

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER RS900517	OPENING DATE (1:00 p.m.) June 3, 2016	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY	STATE ZIP
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. GDC039	BID NOTICE DATE 5/813/16	CONTRACTOR'S E-MAIL ADDRESS	

SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)

E-Mail Fax

In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". ____%, ____ Days, Net 30 Days

PARTICIPATING AGENCY(IES): ALL STATE AGENCIES, AND PROPERLY REGISTERED COUNTIES, TOWNSHIPS, MUNICIPAL CORPORATIONS, REGIONAL TRANSIT AUTHORITIES, REGIONAL AIRPORT AUTHORITIES, PORT AUTHORITIES, SCHOOL DISTRICTS, CONSERVANCY DISTRICTS, TOWNSHIP PARK DISTRICTS AND PARK DISTRICTS, PURSUANT TO SECTION 125.04(B) OF THE OHIO REVISED CODE, THE COOPERATIVE PURCHASING ACT. STATE UNIVERSITIES, STATE VOCATIONAL SCHOOLS, STATE COMMUNITY COLLEGES OR OTHER INSTITUTIONS OF HIGHER EDUCATION MAY USE THESE CONTRACTS. SUCH USE, HOWEVER, IS BASED UPON EACH ENTITY'S PROCUREMENT AUTHORITY.

THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR:

WHEELCHAIR VANS, NEW 2016 MODEL YEAR OR NEWER

TERM OF CONTRACT: This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning 07/01/16 or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire 06/30/17 unless DAS terminates the Contract based upon reasons set forth in Article I-C of the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating agency.

[INSTRUCTIONS TO BIDDERS AND CONTRACT TERMS AND CONDITIONS](#), Revised 10/2013, are a part of this Invitation to Bid. Copies may be downloaded by clicking the link above. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.

By submitting this Invitation to Bid, the Contractor certifies that Contractor has truthfully disclosed the location(s) where all services are to be performed; the location(s) where all applicable State contract data is to be maintained or made available; and the principal location of business for the Contractor and all subcontractors. The Contractor further certifies and acknowledges that Contractor will not change the country of the location(s) where services are performed and will not change the country of the location(s) where data is maintained or made available without prior written consent of the State.

INQUIRIES: All inquiries should be submitted a minimum of five (5) working days prior to the bid opening date through the Procurement website, <http://procure.ohio.gov/>. Locate the "Quick Links" menu on the right, select "Bid Opportunities Search"; Step 1, enter the "Bid Number"; Step 2, click "Search"; Step 3, click the "Document/Bid Number." The "Submit Inquiry" button is at the bottom right of the Opportunity Detail page. Bidders will not receive a personalized e-mail response to their question, nor will they receive notification when the question is answered. Responses may be viewed by clicking the "View Q & A" button located beneath the "Submit Inquiry" button.

	AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE
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The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

SPECIAL CONTRACT TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency within delivery noted on the Pricing Schedule and after receipt of order and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within seven (7) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (e.g. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the state will: evaluate the bid based on the Total Item Cost, which equals the estimated number of units multiplied by the unit bid price plus the appropriate delivery charge. If estimated usages are unknown a quantity of one (1) will be used for the evaluation. If there is no "delivery charge per mile round trip map mileage rate" supplied or, the calculated value of the delivery charge is less than the minimum delivery charge, the minimum delivery charge will be used for evaluation purposes. The state reserves the right to reject the "per mile" delivery charge or the "minimum" delivery charge if it is determined to be excessive.

Example Calculation:

Total Item Cost = [(vehicle unit price) x (estimated number of units)] + [(delivery charge per mile round trip x 300) x estimated number of vehicles]

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder by vehicle line item.

OPTION PRICING NOTE: Option prices bid are to be less than the manufacturer's suggested retail price(s) (MSRP). Bidder signifies by their signature on page one (1) of the ITB, that the option prices bid are less than MSRP. Bidders found to be over charging for options during bid evaluation may have those options deleted from any award. Ordering entities are advised to compare window sticker prices of options, where possible, with option charges on invoices. Bidders found to be over charging for options at the time of invoicing will be required to submit corrected invoices reflecting proper pricing.

Bidders must indicate "Included", "Not Available", or a Price for each option specified. Failure to enter a cost for the options with a value in the units to evaluate field may deem your bid response as non-responsive and ineligible for an award for that item. If an option is not available as original factory equipment and is supplied as an aftermarket item, the Dealer Option/Order Code is to include an "AM" designation.

- A. **ADDITIONAL OPTION PACKAGES:** Bidders may elect to supply pricing for popular or common option packages not included in the required option table. Additional option packages quoted will be made available to the ordering entities at the discretion of DAS, as part of the contract.

FIRM FIXED-PRICE CONTRACT: The contract is a Firm Fixed-Price Contract. The Contractor(s) is required to provide to the using agency supplies or services at the listed price(s) for the duration of the contract, and any extensions thereto.

COOPERATIVE PURCHASING CONTRACT: This Contract may be relied upon by Ohio institutions of higher education and Ohio political subdivisions. Ohio political subdivisions include any county, township, municipal corporation, school district, conservancy district, township park district, park district created under Chapter 1545 of the Revised Code, regional transit authority, regional airport authority, regional water and sewer district, port authority or any other political subdivision as described in the Ohio Revised Code. To qualify to use this Contract the political subdivision must be currently enrolled in the State's Cooperative Purchasing Program. Purchases made from this Contract by a political subdivision that is not properly registered with the State's Cooperative Purchasing Program will be a violation of law and may be contrary to the political subdivision's competitive bidding requirements. If a political subdivision or institution of higher education relies upon this Contract to issue a purchase order or other ordering document, the political subdivision or institution of higher education "steps into the shoes" of the State under this Contract. The political division's or institution of higher education's order and this Contract are between the Contractor and the political subdivision or institution of higher education. The Contractor must look solely to the political subdivision or institution of higher education for performance, including payment. The Contractor agrees to hold the state of Ohio harmless with regard to political subdivisions and institution of higher education's orders and political subdivision's and institution of higher education's performance. DAS may cancel this Contract and may seek remedies if the Contractor fails to honor its obligations under an order from a political subdivision or institution of higher education.

SPECIAL CONTRACT TERMS AND CONDITIONS (Cont'd)

CONTRACTOR QUARTERLY SALES REPORT: The Contractor must report the quarterly dollar value (in U.S. dollars and rounded to the nearest whole dollar) of the sales, to include both state agencies and political subdivisions, under this Contract by calendar quarter (e.g. January-March, April-June, July-September and October-December). The dollar value of the sale is the price paid by the Contract user for the products and/or services listed on the purchase order or other encumbering document, as recorded by the Contractor.

The Contractor will receive an email with a User ID and password and must report the quarterly dollar value of sales to the Department of Administrative Services (DAS) via the Internet using the web form at the Ohio DAS Contract Management Contractor Portal, <https://cm.ohio.gov/>. If no sales occur, the Contractor must show zero. The report must be submitted thirty (30) days following the completion of the reporting period. The Contractor is responsible for emailing the Analyst listed on page one of the contract with any company contact changes.

The Contractor shall also submit a close-out report within one hundred and twenty (120) days after the expiration of this Contract. The Contract expires upon the physical completion of the last outstanding task or delivery order of the Contract. The close-out report must cover all sales not shown in the final quarterly report and reconcile all errors and credits. If the Contractor reported all contract sales and reconciled all errors and credits on the final quarterly report, then the Contractor should show zero "0" sales in the close-out report.

The Contractor must forward the Quarterly Sales Report to one of the following addresses,

For same day or overnight deliveries:

Huntington National Bank
ATTN: L-3686
7 Easton Oval
Columbus, OH 43219

All other deliveries may be sent to the following address:

Department of Administrative Services
L-3686
Columbus, OH 43260-3686

If the Contractor fails to submit sales reports, falsifies reports or fails to submit sales reports in a timely manner, DAS may suspend, terminate or cancel this Contract.

CONTRACTOR REVENUE SHARE: The Contractor must pay the Department of Administrative Services (DAS) a revenue share of the sales transacted under this contract. The Contractor must remit the revenue share in U.S. dollars within thirty (30) days after the end of the quarterly sales reporting period. The revenue share equals 0.75% of the total quarterly sales reported. Contractors must include the revenue share in their prices. The revenue share is included in the award price(s) and reflected in the total amount charged to ordering agencies which includes both state agencies and political subdivisions using this Contract.

The contractor must remit any monies due as the result of the close-out report at the time the close-out report is submitted to DAS. The Contractor must pay the revenue share amount due by check. To ensure the payment is credited properly, the Contractor must identify the check as a "Revenue Share" and include the Ohio Contract Management Remittance Report

The Contractor should make the check payable to: Treasurer, State of Ohio.

Use the following address for same day or overnight deliveries:

Huntington National Bank
ATTN: L-3686
7 Easton Oval
Columbus, OH 43219

All other deliveries may be sent to the following address:

Department of Administrative Services
L-3686
Columbus, OH 43260-3686

If the full amount of the revenue share is not paid within thirty (30) calendar days after the end of the applicable reporting period, the non-payment constitutes a contract debt to the State. The State may either initiate withholding or setting off payments or employ the remedies available under Ohio law for the non-payment of the revenue share.

If the Contractor fails to pay the revenue share in a timely manner, DAS may suspend, terminate or cancel this Contract.

SPECIAL CONTRACT TERMS AND CONDITIONS (Cont'd)

Automobile Liability Insurance:

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions:, Paragraph Q.):

List names of subcontractors who will be performing work under the Contract.

_____	_____
_____	_____
_____	_____

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

SPECIAL CONTRACT TERMS AND CONDITIONS (Cont'd)

TRANSPORTATION CHARGES: Any items(s) ordered from this contract shall be delivered F.O.B. destination to any state agency or any political subdivision located within the state of Ohio as stated on the purchase order, at the rate per mile, per vehicle delivery charge as listed on the item page. When generating orders, contact the contractor and establish the total round trip miles for one (1) vehicle from dealers location, using the state of Ohio Official Highway Map, unless some other mutually agreed upon method is acceptable.

MINIMUM DELIVERY CHARGE: This charge is to be used when the rate per mile per vehicle, as listed on the item page, times the number of round trip miles is less than the minimum delivery charge. The contractor may not bill for both the rate per mile, per vehicle and the minimum delivery charge.

PLACEMENT OF ORDERS: Ordering entities are strongly encouraged to place orders as early as possible in the model year. Purchase orders for any item(s) listed in a contract, awarded pursuant to this bid, will be placed directly with the contractor(s) by the using agency. No order shall specify delivery to exceed thirty (30) days beyond the expiration and/or cancellation date of the contract.

PURCHASE ORDERS: Purchase Orders for item(s) listed in this contract will be placed directly with the contractor by the ordering agency. All purchases, made by state agencies only, will be placed using either the official state of Ohio Purchase Order or, by a purchase order issued by the State's third party financing administrator. The state will not be obligated to pay for purchases of any supplies or services, made by any other method. No order shall specify delivery to exceed thirty (30) days beyond the expiration, termination, or cancellation date of the contract. A Purchase Order will authorize the contractor to provide the required supplies or services and, upon delivery, acceptance and submission of a proper invoice, will obligate the ordering agency to pay for the supplies or services furnished by the contractor.

When applicable, purchase orders may be placed for delivery to the agency on a quarterly basis. Any orders issued prior to the expiration, termination, or cancellation date of the contract, which require delivery up to ninety (90) days beyond the approved expiration, termination, or cancellation date are to be fulfilled by the contractor.

ALL purchase orders placed against this contract are to contain verbiage exactly as to how the title, delivery instructions, etc. are to read, i.e.:

TITLE TO:	SHIP TO:	BILL TO:
AGENCY TAX NO. _____		
AGENCY _____	_____	_____
ADDRESS _____	_____	_____
CITY/STATE _____	_____	_____
COUNTY _____	CONTACT _____	TELEPHONE _____

In addition, list on each purchase order an agency contact person with phone number for dealer questions, delivery notification, etc., as shown above.

SUBMISSION OF INVOICES: Refer to the Standard Contract Terms and Conditions; III, Payment Provisions. Invoices will not be issued prior to receipt of a purchase order.

PAYMENT: During the term of this contract, a third party financing option will be made available to State agencies only; not to political subdivisions. The contractors (dealers) will be notified by the State to review the order to pay process utilized by the third party administrator. Contractors will continue to receive payment in full; either from the State or the third party administrator. If payment is received from the third party administrator, the title to the vehicle is to (may) be forwarded to the third party administrator. If a third party administrator is used for payment, there could be a delay in receipt of payment.

It is unknown which agencies may purchase through a third party administrator or quantity of vehicles being purchased. This payment method may increase the number of vehicles purchased. Electronic Funds Transfer (EFT) may be used as payment method with mutual agreement between the third party financing administrator and the dealer.

SERVICE: The vehicle will be completely dealer serviced and conditioned as per the manufacturer's pre-delivery recommendations and all equipment is to be completely installed with all adjustments made which are required to prepare the vehicle for immediate and continuous operation upon delivery. This requires that all fluids are filled to their maximum levels unless otherwise defined. Unit shall conform to all current Federal Safety Regulations including OSHA.

SERVICE POLICY: The successful bidder shall furnish with each vehicle delivered, or within three (3) days after delivery of the vehicle, the Manufacturer's Owner Service Policy. In addition, the Owner's Service Policy shall be recognized and accepted by all authorized dealers within the boundaries of the state of Ohio regardless of the location of the District or Regional Headquarters under which the vehicle operates.

SPECIAL CONTRACT TERMS AND CONDITIONS (Cont'd)

CERTIFICATE OF TITLE: The title shall be filed by the contractor and delivered to the ordering agency within fifteen (15) days after delivery of the vehicle. **NOTE:** Multiple titles may require additional time to process. Payment of invoice is not to be delayed awaiting title (see Standard Contract Terms & Conditions, Article III, B).

AGENCY REGISTRATION: The contractor shall furnish the Title Documents for each new vehicle and deliver same to the Department ordering the vehicle, unless otherwise specified on purchase order. The contractor shall deliver with the necessary papers a \$5.00 per vehicle filing fee at time of vehicle(s) delivery to any agency authorized to complete their own title registration.

ADVERTISEMENT: Dealer name-signs shall not be affixed to any part of the delivered vehicle.

DEALER LICENSE: In reference to ORC [4517.12](#), DAS may ask for proof of a dealers written authority from the manufacturer or distributor to sell new vehicles.

SALES LICENSE: Contractor must be licensed to sell new motor vehicles pursuant to ORC [4517.01](#) and [4517.02](#).

In reference to OAC [4501:1-3-05](#), DAS may ask for proof of a salesperson's license after bid opening if not provided at bid opening. If requested, the dealer will have five (5) business days to respond.

USAGE REPORTS: Every six (6) months the contractor must submit a report (written or on disk) indicating sales generated by this contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Contract Analyst (GDC039).

Contractor is to submit two (2) separate reports, one (1) for state agencies purchases and the other report for political subdivision purchases.

INDEX NUMBER CONTRACT NUMBER CUSTOMER ITEM NUMBER # UNITS SOLD \$ VALUE

NOTICE: POWER TRAIN AND EMISSION SYSTEMS WARRANTY: Executive Order 92-174V requires that state agencies use re-refined oils in all state owned or leased vehicles serviced in state facilities.

Re-refined oils used in state owned or leased vehicles shall meet or exceed all federal and industry specifications applicable to virgin oil products and must contain API certifications. When such re-refined oils are used, in accordance with the vehicle manufacturer requirements, the manufacturer agrees that use of such products shall not void any written and/or implied warranties in effect from the manufacturer. By signing this Invitation to Bid, the bidder and manufacturer agree to these terms and conditions.

NOTE: THE ENERGY POLICY ACT WAS SIGNED INTO LAW IN 1992. Under the act, state and federal government fleets must begin phasing in alternative fuel vehicles as replacements for petroleum fuel vehicles. The act recognizes methanol, ethanol and other alcohol-gasoline blends, natural gas, liquefied petroleum gas and other fuels as sources of replacement ("reformulated gasoline" and 10% ethanol are excluded from the definition of alternate fuels).

SPECIFICATIONSI. SCOPE AND CLASSIFICATION:

- A. Scope: These specifications define the State's requirements for new, Model Year 2016 or manufacturer's current production model vehicles to be utilized by State Agencies in the operation of State government. This includes political subdivisions that are members of the Department of Administrative Services, Office of Procurement Services Cooperative Purchasing program.
- B. Vehicle shall be the latest current model, complete with all standard equipment, unless otherwise specified. Any item which is standard equipment on the vehicle being bid, but not listed below, must not be removed from the vehicle. Manufacturer's disclaimers indicate changes in product specifications may occur during the model year and they reserve the right to do so without repercussion. All current mandatory Department of Transportation safety requirements are to be furnished, including seat belts and shoulder harness.

Item Number	Projected Usage	Classification:
1	2 Units	Exhibit A, Up to 9 Ambulatory Seats+ 3 Max WC Positions Rear Lift
2	1 Unit	Exhibit B, Up to 9 Ambulatory Seats+ 3 Max WC Positions Side Lift
3	2 Units	Exhibit C, 4 Ambulatory Seats+3 WC Positions Rear Lift
4	1 Unit	Exhibit D, 2 Ambulatory Seats+3 WC Positions Side Lift
5	1 Unit	Exhibit E, 3 Ambulatory Seats+1 WC Position Rear Lift

II. APPLICABLE DOCUMENTS:

- A. [Ohio Revised Code Section 125](#)
- B. Ohio Revised Code Chapters [4501](#), [4503](#), [4513](#), and [4517](#)
- C. Ohio Administrative Code Sections [4501:1-3-05](#)
- D. Federal Motor Vehicle Safety Standards (FMVSS)
- E. Society of Automotive Engineers (SAE) Automotive Technical Standards
- F. Occupational Safety & Health Administration (OSHA) Regulations
- G. U.S. Environmental Protection Agency (EPA) Laws & Regulations
- H. Model Year 2016 or Manufacturer's most current Model EPA Fuel Economy Guide

SPECIFICATION SHEET: Shown below are the specifications requirements for equipment that the State of Ohio desires to purchase. Bidder signifies compliance or non-compliance with the specifications by indicating "YES" or "NO" in the "Comply" column of this form and returning with the bid response. These specifications are only considered as necessary to establish functional requirements. Proprietary design, exact dimensions, capacities, or restrictive features will not preclude acceptance of other recognized alternates meeting comparable performance requirements as determined by the Department of Administrative Services. List all deviations/exceptions to the specifications in the bid response in the "EXCEPTIONS" column, if additional space is needed, please use a separate sheet to reference this information with the corresponding Specification Item(s). Failure to comply may deem the bid non responsive.

APPLICATION: These specifications and drawings describe the minimum requirements for a model year 2016 or newer, medium or high roof wheelchair van. Multiple seating configurations will be requested to accommodate the driver, passenger, ambulatory seating and wheelchair positions. The locations for the wheelchair lift and tie downs must meet current ADA requirements. Wheelchair lift is to be located at the side or rear of the vehicle as requested by the ordering agency.

Wheelchair/Handicap Accessible Van

Standard Specification Items	Minimum Requirements	Comply Y/N	EXCEPTIONS:
Chassis:			
Engine	3.5L/V6		
Fuel Type	Vendor to Specify		
GVWR	NOTED ON EACH FLOOR PLAN (EXHIBITS A-E)		
Automatic Transmission	6-Speed Automatic		
Horsepower and Torque	270 HP and 250 lb. ft. torque		
Drivetrain	4x2		
Differential Type	Limited Slip		
Axle Ratio	BIDDER TO SPECIFY (SEE PAGE 14 TO PROVIDE YOUR REPONSE)		
Cooling System	Chassis manufacturers heaviest duty cooling system supplied and protected to minus 30 degrees Fahrenheit		
Radiator	Heavy duty, overflow tank to be included		
Batteries	Dual Heavy-Duty		
Alternator Amps	180		
Brakes	ABS Power Brakes to meet Federal Motor Vehicle Safety Standard 49CFR571.105		
Steering	Hydraulic Power-Assist		
Tires	All Season to meet GVWR specified (All tires are to be radial, premium quality recognized by the manufacturer, steel belted and all season design.)		
Spare Tire	Full Size (Same manufacturers' style and tread design as OE with the manufacturer's standard spare tire mounting location.) Lug wrench and tire jack to be included		
Fuel Tank	24 Gallon (Delivered with the fuel tank at a minimum of one-quarter (1/4) full)		
Wheelbase	NOTED ON EACH FLOOR PLAN (EXHIBITS A-E)		

SPECIFICATIONS (CONT'D)

Standard Specification Items	Minimum Requirements	Comply Y/N	EXCEPTIONS:
Chassis (Cont'd):			
Front Axle	BIDDER TO SPECIFY FGAWR WITH EACH FLOOR PLAN (SEE PAGE 14 TO PROVIDE YOUR REPOSE)		
Rear Axle	BIDDER TO SPECIFY RGAWR WITH EACH FLOOR PLAN (SEE PAGE 14 TO PROVIDE YOUR REPOSE)		
Suspension	MUST MEET GVWR SPECIFIED. BIDDER TO SPECIFY (SEE PAGE 14 TO PROVIDE YOUR REPOSE)		
Exterior:			
Front and Rear Bumpers	Manufacturer's standard		
Overall Exterior Length	NOTED ON EACH FLOOR PLAN (EXHIBITS A-E)		
Doors	Driver and Passenger		
	Sliding side passenger		
	Rear swing out doors with holders		
Running Boards	Driver and passenger side		
Steps	Step on side entry		
Windows	Tinted		
Wipers	Dual speed with intermittent feature		
Mirrors	Driver and passenger side		
Paint	Entire unit to be painted in accordance with automotive standards BIDDER TO SPECIFY STANDARD PAINT COLORS OFFERED (SEE PAGE 14 TO PROVIDE YOUR REPOSE)		
Lights	Daytime running lights		
License Plates Mounting	Must be made to mount on the front and rear of vehicle and shall comply with SAE J686		
Interior:			
Front Air Conditioning	Standard		
Front Heater and Defroster	Standard		
Rear Air Conditioning	Overhead mounted, A/C evaporator, rated at 24,000 BTU		
Rear Heating System	Floor mounted rated at 24,000 BTU		
Door Locks/Windows	Remote power		
Grab Handle	Grab handle to be located on the left or the right side of the side entry door and to be floor to ceiling;		
	Front entry doors to have the grab handle attached above the front doors		
Steering Wheel	Adjustable Tilt/Telescopic		
Arm Rests	Right hand arm rest on driver's seat; other arm rests to be built into the driver and passenger's door panels		
Radio	AM/FM factory installed		

SPECIFICATIONS (CONT'D)

Standard Specification Items	Minimum Requirements	Comply Y/N	EXCEPTIONS:
Interior (Cont'd)			
Radio Suppression	Manufacturer's standard system		
Lights	3 interior dome lights; door and dash switch operated; one (1) lift spot light		
Mirror	Inside rear view mirror		
Visor	Dual		
Gauges on Instrument Panel	Standard for model being sold		
Power Point	12 Volt		
Interior Cargo Length	NOTED ON EACH FLOOR PLAN (EXHIBITS A-E)		
Interior Width	NOTED ON EACH FLOOR PLAN (EXHIBITS A-E)		
Interior Cargo Height	NOTED ON EACH FLOOR PLAN (EXHIBITS A-E)		
Seats			
Driver & Passenger Seats	Required		
Seats	Vinyl covered		
Mobility Package			
Lift	<p><u>Side or Rear lift option:</u> Will be specified by the ordering agency dependent upon the seating placement and configuration being ordered</p> <p>Lift is to be a side or rear door mounted lift, ADA interlock, spotlight on lift, must meet compliance with FMVSS 403/404 requirements (i.e. Millennium Series Braun Fully Automatic Hydraulic ADA Lift, or equivalent)</p> <p>Padded lift partition to provide a divider between the movable parts of the lift and occupant(s)</p> <p>Lift Width: 34"</p> <p>Lift Weight: Lift must withstand weight to carry up to 800 lbs.</p> <p>REFERENCE EXHIBITS FOR LIFT PLACEMENT AND CONFIGURATION</p>		
Seats	<p><u>Single Passenger Seat:</u> Forward facing seat with three (3) point lap and should seat belt to meet FMVSS and ADA requirements. Seat to be securely mounted to the floor (i.e. Freedman Seats or approved equivalent)</p> <p><u>Double Passenger Seat:</u> Forward facing ADA foldaway seat(s) with three (3) point lap and shoulder seat belts to meet FMVSS and ADA requirements (i.e. Freedman Seats or approved equivalent)</p>		

SPECIFICATIONS (CONT'D)

Standard Specification Items	Minimum Requirements	Comply Y/N	EXCEPTIONS:
MOBILITY PACKAGE (CONT'D):			
Seats (Cont'd)	<p>Full spring suspension system and fully contoured lumbar support. All metal components to be completely powder coated. Minimum of 17" wide and 17" deep, with a minimum of 26" hip-to-knee room. Vinyl covers, transportation grade, color to be specified by the ordering agency</p> <p>In folded position, seat must fit firmly against the van wall and extended into the van no further than 9 ¼". Installed at 90 degrees with maximum allowable wall clearance to be 1 ½" for seat bottom cushion in folded down position. Seat weight shall be limited to approximately 75 lbs. (not including tile weight, metal plates connecting the bottom of the seats to the flooring system).</p> <p>REFERENCE EXHIBITS FOR SEAT PLACEMENT AND CONFIGURATION</p>		
Wheelchair Restraints	Retractable four (4) point wheelchair tie downs with retractable lap and shoulder restraints, three (3) each, including two (2) 48" and one (1) 36" L-track brackets (i.e. Q-Strait or equivalent)		
Web Loops & Cutter	Required		
Seat Belts	Three (3) Point lap and shoulder to meet FMVSS and ADA requirements		
Floor	Heavy Duty, slip resistant vinyl/rubber floor with ¾" exterior commercial grade plywood underlayment, including walk-in door areas		
Door Holding Brackets	Plunger style, two (2) each		
Airbag Supplemental Restraint System	Driver and Passenger		
Backup Alarm	ADA Interlock, complete Safety Kit		
First Aid Kit	#10 type		
Road Warning Kit	Triangle Kit		
Fire Extinguisher	2.5 lb. ABC		
Decals	ADA		
Safety Standards	Completed unit must comply with all applicable FMVSS, ADA and State of Ohio, Department of Transportation Safety Requirements		

SPECIFICATIONS (CONT'D)

Standard Specification Items	Minimum Requirements	Comply Y/N	EXCEPTIONS:
WARRANTY			
Manufacturer's Standard	Corrosion Protection (Submit with bid) BIDDER TO SPECIFY: _____		
Manufacturer's Standard	Basic BIDDER TO SPECIFY: _____		
Manufacturer's Standard	Powertrain BIDDER TO SPECIFY: _____		
Manufacturer's Standard	Roadside Assistance BIDDER TO SPECIFY: _____		

BIDDER TO SPECIFY STANDARD SPECIFICATION ITEMS FOR EACH EXHIBIT

STANDARD SPECIFICATION ITEM	EXHIBIT A	EXHIBIT B	EXHIBIT C	EXHIBIT D	EXHIBIT E
Axle Ratio					
Front Axle (FGAWR)					
Rear Axle (RGAWR)					
Suspension (Must meet GVWR specified)					
Standard Paint Color(s)					

PRICE SCHEDULE:

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in evaluation and any subsequent order.

ITEM NO.	EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED AMOUNT
1.	2	EA.	NEW, MODEL YEAR 2016 OR NEWER, HIGH ROOF WHEELCHAIR VAN: REAR LIFT, DRIVER & PASSENGER, UP TO 9 AMUBLATORY SEATS + UP TO 3 WC POSITIONS, THREE (3) 2-PASSENGER ADA FLIP SEATS (EXHIBIT A) DELIVERY _____ DAYS A.R.O. CITY/STATE OF MANUFACTURER: _____	\$	\$
2.	1	EA.	NEW, MODEL YEAR 2016 OR NEWER, HIGH ROOF WHEELCHAIR VAN: SIDE LIFT, DRIVER & PASSENGER, UP TO 9 AMUBLATORY SEATS + UP TO 3 WC POSITIONS, THREE (3) 2-PASSENGER ADA FLIP SEATS (EXHIBIT B) DELIVERY _____ DAYS A.R.O. CITY/STATE OF MANUFACTURER: _____	\$	\$
3.	2	EA.	NEW, MODEL YEAR 2016 OR NEWER, MEDIUM ROOF WHEELCHAIR VAN: REAR LIFT, DRIVER & PASSENGER, 4 AMBULATORY SEATS + 3 WC POSITIONS (EXHIBIT C) DELIVERY _____ DAYS A.R.O. CITY/STATE OF MANUFACTURER: _____	\$	\$
4.	1	EA.	NEW, MODEL YEAR 2016 OR NEWER, MEDIUM ROOF WHEELCHAIR VAN: SIDE LIFT, DRIVER & PASSENGER, 2 AMBULATORY SEATS + 3 WC POSITIONS (EXHIBIT D) DELIVERY _____ DAYS A.R.O. CITY/STATE OF MANUFACTURER: _____	\$	\$
5.	1	EA.	NEW, MODEL YEAR 2016 OR NEWER, MEDIUM ROOF WHEELCHAIR VAN: REAR LIFT, DRIVER & PASSENGER, 3 AMBULATORY SEATS + 1 WC POSITION (EXHIBIT E) DELIVERY _____ DAYS A.R.O. CITY/STATE OF MANUFACTURER: _____	\$	\$

PRICE SCHEDULE (CONT'D)

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in evaluation and any subsequent order.

CAB AND CHASSIS OPTIONS

CONTRACTOR ORDER NO.	OPTIONS	UNIT COST
	45-Day Tag	\$
	Parts Manual	\$
	Service Manual	\$
	Additional Set of Keys	\$

OPTIONS

CONTRACTOR ORDER NO.	OPTIONS	UNIT COST
	Additional Option Package Bidder to specify type: _____	\$
	Additional Option Package Bidder to specify type: _____	\$
	Additional Option Package Bidder to specify type: _____	\$

MANUFACTURER IDENTIFICATION OF COMMODITY: All bidders are to indicate in the spaces below the manufacturer's name, model, and brand or style number for product bid. Failure to comply with this stipulation may result in the bidder being deemed not responsive.

CHASSIS INFORMATION:

	EXHIBIT A	EXHIBIT B	EXHIBIT C	EXHIBIT D	EXHIBIT E
Manufacturer Cab/Chassis					
Model No. & Year Cab/Chassis					
Manufacturer of Tires					

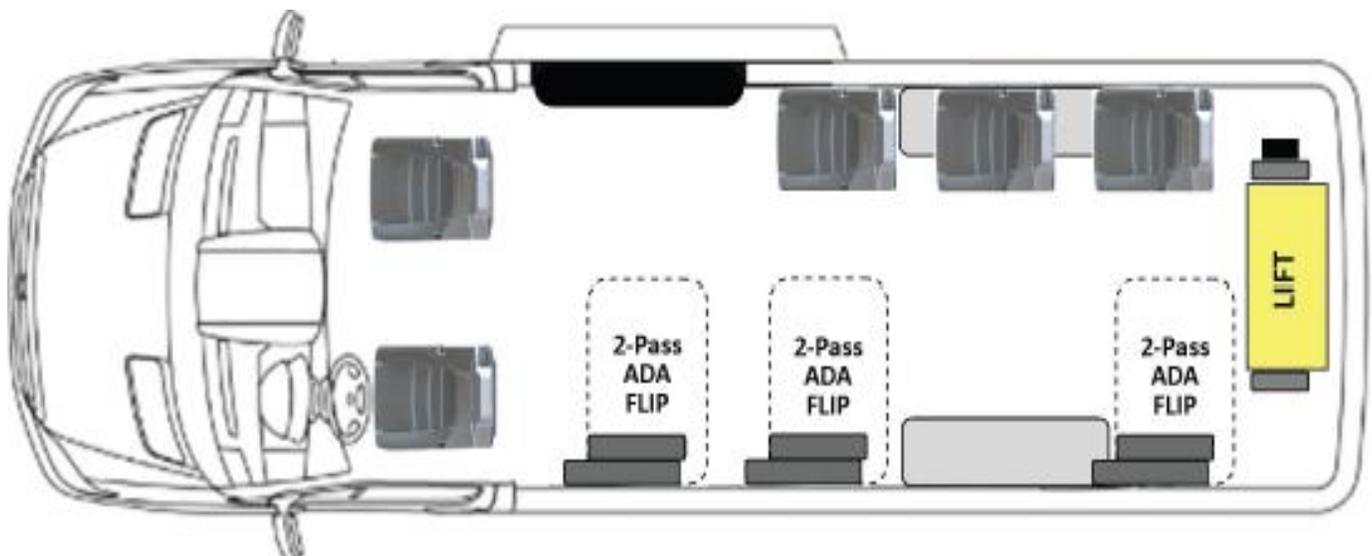
DELIVERY CHARGE:

Delivery charge per mile, per vehicle round trip map mileage for delivery by the contractor:	\$
Minimum Delivery Charge	\$

EXHIBIT A

DRIVER & PASSENGER SEAT, UP TO 9 AMBULATORY SEATS+UP TO 3 WC POSITIONS THREE (3) 2-PASSENGER ADA FLIP SEATS REAR LIFT

*(SEATING CONFIGURATION WILL CHANGE FOR THE NUMBER OF
AMBULATORY SEATS DEPENDING ON
THE NUMBER OF WC POSITIONS NEEDED)*



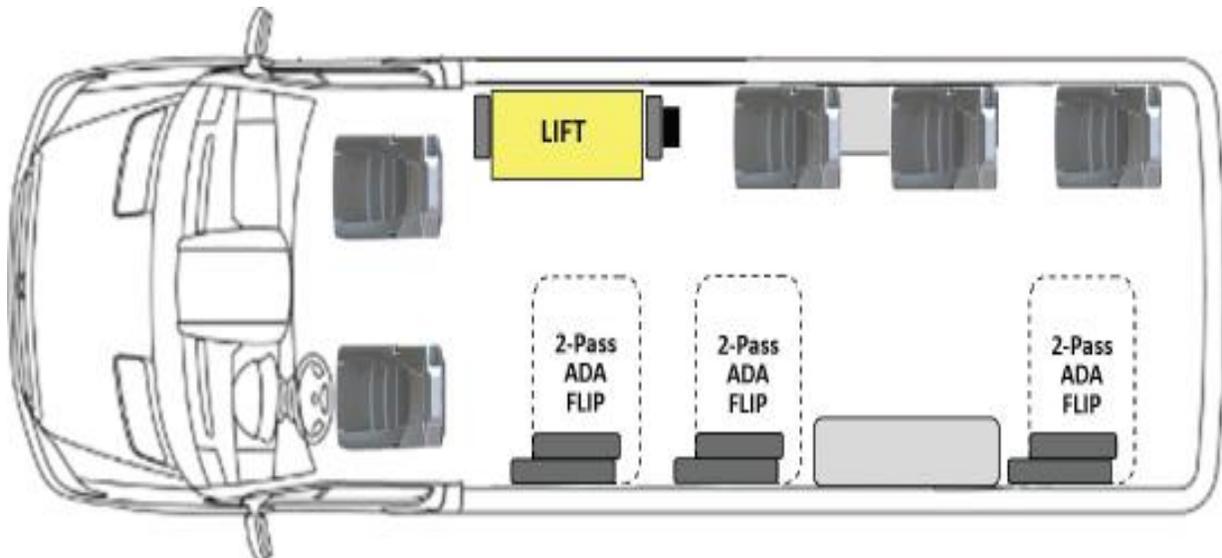
MINIMUM REQUIREMENTS FOR THIS VAN CONFIGURATION

EXTENDED LENGTH VAN
HIGH ROOF
GVWR: 10,360
Wheelbase: 148"
Overall Exterior Length: 264"
Interior Cargo Length: 161"
Interior Width: 53"
Interior Cargo Height: 76"

EXHIBIT B

DRIVER & PASSENGER SEAT, UP TO 9 AMBULATORY SEATS+UP TO 3 WC POSITIONS THREE (3) 2-PASSENGER ADA FLIP SEATS SIDE LIFT

(SEATING CONFIGURATION WILL CHANGE FOR THE NUMBER OF PASSENGERS DEPENDING ON THE NUMBER OF WC POSITIONS NEEDED)

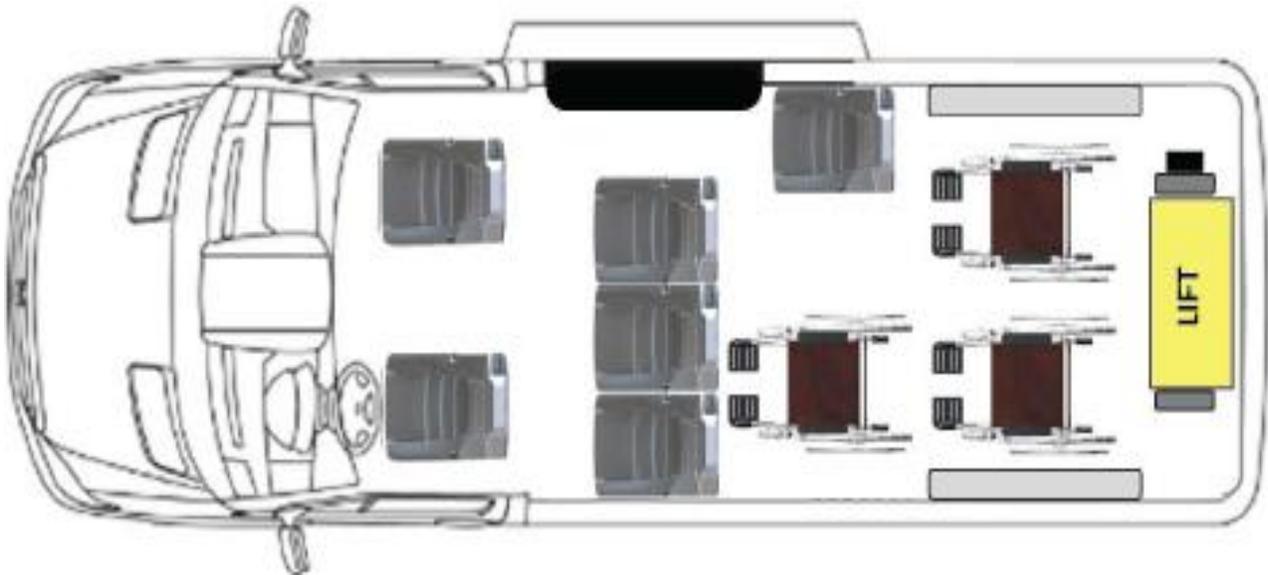


MINIMUM REQUIREMENTS FOR THIS VAN CONFIGURATION

EXTENDED LENGTH VAN
HIGH ROOF
GVWR: 10,360
Wheelbase: 148"
Overall Exterior Length: 264"
Interior Cargo Length: 161"
Interior Width: 53"
Interior Cargo Height: 76"

EXHIBIT C

DRIVER & PASSENGER SEAT, 4 AMBULATORY SEATS+3 WC POSITIONS REAR LIFT

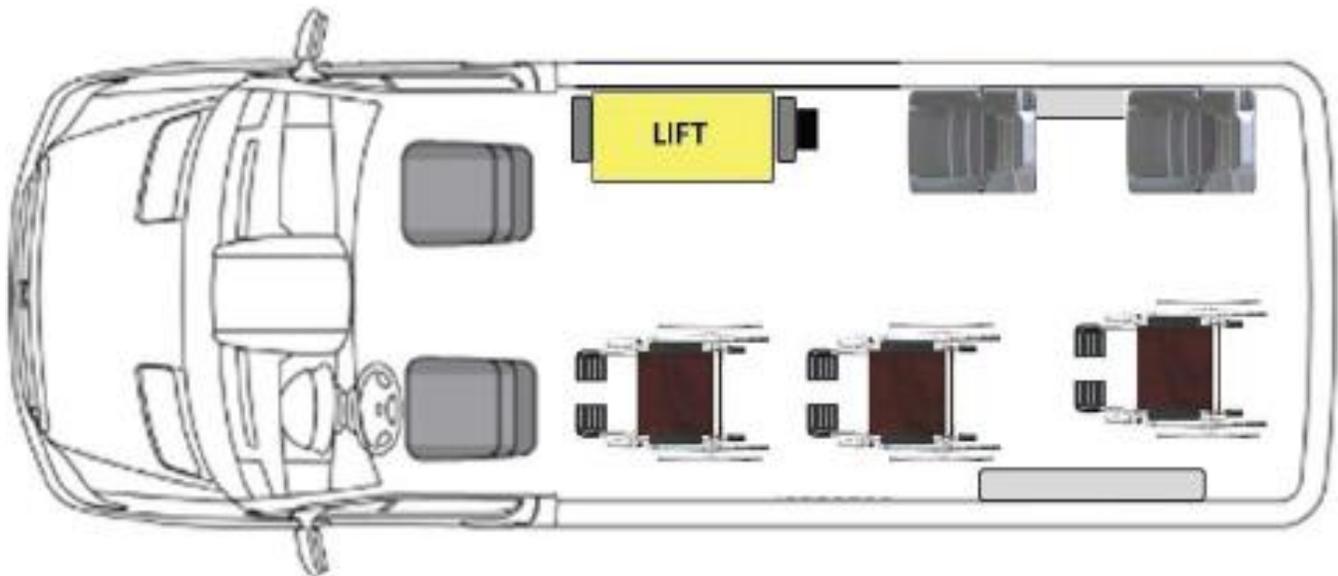


MINIMUM REQUIREMENTS FOR THIS VAN CONFIGURATION

MEDIUM ROOF
GVWR: 9,000 lbs.
Wheelbase: 148"
Overall Exterior Length: 235"
Interior Cargo Length: 132"
Interior Width: 53"
Interior Cargo Height: 67"

EXHIBIT D

DRIVER & PASSENGER SEAT, 2 AMBULATORY SEATS+3 WC POSITIONS SIDE LIFT

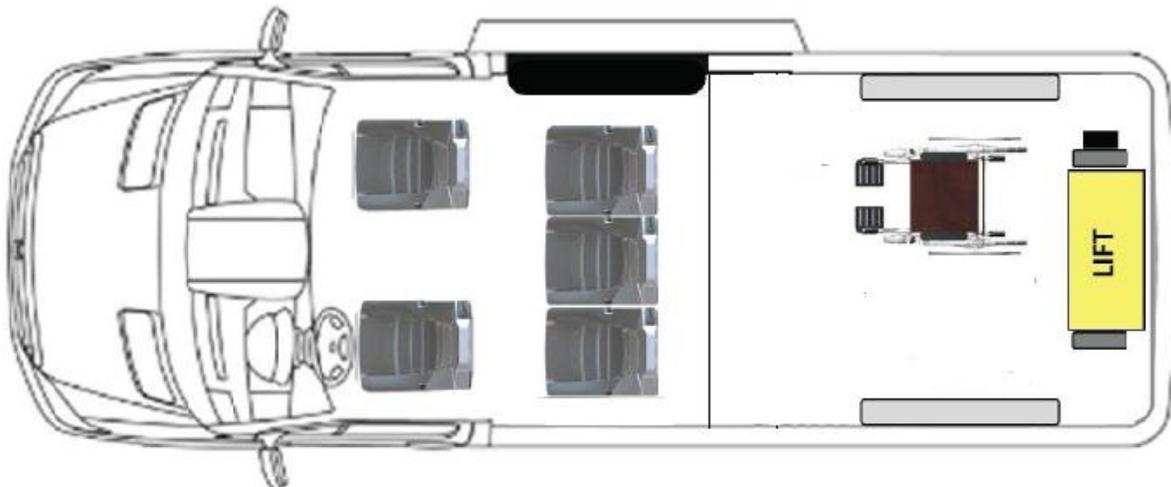


MINIMUM REQUIREMENTS FOR THIS VAN CONFIGURATION

MEDIUM ROOF
GVWR: 9,000 lbs.
Wheelbase: 148"
Overall Exterior Length: 235"
Interior Cargo Length: 132"
Interior Width: 53"
Interior Cargo Height: 67"

EXHIBIT E

DRIVER & PASSENGER SEAT, 3 AMBULATORY SEATS+1 WC POSITIONS REAR LIFT



MINIMUM REQUIREMENTS FOR THIS VAN CONFIGURATION

MEDIUM ROOF
GVWR: 8,550 lbs.
Wheelbase: 130"
Overall Exterior Length: 217"
Interior Cargo Length: 115"
Interior Width: 53"
Interior Cargo Height: 67"