

Ohio Department of Mental Health

Northwest Ohio Psychiatric Hospital
930 South Detroit Avenue
Toledo, Ohio 43614

Request for Proposal Number: [NOPH-003 DMH14053](#)

Request for Proposal Issued: [April 8, 2013](#)

Request for Proposal Due: [April 19, 2013 by 12:00 PM](#)

A. Project Overview

Remodel of patient telephone booths on units.

B. Scope of Work

Enclose phone rooms on each unit – (4 total). Remove present shelving (2 approximately 39 ½ in. by 10 in. Remove interior wall, approximately 105 in. tall, 8 x 12 in. deep; plaster w/finish coat; Install door & frame in opening approximately 87 ½ in. tall x 35 in. wide; all material must meet all codes required by city, state, federal, & JCAHO.

C. Vendor Requirements

Licensed contractor

D. Evaluation of Proposals

1. Proposals will be scored and point values given to the following criteria.

Technical Criterion	Weight	Rating (0 – 5)	Technical Score
<i>Cost</i>	<i>40</i>		
<i>Required documentation</i>	<i>30</i>		
<i>History of Satisfactory Work @ NOPH</i>	<i>25</i>		
<i>MBE</i>	<i>5</i>		

Total Weight			
Total Technical Score			

Submission of Proposal

Electronic bids must be sent to: DMHBidOpportunity@mh.ohio.gov. Original bid may be sent via U.S. mail to: Northwest Ohio Psychiatric Hospital, Attn: Jerry Walker, 930 South Detroit Avenue, Toledo, Ohio 43614

Bids are to be submitted on your company’s letterhead before 12:00 PM on April 19, 2013. **Site visit will be scheduled April 15th – April 17th, 2013.** To schedule your tour, please contact Jerry Walker at 419-381-1881 x4676. Bids must include: vendor name, address, Federal Tax Identification number, contact person, phone number, signature, total cost, and documentation identifying experience relevant to proposals.

Please note: Please indicate on your bid envelope “NOPH-003”, for proper identification of the project in which are you bidding for.

Questions regarding the Request for Proposal must be submitted via the State of Ohio Procurement Website at www.ohio.gov the Request for Proposal, submit inquiry.