



August 18, 2015

Request for Quotation Number: **JR-RFQ16-088**

Please consider this as the State Of Ohio Bureau of Workers' Compensation's Request for Quotation on the following IT consulting position.

Estimated Start Date: **September 28, 2015**

Estimated End Date: **June 30, 2016**

(Possibility of extension subject to Budgetary & Administrative approval)

Projected Interview Dates: **August 31, 2015 – September 11, 2015**

Pre-screening 15 minute phone interviews will be conducted; successful candidates will advance to mandatory on-site interviews.

Deadline for submitting Response: **Monday August 24, 2015 at 2:00pm ET**

***Important Note: Awarded candidate must undergo a 10 panel drug screen and complete a thorough background check at the Contractor's expense. This will include previous work addresses for the last ten (10) years excluding high school.**

******Confirmation of higher education credentials also required, when applicable******

ETL Developer/Programmer Consultant

BWC is searching for one (1) highly skilled Programmer to act in an ETL Developer role. This is a replacement position. Based on the start date, approximately **1720** hours projected through June 30, 2016. There is a possibility of extension that is subject to budgetary & administrative approval. We prefer candidates with whom you already have experience, not internet solicitations. Successful candidates will be self-starters and detail oriented. Candidates must be able to work both independently and as team members to produce on time results to meet all project deadlines. **Please send one (1) resume** and other required information. Candidates selected for second round interviews will be interviewed in person. Critical deadlines for this RFQ are provided above. Vendors need only respond if all deadlines are attainable, regardless of non-workdays, holidays, weather conditions or other interferences.

Fee Schedule or Rate

Hourly rate based on State Term Schedule (STS) pricing (note: state cannot reimburse for travel expenses)

Background

BWC is implementing a new Claims, Policy and Billing system. This new implementation is shifting our Data warehouse and Reporting infrastructure from DB2/Hyperion to Oracle/Cognos. The nature of our data is also changing, as data elements are changing purpose and semantics as part of the transition.

BWC's new system will have a transaction data store (TDS), operational data store (ODS) and a newly designed Oracle Enterprise Data warehouse. Extract, transform and load (ETL) jobs will be designed, developed and tested to move data between these various databases.

The contractors selected will be working for the Bureau of Workers' Compensation's (BWC) as a Programmer/ETL Developer in support of the **Data Warehouse project**. This will include:

Skill Sets

Required

- **8 or more years** of experience in design, development, modification and testing of ETL processes
- **8 or more years** of experience developing ETL processes using tools such as Pentaho, Informatica, IBM InfoSphere DataStage, Talend etc.
- **5 or more years** of software development experience with Oracle databases
- **5 or more years** of experience developing ETL processes against dimensional/star-schema based data structures including fact tables (commonly referred to as Kimball).

Desired

- Experience developing and modifying ETL processes with Pentaho
- Experience scheduling ETL processes
- Experience with Cognos business intelligence tools
- Software development experience with Oracle RDBMS 11g
- Software development experience with IBM DB2/UDB
- Experience developing ETL against normalized data structures (commonly referred to as Inmon)
- Knowledge of property and casualty insurance systems
- Knowledge of Ohio BWC business model and processes
- Experience using Oracle SQL*Plus, Toad, Oracle PL/SQL Developer
- Experience with Red Hat Enterprise Linux
- Experience developing and modifying scripts in a Linux or Unix environment
- Experience in measuring and tuning the performance of batch systems in a Linux or Unix environment
- Skill in the use of organizational tools & methods (MS Excel, MS Word, MS Outlook, VISIO, Clarity)
- Ability to quickly adapt to changes, enhancements, and new technologies

Typical Daily Activities:

During a given day, this position will be expected to:

- Work with Business Analysts and potentially business customers to verify requirements.

- Follow design documents involving source and destination databases.
- Interpret design documents to understand mapping and transformational requirements.
- Design, develop and test ETL processes using Pentaho or comparable ETL tool to move data to/from relational and star-schema based data structures.
- Optimize ETL processes to fit in a desired time frame.

Schedule:

- Normal business hours (between 8:00 AM and 5:00 PM) Monday through Friday, 40 hours a week.

IMPORTANT NOTE: We will only consider quotes that have the following Required Information:

1. **State Term Schedule Number**
2. **STS Labor Category Code**
3. **Request for Quotation number**
4. **Cost breakdown as described in the Fee Schedule/Rate section of this bid document.**
5. **Position applying for & resume for proposed consultant**
6. **Quote date expiration (At least 30 days)**
7. **See additional requirements below.**

Vendors who want to apply for an Ohio State Term Schedule

To obtain information and begin the process to become a State Term Schedule vendor with the State of Ohio, information can be found at:

<http://procure.ohio.gov/proc/index.asp>

Additional Requirements

To be considered for work at the BWC, **consultants must pass a criminal background check** provided through their vendor and submitted to BWC prior to the start date.

Affirmative Action

Before a contract can be awarded or renewed, for any amount in excess of \$2,500.00, an Affirmative Action Program Verification Form must be submitted to the DAS Equal Opportunity Division to comply with the affirmative action requirements pursuant to the Ohio Revised Code 125.111(B). Further information can be found at:

<http://www.das.ohio.gov/Divisions/EqualOpportunity/AffirmativeActionProgramVerification/tabid/133/Default.aspx>.

New Vendor

If you are a new vendor, a Vendor Information Form must be completed and submitted to Ohio Shared Services. Both the instructions and the form can be found at:

<http://ohiosharedservices.ohio.gov/Vendors.aspx?Page=2>

If you have not received any payment from any State of Ohio department or agency within the past two years, or if your business name or address has changed since the last payment, you will need to complete an IRS form W-9. If you have received a payment within the past two years and if you have not changed your business name or address since that payment, you will not need to complete this form. A blank IRS form W-9 is located at the Ohio Office of Shared Services (OSS) website:

<http://ohiosharedservices.ohio.gov/Vendors.aspx?Page=2>

Executive Order 2011-12K

The Contractor affirms to have read and understands Executive Order 2011-12K and shall abide by those requirements in the performance of this Contract, and shall perform no services required under this Contract outside of the United States. The Executive Order is provided available at the following website:

http://procure.ohio.gov/pdf/EO201112K/EO201112K_Announcement.pdf

In addition, links to the Standard Affirmation and Disclosure Form Executive Order 2011-12K, and the Standard Terms and Conditions (with signature line) can also be found at:

http://procure.ohio.gov/pdf/EO201112K/EO201112K_Announcement.pdf

“Important note: These forms are not required if you are a vendor with a STS already in place.”

A Sales and Use Tax Blanket Exemption is available upon request.

The State encourages Vendors to purchase goods and services from Minority Business Enterprise (MBE) and Encouraging Diversity, Growth and Equity (EDGE) vendors.

Submit all candidates with the required information, per the instructions noted above, via email to:

JacLynn.R.1@bwc.state.oh.us

If you should have any questions or concerns regarding this RFQ, please email me at:

JacLynn.R.1@bwc.state.oh.us

Sincerely,



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