

**REQUEST FOR PROPOSAL  
OSHP Dispatcher Consoles  
RFP DPS #21- 114834**

**Date Issued: July 30, 2020**

The State of Ohio, through the Ohio Department of Public Safety (ODPS) / The Ohio State Highway Patrol (OSHP) is requesting a quotation for 13 Dispatcher Consoles in two phases.

The ODPS Invites your company to submit a quotation for the services described in this document.

**Signed response and estimate is due no later than 3:00 P.M. August 24, 2020**

**Request for Proposal (RFP) responses must be received no later than 3:00 P.M., August 24, 2020. RFP responses are required to be delivered electronically to:**

**Email to; [rjwehner@dps.ohio.gov](mailto:rjwehner@dps.ohio.gov)**

Ronald J. Wehner  
Chief Procurement Services  
Ohio Department of Public Safety  
PO Box 182081  
Columbus, Oh 43218 – 2081  
614-752-2206

## REQUEST FOR PROPOSAL #21-114834

### 1. General Overview

**1.1. Purpose:**

The Ohio Department of Public Safety (ODPS) and the Ohio State Highway Patrol (OSHP) wish to purchase thirteen (13) Dispatcher consoles for upgrades to post locations. The plan is to upgrade the locations during two (2) phases. The locations are as follows:

Phase 1	Phase 2
Findlay Post (P32)	Canfield Post (P50)
Springfield Post (12 )	New Philadelphia Post (P79)
Mansfield Post (P70)	Ravenna Post (P67)
	Sandusky Post (P22)

Phase I will need to be completed and all work approved prior to the authorization of Phase 2 by OSHP / ODPS.

**1.2. Goal:**

The ODPS / OSHP is to provide upgraded Dispatcher Consoles as part of the OSHP Post upgrades. Installation of the consoles must align with the scheduled improvements at the post locations. The awarded contractor will work with ODPS Facility Management and OSHP to schedule installation at each location.

**1.3. Project:**

The OSHP Dispatcher Console Upgrade Project to be funded from Capital Funds.

Estimated Schedule:

RFP Release	July 30, 2020
Inquiry Period Begins	July 30, 2020
Inquiry Period Ends	August 14, 2020
RFP Opening	August 24, 2020 at 3:00 p.m. EST
Evaluations Conducted	August 24 - August 30, 2020

**1.4. Site Visits:** Site visits for measurements held prior to placing the order for the consoles.

### 2. Specifications

**2.1. Corner Dispatcher Console and Linear Console Requirements**

The charts below (Section 2.2) list the minimum specifications for both the Corner Dispatcher Consoles and the Linear Dispatcher Consoles. The charts also list the maximum dimensions allotted

for the assigned space at the posts. Offerors must complete the chart in Section 2.2, answer questions in Section 4.1, and provide costs proposals in Attachment 1 to be considered for this project. OSHP Post site visits scheduled by ODPS Facility Management for final measurements held prior to placing the order for the Dispatcher Consoles.

**2.2. Corner and Linear Dispatcher Requirements**

**Mandatory Requirements.** The first table lists this RFP’s mandatory requirements. If the offeror’s Proposal meets all the mandatory requirements, the offeror’s Proposal may be included in the next part of the technical evaluation phase described in the next table.

Offeror Mandatory Requirement	Supplier Response
<p><b>The Offeror / or and their sub-contractors</b> (if used) must have supplied Dispatcher Consoles for a minimum of 2 years, and have experience installing the systems during that same 2 year period.</p> <ol style="list-style-type: none"> <li>1. Please provide the length of time that your organization has been manufacturing and installing consoles for dispatcher centers</li> <li>2. Have the Dispatcher Consoles your organization provided been Law Enforcement Dispatcher consoles or for another industry type?</li> </ol>	<p><b>Answer:</b> Please indicate if response is referring to the Contractor or the Sub-contractor</p> <p>Response:</p> <ol style="list-style-type: none"> <li>1. Length of Time manufacturing</li> <li>2. Length of Time Installing console</li> </ol> <p>Explain:</p> <p>Law Enforcement Dispatcher Consoles yes or no</p>
Solution Mandatory Requirement	Supplier Response
<p><b>The Offeror</b> must have the ability to respond to requests for customer service within 24 hours of receipt of a maintenance requests by phone or email and must provide plan of response with bid response.</p>	<p><b>Answer:</b></p>
<p><b>The Offeror References</b> – Provide three (3) reference of agencies using their dispatcher consoles.</p> <ol style="list-style-type: none"> <li>1. Provide a list of three (3) agencies / organizations that are using your dispatcher consoles</li> </ol>	<p><b>Answer:</b> References: (Organization Name, Address, and Contact Information)</p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>

**Technical Section: Offerors must complete the Scored Criteria in the table below.**

In the technical evaluation phase, ODPS will rate the technical merits of the Proposals based on the following requirements and the weight assigned to each requirement. Points awarded by the criteria listed in the table below

(See Attachment 8 for scoring points and weights. Attachment 8 is for the Evaluation Phase.)

Technical Section		Scored Criteria
<b>Supplier</b>		<b>Supplier Response</b>
The Offeror is the manufacturer and supplier of the Dispatcher Console		Answer:
The Offeror or its sub-contractor’s must demonstrate their service technicians have a minimum of 2 years’ experience servicing Dispatcher console’s		Answer:
The Offeror’s or its sub-contractors must have service technicians available within 24 hours after notification of service request.		Answer:
The Offeror or its sub-contractor’s must be able to demonstrate that they have standard replacement parts readily available within 24 hours after notification service.		Answer:
<b>Console Design</b>		<b>Supplier Response</b>
1	<p><b>Corner Dispatcher Console - Dispatcher Console must fit within these Requirements:</b></p> <ul style="list-style-type: none"> <li>a) Maximum dimensions (close to maximum dimensions as possible): 75”w x 75”w x 41”d</li> <li>b) Primary work surface sit-to stand height range: 22” to 48”, with minimum depth: 21”</li> <li>c) Double tier monitor arm setup (3 arms / tier) with monitor cables &amp; cable ID at each end - corner units with extended corner monitor arms.</li> </ul>	<p>Answer:</p> <ul style="list-style-type: none"> <li>a) Dimensions:</li> <li>b) Work Surface:</li> <li>c) Monitor Arms:</li> <li>d) Power and Manual adjustment:</li> </ul>

	<ul style="list-style-type: none"> <li>d) Monitor arm setup to have power height and manual depth adjustment for required viewing distances and angles</li> <li>e) Provide example brochure of your proposed consoles</li> </ul>	<ul style="list-style-type: none"> <li>e) Brochure Attached:</li> </ul>
2	<p><b>Linear Dispatcher Console - Dispatcher Console must fit within these Requirements:</b></p> <ul style="list-style-type: none"> <li>a) Maximum dimensions (close to maximum dimensions as possible): 75”w x 41”d</li> <li>b) Primary work surface sit-to stand height range: 22” to 48”, with minimum depth: 21”</li> <li>c) Double tier monitor arm setup (3 arms per tier) with monitor cables and cable ID at each end</li> <li>d) Monitor arm setup to have power height and manual depth adjustment for required viewing distances and angles</li> <li>e) Provide example brochure of your proposed consoles</li> </ul>	<p><b>Answer:</b></p> <ul style="list-style-type: none"> <li>a) Dimensions:</li> <li>b) Work Surface:</li> <li>c) Monitor Arms:</li> <li>d) Power and Manual adjustment:</li> <li>e) Brochure Attached:</li> </ul>
3	<p><b>Ergonomically height:</b></p> <p>Adjustable primary and secondary work surfaces</p> <ul style="list-style-type: none"> <li>a) Secondary work surface height range: 26” to 52”</li> <li>b) Digital programmable controller for height adjustments of both surfaces with automatic safety stop</li> </ul>	<p><b>Answer:</b></p> <ul style="list-style-type: none"> <li>a) Height:</li> <li>b) Controller:</li> </ul>
<b>Supplier Response</b>		
4	<p><b>Finishes:</b></p> <ul style="list-style-type: none"> <li>a) Work surface laminate to be: Wilsonart: Graphite Nebula 4623-60</li> <li>b) All other laminate panels to be: Wilsonart: Wild Cherry 7054-60</li> <li>c) All accent items to be: Silver</li> </ul>	<p><b>Answer:</b></p> <ul style="list-style-type: none"> <li>a) Work Surface Laminate:</li> <li>b) Panel Laminate:</li> <li>c) Accent Items:</li> </ul>

5	<p><b>Work station:</b></p> <ul style="list-style-type: none"> <li>a) Panel system around work station</li> <li>b) Cable management chains and trays</li> <li>c) CPU storage with ready access (minimum front and rear doors or access panels and a pullout or rollout base)</li> </ul>	<p><b>Answer:</b></p> <ul style="list-style-type: none"> <li>a) Panel System:</li> <li>b) Cable Management:</li> <li>c) CPU Storage:</li> </ul>
6	<p><b>Desktop connectivity:</b></p> <ul style="list-style-type: none"> <li>a) In desk power to include: (4) 8 outlet 20amp power strips (orange, ups), (1) 4 outlet 20amp power strip (black, non ups) with minimum 15' cord&amp; NEMA 5-20 plug</li> <li>b) Primary work surface to 2 CPU locations to include: (4) USB ports, (4) USB charging ports and (2) CAT6 ports per CPU location</li> <li>c) Secondary work surface to 2 CPU locations to include: (2) power outlet, (2) USB ports and (2) audio jacks per CPU location</li> </ul>	<p><b>Answer:</b></p> <ul style="list-style-type: none"> <li>a) Power:</li> <li>b) Primary work surface Ports:</li> <li>c) Secondary work surface Ports:</li> </ul>
7	<p><b>Lighting:</b></p> <ul style="list-style-type: none"> <li>a) Arm mounted adjustable and dimmable LED task lights</li> <li>b) Under work surface LED lighting</li> </ul>	<p><b>Answer:</b></p> <ul style="list-style-type: none"> <li>a) Task Lights:</li> <li>b) Lighting:</li> </ul>
<b>Warranty Requirements</b>		<b>Supplier Response</b>
8	<p><b>Warranty Requirements:</b> One year Labor and Material with replacement/repair for consoles in 24/7 multiple shift use work environment - Warranty provided</p>	<p><b>Explanation and Warranty section</b></p>
9	<p><b>Warranty Requirements:</b> 5 year Labor and Material, excluding normal wear and tear for consoles in a 24/7 multiple shift use work environment - Warranty provided</p>	<p><b>Explanation and Warranty section</b></p>
10	<p><b>Warranty Requirements:</b> Warranty required to 24-hour phone access for operational questions. Workstation repairs</p>	<p><b>Explanation and Warranty section</b></p>

	for 24/7 multiple shift use. Repairs made during normal business hours 8 AM – 5 PM. Warranty provided.	
11	<p><b>Warranty Questions:</b> How would your company address the following issues in terms of warranty coverage within the specified warranty period?</p> <ul style="list-style-type: none"> <li>a) If the manufacturer-issued accessories or the electrical or mechanical components (e.g. task lights, adjustable work surface mechanisms, wiring, etc.) fail to operate.</li> <li>b) If workstation finishes (e.g. surfaces, edges, etc.) begin to show signs of wear and it is not explicitly clear whether or not this is due to everyday use or if it is a manufacturing default.</li> <li>c) What are the steps your company would take to address a potential issue that may or may not be covered under warranty? Please identify timelines as a part of your response.</li> <li>d) What circumstances, if any, exist that would constitute a void in warranty or denial in warranty coverage under your company's policy? Please be as specific as possible.</li> </ul>	<p><b>Explanation and Warranty section:</b></p> <p><b>Response:</b></p> <ul style="list-style-type: none"> <li>a) Answer / Warranty Section:</li> <li>b) Answer / Warranty Section:</li> <li>c) Answer / Warranty Section:</li> <li>d) Answer / Warranty Section:</li> </ul>
12	<b>Warranty</b>	<p><b>Provide copy of the standard manufacturer’s warranty Copy included with suppliers response;</b></p> <p><b>Response: Answer: Circle YES or NO</b></p>
	<b>Total Points</b>	

### ODPS / OSHP Responsibilities

**2.3. Equipment space requirements:** Equipment listed below will be provided by ODPS / OSHP after the awarded supplier installs the consoles. The equipment listed in this section is for informational purposes for space requirements.

- 3 computer monitors for the Computer Aided Dispatcher (CAD) System
- 1 computer monitor for the HP53/LEADS, etc.
- 1 computer monitor for non-dispatcher post cameras
- 1 computer monitor for the PremierOne Dashboard application
- 1 radio console monitor
- 1 foot pedal microphone trigger

- 1 set of desktop microphones for radio console
- 1 mini desktop pc with keyboard and mouse for radio console
- 2 desktop pc towers with keyboards and mice
- 4 battery backup power supplies
- 3 sets of pc tabletop speakers
- 1 telephone
- 1 headset jack
- 1 headset charging dock
- 1 under desk emergency hostage switch
- 1 backup radio
- 1 set of backup radio speakers
- 1 portable backup radio and charging dock
- 1 DVR for post surveillance with control board, keyboard and mouse
- 3.2 Installation Schedule Development
- ODPS / OSHP will work with the awarded contractor to develop a schedule for installation at each location.

2.4. ODPS / OSHP will provide site visit access available to the awarded contractor for proper measurements prior to ordering the consoles. Access to the OSHP posts will be during normal business hours by appointment. In lieu of site visits prior to bid submission, please see specifications and the sketches attached to the RFP.

### 3. Questions

3.1. Offerors must provide answers to the following questions.

Questions	Offeror Response
Provide example brochure of your proposed consoles	Attached to Bid Response
Provide hours of operation for emergency repair service. Dispatcher Centers wish to contact the supplier / service any time 24/7 with questions or to schedule service	Normal Hours:  Outside of normal hours:

### 4. Mandatory Content of RFP Response

#### 4.1. RFP Response Cover Letter:

The Offeror must HAND SIGN AND DATE THE RFP COVER LETTER before submitting the response. The RFP cover letter shall be on company letterhead, include an original signature and state the total dollar amount of the submitted response.

#### **4.2. Response Cost Summary:**

Offerors will complete the Cost Summary form/table found in Attachment 1 and identify all resources and costs associated with performing the work.

Offerors may not reformat these forms. Each Offeror must complete the Cost Summary forms in the exact format provided. Any reformatting may cause the State to reject the Offeror's quotation. These forms and associated instructions are what the State projects as the final Cost Summary forms. The State reserves the right to modify the Cost Summary forms and instructions. The State will not be liable for any costs the Offerors does not identify in its response to this RFP (Attachment 1).

## **5. Inquiries**

### **5.1. Inquiries:**

Offerors may make inquiries regarding this RFP any time prior to the submission deadline. To make an inquiry, Offerors must use the following process:

- 5.1.1.** Access the State Procurement Web site at [Procurement Opportunity Search](#);
- 5.1.2.** In the "Document/Bid Number" field, enter the RFP number found on the first page of this RFP
- 5.1.3.** To make an inquiry, Offerors must use the following process:
- 5.1.4.** Select "Request for Information" from the Opportunity Type dropdown;
- 5.1.5.** Click the "Search" button;
- 5.1.6.** On the Opportunity Search Results page, click on the hyperlinked Bid Number;
- 5.1.7.** On the Opportunity Details page, click the "Submit Inquiry" button;
- 5.1.8.** On the document inquiry page, complete the required "Personal Information" section by providing:
  - 5.1.9.** First and last name of the prospective Offeror's representative who is responsible for the inquiry,
  - 5.1.10.** Name of the prospective Offeror,
  - 5.1.11.** Representative's business phone number, and Representative's email address;
  - 5.1.12.** Type the inquiry in the space provided including: A reference to the relevant part of this RFP,
  - 5.1.13.** The heading for the provision under question, and The page number of the RFP where the provision can be found; and Enter the Confirmation Number at the bottom of the page
- 5.1.14.** Click the "Submit" button.
- 5.1.15.** Offerors may view inquiries and responses on the State's Procurement Website by using the "Bid Opportunities Search" feature described above and by clicking the "View Q & A" button on the document information page.
- 5.1.16.** The State usually responds to all inquiries within three business days of receipt, excluding weekends and State holidays.
- 5.1.17.** Offerors submitting inquiries will receive an immediate acknowledgement that their inquiry has been received as well as an e-mail acknowledging receipt. Offerors will not

receive a personalized e-mail response to their question, nor will they receive notification when the question has been answered.

**5.1.18.** Offerors may view inquiries and responses at :

**5.1.19.** Locate the “Quick Links” menu on the right, select “Bid Opportunities Search”

**5.1.20.** Step 1, enter the “Bid Number”

**5.1.21.** Step 2, click “Search”;

**5.1.22.** Step 3, click the “Document/Bid Number.” The “Submit Inquiry” button is at the bottom right of the Opportunity Detail page.

**5.1.23.** Bidders will not receive a personalized e-mail response to their question, nor will they receive notification when the question is answered. Responses may be viewed by clicking the “View Q & A” button located beneath the “Submit Inquiry” The State will try to respond to all inquiries within forty-eight (48) hours of receipt, excluding weekends and State holidays. The State will not respond to any inquiries received after 8:00 a.m. on the inquiry end date.

## **5.2. Clarifications:**

**5.2.1.** The ODPS / OSHP may request clarifications to ensure the RFP responses are understood by the ODPS / OSHP.

**5.2.2.** Clarifications shall be requested using e-mail to an address specified in the RFP response. Response to the requested clarifications shall be sent to the ODPS / OSHP as a “reply” to the request for clarification within 24 hours (not including weekends or holidays).

## **6. Executive Order 2011-2012K, Banning the Expenditure of Public Funds for Offshore Services:**

**6.1.** The Offeror must submit a completed and signed Contractor / Subcontractor Affirmation and Disclosure (Attachment 3).

## **7. Evaluation / Review of Quotations:**

**7.1.** An evaluation team comprised of ODPS personnel to determine the responsiveness of the quotations.

### **7.2. Rejection of any/all Quotations:**

The ODPS may reject any quotations, in whole or in part, and may determine that any irregularities or deviations from the specifications do not result in determining the quotation is non-responsive. The Chief of Purchasing may waive irregularities or deviations only if doing so does not affect the amount of the quotation or result in an unfair competitive advantage to any Offeror.

The ODPS reserves the right to disqualify an Offeror's response and any quotations for the following reasons:

- Failure to provide a signed original quotation.

- Late RFP responses.
- Failure to provide required information and/or meet specifications.

**7.3. Evaluation Criteria:**

Factors that will determine the most responsive quotation shall be the costs and the completeness of the response to the RFP.

**8. Basis of Award:**

The contract award will be made to the lowest, responsive and responsible Offeror meeting the requirements specified in this RFP.

**9. Responses:**

**9.1. Delivery Instructions**

<b>RFP responses are due no later than 3:00 P.M., August, 24 2020. RFP responses must be delivered electronically to:</b>	
<b>Email to:</b> <a href="mailto:rjwehner@dps.ohio.gov">rjwehner@dps.ohio.gov</a>  Ronald J. Wehner Chief Procurement Services Ohio Department of Public Safety 1970 West Broad Street PO Box 182081 Columbus, Oh 43218 – 2081 614-752-2206	<b>Copy to:</b> <a href="mailto:DBryan@dps.ohio.gov">DBryan@dps.ohio.gov</a>  Deborah K. Bryan 614-466-8497
A hard copy paper version may be submitted as a follow-up to the electronic version. RFP's, delivered through U.S.P.S., UPS, or FedEx, must be complete, signed, and received <b>no later than 3:00 P.M., August 24, 2020.</b>	
If any problems are encountered, in the delivery, and to verify receipt of the RFP call <b>Deborah Bryan at (614) 466-8497.</b>	
Attempts to deliver to the OSHP Officer at the front desk will be refused.	

## ATTACHMENT 1 COST SUMMARY TABLE

Offerors will complete the Cost Summary Tables, listed below. All costs associated with performing the work must be identified.

Offerors must complete the cost of Phase 1 and Phase 2. The total for both phases must be shown on the last line of the tables.

**Offeror Name:** \_\_\_\_\_

**Name of Supplier:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Supplier Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**If Available, please provide the following:**

**State of Ohio Supplier ID (OAKS): #** \_\_\_\_\_ **Ohio Buys ID: #** \_\_\_\_\_

COST SUMMARY TABLE PHASE 1			
Description	Quantity	Price / Unit	Total Cost
Corner Console	4	\$	\$
Linear Console	2	\$	\$
Warranty	6	\$	\$
Installation	6	\$	\$
<b>Total Phase 1</b>		<b>\$</b>	

<b>COST SUMMARY TABLE PHASE 2</b>			
<b>Description</b>	<b>Quantity</b>	<b>Price / Unit</b>	<b>Total Cost</b>
Corner Console	5	\$	\$
Linear Console	2	\$	\$
Warranty	7	\$	\$
Installation	7	\$	\$
<b>Total Phase 2</b>			<b>\$</b>
<b>Total Phase 1 and 2</b>			<b>\$</b>

## Supplement 1

### OHIO DEPARTMENT OF PUBLIC SAFETY

#### ODPS TERMS AND CONDITIONS

**BY SUBMITTING THIS QUOTE, THE VENDOR AGREES TO BE BOUND BY THESE OHIO DEPARTMENT OF PUBLIC SAFETY TERMS AND CONDITIONS. ALL OTHER TERMS AND CONDITIONS ARE HEREBY REJECTED. IN THE EVENT THE VENDOR HAS ACCEPTED TERMS AND CONDITIONS WITH THE OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES, THOSE TERMS WILL SUPERSEDE THESE TERMS AND APPLY TO THIS PURCHASE.**

**SUBMISSION OF INVOICES:** The Vendor will not submit more than one invoice for work performed within a 30 day period. Late submission may be subject to a 5% withholding of payment. In order to be considered a proper invoice, the Vendor shall include on all invoices the proper vendor identification number, purchase order number, and total cost of services; and submit an original copy monthly to the billing address located on the applicable purchase order. The State of Ohio is exempt from all state and local taxes and does not agree to pay any taxes. ODPS will make payment to the Vendor within thirty (30) days of receipt of an acceptable invoice. O.R.C. Section 126.30 applies to this Agreement and requires payment of interest on overdue payments. The interest rate shall be at the rate per calendar month which equals one-twelfth of the rate per annum prescribed by O.R.C. Section 5703.47. Unless expressly provided for elsewhere in this Agreement, the Vendor shall be responsible for and assume all office and business expenses that are incurred as a result of the performance of this Agreement.

**AVAILABILITY OF FUNDS:** The obligations of ODPS under this Agreement are subject to the determination by the Director of Budget and Management that sufficient funds have been appropriated by the General Assembly to ODPS for the purposes of this Agreement and to the certification of the availability of such funds by the Director as required by O.R.C. Section 126.07. ODPS may suspend or terminate this Agreement if the General Assembly fails to appropriate funds or if federal grant funds are not available for any part of the work under this Agreement.

**AUDITOR RECOVERY FINDING - O.R.C. Section 9.24:** The Vendor affirmatively represents and warrants to ODPS that the Vendor is not subject to a finding for recovery under O.R.C. Section 9.24, or that the Vendor has taken the appropriate remedial steps required under O.R.C. Section 9.24, or otherwise qualifies under that section. The Vendor agrees that if this representation and warranty is false, the Agreement shall be void ab initio as between the parties to this Agreement, and any funds paid by ODPS hereunder shall be immediately repaid to ODPS, or an action for recovery may be immediately commenced by ODPS for recovery of said funds.

**DEBARMENT:** The Vendor warrants that it is not currently subject to a finding by the Ohio Department of Administrative Services debaring the Vendor from consideration for contract awards, and that Vendor does not currently appear on any federal or State of Ohio debarment list. In the event that, during the course of this Agreement, the Vendor is debarred from consideration for the contract awards by the Ohio Department of Administrative Services, or otherwise appears on any federal or State of Ohio debarment list, then ODPS may terminate this Agreement immediately.

**WORKERS' COMPENSATION AND OTHER BENEFITS:** The Vendor and its employees shall be covered by workers' compensation coverage purchased and maintained by the Vendor. In addition, the Vendor should ensure that any subcontractors maintain workers' compensation insurance at all times during the term of this Agreement. Any workers' compensation claims filed by the Vendor, or its employees or subcontractors, as a result of work performed under this Agreement is not covered under ODPS's workers' compensation insurance.

The Vendor is not entitled to any State employment benefits, including, but not limited to the Public Employees Retirement System of Ohio, for work performed under this Agreement. The Vendor acknowledges and agrees any individual providing personal services under this Agreement is not a public employee for purposes of Chapter 145 of the Revised Code.

**DRUG FREE WORKPLACE:** The Vendor certifies that to the best of his / her ability, all of his / her employees will not purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way while working on state property. Failure to comply may result in IMMEDIATE termination of this Agreement.

**EQUAL OPPORTUNITY REQUIREMENTS:** The Vendor, and any of its subcontractors, shall comply with the requirements under O.R.C. Section 125.111. The Vendor, and any of its subcontractors, shall not discriminate against anyone because of race, color, religion, sex, age, disability, national origin, ancestry, or military status. The Vendor certifies that both the Vendor and any of its subcontractors are in compliance with all applicable federal and state laws, as well as rules and regulations governing fair labor and employment practices. ODPS encourages both the Vendor and any of its subcontractors to purchase goods and services from certified Minority Business Enterprise (MBE) and Encouraging Diversity Growth and Equity (EDGE) vendors.

**ETHICS AND CONFLICT OF INTEREST:** Vendor agrees to abide by all provisions of the Ohio Ethic's Law, including O.R.C. 102.02, O.R.C. 102.03, O.R.C. 102.04 and O.R.C. 2921.42. The Vendor shall not have any interest, direct or indirect, which is incompatible or in conflict with the carrying out of the terms of this Agreement.

**CAMPAIGN CONTRIBUTIONS:** The Vendor hereby certifies that all applicable parties listed in Division (I) or (J) of O.R.C. Section 3517.13 are in full compliance with Divisions (I) and (J) of O.R.C. Section 3517.13.

**EXECUTIVE ORDER 2019-12D, BANNING THE EXPENDITURE OF PUBLIC FUNDS FOR OFFSHORE SERVICES:** The Vendor affirms to have read and understands Executive Order 2011-12K and shall abide by those requirements in the performance of this Contract, and shall perform no services required under this Contract outside of the United States. If the Vendor is providing services under this Agreement, the Vendor will: 1) Perform the services at the location directed in the State of Ohio Purchase Order; 2) Maintain any State of Ohio data within the United States; 3) Notify ODPS in the event that services are not performed at the location directed in the State of Ohio Purchase Order prior to the shift in location; and 4) Notify ODPS if the principal location of any services being providing will be outside the United States. Vendor understands and agrees that it is responsible for notifying ODPS of any change in circumstance contemplated by this section during the course of providing services to ODPS.

**BOYCOTTING:** Pursuant to O.R.C. 9.76 (B), Vendor warrants that vendor is not boycotting any jurisdiction with whom the State of Ohio can enjoy open trade, including Israel, and will not do so during the term of this Agreement.

**RESPONSIBILITY FOR CLAIMS:** The Vendor agrees to indemnify and hold ODPS harmless from any and all claims resulting from the fault or negligence of the Vendor and from claims for wages or overtime compensation due its employees in rendering services under this Agreement, including payment of all costs in defense of any claim made under the Fair Labor Standards Act or any other federal or state law. In no event shall either party be liable to the other party for indirect, consequential, incidental, special, or punitive damages, or lost profits.

**OWNERSHIP:** Any and all written, electronic, or multimedia documents, presentations, reports, studies, deliverables, and / or software created specifically for ODPS (hereinafter referred to under this Section as "Deliverables") shall become the property of ODPS. ODPS shall have an unrestricted right to reproduce, distribute, modify, maintain, and use the Deliverables. The Vendor shall not obtain copyright, patent, or other

proprietary protection for the Deliverables without the written approval of ODPS, except that the Vendor shall reserve its rights in all methods, pre-existing work, software, and data used to prepare the Deliverables. The Vendor shall not include in any Deliverables any copyrighted matter, unless the copyright owner gives prior written approval to use such copyrighted matter in the manner provided under this Agreement. The Vendor agrees that all Deliverables may be made freely available to the general public to the extent required by law. This Section shall survive the termination of this Agreement and may be enforced by ODPS in any court of competent jurisdiction.

**GOVERNING CLAUSE:** This Agreement and any claims arising out of this Agreement shall be governed by the laws of the State of Ohio. If any provision under this Agreement is later determined to be invalid or unenforceable, the remainder of this Agreement shall not be affected by such determination.

**SUSPENSION AND TERMINATION:** The Vendor or ODPS may suspend or terminate this Agreement, with or without cause, by providing thirty (30) days written notice to the other party. Any violations or breach of the terms stated herein, by the Vendor, shall provide ODPS with the option of canceling this Agreement in its entirety, or withholding payment until such time as the violation or breach is remedied. Such option shall in no way limit or exclude any other remedies available to ODPS. If either party fails to perform any of the requirements of this Agreement, or is in violation of a specific provision of this Agreement, then the non-breaching party may suspend or terminate this Agreement if the breaching party fails to cure its non-performance or violation within ten (10) business days following delivery of written notice of the breach. In the case of late payment by ODPS, however, the Vendor may not suspend or terminate this Agreement unless the payment is more than sixty (60) days past due, and O.R.C. Section 126.30 shall apply. If this Agreement is suspended or terminated, the Vendor shall cease work on the suspended or terminated activities, suspend or terminate all subcontractors relating to the suspended or terminated activities, take all necessary or appropriate steps to limit disbursement and minimize cost, and, if requested by ODPS, furnish a report describing the status of all work under this Agreement, including results and conclusions accomplished, and such other matters as ODPS may require. Regardless of which party terminates the Agreement, any payments made by ODPS in which services have not been rendered by the Vendor shall be prorated and returned to ODPS. Such payment(s) must be sent to ODPS within thirty (30) days of the date on which the Vendor either receives notice of termination or suspension or sends notice of suspension or termination, whichever is applicable. ODPS shall not be liable for any further claims.

**BACKGROUND CHECK:** A routine background check, at ODPS expense, may be performed on the Vendor for assignment to this Agreement. The Vendor may be required to complete a "Background Information Form" furnished by ODPS. Failure to pass the background check will result in immediate dismissal.

**ANTITRUST ASSIGNMENT:** The Vendor assigns to ODPS all State and Federal antitrust claims and causes of action that relate to all goods and services provided for in this Agreement. Additionally, the State of Ohio will not pay excess charges resulting from antitrust violations by the Vendor's suppliers and subcontractors.

**RECORD KEEPING:** During the performance of this Agreement and for a period of three (3) years after its completion, the Vendor shall maintain auditable records of all charges pertaining to this Agreement and shall make such records available to ODPS, upon request and at such times as are commercially reasonable.

**FORCE MAJEURE:** If the State or Vendor is unable to perform any part of its obligations under this Agreement by reason of force majeure, the party will be excused from its obligations, to the extent that its performance is prevented by force majeure, for the duration of the event. The party must remedy with all reasonable dispatch the cause preventing it from carrying out its obligations under this Agreement. The term "force majeure" means without limitation: acts of God, such as epidemics, lightning, earthquakes, fires, storms, hurricanes, tornadoes, floods, washouts, droughts, any other severe weather, or explosions; restraint of government and people; war;

strikes; and other like events or any other cause that could be not reasonably foreseen in the exercise of ordinary care, and that is beyond the reasonable control of the party. This Agreement constitutes the entire agreement between the parties on the subject matter of this Agreement. This Agreement supersedes all prior agreements, understandings, or representations, whether oral or written, concerning the subject matter of this Agreement, unless services or goods are provided under the terms and conditions agreed upon by the Vendor and the Ohio Department of Administrative Services, in which those terms will apply. Any changes or modifications of this Agreement shall be made and agreed to in writing. The provisions outlined in these Terms and Conditions shall take priority over any inconsistent or conflicting provisions included in the Vendor's offer or quote, or any other provisions applicable to or incorporated into this Agreement.

**CHANGE OR MODIFICATION:** This Agreement constitutes the entire agreement between the parties on the subject matter of this Agreement. This Agreement supersedes all prior agreements, understandings, or representations, whether oral or written, concerning the subject matter of this Agreement, unless services or goods are provided under the terms and conditions agreed upon by the Vendor and the Ohio Department of Administrative Services, in which those terms will apply. Any changes or modifications of this Agreement shall be made and agreed to in writing.

The provisions outlined in these Terms and Conditions shall take priority over any inconsistent or conflicting provisions included in the Vendor's offer or quote, or any other provisions applicable to or incorporated into this Agreement.

**ATTACHEMENT 2**

**A CONTRACT BETWEEN**

**THE OHIO DEPARTMENT OF PUBLIC SAFETY**

**AND**

**(CONTRACTOR)**

THIS CONTRACT, which results from **RFP 21-114834** , is between the State of Ohio, Department of Public Safety (the "State"), and \_\_\_\_\_ (the "Contractor").

If this RFP results in a contract award, the Contract will consist of this RFP including all attachments, written amendments to this RFP, the Contractor's quotation, and written, authorized amendments to the Contractor's quotation. It will also include any materials incorporated by reference in the above documents and any purchase orders and change orders issued under the Contract. The form of the Contract is this one page attachment to the RFP, which incorporates by reference all the documents identified above. The terms and conditions for the Contract are contained in this RFP. If there are conflicting provisions between the documents that make up the contract, the order of preference for the documents is as follows:

1. This RFP, as amended;
2. The documents and materials incorporated by reference in the RFP;
3. The Contractor's quotation, as amended, clarified, and accepted by the State; and
4. The documents and materials incorporated by reference in the Contractor's quotation.

Notwithstanding the order listed above, purchase orders, change orders, and amendments issued after the contract is executed may expressly change the provisions of the contract. If they do so expressly, then the most recent of them will take precedence over anything else that is part of the contract.

This contract has an effective date of the later of \_\_\_\_\_, 202\_, or the occurrence of all conditions precedent specified in the Terms and Conditions.

**IN WITNESS WHEREOF**, the parties have executed this Contract as of the dates below.

CONTRACTOR

STATE OF OHIO  
DEPARTMENT OF PUBLIC SAFETY

\_\_\_\_\_  
By:

\_\_\_\_\_  
By: Thomas J. Stickrath, Director

Title:

Ohio Department of Public Safety

Date:

Date:

### ATTACHMENT 3

#### CONTRACTOR/SUBCONTRACTOR AFFIRMATION AND DISCLOSURE

By the signature affixed to this response, the Bidder/Offeror affirms, understands and will abide by the requirements of Executive Order 2011-2012K. If awarded a contract, the Bidder/Offeror becomes the Contractor and affirms that both the Contractor and any of its subcontractors shall perform no services requested under this Contract outside of the United States. The Executive Order is attached and is available at the following website: <http://www.governor.ohio.gov/Portals/0/pdf/executiveOrders/EO%202011-12K.pdf>.

The Bidder/Offeror shall provide all the name(s) and location(s) where services under this Contract will be performed in the spaces provided below or by attachment. Failure to provide this information as part of the response will deem the Bidder/Offeror not responsive and no further consideration will be given to the response. Bidder/Offeror's offering will not be considered. If the Bidder/Offeror will not be using subcontractors, indicate "Not Applicable" in the appropriate spaces.

**1. Principal location of business of Contractor:**

\_\_\_\_\_  
(Address) (City, State, Zip)

**Name/Principal location of business of subcontractor(s):**

\_\_\_\_\_  
(Name) (Address, City, State, Zip)

\_\_\_\_\_  
(Name) (Address, City, State, Zip)

**2. Location where services will be performed by Contractor:**

\_\_\_\_\_  
(Address) (City, State, Zip)

**Name/Location where services will be performed by subcontractor(s):**

\_\_\_\_\_  
(Name) (Address, City, State, Zip)

\_\_\_\_\_  
(Name) (Address, City, State, Zip)

**3. Location where state data will be stored, accessed, tested, maintained or backed-up, by Contractor:**

\_\_\_\_\_  
(Address) (Address, City, State, Zip)

**Name/Location(s) where services will be changed or shifted to be performed by subcontractor(s):**

\_\_\_\_\_  
(Name) (Address, City, State, Zip)

### ATTACHMENT 4

#### CONTRACTOR/SUBCONTRACTOR AFFIRMATION AND DISCLOSURE (CONT)

4. Location where services to be performed will be changed or shifted by Contractor:

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Address, City, State, Zip)

Name/Location(s) where services will be changed or shifted to be performed by subcontractor(s):

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address, City, State, Zip)

NAME: \_\_\_\_\_  
(PLEASE PRINT)

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## ATTACHMENT 5

### NONDISCLOSURE AGREEMENT

This Nondisclosure Agreement (“**Agreement**”) is made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_ (“**Contractor**”)

**WHEREAS**, Contractor holds a position of trust relative to the information received during the performance of the work on the project. By executing this Agreement, Contractor acknowledges and recognizes the responsibility entrusted to Contractor and to the State of Ohio in preserving the security and confidentiality of the information.

**NOW THEREFORE**, Contractor agrees as follows:

1. The term "**Confidential Information**" shall mean any and all information which is disclosed by the State verbally, electronically, visually, or in a written or other tangible form that is not generally disclosed to the public, including but not limited to, trade secrets, computer programs, software, software manuals and documentation, technology, systems, source code, databases, applications, engine protocols, routines, models, displays and manuals, including, without limitation, the selection, coordination and arrangement of the contents thereof, formulas, data, inventions, methodologies, algorithms, techniques, processes, research activities and plans, marketing and sales plans, strategic plans, forecasts, training materials, pricing and pricing strategies, methods of operation, internal controls, security procedures, third party confidential information, customer lists, unpublished financial information, and personal information such as social security numbers, home addresses, telephone numbers, emergency contact information, and any other personal information.

2. Contractor warrants and agrees to keep Confidential Information in strict confidence and shall not disclose it to any third party. Contractor shall use Confidential Information in a manner consistent with the terms of this Agreement and only in furtherance of the work on the project. Contractor's internal disclosure of Confidential Information shall be only to those employees, contractors or agents having a need to know such information in connection with this Agreement and only insofar as such persons are bound by a nondisclosure agreement consistent with this Agreement. Contractor shall promptly notify the State of any unauthorized disclosure or use of Confidential Information by any person and/or entity. Upon termination of this Agreement, or the State's written request, the Contractor shall cease use of the Confidential Information and immediately return all tangible Confidential Information to the State. With respect to Confidential Information stored in electronic form, the Contractor shall delete all such Confidential Information from its systems and certify in writing to the State that such information has been deleted.

3. This Agreement imposes no obligation upon Contractor with respect to Confidential Information which Contractor can establish by legally sufficient evidence that such information: (a) was, prior to receipt from the State, in the possession of, or was rightfully known by Contractor, without an obligation to maintain its confidentiality; (b) is or becomes generally known to the public without violation of this Agreement or without a violation of an obligation of confidentiality owed to the State; (c) is obtained by Contractor in good faith from a third party having the right to disclose it without an obligation of confidentiality; or (d) is independently developed by Contractor without the use of or reference to the Confidential Information. Contractor may disclose Confidential Information in accordance with valid judicial or other governmental order, provided that Contractor shall have given the State reasonable notice and opportunity to object prior to such disclosure, will seek confidential treatment of the information disclosed, and shall comply with any applicable protective order or equivalent.

4. The Confidential Information is provided “as-is” and the State makes no representation or warranty of any kind, express or implied, with respect to the suitability, accuracy or non-infringement of third party rights. The State shall at all times retain sole and exclusive title to, ownership of, all rights in and control over the use of all its

Confidential Information. Contractor agrees that nothing in this Agreement is intended to grant any rights or license under any intellectual property rights of the State, nor shall this Agreement grant Contractor any rights in or to the Confidential Information, except the limited right to use such information in accordance with this Agreement.

5. Contractor will be liable for the disclosure of Confidential Information whether the disclosure is intentional, negligent, or accidental, and that breach of this Agreement may result in Contractor and Contractor’s organization being prohibited from participating in any future work with the Ohio Department of Public Safety.

6. This Agreement constitutes the entire agreement and supersedes all prior understandings and agreements concerning this subject matter. All additions or modifications to this Agreement must be in writing and signed by the authorized representatives of both parties. This Agreement shall be governed by the laws of the State of Ohio, excluding choice of law principles. Contractor acknowledges that monetary damages may not be sufficient remedy for unauthorized use or disclosure of Confidential Information, or for breach of this Agreement, and the State shall be entitled, without waiving any other rights or remedies, to such injunctive or equitable relief as may be deemed proper by a court of competent jurisdiction.

Contractor has read and understands this Nondisclosure Agreement. Contractor’s signature below indicates Contractor’s agreement to all of the above terms.

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

## ATTACHMENT 6

### CONFIDENTIALITY AND CONDUCT AGREEMENT

As part of this engagement by you with the State of Ohio, you hold a position of trust relative to the information received during the performance of the Work. By executing this Confidentiality and Conduct Agreement, you acknowledge and recognize the responsibility entrusted to you and to the State of Ohio in preserving the security and confidentiality of the information.

I will not disclose any confidential and/or sensitive information to third parties, unless otherwise authorized in writing by the State to do so.

I will use any confidential or sensitive information solely to do the Work.

I will restrict circulation of confidential and/or sensitive information within my organization and then only to people in my organization that have a need to know to do the Work.

Title to confidential and/or sensitive information and all related materials and documentation the State delivers to me will remain with the State.

I will be liable for the disclosure of such information whether the disclosure is intentional, negligent, or accidental.

I will not incorporate any portion of any confidential and/or sensitive information into anything, other than a Deliverable, and will have no proprietary interest in any of the confidential and/or sensitive information.

I will return all originals of any confidential information and destroy any copies I have made on termination or expiration of this project.

I will destroy any sensitive information (notes, work documents, documentation, etc.) that I have accumulated while doing the Work upon termination or expiration of this project.

I understand that I am not a representative of the State of Ohio and will not represent myself as such unless requested in writing by the State.

I understand that breach of this Agreement may result in my organization and I being prohibited from participating in any future work related to this project.

I have read and understand the Confidentiality and Conduct Agreement. My signature below indicates my agreement to all of the above terms.

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_  
(PLEASE PRINT)

SIGNATURE : \_\_\_\_\_ DATE: \_\_\_\_\_

**ATTACHMENT 7**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
STANDARD AFFIRMATION AND DISCLOSURE FORM  
EXECUTIVE ORDER 2019-12D  
Banning the Expenditure of Public Funds on Offshore Services

All of the following provisions must be included in all invitations to bid, requests for proposals, state term schedules, multiple award contracts, requests for quotations, informal quotations and statements of work. This information is to be submitted as part of the response to any of the procurement methods listed.

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**CONTRACTOR / SUBCONTRACTOR AFFIRMATION AND DISCLOSURE:**

By the signature affixed to this response, the Bidder / Offeror affirms, understands and will abide by the requirements of Executive Order 2019-12D. If awarded a contract, the Bidder / Offeror becomes the Contractor and affirms that both the Contractor and any of its subcontractors shall perform no services requested under this Contract outside of the United States.

The Bidder / Offeror shall provide all the name(s) and location(s) where services under this Contract will be performed in the spaces provided below or by attachment. Failure to provide this information as part of the response will deem the Bidder / Offeror not responsive and no further consideration will be given to the response. Bidder / Offeror's offering will not be considered. If the Bidder / Offeror will not be using subcontractors, indicate "Not Applicable" in the appropriate spaces.

5. Principal location of business of Contractor:

A. \_\_\_\_\_  
(Address) (City, State, Zip)

Name / Principal location of business of subcontractor(s):

B. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

C. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

6. Location where services will be performed by Contractor:

A. \_\_\_\_\_  
(Address) (City, State, Zip)

Name / Location where services will be performed by subcontractor(s):

B. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

C. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

D. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

7. Location where state data will be stored, accessed, tested, maintained or backed-up, by Contractor:

A. \_\_\_\_\_  
(Address) (City, State, Zip)

Name / Location(s) where state data will be stored, accessed, tested, maintained or backed-up by subcontractor(s):

B. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

C. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

D. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

E. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

F. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

8. Location where services to be performed will be changed or shifted by Contractor:

A. \_\_\_\_\_  
(Address) (City, State, Zip)

Name / Location(s) where services will be changed or shifted to be performed by subcontractor(s):

B. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

C. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

D. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

E. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

F. \_\_\_\_\_  
(Name) (Address, City, State, Zip)

## Attachment 8: Evaluation Criteria

### To be used by the Evaluation Team

**Mandatory Requirements.** The first table lists this RFP’s mandatory requirements. If the offeror’s Proposal meets all the mandatory requirements, the offeror’s Proposal may be included in the next part of the technical evaluation phase described in the next table.

Offeror Mandatory Requirement	Reject	Accept
The Offeror or its subcontractor must have supplied, installed, and maintained dispatcher consoles for a minimum of a two (2) years period within the last three (3) years.		
The Offeror must have the ability to respond to requests for customer service within 24 hours of receipt of a maintenance request by phone or email.		

**Scored Criteria.** In the technical evaluation phase, ODPS will rate the technical merits of the Proposals based on the following requirements and the weight assigned to each requirement. Points will be awarded by the criteria listed in the following table:

DOES NOT MEET 0 POINTS	MEETS 5 POINTS	EXCEEDS 7 POINTS
------------------------------	-------------------	---------------------

ODPS will score the Proposals by multiplying the score received in each category by its assigned weight and adding all categories together for the Offeror’s Total Technical Score. Representative numerical values are defined as follows:

- **DOES NOT MEET (0 pts.):** Response does not comply substantially with requirements or is not provided.
- **MEETS (3 pts.):** Response generally meets the objectives (or expectations).
- **STRONG (5 pts.):** Response significantly exceeds objectives (or expectations) in ways that provide tangible benefits or meets objectives (or expectations) and contains at least one enhancing feature that provides significant benefits.

Scored Criteria		Weight	Does Not Meet	Meets	Exceeds
			0 Points	5 Points	7 Points
<b>Supplier</b>					
<b>The Offeror</b> is the manufacturer and supplier of the Dispatcher Console (2.2 Line 1)		50	0	5	7
<b>The Offeror</b> or its sub-contractor's must demonstrate their service technicians have a minimum of 2 years' experience servicing Dispatcher console's		70	0	5	7
<b>The Offeror must supply a service maintenance plan with their bid response demonstrating they have the Ability to respond to requests for customer service within 24 hours of the receipt of a maintenance requests by phone or email.</b>		90	0	5	7
<b>The offeror must provide examples of Actions taken once a Service request is received.</b>		60	0	5	7
<b>Console Design</b>		<b>Weight</b>	<b>Does Not Meet</b>	<b>Meets</b>	
1	<b>Corner Dispatcher Console - Dispatcher Console must fit within these Requirements:</b> <ul style="list-style-type: none"> <li>f) Maximum dimensions (close to maximum dimensions as possible): 75"w x 75"w x 41"d</li> <li>g) Primary work surface sit-to stand height range: 22" to 48", with minimum depth: 21"</li> <li>h) Double tier monitor arm setup (3 arms / tier) with monitor cables &amp; cable ID at each end - corner units with extended corner monitor arms.</li> <li>i) Monitor arm setup to have power height and manual depth adjustment for required viewing distances and angles</li> </ul> (2.2 Line 1)	100	0	5	7

2	<p><b>Corner Dispatcher Console - Dispatcher Console must fit within these requirements</b></p> <ul style="list-style-type: none"> <li>f) Maximum dimensions (close to maximum dimensions as possible): 75”w x 41”d</li> <li>g) Primary work surface sit-to stand height range: 22” to 48”, with minimum depth: 21”</li> <li>h) Double tier monitor arm setup (3 arms per tier) with monitor cables and cable ID at each end</li> <li>i) Monitor arm setup to have power height and manual depth adjustment for required viewing distances and angles</li> </ul>	100	0	5	7
3	<p><b>Ergonomically height - Dispatcher Console must include minimum requirements:</b></p> <p>Adjustable primary and secondary work surfaces</p> <ul style="list-style-type: none"> <li>c) Secondary work surface height range: 26” to 52”</li> <li>d) Digital programmable controller for height adjustments of both surfaces with automatic safety stop</li> </ul>	90	0	5	7
4	<p><b>Finishes:</b></p> <ul style="list-style-type: none"> <li>d) Work surface laminate to be: Wilsonart: Graphite Nebula 4623-60</li> <li>e) All other laminate panels to be: Wilsonart: Wild Cherry 7054-60</li> <li>f) All accent items to be: Silver</li> </ul>	40	0	5	7
5	<p><b>Work station:</b></p> <ul style="list-style-type: none"> <li>d) Panel system around work station</li> <li>e) Cable management chains and trays</li> <li>f) CPU storage with ready access (minimum front and rear doors or access panels and a pullout or rollout base)</li> </ul>	50	0	5	7

	<p><b>Desktop connectivity:</b></p> <p>d) In desk power to include: (4) 8 outlet 20amp power strips (orange, ups), (1) 4 outlet 20amp power strip (black, non ups) with minimum 15' cord&amp; NEMA 5-20 plug</p> <p>e) Primary work surface to 2 CPU locations to include: (4) USB ports, (4) USB charging ports and (2) CAT6 ports per CPU location</p> <p>f) Secondary work surface to 2 CPU locations to include: (2) power outlet, (2) USB ports and (2) audio jacks per CPU location</p>	70	0	5	7
	<p><b>Lighting:</b></p> <p>c) Arm mounted adjustable and dimmable LED task lights</p> <p>d) Under work surface LED lighting</p>	60	0	5	7
<b>Warranty Requirements</b>					
	<p><b>Warranty Requirements:</b> One year Labor and Material with replacement/repair for consoles in 24/7 multiple shift use work environment - Warranty provided</p>	30	0	5	7
	5 year Labor and Material, excluding normal wear and tear for consoles in a 24/7 multiple shift use work environment - Warranty provided	40	0	5	7
	Warranty required to provide response within 24 hours for operational questions and service plan responses. Workstation repairs for 24/7 multiple shift use. Repairs made during normal business hours 8 AM – 5 PM. Warranty provided.	50	0	5	7

<p><b>Warranty Questions:</b>                  How would your company address the following issues in terms of warranty coverage within the specified warranty period?</p> <ul style="list-style-type: none"> <li>e) If the manufacturer-issued accessories or the electrical or mechanical components (e.g. task lights, adjustable work surface mechanisms, wiring, etc.) fail to operate.</li> <li>f) If workstation finishes (e.g. surfaces, edges, etc.) begin to show signs of wear and it is not explicitly clear whether or not this is due to everyday use or if it is a manufacturing default.</li> <li>g) What are the steps your company would take to address a potential issue that may or may not be covered under warranty? Please identify timelines as a part of your response.</li> <li>h) What circumstances, if any, exist that would constitute a void in warranty or denial in warranty coverage under your company's policy? Please be as specific as possible.</li> </ul>	20	0	5	7
<b>Total Points</b>	860			

### 10. ODPS / OSHP Responsibilities

**Price Performance Formula.** The evaluation team will rate the Proposals that meet the Mandatory Requirements based on the following criteria and respective weights.

Criteria	Percentage
<b>Technical Proposal</b>	<b>70%</b>
<b>Cost Proposal</b>	<b>30%</b>
<b>TOTAL</b>	<b>100%</b>

ODPS will use the following formulas to adjust the points awarded to each offeror.

The Offeror with the highest point total for the Technical Proposal will receive 700 points. The remaining offerors will receive a percentage of the maximum points available based upon the following formula:

$$\text{Technical Proposal Points} = \frac{\text{Offeror's Technical Proposal Points}}{\text{(divided by)}} \times 700$$

$$\text{(equals)} \quad \frac{\text{Highest Number of Technical Proposal Points}}{\text{Points}} \quad \text{(times)}$$

The Offeror with the lowest proposed Total Evaluation Cost will receive 300 points. The remaining offerors will receive a percentage of the maximum cost points available based upon the following formula:

$$\text{Cost Proposal Points} = \text{(equals)} \quad \frac{\text{Lowest Total Evaluation Cost}}{\text{(divided by) Offeror's Total Evaluation Cost}} \quad \text{X (times) } 300$$

**Total Point Score:** The total point scores are calculated using the following formulas to determine the highest-ranking proposals:

$$\text{Total Points Score} = \text{(equals)} \quad \text{Technical Proposal Points} \quad + \text{(plus)} \quad \text{Cost Proposal Points}$$