



Mike DeWine  
Governor  
Kevin L. Miller  
Director

## Opportunities for Ohioans with Disabilities

Bureau of Services for the Visually Impaired  
Bureau of Vocational Rehabilitation  
Division of Disability Determination

### REQUEST FOR QUOTE (RFQ)

**RFQ NUMBER:** OOD IT-2020-01  
**RFQ Title:** Data Cabling Services  
**Date Issued:** August 14, 2019

The Opportunities for Ohioans with Disabilities Agency (OOD) is seeking quotes for data cabling services. Details are provided on the attached "Exhibit A".

**Inquiry Period Begins:** August 15, 2019 8:00 AM Eastern Daylight Savings Time (EDT)  
**Inquiry Period Ends:** August 22, 2019 8:00 AM EDT

**RFQ Response Deadline:** August 29, 2019 5:00 PM EDT

**QUOTES ARE TO BE SUBMITTED TO:** [ood.purchasing@ood.ohio.gov](mailto:ood.purchasing@ood.ohio.gov)

A version of the attached quote sheet which can be filled out electronically, can be found at:  
<http://ood.ohio.gov/Information/Request-For-Proposals>.

**Contract Begins:** Date of final signature

*\*Programs provided by the Opportunities for Ohioans with Disabilities are funded, in whole or in part, with federal grants awarded by the U.S. Department of Education (DOE) or the U.S. Department of Health and Human Services (HHS).*

*For purposes of the Vocational Rehabilitation (VR) Program, including Pre-Employment Transition Services (Pre-ETS), OOD received 78.7% of its funding through the DOE VR grant. In Federal fiscal year (FFY) 2018, OOD received \$100,336,097 in federal funds. Funds appropriated by the State covered 21.3 % of the total costs, or \$27,155,767. Of these federal funds, \$15,050,415 is set aside for Pre-ETS.*

*For purposes of the Supported Employment Program, the DOE VR grant funded 100% of the costs for the Supported Employment for Youth with a Disability Program. In FFY 2018, OOD received \$303,725. The grant also funded 95% of the Supported Employment Program (non-Youth). In FFY 2018, OOD received \$303,725 and the State appropriated funds paid the remaining 5% or \$33,747 of the total costs.*

*For purposes of the Independent Living Services for Older Individuals Who are Blind (OIB) Program, the federal grant received from DOE in FFY 2018 paid 90% of the total costs incurred under the program. In FFY 2018, OOD received \$1,174,400 in federal grant funds. Funds appropriated by the State paid 10% or \$130,489 of the total costs incurred under the OIB program.*

*For purposes of the Independent Living (IL) Program, the federal grant received from HHS paid 90% of the total costs incurred in FFY 2018. In FFY 2018, OOD received funding of \$632,411. Funds appropriated by the State paid 10% or \$70,268 of the total costs incurred under the IL Program.*

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## **Exhibit A – Request for Quote**

Provided in this document is a description of the scope of services and any additional requirements, duties, obligations, terms and conditions required of the Respondent in performance of a contract with OOD. The Respondent understands and agrees that if there is a conflict, whether in whole or in part, between the terms in this Exhibit A and any other terms in the attachments or any other part of a contract then OOD shall have sole authority and discretion, which shall not be inconsistent with any established law, to identify which term, or portion of such term, would control and Respondent, upon becoming a Contractor, agrees to follow such determination by OOD.

### **1. Statement of Need:**

- A. Opportunities for Ohioans with Disabilities (OOD) is seeking a supplier to provide data cabling services in our offices across the State of Ohio. The various projects/services this Request for Quote (RFQ) covers will go through June 30, 2021.

### **2. Scope of Services:**

- A. Respondent shall provide:
  - 1) Data Cabling Services;
    - a) Up to 300 foot data drop runs, including termination.
    - b) Quantity: Approximately 400 drops over the course of the agreement.
  - 2) A project coordinator to all OOD projects who shall serve as the central point of contact throughout the project.
- B. Work awarded through this Request for Quote may extend to disconnection/re-use of some existing cables for voice/data.
- C. Respondent shall have ability to provide services listed to all 88 counties of Ohio.
  - 1) Use of sub-contractor(s) is prohibited.

### **3. Technical Requirements:**

- A. Installation and termination of Category-6 cable
  - 1) New runs: Cables will be terminated on existing Hubbell 48-port patch panels in the telecommunications room.
  - 2) Field terminations shall be with Hubbell faceplates and jacks.
  - 3) Cable will be blue in color and plenum rated.
  - 4) Service loops of 30ft. shall be provided above ceiling grid. No splices are permitted in the span of the run.
  - 5) Cables and face plates shall be machine-labeled at the field and riser terminations.
    - a) Labels shall be white with black lettering.
  - 6) All runs shall be tested for general connectivity, certified and warrantied on all cable plant permanent links.
    - a) Test results shall be provided on soft copy media or by email to OOD Point of Contact.
  - 7) All installations shall meet or exceed BICSI industry standards.
- B. Hardware needed:
  - 1) Coils of UTP Cat-6 Plenum (blue) cable
  - 2) Face plates
  - 3) Hubbell Patch Panels

#### **4. Additional Fiscal and Budget Requirements, Terms and Conditions:**

- A. Actual number of data runs and drops will not be known for a specific project until each project is scheduled and a floor plan is finalized.
  - 1) A walk-through will be performed with OOD Facilities and IT Units.
  - 2) Contractor shall provide a cost estimate for each project after walk-through, including any additional hardware not identified in this request.
  - 3) All estimates shall be itemized by labor and hardware.
  - 4) Technician travel is required to be included in the labor rate, as necessary.
- B. Final invoice shall be itemized by labor and hardware.
  - 1) Project coordinator hourly rate shall be invoiced at the hourly rate supplied on the quote sheet.
- C. OOD reserves the right, based on purchase request from Respondent, to determine appropriate method for procurement in accordance with state purchasing requirements.
- D. Respondent will be required to repay any funds expended under this Agreement in the event that OOD determines such costs to be unallowable.

#### **5. Education/Training, Licensure/Certification and Experience:**

- A. At least one BICSI-certified installer shall be present during all aspects of the backbone installation.

#### **6. Monitoring, Evaluation and Reporting**

- A. A BICSI-certified RCDD shall approve final installation prior to the final invoice being paid.
- B. OOD will test all runs within 48 hours for proper connectivity to OOD servers after tested, certified, and warranted by Respondent.

#### **7. Additional Terms and Conditions:**

- A. The Opportunities for Ohioans with Disabilities Agency (OOD) reserves the right to reject any and all responses where the Respondent takes exception to OOD terms and conditions or fails to meet the terms and conditions, including, but not limited to, standards, specifications, and requirements.
- B. In addition, OOD reserves the right to reject, in whole or in part, any and all responses if any of the following circumstances are true:
  - 1) responses offer supplies or services that are not in compliance with the requirements, specifications, terms or conditions stated in this document and/or the RFQ;
  - 2) the price of the lowest responsive and responsible bid is deemed excessive in comparison with market conditions or with the purchasing agency's available funds, or
  - 3) OOD determines that awarding any item is not in the best interest of the state of Ohio.
- C. OOD reserves the right to contract with multiple vendors/providers for the services stated in this document.
- D. OOD will select the lowest responsive and responsible bid based on the estimated total cost using the per drop rate.
- E. OOD does not guarantee any level of service through this request.



## Request for Quote

**Delivered to:**

[ood.purchasing@ood.ohio.gov](mailto:ood.purchasing@ood.ohio.gov)

**Description of service needed:**

OOD is looking for per drop rate quotes for the installation of data cabling across the state. Drops will not exceed 300 ft, but will vary depending on location.

The purpose of this quote is to get a maximum overall cost per drop. The per drop price should include all materials and technician rates, as outlined in the Exhibit A. This will be used to determine award.

Please provide the hourly rate for the project coordinator.

Details regarding the requested service are outlined in Exhibit A.

**DEADLINE FOR SUBMITTING QUOTE:**

Estimated Quantity	Description	Per Drop Rate	Estimated Total
400	Per drop rate for the installation of data cables		\$ -
		Hourly Rate	
	Project Coordinator Hourly Rate		

Opportunities for Ohioans with Disabilities is a tax-exempt state agency.

**TOTAL:** \$0.00

By returning quote, vendor acknowledges that they accept OOD's terms and conditions.

Authorized  
by:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Type Name)

\_\_\_\_\_  
(Title)

**Company:** \_\_\_\_\_

**Contact phone:** \_\_\_\_\_

**OAKS Supplier ID:** \_\_\_\_\_

OAKS Supplier IDs can be found, or registered for, at <https://supplier.ohio.gov>. Please be aware that it could take up to 5 business days to obtain an OAKS Supplier ID.