Ohio Department of Mental Health & Addiction Services

Summit Behavioral Healthcare
1101 Summit Road
Cincinnati, Ohio 45237

Barber/Grooming Services

Ohio Certified MBE Vendors

Request for Proposal Number: **MHA14213**

Request for Proposal Issued: **June 16, 2014**

Request for Proposal Due: **June 23, 2014, by 2:00 PM**

A. Project Overview

Barber/Grooming Services for patients at Summit Behavioral Healthcare

B. Scope of Work

Provide patient grooming services, cut hair, shave beards, wash hair and other duties. Clean and maintain area and stock. Work with SBH liaison to order supplies and equipment. Maintain a record of services provided to the patients for billing purposes. Assure compliance with State Licensing requirements.

Bids should include the following services:

Haircuts for male and female patients
Shape ups
Beard trims
Shaves
Perms
Relaxers
Wash and Sets
Color (1)
Shampoos

C. Vendor Requirements

OhioMHAS competitive opportunity proposals are posted five (5) business days in an Ohio Certified "MBE" Sheltered Market, if no qualified proposals are received by the 2pm deadline, the Sheltered Market opportunity will be closed and the competitive opportunity proposal will be reposted for seven (7) business days in an Open Market.

- Contractor must complete credentialing & privileging procedures in accordance with SBH Medical Staff By-laws.
- Contractor must maintain unrestricted licensure in the State of Ohio.
- Contractor must participate in QA/PI and review activities as required by hospital policy.
- Contractor must adhere to SBH Rules and Regulations, Performance standards, BHO Policies, applicable JCAHO and Medicare conditions of participation, and the Medical Department's continuous quality improvement plan.
- Contractor must maintain and provide current proof of Worker's Compensation insurance.
- Contractor must maintain and provide current licensure to SBH Registrar.
- Contractor is covered by the limits and provisions identified in Section 9.86, 9.87 and 109.361 of the Ohio Revised Code of civil immunity, identification and representation.

D. Evaluation of Proposals

1. Proposals will be scored and point values given to the following criteria.

Technical Criterion	Weight	Rating (0 – 5)	Technical Score
Lowest and best price	6		
Ability to provide Barber/Grooming services On-site for SBH patients	6		
Ability to meet requirements established by hospital, Joint Commission, Medicare/Medicaid Standards and OSCEA regulations	6		
Must pass all national and local background checks and required TB tests and Crisis Intervention Training prior to working at the facility	2		
Total Weight	20		
Total Technical Score	100		

E. Submission of Proposal

Electronic bids must be sent to OhioMHASBidOpportunity@mha.ohio.gov . Original bid may be sent via U.S. mail
Attn: Steve Burns, C.O.O. Summit Behavioral Healthcare, 1101 Summit Road, Cincinnati, Ohio 45237
The bid number must be clearly marked on the sealed envelope.

Bids are to be submitted on your company's letterhead before **2:00 PM on – June 23, 2014.**

Bids must include: vendor name, address, Federal Tax Identification Number, contact person, phone number, signature, total cost, and documentation identifying experience relevant to proposals.

Questions regarding the Request for Proposal must be sent via the State of Ohio Procurement Website www.procure.ohio.gov under the Request for Proposal "Submit Inquiry".

Minority Business Enterprise (MBE) Set-Aside. The State is committed to making more State contracts and opportunities available to minority business enterprises (MBE) certified by the Ohio Department of Administrative Services (DAS) pursuant to Section 123.151 of the Ohio Revised Code and Rule 123:2-15-01 of the Ohio Administrative Code. This RFP is being issued as a minority set-aside contract in accordance Section 125.081 of the Ohio Revised Code. All offerors must be an Ohio certified MBE as of the Proposal due date. For more information regarding Ohio MBE certification requirements, including a list of Ohio certified MBE businesses, please visit the DAS Equal Opportunity Division web site at: http://das.ohio.gov/Divisions/EqualOpportunity/MBEEDGECertification/tabid/134/default.aspx