

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <u>OT905411</u>	OPENING DATE (1:00 p.m.) <u>JANUARY 7, 2011</u>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. LDC015L	BID NOTICE DATE DECEMBER 21, 2010	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD) <input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". ____%, ____ Days, Net 30 Days			
<u>PARTICIPATING AGENCY(IES): STATE INSTITUTIONS LISTED HEREIN</u>			
<p>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR:</p> <p>EGGS, FRESH SHELL, LARGE AND MEDIUM</p> <p><u>TERM OF CONTRACT:</u> This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning <u>02/01/11</u> or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire <u>01/31/14</u> unless DAS terminates the Contract based upon reasons set forth in Article I-C of the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating state agency.</p> <p><u>INSTRUCTIONS TO BIDDERS AND CONTRACT TERMS AND CONDITIONS</u>, Revised 10-01-07, are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.</p> <p>By submitting this Invitation to Bid, the Contractor certifies that Contractor has truthfully disclosed the location(s) where all services are to be performed; the location(s) where all applicable State contract data is to be maintained or made available; and the principal location of business for the Contractor and all subcontractors. The Contractor further certifies and acknowledges that Contractor will not change the country of the location(s) where services are performed and will not change the country of the location(s) where data is maintained or made available without prior written consent of the State.</p> <p>Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at www.procure.ohio.gov/ All questions should be submitted a minimum of five (5) working days prior to the bid opening date.</p>			
PRINTED/TYPED SIGNATURE 	AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE	

The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

REQUIRED CERTIFICATION FOR BIDDING

Those bidders claiming preference for Domestic Source End Products and/or the Ohio preference, pursuant to Revised Code Sections 125.09 and 125.11 and Administrative Code Section 123:5-1-06 must complete the following information. Bidders who qualify as an "Ohio" bidder (offer an Ohio product or who have significant Ohio economic presence) or who qualify as a Border State bidder are eligible to receive a five percent (5%) preference over non-Ohio/Border state bidders. The state reserves the right to clarify any information during the evaluation process. **BIDDERS MUST COMPLETE THIS CERTIFICATION TO RECEIVE THE PREFERENCE.**

A. DOMESTIC PREFERENCE (BUY AMERICA): [Not applicable to **"Excepted Products"**]

- Where is each product/services being offered mined, raised, grown, produced or manufactured?
 United States: _____ (State) Canada Mexico (Go to B-1)
 Other: (Specify Country) _____ (Go to A-2)
- End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued.
 Yes (Go to Section B-1) No (Go to Section A-3)
- The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy America Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.
_____(Item) _____(Country of Origin)
_____(Item) _____(Country of Origin)

A domestic end source product is deemed to be excessively priced if it exceeds the cost of the foreign product by more than 6%. Pursuant to FAR, Part 25, the state of Ohio does not acquire supplies or services that cannot be imported lawfully into the United States. The contractor, their subcontractor(s) and any agent of the contractor or subcontractor must not acquire any supplies or services originating from sources within, or that were located in or transported from or through Cuba, Iran, Iraq, Libya, North Korea, Sudan Territory of Afghanistan controlled by the Taliban, or Serbia (excluding the territory of Kosovo).

B. OHIO PREFERENCE (BUY OHIO):

- The products/services being offered are raised, grown, produced, mined or manufactured in Ohio. 
 Yes (Go to C) No (Go to B-2)
- Bidder has significant economic presence within the state of Ohio. Yes (Answer a, b, c, d below) No (Go to B-3)
 - Bidder has paid the required taxes due the state of Ohio Yes No
 - Bidder is registered with the Ohio Secretary of State
 Yes (Charter/Registration No.: _____) No
Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:
<http://www.sos.state.oh.us/>
 - Bidder has ten or more employees based in Ohio or border state. Yes No (Go to B-2d)
 - Bidder has seventy-five percent or more employees based in Ohio or border state. Yes No (Go to B-3)
- Border state bidder:
 Yes (Specify which state then go to B-2c): KY MI NY PA IN No (Go to B-4)
- Border state bidder: mined products mined in respective border state Yes No Not Applicable

C. E.D.G.E. DESIGNATION

Bidder is certified E.D.G.E. business Yes No

For information on E.D.G.E. designation, please visit the DAS Equal Opportunity Division website at:

<http://www.das.ohio.gov/Divisions/EqualOpportunity/tabid/80/Default.aspx>

D. DECLARATION REGARDING MATERIAL ASSISTANCE/NON-ASSISTANCE TO A TERRORIST ORGANIZATION (DMA)

The Bidder being awarded this Contract must:

- review the Terrorist Exclusion List at http://www.publicsafety.ohio.gov/links/terrorist_exclusion_list.pdf
- complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form <http://www.publicsafety.ohio.gov/links/HLS0038.pdf> and submit this with your bid response.

Failure to complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form may result in the bidder being deemed not responsive and/or may invalidate any Contract award. If not submitted with the bid response, the bidder will have seven (7) calendar days, after notification, to submit the form.

SPECIAL TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency within seven (7) days after receipt of order and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

MINIMUM ORDER: No order shall be placed against a contract awarded pursuant to this bid for less than one (1) case of eggs.

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within ten (10) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (e.g. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the State will use the base rate as established in Section IV of the bid specifications and add / subtract the amount bid above or below the based price; then multiply that total by the estimated annual requirements to arrive at a total price per institution. For purpose of evaluation, the base price per case for the week prior to that of bid opening will be used. If the estimated usage is unknown a quantity of one (1) thirty dozen case will be used for evaluation purposes only. Although there will be separate institution awards made, bidders are eligible to receive multiple awards provided he/she is the lowest responsive and responsible bidder meeting all bid specifications and requirements listed for the institution.

CONTRACT AWARD: The Contract will be awarded to the lowest responsive and responsible bidder by institution.

USAGE REPORTS: Every six (6) months the contractor must submit a report (written or on disk) indicating sales generated by this contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Jennifer Dammeyer, CPPB.

FDA REGISTRATION: Pursuant to the Public Health Security and Bioterrorism Preparedness and Response Act of 2002 (the Bioterrorism Act) all domestic and foreign facilities that manufacture, process, pack or hold food for human or animal consumption in the United States are required to be registered with the Food & Drug Administration (FDA) no later than December 12, 2003. This registration includes owners, operators, or agents in charge of domestic or foreign facilities that manufacture/process, pack, or hold food for human or animal consumption in the United States. All domestic facilities, whether or not food enters interstate commerce, are required to register. Facilities may complete their registration with the FDA online at: <http://www.cfsan.fda.gov/~furls/ovffreg.html>

When applicable, by signature affixed on Page 1, the bidder, or their supplier, certifies that they comply with this requirement.

Notice on the Use of Social Security Numbers as Federal Tax Identification Numbers

The Department of Administrative Services (Department) requires vendors and contractors wishing to do business with the State to provide their Federal Taxpayer Identification Number to the Department. The Department does this so that it can perform statutorily required "responsibility" analyses on those vendors and contractors doing business with the State and, under limited circumstances, for tax reporting purposes. If you are a vendor or contractor using your Social Security Number as your Federal Taxpayer Identification Number, please be aware that the information you submit is a public record, and the Department may be compelled by Ohio law to release Federal Taxpayer Identification Numbers as a public record. If you do not want to have your Social Security Number potentially disclosed as a Federal Taxpayer Identification Number, the Department encourages you to use a separate Employer Identification Number (EIN) obtained from the United States Internal Revenue Service's to serve as your Federal Taxpayer Identification Number.

Bid Automobile Liability Checklist:

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions:, Paragraph Q.):

List names of subcontractors who will be performing work under the Contract.

_____	_____
_____	_____
_____	_____

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

SPECIFICATION

I. SCOPE AND CLASSIFICATION

A. Scope

The purpose of this bid is to obtain contractor(s) to supply fresh shell eggs for food service at state of Ohio institutions. The contractor(s) shall deliver eggs to the institution(s) weekly, every two (2) weeks, monthly, or as otherwise indicated on the bid pricing pages. The term of any contract issued pursuant to this bid shall be three (3) years, from February 1, 2011 through January 31, 2014.

B. Classification

1. Eggs, Fresh Shell, White

- a. Large
- b. Medium

II. APPLICABLE DOCUMENTS

- A. Ohio Revised Code Sections 925.01 to 925.13
- B. U.S. Federal Food, Drug and Cosmetic Act of 1938 (21 U.S.C. 301) and amendments
- C. 21 CFR Part 110
- D. The Current Regulations Governing the Voluntary Grading of Shell Eggs (7 CFR 56) and The U.S. Standards, Grades, and Weight Classes for Shell Eggs (AMS 56)

III. REQUIREMENTS

A. Product Description

1. Shell eggs, fresh, U.S. Grade A
2. Either natural shells or shell protected
3. Product, plant facilities, equipment, and all processing operations must comply with all USDA requirements.
4. Eggs shall be stored and transported under refrigeration, at a temperature not to exceed 45° F.

B. Packaging

1. Eggs shall be packed in new commercial fiber cases.
2. Case capacity
 - a. 30 dozen with 200 psi minimum burst strength or 32 Edge Crush Test (ECT)
 - b. 15 dozen with 175 psi minimum burst strength or 29 Edge Crush Test (ECT)
3. Cases shall be properly sealed with paper tape or cellophane tape. Staples are not acceptable.
4. Case weights shall meet United States weight classes for eggs.

SPECIFICATION (Cont'd)

C. Certification

1. Each case shall bear the USDA Grade A shield.
2. Each case shall bear the USDA contract compliance stamp with certificate number.
3. All deliveries of more than thirty (30) dozen eggs (360 eggs; 1 - 30 dozen case or 2 – 15 dozen cases) shall be accompanied by a USDA grading certificate. Any product not accompanied by a properly executed certificate shall be refused at the destination, shall remain the property of the contractor, and shall be returned at the contractor's expense.
4. Product shall have been graded and stamped not more than five (5) calendar days prior to date of delivery to the institution.
5. The date appearing on the USDA certificate will determine whether the product was inspected within the time limit specified above.

IV. BASE PRICE/TOTAL PRICE

A. Base Price

1. The base price shall be determined by price published each Friday in the Urner Barry's Price-Current. The price utilized shall be the price per dozen listed for White, Midwest, Spot Market.
 - a. If a price is not published on a Friday, due to a holiday, the price for the next business day shall prevail.
2. The Office of Procurement Services shall post to our web site a price advertisement weekly, to advise all concerned parties of the base price per dozen, the base price per 15 dozen case, and the base price per 30 dozen case, for both medium and large eggs, for all weeks of the contract term.
3. The base price for a Friday shall govern the price to be charged for all shipments made the following week.

B. Amount Bid Above or Below the Base Price

1. Bidder(s) may offer an amount to be added to the base price per case (above or +) or may offer an amount to be subtracted from the base price per case (below or -) or may offer "Market" (base price to be total price or 0).
2. Although contractor(s) may pack eggs in either 15 dozen cases or 30 dozen cases, the price to be entered on the bid pricing pages shall be the amount above or below the base price of a 30 dozen case.

C. Total Price

1. Total price per 15 dozen or 30 dozen case for any week shall be determined by the base price as specified in paragraph IV. A. above, adjusted by the price offered on the bid response, as specified in paragraph IV.B. above.

SPECIFICATION (Cont'd)

V. ORDER PROCEDURE

- A. At least seven (7) days prior to the beginning of each month, using institutions shall issue to the contractor a local purchase order.
 - 1. The purchase order shall list the requirements for the coming month, including size and quantity required.
 - 2. The purchase order shall list the delivery date(s).
- B. Upon receipt of the price advisement showing price of eggs for an applicable delivery week, the ordering institution shall issue a purchase order (ADM-524) to the contractor for the delivery made that week. The purchase order shall bear the statement "Do not ship—Confirming order only".
- C. No order shall specify delivery to exceed thirty (30) days beyond the expiration and/or cancellation date of the contract.

VI. DELIVERY

- A. It shall be the responsibility of the contractor to contact the using institution(s) for establishment of a delivery schedule which is mutually acceptable.
- B. Institutions shall pay the price in effect at the time of the scheduled delivery.
- C. Delivery shall be made within seven (7) days ARO, if necessary.
- D. Eggs shall be transported to institution(s) under refrigeration, at a temperature not to exceed 45° F.

VII. SPECIAL NOTES

- A. Guaranty: By the signature affixed on page 1 of this bid, contractor guarantees that, as of the date of delivery to the State or the State's agent, the product(s) offered is (are) not adulterated or misbranded within the meaning of the Federal Food, Drug and Cosmetic Act ("the ACT"), and not an article which may not, under the provisions of section 404, 505, or 512 of the Act, be introduced into interstate commerce.
- B. Upon receipt of contract award notification, contractor(s) shall call all institutions for which they receive award and establish a mutually agreeable delivery schedule. Listed below is contact information.

District 1

Allen Correctional Institution, Mr. John Azzarello, (419) 224-8000, Ext. 2170

District 2

Northwest Ohio Developmental Center, Mr. Stanley Griffin, (419) 381-3098
Tiffin Developmental Center, Ms. Gail Eby, (419) 443-3139
Toledo Correctional Institution, Ms. Loreene Pettaway, (419) 726-7977, Ext. 7224

District 3

Grafton Correctional Institution, Ms. Mary Lou Kiessling, (440) 748-1049, Ext. 309
Lorain Correctional Institution, Mr. Joseph Kay, (440) 748-1049, Ext. 309
Mansfield Correctional Institution, Mr. Lanny Imboden, (419) 526-2000, Ext. 2901
Ohio Veterans Home – Sandusky, Mr. Craig Selka, (419) 625-2454, Ext. 1611
Richland Correctional Institution, Mr. Robert Blanton, (419) 526-2100

SPECIFICATION (Cont'd)

District 4

Indian River Juvenile Correctional Facility, Ms. Jane Eclm, (330) 834-2710
Ohio State Penitentiary, Mr. John Severn, (330) 743-0700, Ext. 1041
Trumbull Correctional Institution, Ms. Michelle Reamensnyder, (330) 898-0820, Ext. 2096
Youngstown Developmental Center, Ms. Amy Fryda, (330) 544-2231

District 5

Mount Vernon Developmental Center, Ms. Patricia Smith, (740) 393-6200
Southeastern Correctional Institution, Mr. Charles Ressler, (740) 653-4324, Ext. 2111

District 6

Circleville Juvenile Correctional Facility, Ms. Trudy McCullough, (740) 477-2500, Ext. 5016
Columbus Developmental Center, Ms. Lynne Ehret, (614) 272-3120
Correctional Reception Center, Mr. Edgar Zillner, (614) 877-2441, Ext. 7491 or Ms. Tangye Hight, (614) 445-8600, Ext. 2161
Corrections Medical Center, Yomi Adejobi, (614) 445-5960, Ext. 2409
Corrections Training Academy, Anthony Ruffin, 614-877-4345, Ext. 3285
Franklin Pre-Release Center, Ms. Tangye Hight, (614) 445-8600, Ext. 2161
London Correctional Institution, Mr. Dwight Pressler, (740) 852-2454, Ext. 1170
Madison Correctional Institution, Mr. James Smith, (740) 852-9777, Ext. 2639
Marion Correctional Institution, Ms. Edith Nnachetam, (740) 382-5781, Ext. 2314
Marion Juvenile Correctional Facility, Mr. Douglas Smith, (740) 223-2463
North Central Correctional Institution, Mr. Patrick Omameh, (740) 387-7040, Ext. 2900
Ohio Reformatory for Women, Mr. Clarenece E McClain, (937) 642-1065, Ext. 2025
Ohio School for the Deaf, Ms. Juli Carvi, (614) 728-4058 or (614) 804-7526
Pickaway Correctional Institution, Mr. Robert Loeloff, (614) 877-4362, Ext. 2219
Scioto Juvenile Correctional Facility, Mr. Dominic DiPietro, (740) 881-3522

District 7

Dayton Correctional Institution, Ms. Jackie Walker, (937) 263-0060, Ext. 2266
Montgomery Developmental Center, Ms. Marchell Hill, (937) 233-8108, Ext. 203
Montgomery Education & Pre-Release Center, Ms. Jackie Walker, (937) 262-9853, Ext. 2103

District 8

Lebanon Correctional Institution, Mr. Curtis Smoot, (513) 932-1211, Ext. 3112
Southwest Ohio Developmental Center, Ms. Frooz Thielking, (513) 738-8272
Warren Correctional Institution, Mr. Robert Stegemoller, (513) 932-3388, Ext. 2240

District 9

Chillicothe Correctional Institution, Mr. Lloyd Turner, (740) 774-7080, Ext. 2704
Ohio River Valley Juvenile Correctional Center, Ms. Kim Wilson, (740) 354-7044
Ohio Veterans Home – Georgetown, Ms. Gayle Chadwell, (937) 378-2750
Ross Correctional Institution, Mr. Dwight Presler, (740) 774-7050, Ext. 2605
Southern Ohio Correctional Facility, Mr. Sean Taylor, (740) 259-5544, Ext. 3463

District 10

Gallipolis Developmental Center, Mr. Gary Fenderbosch, (740) 446-1642, Ext. 384
Hocking Correctional Facility, Ms. Tracy Grimm, (740) 753-1917, Ext. 2210
Noble Correctional Institution, Mr. Bruce Geese, (740) 732-5188, Ext. 2420

District 11

Belmont Correctional Institution, Mr. Todd Baker, (740) 695-5169, Ext. 2602

District 12

Cuyahoga Hills Juvenile Correctional Facility, Ms. Eleazer (Robin) Talley, (216) 464-8200, Ext. 2236
Northeast Pre-Release Center, Mr. Revonne Drake, (216) 771-6460, Ext. 2112
Warrensville Developmental Center, Ms. Carolyn Hope, (216) 464-7400, Ext. 462

SPECIFICATION (Cont'd)



YOUR BID:

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in the evaluation and any subsequent award.

OAKS ITEM ID	INSTITUTION	ESTIMATED ANNUAL REQUIREMENTS (IN CASES) PER DELIVERY (30 DOZEN PER CASE)*		FREQUENCY OF DELIVERY	AMOUNT BID ABOVE OR BELOW THE BASE PRICE PER THIRTY (30) DOZEN CASE
		MEDIUM	LARGE		
DISTRICT 1					
7610	Allen Correctional Institution Lima, OH	1570		Every two (2) weeks	\$
DISTRICT 2					
TBD	Northwest Developmental Center Toledo, OH (Pasteurized)		45	Every two (2) weeks	\$
TBD	Tiffin Developmental Center Tiffin, OH	45		Every two (2) weeks	\$
7671	Toledo Correctional Institution Toledo, OH	1320		Weekly	\$
DISTRICT 3					
2691	Grafton Correctional Institution Grafton, OH	525		Every two (2) weeks	\$
2692	Lorain Correctional Institution Grafton, OH	144	144	Monthly	\$
7614	Mansfield Correctional Institution Mansfield, OH	1759		Every two (2) weeks	\$
2697	Ohio Veterans Home Sandusky, OH		3	Weekly	\$
TBD	Ohio Veterans Home – Sandusky Sandusky, OH (Pasteurized)		235	Weekly	\$ **
7669	Richland Correctional Institution Mansfield, OH	315		Every two (2) weeks	\$

* If the estimated usage is unknown a quantity of one (1) thirty dozen case will be used for evaluation purposes only.

OAKS ITEM ID	INSTITUTION	ESTIMATED ANNUAL REQUIREMENTS (IN CASES) PER DELIVERY (30 DOZEN PER CASE)*		FREQUENCY OF DELIVERY	AMOUNT BID ABOVE OR BELOW THE BASE PRICE PER THIRTY (30) DOZEN CASE
		MEDIUM	LARGE		
DISTRICT 4					
TBD	Indian River Juvenile Correctional Facility Massillon, OH		5	Monthly	\$
2688	Ohio State Penitentiary Youngstown, OH	57		Monthly	\$
2701	Trumbull Correctional Institution Leavittsburg, OH	1675		Weekly	\$
TBD	Youngstown Developmental Center Mineral Ridge, OH		4	Monthly	
DISTRICT 5					
TBD	Mount Vernon Developmental Center Mount Vernon, OH	52		Every two (2) weeks	
7670	Southeastern Correctional Institution Lancaster, OH	248		Every two (2) weeks	\$
DISTRICT 6					
TBD	Circleville Juvenile Correctional Facility Circleville, OH		29	Weekly	\$
TBD	Developmental Center Columbus, OH		74	Monthly	\$
2690	Correctional Reception Center Orient, OH	1530		Weekly	\$
TBD	Corrections Medical Center Columbus, OH	120		Monthly	\$
TBD	Corrections Training Academy Orient, OH		260	Weekly	
TBD	Franklin Pre-Release Center Columbus, OH	84		Monthly	\$
7613	London Correctional Institution London, OH	1450		Every two (2) weeks	\$
2693	Madison Correctional Institution London, OH**	2340		Every two (2) weeks	\$ **
2694	Marion Correctional Institution Marion, OH	2430		Every two (2) weeks	\$
TBD	Marion Juvenile Correctional Facility Marion, OH		14	Monthly	\$

*If the estimated usage is unknown a quantity of one (1) thirty dozen case will be used for evaluation purposes only.

** Two (2) delivery locations close together.

OAKS ITEM ID	INSTITUTION	ESTIMATED ANNUAL REQUIREMENTS (IN CASES) PER DELIVERY (30 DOZEN PER CASE)*		FREQUENCY OF DELIVERY	AMOUNT BID ABOVE OR BELOW THE BASE PRICE PER THIRTY (30) DOZEN CASE
		MEDIUM	LARGE		
DISTRICT 6 (Con't.)					
7616	North Central Correctional Institution Marion, OH	2030		Every two (2) weeks	\$
7667	Ohio Reformatory for Women Marysville, OH	162		Every two (2) weeks	\$
TBD	Ohio School for the Blind Columbus, OH		72	Every two (2) weeks	\$
TBD	Ohio School for the Deaf Columbus, OH		45	Every two (2) weeks	\$
7668	Pickaway Correctional Institution Orient, OH	2700		Weekly	\$
TBD	Scioto Juvenile Correctional Facility Delaware, OH		187	Every two (2) weeks	\$
DISTRICT 7					
7615	Dayton Correctional Institution Dayton, OH	257		Every two (2) weeks	\$
TBD	Montgomery Developmental Center Huber Heights, OH		Unknown	Every two (2) weeks	\$
TBD	Montgomery Education & Pre- Release Center Dayton, OH	Unknown		Every two (2) weeks	\$
DISTRICT 8					
10485	Lebanon Correctional Institution Lebanon, OH	1300		Every two (2) weeks	\$
TBD	Southwest Ohio Developmental Center Batavia, OH	84		Weekly	\$
7672	Warren Correctional Institution Lebanon, OH	2448		Monthly	\$
DISTRICT 9					
7611	Chillicothe Correctional Institution Chillicothe, OH	896		Every two (2) weeks	\$
TBD	Ohio River Valley Juvenile Correctional Facility Franklin Furnace, OH		3	Monthly	\$
TBD	Ohio Veterans Home Georgetown, OH	7		Weekly	\$
TBD	Ohio Veterans Home Georgetown, OH (Pasteurized)		15	Weekly	\$
2699	Ross Correctional Institution Chillicothe, OH	2209		Every two (2) weeks	\$
2700	Southern Ohio Correctional Facility Lucasville, OH	1609		Every two (2) weeks	\$

* If the estimated usage is unknown a quantity of one (1) thirty dozen case will be used for evaluation purposes only.

OAKS ITEM ID	INSTITUTION	ESTIMATED ANNUAL REQUIREMENTS (IN CASES) PER DELIVERY (30 DOZEN PER CASE)*		FREQUENCY OF DELIVERY	AMOUNT BID ABOVE OR BELOW THE BASE PRICE PER THIRTY (30) DOZEN CASE
		MEDIUM	LARGE		
DISTRICT 10					
TBD	Gallipolis Developmental Center Gallipolis, OH	39		Every two (2) weeks	\$
TBD	Hocking Correctional Facility Nelsonville, OH	208		Weekly	\$
2695	Noble Correctional Institution Caldwell, OH	240		Monthly	\$
DISTRICT 11					
2689	Belmont Correctional Institution St. Clairsville, OH	288		Monthly	\$
DISTRICT 12					
7612	Cuyahoga Hills Juvenile Correctional Facility Highland Hills, OH	100		Monthly	\$
2696	Northeast Pre-Release Center Cleveland, OH	563		Weekly	\$
TBD	Warrensville Developmental Center Highland Hills, OH		30	Every two (2) weeks	\$

* If the estimated usage is unknown a quantity of one (1) thirty dozen case will be used for evaluation purposes only

** Product packaging contains recycled material: Yes No (Please circle response), if yes, _____ % (Shall not be included in evaluation)