2%)
 3. Low Fat (1%)
 4. Fat Free (Skim)
 - b. Chocolate, Low Fat, (1%)
2. Lactose Free Milk, Non-Fat
3. Buttermilk
4. Egg Nog
5. Half and Half
6. Non-Dairy Creamer
7. Cottage Cheese, Creamed
 - a. Regular, 4%
 - b. Reduced Fat, 2%
 - c. Low Fat, 1%
8. Sour Cream:
 - a. Regular
 - b. Low Fat
 - c. Fat Free
9. Yogurt, Flavored
 - a. Light
 - b. Low Fat
 - c. Low Fat, Custard Style
 - d. Greek
 - e. Frozen
10. Fruit Drink

SPECIFICATION (Cont'd.)

II. APPLICABLE DOCUMENTS

- A. Ohio Department of Agriculture, Ohio Administrative Code – Chapters 901 and 917, as applicable
- B. Ohio Revised Code, Title IX, Chapter 917 – Dairy Products and all revisions thereto.
- C. Ohio Revised Code, Title XXXVII, Chapters 3707, 3717, all applicable sections, and any additional sections of the Ohio Revised and/or Administrative Codes as defined in either paragraphs II.A. or II.B. above.
- D. Code of Federal Regulations, Title 21, Part 131, Yogurt (21CFR131)
- E. Code of Federal Regulations, Title 21, Part 133, Cottage Cheese (21CFR133)
- F. Any applicable rules and regulations pertaining to the products listed herein and established by any federal, state or local governmental agency concerning the processing and labeling of Grade A milk and milk products.

III. GENERAL REQUIREMENTS

A. Products

1. Milk and Milk Products

- a. All milk and milk products offered in this bid shall be processed and packaged in accordance with laws and regulations as set forth by the Ohio Department of Agriculture, the Ohio Department of Health or that of another state/commonwealth in which the dairy is located, and/or any regulations set forth by the USDA, FDA, or agencies thereof.
- b. Grade A milk and milk products shall be pasteurized and/or ultra-pasteurized as defined in Ohio Department of Agriculture Regulations.
- c. Where applicable, milk and milk products shall be homogenized.
- d. Milk and milk products shall conform to all regulations regarding optional ingredients.
- e. Homogenized milk, flavored and unflavored, shall contain not less than 3.25% butterfat.
- f. Reduced fat and low fat homogenized milk, flavored and unflavored, shall contain not less than the specified amount of butterfat as listed in the pricing page section of this bid.
- g. Yogurt shall be manufactured in accordance with Grade A cultured milk products.
- h. Milk shall have a minimum of nine (9) calendar days after the date of delivery until reaching date stamped on carton.
- i. Contractor(s) will be required to furnish dating code information upon request and shall immediately advise the Office of Procurement Services should any changes be made during the life of any ensuing contract.

2. Fruit Drink

Shall be product containing, but not limited to, water, high fructose corn syrup, citric acid, natural and/or artificial flavors.

B. Packaging and Labeling

- 1. All items must be delivered in clean, sealed containers clearly marked as to their contents and free from damage or defect.
- 2. All milk and milk products shall be properly labeled and identified in accordance with rules and regulations as established by the Ohio Department of Agriculture and the Ohio Department of Health regarding labeling or those of another state/commonwealth in which the dairy is located.

SPECIFICATION (Cont'd.)

C. Delivery

1. As indicated on page 3, 'DELIVERY AND ACCEPTANCE', the contractor shall contact the facility(ies) to establish a mutually agreeable delivery schedule.
2. Products shall be transported to each facility via a sanitary, refrigerated vehicle.
3. Products shall be delivered in accordance with the delivery schedule mutually agreed to by the facility and the contractor.
4. Unless otherwise agreed between the facility and the contractor, deliveries shall be made Monday through Friday.
5. In the event that a holiday disrupts the normal delivery day scheduled, alternate delivery arrangements shall be made which are mutually acceptable to the agency and the contractor.
6. As indicated on page 3 of the bid, paragraph 'DELIVERY AND ACCEPTANCE', all products with the exception of milk shall be delivered within seven (7) calendar days ARO. Milk shall be delivered within three (3) calendar days ARO, if necessary.

D. Contractor Responsibilities

1. Delivery Schedule: Upon receipt of contract, contractor shall call each facility for which they receive award and establish a mutually agreeable delivery schedule. Listed below is contact information.

Columbus Developmental Center	Lynne Ehret	(614) 272-3120
Gallipolis Developmental Center	Michael Davis	(740) 446-1642, Ext. 740
Montgomery Developmental Center	Marchell Hill	(937) 233-8108, Ext. 203
Mount Vernon Developmental Center	Food Service Manager	(740) 393-6349
Northwest Ohio Developmental Center	Patricia Zink	(419) 381-3028 or 3098
Southwest Ohio Developmental Center	Frooz Thielking	(513) 738-8272
Tiffin Developmental Center	Gail Eby-Bowers or Karen Barney	(419) 443-3139 (419) 443-3141
Warrensville Developmental Center	Carolyn Hope	(216) 464-7400, Ext. 462
Youngstown Developmental Center	Jim Pegg	(330) 544-2231
Ohio Veterans Home – Georgetown	Gayle Chadwell	(937) 378-2900, Ext. 2750
Ohio Veterans Home – Sandusky	Tim Schultz	(419) 625-2454, Ext. 1655
Circleville Juvenile Correctional Facility	Trudy McCullough	(740) 477-2500, Ext. 5016
Cuyahoga Hills Juvenile Correctional Facility	Robin Talley	(216) 464-8200, Ext. 2236
Indian River Juvenile Correctional Facility	Jane Eclm	(330) 834-2710
Scioto Juvenile Correctional Facility	Pushpa Bagga	(740) 881-8071, Ext. 128
Ohio State School for the Blind	Tajanita Penick	(614) 752-1507
Ohio School for the Deaf	Bill Gallaer	(614) 728-4058

2. Contractor shall deliver all items in accordance with paragraphs III. A-C., pages 5 and 6
3. Contractor shall submit price changes to the Office of Procurement Services promptly on the price adjustment form to be provided by the contract analyst prior to effective date of the contract and shall include all pertinent information and documentation, as specified in paragraph 'MONTHLY PRICE ADJUSTMENT', pages 3 and 4.

SPECIFICATION (Cont'd.)

IV. CONTRACTOR QUALIFICATIONS

- A. Dairies offering products shall be in compliance with all state, city and local Department of Health rules and regulations regarding sanitation. Only those bidders who are properly licensed and certified with the State of Ohio, Department of Health or other applicable state health department will be considered for an award.
- B. Each bidder shall certify that the facility processing the dairy products shall be properly approved and licensed by the Ohio Department of Health, and in accordance with the Ohio Revised Code, Section 3707:371-375 and all revisions and amendments thereto. If the dairy is located out of state, bidders shall be in compliance with the Ohio Administrative Code, Division D, Section 23-56 and all revisions and amendments thereto. The certification shall be on company letterhead signed by a duly authorized representative of the company. Attached to this letter of certification shall be a copy of the current milk processor license issued by the state/commonwealth in which the dairy is located. The state of Ohio reserves the right to reject any or all bids submitted by dairies that do not possess a valid license. This documentation should be submitted with the bid response.

V. ADDITIONAL REQUIREMENTS

A. INSURANCE REQUIREMENTS

Bidders should provide with their Bid, documentation of the following insurance coverage required by the Supplemental Contract Terms and Conditions, Articles S-12 and S-13 ([Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#)).

B. VENDOR INFORMATION FORMS

Bidders should provide to the Ohio Shared Services a vendor information form. The form is located on the OSS website at <http://www.ohiosharedservices.ohio.gov/VendorsForms.aspx>. Located at this site are several downloadable forms and letters of instruction necessary to either establish or update vendor information.

C. AFFIRMATIVE ACTION

All Contractors from whom the state or any of its political subdivisions make purchases shall have a written affirmative action program for the employment and effective utilization of economically disadvantaged persons.

An Affirmative Action Program Verification Form must be submitted to the Equal Opportunity Division to comply with the affirmative action requirements pursuant to the Ohio Revised Code 125.111(B). The form verifies the company's commitment to implement steps to ensure equal employment opportunity within their organization.

The Bidder must submit with their Bid verification that this process has been completed. The following link shall provide the Bidder with access to this website to complete the application. <http://das.ohio.gov/EDO/AAPV.htm>.

BID PRICE

- A. For items with no space provided in the 'PACKAGING OFFERED, IF ALTERNATE' column on the bid pricing pages, no alternate pack will be accepted. If an alternate pack is offered, the bid response may be deemed not responsive, for the affected location(s) or lot award only.
- B. For items with space provided in the 'PACKAGING OFFERED, IF ALTERNATE' column, bidder may offer an alternate pack; however, if the alternate pack is deemed by the state to provide bidder with a pricing advantage, bid may be deemed not responsive, for the location(s) or lot award only.
- C. All items should be bid on the basis of the unit specified in the price columns.
- D. By the signature affixed on page 1 of this bid, contractor guarantees that, as of the date of delivery to the State or the State's agent, the product(s) offered is (are) not adulterated or misbranded within the meaning of the Federal Food, Drug and Cosmetic Act ("the ACT"), and not an article which may not, under the provisions of section 404, 505, or 512 of the Act, be introduced into interstate commerce.
- E. Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in the evaluation and any subsequent award.
- F. Product packaging contains recycled material: Yes No (Please circle response), if yes, _____ %
 Note: Shall not be included in evaluation

CUYAHOGA HILLS JUVENILE CORRECTIONAL FACILITY - HIGHLAND HILLS, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Low Fat, 1%	1/2 Pint Cont.		150,000 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Fat Free (Skim)	1/2 Pint Cont.		50,000 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Pint Cont.		50,000 1/2 pt. cont.	\$ per 1/2 pt. cont.

One (1) delivery location, two (2) deliveries per week

WARRENSVILLE DEVELOPMENTAL CENTER - WARRENSVILLE TWP., OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Low Fat, 1%	1/2 Gal. Plastic Cont.		11,232 1/2 gal. cont.	\$ per 1/2 gal cont.
Milk, Low Fat, 1%, Chocolate	1/2 Pint Cont.		5,720 1/2 pt. cont.	\$ per 1/2 pt. cont.
Cottage Cheese, Low Fat, 1%	5 Lb. Cont.		1,040 lbs.	\$ per lb.
Fruit Drink	1/2 Pint Cont.		18,304 1/2 pt. cont.	\$ per 1/2 pt. cont.
Fruit Drink	1 Gal. Cont.		100 gal.	\$ per gal.

One (1) delivery location, two (2) deliveries per week

Available Fruit Drink Flavors: _____

NORTHWEST OHIO DEVELOPMENTAL CENTER – TOLEDO, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Reduced Fat, 2%	1/2 Pint Cont.		1,440 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Reduced Fat, 2%	1/2 Gal. Plastic Cont.		5,600 1/2 gal. cont.	\$ per 1/2 gal. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Pint Cont.		720 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Lactose Free, Non-Fat	1/2 Gal. Plastic Cont.		78 1/2 gal. cont.	\$ per 1/2 gal. cont.
Egg Nog	1/2 Gal. Plastic Cont.		25 1/2 gal. cont.	\$ per 1/2 gal. cont.
Cottage Cheese, Regular, 4%	5 Lb. Cont.		1,200 lbs.	\$ per lb.
Sour Cream	5 Lb. Cont.		640 lbs.	\$ per lb.
Yogurt, Low Fat, Custard Style Flavored	5 Lb. Cont.		595 lbs.	\$ per lb.

One (1) delivery location, three (3) deliveries per week

TIFFIN DEVELOPMENTAL CENTER – TIFFIN, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Low Fat, 1%	1/2 Pint Cont.		600 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%	1/2 Gal. Plastic Cont.		11,500 1/2 gal. cont.	\$ per 1/2 gal. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Pint Cont.		900 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Gal. Plastic Cont.		2,000 1/2 gal. cont.	\$ per 1/2 gal. cont.
Cottage Cheese, Reduced Fat, 2%	5 Lb. Cont.		1,500 lbs.	\$ per lb.
Sour Cream, Fat Free	1 Lb. Cont.		624 lbs.	\$ per lb.
Yogurt, Light, Variety of Flavors	6 Oz. Cont.		10,800 6 Oz. cont.	\$ per 6 oz. cont.
Yogurt, Low Fat, Variety of Flavors	6 Oz. Cont.		10,800 6 Oz. cont.	\$ per 6 oz. cont.
Yogurt, Frozen, Variety of Flavors	4 Oz. Cont.		2,400 4 Oz. cont.	\$ per 4 oz. cont.

One (1) delivery location, two (2) deliveries per week

YOUNGSTOWN DEVELOPMENTAL CENTER - YOUNGSTOWN, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Fat Free (Skim)	1/2 Gal. Plastic Cont.		5,100 1/2 gal. cont.	\$ per 1/2 gal. cont.
Milk, Lactose Free, Non-Fat	1/2 Gal. Plastic Cont.		432 1/2 gal. cont.	\$ per 1/2 gal. cont.
Milk, Lactose Free, Non-Fat	1/2 Pint Cont.		2,496 1/2 pint cont.	\$ per 1/2 pt. cont.
Cottage Cheese, Reduced Fat, 2%	5 Lb. Cont.		480 lbs.	\$ per lb.
Sour Cream	5 Lb. Cont.		240 lbs.	\$ per lb.
Yogurt, Frozen, Variety of Flavors	4 Oz. Cont.		2,400 4 Oz. cont.	\$ per 4 oz. cont.

One (1) delivery location, three (3) deliveries per week

OHIO VETERANS HOME - SANDUSKY, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Whole, 3.25%	1/2 Pint Cont.		89,004 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Whole, 3.25%	1/2 Gal. Cont.		3,648 1/2 gal. cont.	\$ per 1/2 gal. cont.
Milk, Reduced Fat, 2%	1/2 Pint Cont.		171,062 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Reduced Fat, 2%	1/2 Gal. Cont.		1,855 1/2 gal. cont.	\$ per 1/2 pt. cont.
Milk, Fat Free (Skim)	1/2 Pint Cont.		107,650 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Fat Free (Skim)	1/2 Gal. Cont.		103 1/2 gal. cont.	\$ per 1/2 gal. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Pint Cont.		66,200 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Gal. Cont.		815 1/2 gal. cont.	\$ per 1/2 gal. cont.
Milk, Lactose Free, Non-Fat	1/2 Pint Cont.		11,000 1/2 pint cont.	\$ per 1/2 pt. cont.
Non-Dairy Creamer	3/8 Oz. Cont.		126,630 3/8 oz. cont.	\$ per 3/8 oz. cont.
Half and Half	1 Quart Cont.		100 qts.	\$ per qt.
Cottage Cheese, Reduced Fat, 2%	5 Lb. Cont.		3625 lbs.	\$ per lb.
Sour Cream	5 Lb. Cont.		735 lbs.	\$ per lb.
Egg Nog	1 Quart Cont.		85 qts.	\$ per qt.
Yogurt, Greek, Vanilla	5.3 Oz. Cont.		15,600 5.3 Oz. cont.	\$ per 5.3 oz. cont.
Yogurt, Greek, Strawberry	5.3 Oz. Cont.		15,600 5.3 Oz. Cont.	\$ per 5.3 oz. cont.
Yogurt, Greek, Blueberry	5.3 Oz. Cont.		15,600 5.3 Oz. cont.	\$ per 5.3 oz. cont.
Yogurt, Light, Vanilla	6 Oz. Cont.		6,240 6 Oz. cont.	\$ per 6 oz. cont.
Yogurt, Light, Strawberry	6 Oz. Cont.		6,240 6 Oz. cont.	\$ per 6 oz. cont.
Yogurt, Light, Blueberry	6 Oz. Cont.		6,240 6 Oz. cont.	\$ per 6 oz. cont.
Yogurt, Light, Cherry	6 Oz. Cont.		6,240 6 Oz. cont.	\$ per 6 oz. cont.
Yogurt, Light, Peach	6 Oz. Cont.		6,240 6 Oz. cont.	\$ per 6 oz. cont.
Yogurt, Light, Strawberry-Banana	6 Oz. Cont.		6,240 6 Oz. cont.	\$ per 6 oz. cont.
Yogurt, Frozen, Vanilla	4 Oz. Cont.		62,400 4 Oz. cont.	\$ per 4 oz. cont.
Yogurt, Frozen, Strawberry	4 Oz. Cont.		62,400 4 Oz. cont.	\$ per 4 oz. cont.
Yogurt, Frozen, Blueberry	4 Oz. Cont.		62,400 4 Oz. cont.	\$ per 4 oz. cont.

Two (2) delivery locations, three (3) deliveries per week

CASE PACK OFFERED FOR 3/8 OZ. NON-DAIRY CREAMER: _____ portions per case

INDIAN RIVER JUVENILE CORRECTIONAL FACILITY - MASSILLON, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Low Fat, 1%	1/2 Pint Cont.		233,600 1/2 pint cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%	1 Gal. Plastic Cont.		2,000 gal.	\$ per gal.
Milk, Fat Free (Skim)	1/2 Pint Cont.		1,500 1/2 pint cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Pint Cont.		65,000 1/2 pt. cont.	\$ per 1/2 pt. cont.
Sour Cream, Fat Free	1 Lb. Cont.		1,000 lbs.	\$ per lb.
Fruit Drink	1/2 Pint Cont.		1,500 1/2 pint cont.	\$ per 1/2 pt. cont.

One (1) delivery location, two (2) deliveries per week

Available Fruit Drink Flavors: _____

MT. VERNON DEVELOPMENTAL CENTER - MT. VERNON, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Fat Free (Skim)	1 Gal. Plastic Cont.		21,000 gal.	\$ per gal.
Egg Nog	1/2 Gal. Cont.		300 1/2 gal. cont.	\$ per 1/2 gal. cont.
Cottage Cheese, Regular, 4%	5 Lb. Cont.		1,500 lbs.	\$ per lb.
Sour Cream	5 Lb. Cont.		500 lbs.	\$ per lb.
Fruit Drink	1 Gal. Plastic Cont.		1,800 gal.	\$ per gal.

One (1) delivery location, one (1) delivery per week

Available Fruit Drink Flavors: _____

SCIOTO JUVENILE CORRECTIONAL FACILITY – DELAWARE, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Low Fat, 1%	1/2 Pint Cont.		80,000 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%	1 Gal. Plastic Cont.		208 gal.	\$ per gal.
Milk, Fat Free (Skim)	1/2 Pint Cont.		4,000 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Pint Cont.		40,000 1/2 pt. cont.	\$ per 1/2 pt. cont.
Sour Cream	5 Lb. Cont.		104 lbs.	\$ per lb.
Fruit Drink	1 Gal. Plastic Cont.		2,160 gal.	\$ per gal.

One (1) delivery location, two (2) deliveries per week

Available Fruit Drink Flavors: _____

COLUMBUS DEVELOPMENTAL CENTER - COLUMBUS, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Reduced Fat, 2%	1/2 Gal. Plastic Cont.		4,420 1/2 gal. cont.	\$ per 1/2 gal. cont.
Milk, Low Fat, 1%	1/2 Pint Cont.		24,700 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%	1/2 Gal. Plastic Cont.		3,536 1/2 gal. cont.	\$ per 1/2 gal. cont.
Sour Cream	5 Lb. Cont.		300 lbs.	\$ per lb.

One (1) delivery location, two (2) deliveries per week

OHIO SCHOOL FOR THE DEAF - COLUMBUS, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Fat Free, Skim	1/2 Pint Cont.		2,500 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%	1/2 Pint Cont.		17,225 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1% Chocolate	1/2 Pint Cont.		14,200 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%,	1/2 Gal. Cont.		667 1/2 gal. cont.	\$ per 1/2 gal. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Gal. Cont.		459 1/2 gal. cont.	\$ per 1/2 gal. cont.
Cottage Cheese, Low Fat, 1%	5 Lb. Cont.		60 lbs.	\$ per lb.
Sour Cream	5 Lb. Cont.		1,440 lbs.	\$ per lb.

One (1) delivery location, one (1) delivery per week

OHIO STATE SCHOOL FOR THE BLIND – COLUMBUS, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Low Fat, 1%	1/2 Pint Cont.		20,800 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1% Chocolate	1/2 Pint Cont.		16,450 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%,	1/2 Gal. Cont.		984 1/2 gal. cont.	\$ per 1/2 gal. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Gal. Cont.		549 1/2 gal. cont.	\$ per 1/2 gal. cont.
Cottage Cheese, Low Fat, 1%	5 Lb. Cont.		180 lbs.	\$ per lb.
Sour Cream	5 Lb. Cont.		1 lbs.	\$ per lb.

One (1) delivery location, one (1) delivery per week

CASE PACK OFFERED FOR 3/8 OZ. HALF AND HALF: _____ portions per case

CIRCLEVILLE JUVENILE CORRECTIONAL FACILITY - CIRCLEVILLE, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Low Fat, 1%	1/2 Pint Cont.		98,550 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%	1 Gal. Plastic Cont.		14,600 gal.	\$ per gal.
Milk, Fat Free (Skim)	1/2 Pint Cont.		94,900 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Pint Cont.		95,000 1/2 pt. cont.	\$ per 1/2 pt. cont.

One (1) delivery location, two (2) deliveries per week

MONTGOMERY DEVELOPMENTAL CENTER - HUBER HEIGHTS, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Low Fat, 1%	1/2 Pint Cont.		5,200 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%	1 Gal. Plastic Cont.		3,120 gal.	\$ per gal.
Egg Nog	1 Quart Cont.		110 qts.	\$ per qt.
Cottage Cheese, Low Fat, 1%	5 Lb. Cont.		1,200 lbs.	\$ per lb.
Sour Cream, Low Fat	5 Lb. Cont.		56 lbs.	\$ per lb.
Yogurt, Light, Variety of Flavors	6 Oz. Cont.		1,560 6 Oz. cont.	\$ per 6 oz. cont.

One (1) delivery location, two (2) deliveries per week

SOUTHWEST OHIO DEVELOPMENTAL CENTER - BATAVIA, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Fat Free (Skim)	1/2 Gal. Cont.		11,000 1/2 gal. cont.	\$ per 1/2 gal. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Gal. Cont.		1,200 1/2 gal. cont.	\$ per 1/2 gal. cont.
Cottage Cheese, Low Fat, 1%	5 Lb. Cont.		1,500 lbs.	\$ per lb.
Sour Cream, Low Fat	1 Lb. Cont.		400 lbs.	\$ per lb.

One (1) delivery location, two (2) deliveries per week

OHIO VETERANS HOME – GEORGETOWN, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Whole, 3.25%	1/2 Pint Cont.		3,750 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Reduced Fat, 2%	1/2 Pint Cont.		52,550 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Reduced Fat, 2%	5 Gal. Bulk Dispenser		169 5-gal. bag	\$ per gal.
Milk, Fat Free (Skim)	1/2 Pint Cont.		43,649 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Fat Free (Skim)	1 Gal. Cont.		686 gal.	\$ per gal.
Milk, Low Fat, 1%, Chocolate	1 Gal. Cont.		82 gal.	\$ per gal.
Buttermilk	1/2 Gal. Cont.		471 1/2 gal. cont.	\$ per 1/2 gal. cont.
Egg Nog	1/2 Gal. Cont.		18 1/2 gal. cont.	\$ per 1/2 gal. cont.
Half and Half	3/8 Oz. Cont.		33150 3/8 oz. cont.	\$ per 3/8 oz. cont.
Cottage Cheese, Low Fat, 1%	5 Lb. Cont.		176 5 lb. cont.	\$ per lb.
Sour Cream	5 Lb. Cont.		490 5 lb. cont.	\$ per lb.

One (1) delivery location, one (1) delivery per week

CASE PACK OFFERED FOR 3/8 OZ. HALF AND HALF: _____ portions per case

GALLIPOLIS DEVELOPMENTAL CENTER - GALLIPOLIS, OH

ITEM DESCRIPTION	PACKAGING	PACKAGING OFFERED, IF ALTERNATE	ESTIMATED ANNUAL USAGE	UNIT PRICE
Milk, Whole, 3.25%	1/2 Gal. Plastic Cont.		936 1/2 Gal. Cont.	\$ per 1/2 gal. cont.
Milk, Fat Free (Skim)	1/2 Pint Cont.		20,800 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Fat Free (Skim)	1 Gal. Plastic Cont.		1,560 gal.	\$ per gal.
Milk, Low Fat, 1%, Chocolate	1/2 Pint Cont.		20,800 1/2 pt. cont.	\$ per 1/2 pt. cont.
Milk, Low Fat, 1%, Chocolate	1/2 Gal. Plastic Cont.		15,600 1/2 gal. cont.	\$ per 1/2 gal. cont.
Egg Nog	1 Quart Cont.		18 qts.	\$ per qt.
Cottage Cheese, Reduced Fat, 2%	5 Lb. Cont.		780 lbs.	\$ per lb.
Sour Cream, Low Fat	5 Lb. Cont.		120 lbs.	\$ per lb.

One (1) delivery location, two (2) deliveries per week

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions:, Paragraph Q.):

List names of subcontractors who will be performing work under the Contract.

_____	_____
_____	_____
_____	_____

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

Bid Automobile Liability Checklist:

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.