

The purpose of this Request for Information is to reach out to the vendor community to research existing systems that other states or corporate environments have used in similar problems or projects in the past. The specific questions pertaining to this development are contained in Section 3.0 of this document. The Ohio School Report Card System can be accessed at <http://reportcard.education.ohio.gov/>.

Section 2: Objectives

The Ohio Department of Education (ODE) is issuing this Request for Information (RFI) to obtain information relative to the implementation of a profile for inclusion in Ohio School Report Cards.

In order to provide Ohio parents, businesses, and schools with additional information about schools and districts in the Ohio School report Card System, ODE is interested in information about existing products that allow schools and districts to provide information about themselves.

Information that any interested party wishes to submit will be done so voluntarily and with the understanding that this RFI is for information gathering purposes only and is not a formal solicitation. A formal procurement, such as a Request for Proposals (RFP) or Request for Quote (RFQ) may be issued as a result of, and subsequent to, this RFI. The Department of Education is interested in receiving information from interested vendors or any other interested parties.

Similarly, cost information will be used solely for the purposes of performing a market analysis for the acquisition of the necessary products and services.

The information that follows is intended to provide background information and to help set agency expectations for services to implement school and/or district profiles in the Ohio School Report Card system.

Section 3: Overview of the Scope of Work

The agency is seeking responses to the following questions related to vendors' products and service offerings. The agency has attempted to limit the number of questions in an effort to reduce the burden on vendors responding to the RFI. Vendors' responses should provide information about their capability for performing the agency's objectives and elaborate on any requirements. The agency realizes there may be other pertinent information that has not been solicited and encourages vendors to provide additional information as deemed appropriate. As all information received by the State will be considered public information, vendors are advised to not submit any proprietary or confidential information as part of their RFI response.

Detailed Questions by Category

1. Project Approach

a. Based on the information provided, please provide a high level approach you would take with the Ohio School Report Card Profiles project.

2. Similar projects:

a. Does your company have any experiences in developing a school/district profile or portal for any other state or Federal Agency?

b. What is your experience in developing large scale web portals?

3. Product Features

- a. What are the main features of your product?
- b. Are features offered individually (a la carte) or as a bundle?
- c. Does your product contain a parent feedback mechanism, in which parents can submit information on their schools/districts?
- d. What security features does your product have?
- e. What support do you offer for the product?

4. Cost Structure

- a. How is pricing for your product structured?
- b. Are features priced individually (a la carte) or as a bundle?

5. Technical Requirements

- a. What are the technical requirements for implementing your system?
- b. Can your product be embedded into our existing system? What are the technical requirements for this?

6. Company Size / Characteristics

- a. What is the size of your company, including number of employee and annual revenue?
- b. Who are your government customers, if any?
- c. How many years has your company been in existence?
- d. Are you willing to give us customer references that we may call to ask questions about your products, services and support? May we call them directly and speak to them candidly?

7. Product Demonstration

- a. ODE would like an on-site demonstration of the products described in selected submissions. Please describe any technical requirements necessary to sufficiently demonstrate your product.

Section 4: Contract Terms and Conditions

THIS RFI IS NOT A SOLICITATION FOR SUCH PRODUCTS OR SERVICES.

Section 5: Inquiry

All questions regarding this RFI should be submitted online only. Accordingly, the Department will post responses online so that interested vendors may access and share the same information. Please limit questions to no more than 5 questions per submission.

(**Note:** Inquiry function is not available after 8:00 A.M. Eastern on the specified closing date for inquiry. The system shuts down early to allow time to process responses.)

Section 6: Locate Solicitation Documents

Solicitation documents larger than two (2) megabytes cannot be posted on the state web portal.

[Locate Solicitation on State Web Portal and Submit Inquiry Questions:](#)

This solicitation document is also posted on the state web portal to allow interested vendors to submit technical questions for clarification.

Please click [here](#) to access the web portal.

- Scroll through the page to identify the matching document number
- Click the document number to open Disclaimer page
- Click the “View Opportunity Detail” link to view the document summary page
- Click the document link to view the document
- Click the “Submit Inquiry” button to submit questions you may have (no more than 5 questions per submission)

The Department will post responses to your question online to share the information with other interested vendors.

[Locate Solicitation on Agency Website; No Inquiry Option Available:](#)

The [Solicitation](#) may also be accessed on the Ohio Department of Education internet website. Please click [here](#) to access the agency internet website.

- Click on “Notices for Information Technology Vendors” to view information technology solicitations
- Click on “Notices for Professional Services Vendors” to view non-IT solicitations
- Identify the identical title of the attached solicitation and click the link to view it online or to save a copy to your computer

Section 7: Submission Information

Proposals must reference the RFI number above and should be submitted via email only to:

Email Address: Bidsubmission@education.ohio.gov

