

INVITATION TO QUOTE

14-65814

FIRE SUPPRESSION SYSTEM TESTING / MAINTENANCE AND FIRE EXTINGUISHER INSPECTION SERVICES

DATE ISSUED: NOVEMBER 19, 2013

1 General Overview

1.1 **Purpose:**

The Ohio Department of Public Safety (ODPS) is soliciting quotations for Fire Suppression System testing and maintenance at the Alum Creek Facility (ACF), 1583 Alum Creek Drive, Columbus, OH and Fire Extinguisher inspection services at ACF, Centre School, 1952 West Broad Street, Columbus, OH, and Shipley Building, 1970 West Broad Street, Columbus, OH.

The Independent Contractor will provide ODPS with a highly operational and well maintained Fire Suppression System. Special emphasis will be placed on four areas in this inspection/test and maintenance endeavor. They are: (1) Pumps to maintain pressurization, (2) Signal / Alarm system interfaces with the sprinkler systems, (3) Sprinkler System functionally, and (4) Fire extinguisher functionally.

If a suitable offer is made in response to this ITQ, the State of Ohio ("State") may enter into a contract (the "Contract") to have the selected Offeror (the "Independent Contractor") perform the Work (described in the General Overview and Scope of Work). This ITQ provides details on what is required to submit a quotation for the Work, how the State will evaluate the quotations, and what will be required of the Independent Contractor in performing the Work.

Once awarded, the term of the Contract will be from the award date through June 30, 2015. This Contract may be extended by mutual agreement between the ODPS and the Independent Contractor for two (2) additional years, at the Offered Hourly Rate, subject to and contingent upon the discretionary decision of the Ohio General Assembly to appropriate funds for this Contract in the new biennium. The State may renew all or part of this Contract subject to the satisfactory performance of the Independent Contractor and the needs of the ODPS. The maximum duration of this contract will be until June 30, 2017.

This ITQ also provides the estimated dates for the various events in the submission process, selection process, and performance of the work. While these dates are subject to change, prospective Offerors must be prepared to meet them as they currently stand. Any failure to meet a deadline in the submission or evaluation phases and any objection to the dates for performance in the work phase may result in the State refusing to consider the proposal of the Offeror.

1.2 **Background:**

The ODPS is seeking the services of an Independent Contractor to provide Fire Suppression System testing and maintenance and Fire Extinguisher inspection services. The Independent Contractor must provide all labor, tools, equipment, incidentals and supervision required to perform the services detailed in this Scope of Work.

During the course of the ODPS cognizance over ACF, Centre School and Shipley Building, the significant changes / improvements initiated are as follows:

1.2.1 Fire Extinguisher count and locations

1.2.2 Fire Suppression Water Supply and Main Pressurization

1.2.2.1 Change to eleven (11) fire suppression risers

1.2.2.2 Change to connect system to ten (10) hydrants located around the periphery of the building.

1.2.3 Fire Protection Signaling and Alarm System

1.2.3.1 Change from Honeywell to Radionics Control System

1.2.3.2 Addition of four (4) bell/gong devices located along the exterior walls of the building

1.2.4 Sprinkler System

Eleven (11) Sprinkler inspection stations with singular sprayer head and drain are located throughout the building complex.

1.2.5 Centre School and Shipley Building - Fire Extinguisher count and location

1.2.6 All Smoke and Smoke Duct Detectors shall be inspected at ACF.

1.3 Objective:

To insure testing compliance for Fire Protection Signaling systems / Carbon Dioxide Extinguishing Systems / Automatic Fire Detection Systems (Smoke Detectors) in accordance with the specifications given below:

1.3.1 The Fire Protection Signaling and Alarm System shall be inspected and tested in accordance with Ohio Fire Code 1301:7-7-09 / OFC 907.20.

1.3.2 All fire extinguishers shall be inspected and tested in accordance with the fire code stated above as specified in Ohio Fire Code (OFC) 906.2.

2 Specifications

2.1 Scope of Work-Exhibit 1

The scope of work addresses a number of fire suppression, water supply, sprinkler systems, pump house, pumps, smoke detectors, fire detection signaling devices, etc. A description of these items and their corresponding site specifics are contained in this section. The Deliverables associated with the fire codes must be adhered to with respect to the inspection process, testing and maintenance of the fire suppression equipment items.

2.1.1 Fire Suppression Water Supply and Main Pressurization

The ACF complex has a Fire Suppression System that consists of a reservoir [approx. 300,000 gallons], a pump house that houses a main circulating pump [2000 gal. / min.] and a jockey pump plus the associated hardware required for pump house operation [i.e. pump control board, emergency lighting, pressure gauges, etc.]. Reservoir replenishment is via a manually operated valve to city water.

The pump house feeds an underground piping system with takeoffs "T's" that supply eight (8) fire suppression risers on the south side of the ACF complex building and two (2) on the north side of the building, and one (1) fire suppression riser located in the pump house. Each of these risers have post indicator control valves with tamper switches, located around the exterior periphery of the building in the vicinity of where the risers are located on the interior wall of the building for feeding the sprinkler system. In addition to the risers, this system is also connected to ten (10) hydrants located around the periphery of the building for fire hose connection.

2.1.2 Fire Protection Signaling and Alarm System

Each riser located on the interior wall of the ACF building has a flow switch, tamper switch, and takeoff signal device that feeds a signal into a Radionics Control panel. The Radionics Control panel provides indications [Alarm signal] and transmits this same signal [Alarm signal] to the twenty-four (24) hour on-site security center for the building. In addition, there are four (4) bell / gong devices located on the south side exterior wall of the building adjacent to the trash compactor and in the pump house. These riser stations are automatically activated by a flow indicator in the riser flow switch.

2.1.3 Sprinkler System

The sprinkler system pressurized by the configuration, described in 2.1.1 above and supplied by the risers and associated branch piping, consists of two (2) sprinkler subsystems. The renovation of the original warehouse involved the addition of office spaces on the ground floor and the addition of office spaces in the mezzanine areas of the building. The sprinkler system that services the office space additions that have “dropped” ceilings with light weight ceiling tiles placed in a suspended frame matrix have down pointing quasi – recessed sprayer heads [down pointing pendant type]. The sprinkler systems that service the non-dropped ceiling areas, such as the large open spaces for warehouse storage have a combination of the upward pointing sprayer heads [up pointing pendant type] and down pointing pendant type.

Eleven (11) sprinkler inspection stations with singular sprayer head and drain are located through the building complex.

2.1.4 Pump House and Pumps

Consultation with the Code Enforcement Bureau of the State Fire Marshal Office indicated that one of the main concerns with the systems that had their own reservoir and pump houses was frequent checking during severe winter months to insure against pump freeze ups. NFPA-25 (most current) contains the inspection and test requirements for pumps and pump houses. One of the requirements set forth is a weekly non-flow visual check of the pump house and pumps. The ACF pump house is equipped with space heaters to insure that the Pump house is kept at a temperature that will preclude freeze up conditions from occurring. The weekly inspection will be conducted by ODPS full time maintenance personnel assigned to the facility. The Facility Manager will be the person responsible for insuring the inspections are conducted and the inspection records are maintained for review by authorized agencies. The ODPS will conduct weekly inspections and testing, with respect to potential problems at the Pump house. As a result, the vendor that receives a contract from this ITQ will not be responsible for weekly Pump house inspection. The vendor will be responsible for flow condition testing as described in this Scope of Work.

2.1.5 Key Equipment / Indicator Device Overview

The Fire Suppression System described above has the following devices / equipment that will be pertinent to testing, inspection and maintenance considerations (as per NFPA 5000 -2009 edition).

Item	Quantity/Number
Risers	11
Pumps	2
Diesel Engine	1
Jockey Pump	1
Fire Pump Control Panel	1
Jockey Pump Control Panel	1
Smoke Detectors	3
Turbine Gear Drive	1
Diesel Fuel Tank	1
Sprinkler Inspection Stations	11
Tamper switches	18
Flow switches (risers)	10 [See Note: 1]
Signal / Alarm Control Panel	1
Auxiliary Enunciator	1
Fire Alarm Panel-Pump House	1
Temperature Control Box-Pump House	1
Bell / Gong System	4
Fire Extinguishers	119 at ACF [See Note: 2]
Duct Detectors	10
Pull Box	1
Fire Hydrants	10
PIV	14
Carbon Monoxide Detector	2
Fenwal / Novel Equipment	
Vesda Smoke Detection Equipment	

Note: 1 There are flow switches on each riser plus a tamper switch located in a post indicator control valve station where the main pump house discharge piping “T’s” into the underground piping around the periphery of the building that feeds the risers.
Note: 2 See <i>Supplement 1</i> for fire extinguisher listing for size, type and location information at the ACF.
Note: 3 The Fenwal / Novel / Vesda Equipment are specifically designed to accommodate (2) Computer Room Air Conditioning (CRAC) units in Data Center Room 136-A. See <i>Supplement 3</i> for fire extinguisher listing for size, type, and equipment list, for Room 136-A.

2.2 Mandatory and Preferred Requirements and Qualifications:

2.2.1 Mandatory Pre-Quotation Conference / Site Visit :

A Mandatory Pre-Quotation Conference / Site Visit will be held at all three sites. The Mandatory Pre-Quotation Conference / Site Visit dates are as follows:

Location	Date	Time
ACF	November 25, 2013	10:00 A.M.

Location	Date	Time
Shiple Building	November 25, 2013	1:00 P.M.
Centre School	November 25, 2013	Immediately Following

The Mandatory Pre-Quotation Conference / Site Visit will commence promptly at 10:00 A.M. and 1:00 P.M., respectively barring an unforeseen circumstance that may result in a delay of the conference. Attendance will be taken. The state will not be responsible to a bidder for their failure to obtain information discussed during the bid conferences due to their arriving after the conference has convened. Bidders who fail to attend the mandatory bid conferences will be deemed not responsive.

Please contact Pam Woods, at (614) 752-7615, no later than 5:00 P.M., November 22, 2013, to make arrangements for authorization to enter the facilities.

2.2.2 Offeror must have at least two (2) years experience in Fire Suppression System Testing / Maintenance.

2.2.3 Offeror must have at least two (2) years of providing Fire Extinguisher Inspection Services.

Offerors may be selected for an interview. During the interview process with the ODPS staff, the Offeror must demonstrate competence / experience in their specific area(s) of capability as set forth under sections. The potential Independent Contractors experience must also be documented for review and verification.

2.3 Deliverables:

2.3.1 All work performed must be in compliance with the Ohio Fire Code (OFC) and National Fire Protection Association 25.

2.3.2 Requirements for all locations / sites:

2.3.2.1 Fire Extinguishers Inspection and Testing. All fire extinguishers shall be inspected and tested in accordance with the same fire code as above as specified in Item OFC 906.2. Fire extinguisher locations for ACF are listed in *Supplement 1*. Fire extinguisher locations for Shiple Building and Centre School are listed in *Supplement 2*. The Fenwal / Novel / Vesda Equipment are specifically designed to accommodate (2) Computer Room Air Conditioning (CRAC) units in Data Center Room 136-A. See *Supplement 3* for fire extinguisher listing for size, type, and equipment list, for Room 136-A.

- 2.3.2.2 Response Time. The Independent Contractor will have a twenty-four (24) hour emergency number which ODPS personnel can call to gain communications with the designated Independent Contractor person(s) responsible for emergency or system critical responses. Feedback to this type of call must be within two (2) hours. In the event the problem is deemed an emergency, Independent Contractor will provide personnel at the site and ready to respond and fix and / or provide alternative solutions within four (4) hours from the initial call for service.
- 2.3.3 Requirements for ACF only:
 - 2.3.3.1 Underground access. Access to all underground piping connections (Electrical, plumbing, etc.) associated with underground connectivity will be included for testing, and corrective action / repair.
 - 2.3.3.2 Fire Protection Signaling and Alarm System. The Fire Protection Signaling and Alarm system shall be inspected and tested in accordance with Ohio Fire Code (OFC) § 1301:7-7-09 and § 907.20.
 - 2.3.3.3 Smoke and Smoke Duct Detectors. All smoke and smoke duct detectors shall be inspected and tested in accordance with the same fire code as specified in OFC § 907.20 / 907.20.3 as called under in Smoke Detectors and Smoke Detector Sensitivity.
 - 2.3.3.4 Sprinkler System. The sprinkler system shall be inspected and tested in accordance with the fire code mentioned above as set forth in OFC § 901. A summary which itemizes the activity and frequency of occurrence for sprinkler system inspection, testing and maintenance, taken from NFPA-25 (most current), including five (5) year obstruction testing.
 - 2.3.3.5 Pumps. The Independent Contractor will conduct the annual flow condition test as listed in NFPA-25 [most current] Chapter 8 and Annex C [Summary of Fire Pump Inspection, Testing, and Maintenance] and as specified and defined in NFPA-25 [most current].

2.4 Project Length of Service:

Once awarded, the term of the Contract will be from the award date through June 30, 2015. This Contract may be extended by mutual agreement between the ODPS and the Independent Contractor for two (2) additional years, at the Offered Hourly Rate, subject to and contingent upon the discretionary decision of the Ohio General Assembly to appropriate funds for this Contract in the new biennium. The State may renew all or part of this Contract subject to the satisfactory performance of the Independent Contractor and the needs of the ODPS. The maximum duration of this contract will be until June 30, 2017.

2.5 The ODPS State Work Support Requirements:

- 2.5.1 The following items will be provided to the selected Offeror by the ODPS point of contact as determined by the Offeror's quotation.
 - 2.5.1.1 Any reasonable request for access to the ODPS places of business. This may include (under reasonable justification) access to ODPS scissored lift when working on units (must be site certified-certification to be provided by ODPS in-house trainer, at no cost to Independent Contractor) - ACF only.
 - 2.5.1.2 Help in setting up interview access with the ODPS personnel.
- 2.5.2 The Offeror must describe the support it wants from the State to accomplish the project other than what the State has offered elsewhere in this Scope of Work. Specifically, the Offeror must address the following:
 - 2.5.2.1 Nature and extent of State support required;
 - 2.5.2.2 Assistance from State staff and the experience / qualification level required; and
 - 2.5.2.3 Other support requirements.
- 2.5.3 The State may not be able or willing to provide the additional support the Offeror lists in this part of its ITQ response. The Offeror must therefore indicate whether its request for additional support is a requirement for its performance. If any part of the list is a requirement, the State may reject the Offeror's response if the State is unwilling or unable to meet the requirements.

2.6 Insurance:

- 2.6.1 The Independent Contractor shall maintain insurance coverage for the duration of the Contract.
- 2.6.2 The Independent Contractor shall indemnify the ODPS for any damage, loss, or injury resulting from the Independent Contractor's performance of this Contract.
- 2.6.3 The Certificate of Insurance / Accord form must identify the ITQ number and State agency name. The certificate(s) must be in a form that is reasonably satisfactory to the State as to the contents of the policies and the quality of the insurance carriers. All carriers must have at least an "A-" rating by A.M. Best.
- 2.6.4 The Independent Contractor will provide the following insurance coverage at its own expense throughout the term of this Contract:
 - 2.6.4.1 The Independent Contractor and its employees shall be covered by workers' compensation coverage purchased and maintained by the Independent Contractor. In addition, the Independent Contractor should ensure that any Subcontractors maintain workers' compensation insurance at all times during the term of this Agreement. Any workers' compensation claims filed by the Independent Contractor, or its employees or Subcontractors, as a result of work performed under this Agreement is not covered under the ODPS' workers' compensation insurance. The Independent Contractor is not entitled to any State employment benefits, including, but not limited to the Public Employees Retirement System or Ohio Workers' compensation insurance, as required by Ohio law, and, if some of the Project will be done outside Ohio, the laws of the appropriate state(s) where work on the Project will be done. The Independent Contractor will also maintain employer's liability insurance with at least a \$1,000,000 limit.
 - 2.6.4.2 Commercial General Liability insurance coverage for bodily injury, personal injury, wrongful death, property damage. The defense cost shall be outside of the policy limits. Such policy shall designate the State of Ohio as an additional insured, as its interest may appear. The policy will also be endorsed to include a blanket waiver of subrogation. At a minimum, the limits of the insurance shall be:
 - \$ 2,000,000 General Aggregate
 - \$ 2,000,000 Products / Completed Operations Aggregate
 - \$ 1,000,000 Per Occurrence Limit
 - \$ 1,000,000 Personal and Advertising Injury Limit
 - \$ 100,000 Fire Legal Liability
 - \$ 10,000 Medical Payments
- 2.6.5 Commercial Automobile Liability insurance with a combined single limit of \$500,000.

3 Other Offeror Responsibilities

3.1 Excusable Delay:

Neither the State nor the Independent Contractor will be liable for any delay in its performance that arises from causes beyond its control and without its negligence or fault. The delayed party will notify the other promptly of any material delay in performance and will specify in writing the proposed revised performance date as soon as practicable after the delay. In the event of any such excusable delay, the date of performance or delivery must not create the need for a delay of the conference. The delayed party must also describe the cause of the delay and what steps it is taking to remove the cause. The delayed party may not rely on a claim of excusable delay to avoid liability for a delay if the delayed party has not taken reasonable steps to mitigate or avoid the delay. Things that are controllable by the Independent Contractor's Subcontractors will be considered controllable by the Independent Contractor, except for third party manufacturer's supplying commercial items and over whom the Independent Contractor has no control.

3.2 Sub-contracting:

Sub-contracting will be allowed only with prior written approval from the ODPS.

3.3 Replacement Personnel:

The quality and professional credentials of the proposed resource(s) submitted in the Offeror's quotation are material factors in the State's decision. The Independent Contractor may not remove the proposed resource(s) from the Work without the prior, written consent of the State, for the duration of the Contract, including any extensions except for reasons listed. If the Independent Contractor removes the proposed resource(s) without prior written consent of the State, the Independent Contractor will be in default and the State may terminate this Contract immediately for cause and without any cure period.

The Independent Contractor may only remove the proposed resource(s) listed in the quotation response for legal or disciplinary reasons. In this event, the Independent Contractor will have seven (7) business days to provide two (2) proposed qualified replacement resource(s) for each removed resource. The State may reject the proposed replacement resource(s) for the following reasons:

3.3.1 Failure of the resource(s) to meet the Mandatory Requirements and Qualifications identified in this ITQ.

3.3.2 Failure of the Independent Contractor to provide two (2) qualified replacement resources for each removed resource.

If the State rejects the replacement resource(s), the Independent Contractor will be in default and the State may terminate this Contract immediately for cause and without any cure period.

3.4 Nondisclosure Agreement:

Independent Contractors / Consultants may be required to submit a completed and signed Nondisclosure Agreement to the ODPS as soon as possible after the Independent Contractor has been accepted following the interview process but, prior to a Purchase Order being issued. If required, failure to provide the required form may result in immediate dismissal of the resource, whereupon, the Offeror must submit a replacement resource with equal or better qualifications within the time limits as set forth in 3.3 Replacement Personnel of this ITQ (*See Attachment 7, Nondisclosure Agreement*).

3.5 Confidentiality and Conduct Agreement:

Independent Contractors / Consultants may be required to submit a completed and signed Confidentiality and Conduct Agreement to the ODPS as soon as possible after the Independent Contractor has been accepted following the interview process but, prior to a Purchase Order being issued. Failure to provide the required form may result in immediate dismissal of the resource, whereupon, the Offeror must submit a replacement resource with equal or better qualifications within the time limits as set forth in 3.3 Replacement Personnel of this ITQ (*See Attachment 8, Confidentiality and Conduct Agreement*).

3.6 Work Rules, Policies and Procedure Compliance:

The Independent Contractor agrees, as a condition of being awarded this contract, to require each of its agents, officers, and employees to abide by the State of Ohio and the Ohio Department of Public Safety's policies, work rules, safety rules, or policies regulating the conduct of persons on State property at all times while performing duties pursuant to this contract. Additionally, if the Independent Contractor is using or possessing State data or accessing State networks and systems, the Independent Contractor must comply with all applicable State rules, policies and regulations regarding data security and integrity. And when on any property owned or controlled by the State, the Independent Contractor must comply with all security and safety rules, regulations, and policies applicable to people on those premises. The Independent Contractor agrees and understands that a violation of any of these policies or rules constitutes a breach of the contract and sufficient grounds for immediate termination of the contract by the Ohio Department of Public Safety. The Independent Contractor's resources assigned to work on this project will be provided a copy of the Consultant Policy Assignments and are required to sign a verification of receipt and acceptance / compliance within five (5) business days after start of work onsite at the ODPS.

4 Submission of Inquiries and ITQ Response

4.1 Inquiries:

Offerors may make inquiries regarding this ITQ any time during the inquiry period (November 26, 2013 thru December 5, 2013 by 3:00 pm). To make an inquiry, Offerors must use the following process:

- 4.1.1 Access the State Procurement Web site at <http://www.ohio.gov/procure>;
- 4.1.2 From the Navigation Bar on the left, select "Find It Fast";
- 4.1.3 Select "Doc/Bid/Schedule #" as the Type;
- 4.1.4 Enter "ODPS" and the ITQ Number found on Page 1 of the document;
- 4.1.5 Click "Find It Fast";
- 4.1.6 On the document information page, click "Submit Inquiry";
- 4.1.7 On the document inquiry page, complete the required "Personal Information" section by providing:
 - 4.1.7.1 First and last name of the prospective Offeror's representative who is responsible for the inquiry;
 - 4.1.7.2 Name of the prospective Offeror;
 - 4.1.7.3 Representative's business phone number; and
 - 4.1.7.4 Representative's e-mail address.
- 4.1.8 Type the inquiry in the space provided including:
- 4.1.9 A reference to the relevant part of this ITQ;
- 4.1.10 The heading for the provision under question; and
- 4.1.11 The page number of the ITQ where the provision can be found.
- 4.1.12 Click "Submit".
- 4.1.13 Offerors submitting inquiries will receive an immediate acknowledgement that their inquiry has been received as well as an e-mail acknowledging receipt. Offerors will not receive a personalized e-mail response to their question, nor will they receive notification when the question has been answered.
- 4.1.14 Offerors may view inquiries and responses using the following process:
 - 4.1.14.1 Access the State Procurement Web site at <http://www.ohio.gov/procure>;
 - 4.1.14.2 From the Navigation Bar on the left, select "Find It Fast";
 - 4.1.14.3 Select "Doc/Bid/Schedule #" as the Type;
 - 4.1.14.4 Enter "ODPS" and the ITQ Number found on Page 1 of the document;
 - 4.1.14.5 Click "Find It Fast";
 - 4.1.14.6 On the document information page, click the "View Q & A" button to display all inquiries with responses submitted to date.
- 4.1.15 The State will try to respond to all inquiries within forty-eight (48) hours of receipt, excluding weekends and State holidays. The State will not respond to any inquiries received after 8:00 a.m. on the inquiry end date.
- 4.1.16 If an amendment to this ITQ is necessary less than four (4) days before the ITQ due date, the State may extend the ITQ due date through an announcement. Amendment announcements may be provided any time before 4:00 p.m. on December 2, 2013.

4.2 Requests for Previous Quotations/Contracts:

Requests from potential Offerors for copies of previous ITQ's, past Offeror quotations, or contracts for any potentially related projects, are Public Records Requests (PRRs) and not clarification questions regarding the present ITQ. Requests from potential Offerors for copies of previous ITQ's, past Offeror quotations, or contracts for any potentially related projects, are Public Records Requests (PRRs) and not clarification questions regarding the present ITQ. PRRs should be submitted by phone or e-mail to Pam Woods, Purchasing Coordinator, (614) 752-7615, pwoods@dps.state.oh.us or mail to:

Ohio Department of Public Safety Public Records / Administrator Administration Division 1970 West Broad Street Columbus, Ohio 43223

The posted time frames for responses to internet questions for ITQ clarification do not apply to PRRs. The ODPS does not guarantee that a response to a PRR will be made within the time frame controlling this ITQ. Any failure or delay of the ODPS in responding to the PRR will have no bearing on the deadlines found in this ITQ.

4.3 Clarifications:

- 4.3.1 The ODPS may request clarifications on quotations to ensure the quotations are understood by the ODPS.
- 4.3.2 Clarifications shall be requested using e-mail to an address specified in the ITQ response, and clarifications shall be sent to the ODPS as a "reply" to the request for clarification within 24 hours (not including weekends or holidays).

4.4 Intentions:

- 4.4.1 It is the intent of the State to describe a complete set of requirements. Any incidental items omitted from these specifications but needed to satisfactorily complete the requirements, must be provided by the Offeror and will be included in the quotation.
- 4.4.2 If the State decides to revise this ITQ before the response due date, addenda will be posted to the Ohio Business Gateway:

<http://www.ohio.gov/procure>

Quotations must be received no later than 3:00 P.M., December 9, 2013.

5 Mandatory Content of ITQ Response

5.1 Quotation / Cost Summary:

Offerors will complete and sign the *Quotation / Cost Summary Table* found in *Attachment 1* and identify all resources and costs associated with performing the work. The ODPS is expecting that the rates quoted shall be significantly discounted from the standard rates. The Offeror will provide and attach a comparison of their standard rates and the discounted rates included in the ITQ response.

Offerors may not reformat these forms. Each Offeror must complete the Cost Summary forms in the exact format provided. Any reformatting may cause the State to reject the Offeror's quotation.

These forms and associated instructions are what the State projects as the final Cost Summary forms at the present time. The State reserves the right to modify the Cost Summary forms and instructions at the time qualified Offerors are invited to submit their not-to-exceed fixed price quotation. Completed Cost Table forms are to be provided when the quotations are submitted.

Offerors are to copy as many forms as are needed, and page number each sheet in the upper right hand corner. If there is any doubt as to which page a particular item should be recorded under, Offerors are to use their discretion. The important thing is that the item is listed and accounted for, not particularly where it is listed so that all costs are identified. The dollar amounts listed by the Offerors must represent a NOT-TO-EXCEED FIXED PRICE.

The State will not be liable for any costs the Offeror does not identify in its response to this ITQ (*Attachment 1*) and identify all costs associated with performing the work. The ODPS is expecting the hourly rates quoted shall be significantly discounted from their standard rates. The Offeror will provide and attach a comparison of their standard rates and the discounted rates included in the ITQ response.

5.2 Offeror's Profile / Experience:

Each quotation must include a profile of the Offeror's relevant experience working on projects similar to this Project. The profile must also include the Offeror's legal name, address, and telephone number; home office location; date established; ownership (such as public firm, partnership, or subsidiary); firm leadership (such as corporate officers or partners); number of years in business, number of employees; number of employees engaged in work directly related to the Project; corporate information which demonstrates the depth of the company and the Offeror's ability to provide support and backup for proposed personnel and any other background information that will help the evaluation team gauge the ability of the Offeror to successfully complete the Project (*Attachments 2 and 3*).

5.3 Offeror References:

5.3.1 The Offeror must include at least three (3) references for which the Offeror has successfully provided services on projects that were similar in their nature, size, and scope to this Project. These references must be from projects that were completed within the previous five (5) years.

The State is interested in the Offeror's performance and responsibility in projects such as Public Safety's. References provided must agree to be interviewed by the State concerning the Offeror's products and services. Failure to provide three references may result in disqualification of quotation.

The following information is required for each reference:

5.3.1.1 Customer's name and address.

5.3.1.2 Contact name, title, and current phone number.

5.3.1.3 Date contract began and date completed.

5.3.1.4 Summary of the scope of the project and an explanation as to the relevance or similarity to this project and the type of reference being requested (*Attachment 4*).

5.3.2 Contract Performance:

The Offeror must provide the contract performance information for the past seven (7) years (*Attachment 5*).

6 Evaluation

6.1 Review of Quotations:

An evaluation team has been formed to determine the responsiveness of the quotations. The team shall be comprised of ODPS personnel.

6.2 Rejection of any / all quotations:

6.2.1 The ODPS may reject any quotations, in whole or in part, and may determine that any irregularities or deviations from the specifications do not result in determining the quotation is non-responsive. The Chief of Purchasing will wave irregularities or deviations only if doing so does not affect the amount of the quotation or result in an unfair competitive advantage to any Offeror.

6.2.2 ODPS reserves the right to disqualify an Offeror's response and any quotations for the following reasons:

6.2.2.1 Late ITQ responses.

6.2.2.2 Failure to provide required information and / or meet specifications.

6.2.2.3 Failure to offer services completely covered by a current State Term Schedule with the State of Ohio.

- 6.2.3 In addition, should the quotations exceed the planned budget for this service; the ODPS may reject the quotations or try to negotiate a lower price.

6.3 Evaluation Criteria:

Factors that will determine the most responsive quotation shall be the costs and the evaluation factors listed below in order of importance. Factors include; but are not limited to, the following:

- 6.3.1 Offerors proposed team's experience and skills
- 6.3.2 Offeror profile.
- 6.3.3 Offeror references demonstrating the ability to complete this project based upon similar, previous experience.
- 6.3.4 Offeror's expected ODPS personnel staffing commitment to complete this Project within the expected timeframe.

6.4 Basis of Award:

The award will be made to the lowest, responsive and responsible Offeror meeting or exceeding the qualifications specified in this ITQ.

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ATTACHMENT 1
QUOTATION / COST SUMMARY TABLE

Name of Company / Independent Contractor

Company / Independent Contractor
Authorized Signature

Quote Submission Date: _____

(The following tables assume that the vendor will be selected at or around December 20, 2013 will begin work on January 1, 2014 and complete the work by June 30, 2015).

Maintenance Service:

REGULAR LABOR RATE PER HOUR	OVERTIME (OT) LABOR RATE PER HOUR	EMERGENCY RATE PER HOUR (IF DIFFERENT FROM OT)

Parts Policy:

PARTS POLICY STATE DISCOUNT [IF ANY] AS A % OF NORMAL OR PUBLISHED PRICE LIST COST

On-Going Inspections and Testing Projects:

PROJECT	TOTAL COST (\$)
Fire Protection Signaling And Alarm System(s)	
Sprinkler System	
Pumps	

Fire Extinguisher Inspection, Testing, and Recharge (show cost per activity):

DESCRIPTION	TOTAL COST (\$)
Annual Extinguisher Inspection	
2.5 lb Recharge / 6 Year Maintenance	
5 lb Recharge / 6 Year Maintenance	
10 lb Recharge / 6 Year Maintenance	
20 lb Recharge / 6 Year Maintenance	
2.5 lb CO2 Recharge	
5 lb CO2 Recharge	

10 lb CO2 Recharge	
15 lb CO2 Recharge	
20 lb CO2 Recharge	
2.5 gal Water Recharge	
FE36 Labor / Set up charge	
Hydro – Test 2.5 – 6 lb	
Hydro – Test – 10 lb	
Hydro – Test – 20 lb	
Hydro – Test CO2	
Hydro – Test 2.5 gal water	

EVALUATION: For the purposes of potential Independent Contractor evaluations relative to this quotation: The State will multiply the cost per hour for each category by an estimated number of hours for that category. Regular Rate [100 hours], Overtime Rate [10 hours], and Emergency Rate [10 hours].

These hour allocations are in no way indicative of what the State anticipates to be the need during the first year of the contract. They are allocations that will be utilized for Independent Contractor cost comparisons only.

The State will add the total labor cost as determined above [Maintenance activity] to the total cost associated with the On-Going Inspection and Testing Projects [Inspection and test activity] to arrive at a cost comparison number for each potential Independent Contractor.

ITQ SPECIFICS

The Scope of Work contains the specifications for and describes the work to be conducted by the Independent Contractor. Offerors should quote the price for inspection and testing that is mandatory and/or in accordance with specified governing procedures at the specified frequency of occurrence called for by the inspection / testing procedure. This will form the basis for ongoing activity that must be conducted and will allow the ODPS to encumber moneys that will provide for inspection and testing. In responding to the maintenance requirement for the contract, each Offeror should quote their labor rate and give their policy for costing parts to ODPS.

Offeror should be as specific as possible in each section of the *Quotation / Cost Summary*. In the inspection and testing area, the cost for each inspection and test area [pumps, signal / alarm, sprinkler, etc.] should be delineated separately. Similarly, in the maintenance area, if labor costs are different for maintenance work on pumps, signal / alarm or sprinklers, it should be delineated separately for each area.

COST

Offerors must quote their cost [Labor Rates for regular and overtime] and give their policy with respect to parts discounting [if any]. Offerors should plan on achieving work during normal working hours (8:00 A.M. - 5:00 P.M. Monday through Friday, excluding State holidays). Overtime will be authorized only after coordination and approval by the State. Overtime will normally be authorized only for emergency conditions. Offerors will submit their policy relative to parts costs. This should be stated as a percentage of discounts from their published parts cost listing. All potential Independent Contractors will fill out the bid sheets **above**.

**ATTACHMENT 3
OFFEROR EXPERIENCE FORM**

The Offeror must provide examples of experience:

Mandatory Requirement: Offeror must have at least two (2) years experience in Fire Suppression System Testing / Maintenance.		
Customer No. 1:	City & State:	
Contact:	Telephone:	
Title:	From:	To:
Customer No. 2:	City & State:	
Contact:	Telephone:	
Title:	From:	To:
Customer No. 3:	City & State:	
Contact:	Telephone:	
Title:	From:	To:

ATTACHMENT 3 (cont.)

OFFEROR EXPERIENCE FORM

The Offeror must provide examples of experience:

Mandatory Requirement: Offeror must have at least two (2) years of providing Fire Extinguisher Inspection Services.		
Customer No. 1:	City & State:	
Contact:	Telephone:	
Title:	From:	To:
Customer No. 2:	City & State:	
Contact:	Telephone:	
Title:	From:	To:
Customer No. 3:	City & State:	
Contact:	Telephone:	
Title:	From:	To:

ATTACHMENT 4

OFFEROR CUSTOMER REFERENCE FORM

Reference No. One		
Company Name:		Telephone:
Contact Name:		Extension:
City, State, & Zip:		
Program Name:		
Dates of Service:		
Description of Related Service Provided:		

Reference No. Two		
Company Name:		Telephone:
Contact Name:		Extension:
City, State, & Zip:		
Program Name:		
Dates of Service:		
Description of Related Service Provided:		

Reference No. Three		
Company Name:		Telephone:
Contact Name:		Extension:
City, State, & Zip:		
Program Name:		
Dates of Service:		
Description of Related Service Provided:		

ATTACHMENT 5

CONTRACT PERFORMANCE

The Offeror must provide the following information for this section for the past seven (7) years. Please indicate "Yes" or "No" in each row.

Yes / No	Description
	Whether the Offeror has had a contract terminated for default or cause. If so, the Offeror must submit full details, including the other party's name, address, and telephone number.
	Whether the Offeror has been assessed any penalties in excess of five thousand dollars (\$5,000), including liquidated damages, under any of its existing or past contracts with any organization (including any government entity). If so, the Offeror must provide complete details, including the name of the other organization, the reason for the penalty, and the penalty amount for each incident.
	Whether the Offeror was the subject of any governmental action limiting the right of the Offeror to do business with that entity or any other governmental entity.
	Whether trading in the stock of the company has ever been suspended with the date(s) and explanation(s).
	Whether the Offeror, any officer of the Offeror, or any owner of a 20% interest or greater in the Offeror has filed for bankruptcy, reorganization, a debt arrangement, moratorium, or any proceeding under any bankruptcy or insolvency law, or any dissolution or liquidation proceeding.
	Whether the Offeror, any officer of the Offeror, or any owner with a 20% interest or greater in the Offeror has been convicted of a felony or is currently under indictment on any felony charge.

If the answer to any item is affirmative, the Offeror must provide complete details about the matter. While an affirmative answer to any of these items will not automatically disqualify an Offeror from consideration, at the sole discretion of the evaluation team, such an answer and a review of the background details may result in a rejection of the Offeror's proposal. The committee will make this decision based on its determination of the seriousness of the matter, the matter's possible impact on the Offeror's performance on the project, and the best interests of the State.

ATTACHMENT 6



**FACILITY ACCESS REQUEST
(NON STATE EMPLOYEE)**

A record check will be performed on all contractors requesting facility access to Ohio Department of Public Safety (ODPS) facilities / Ohio Department of Transportation (ODOT) cafeteria. The check will be limited to only those addresses provided as well as to BMV records. A complete Computerized Criminal History (CCH) check of LEADS databases will only be performed for contractors who are requesting access to ODPS facilities.

INFORMATION ON INDIVIDUAL REQUIRING FACILITY ACCESS (to be completed by individual requiring facility access)

LAST NAME	FIRST NAME	MIDDLE INITIAL	ALIASES AND / OR MAIDEN NAME	
DATE OF BIRTH / /	SOCIAL SECURITY NUMBER - -	DRIVER LICENSE NUMBER / STATE ID / PASSPORT		
PRESENT HOME ADDRESS		CITY	STATE	ZIP CODE
LIST ANY FELONY OR MISDEMEANOR CONVICTIONS IN THE PAST TEN YEARS AND DATE OF CONVICTION				
LIST THE PREVIOUS ADDRESSES YOU HAVE LIVED AT IN THE PAST TEN YEARS				
I _____, CERTIFY THAT ALL OF THE ANSWERS AND STATEMENTS ON THIS FORM ARE COMPLETE, TRUE, AND CORRECT TO THE BEST OF MY KNOWLEDGE AND ARE MADE IN GOOD FAITH. I FURTHER UNDERSTAND THAT FALSIFYING INFORMATION ON THIS FORM, OR TAMPERING WITH A RECORD, MAY CONSTITUTE A CRIMINAL OFFENSE.				
SIGNATURE X				

COMPANY INFORMATION FOR INDIVIDUAL REQUIRING FACILITY ACCESS

NAME OF COMPANY			
CONTACT NAME	PHONE NUMBER () -	EXTENSION	
COMPANY ADDRESS	CITY	STATE	ZIP CODE

ODPS / ODOT EMPLOYEE RESPONSIBLE FOR INDIVIDUAL REQUIRING FACILITY ACCESS

NAME	PHONE NUMBER () -	EXTENSION	
AGENCY (ODPS / ODOT)	DIVISION	SECTION / OFFICE / UNIT	
REQUEST ACCESS BE GRANTED TO (building / location)			
<input type="checkbox"/> ODPS <input type="checkbox"/> ODOT <input type="checkbox"/> CENTRE SCHOOL <input type="checkbox"/> OTHER			
TYPE OF ACCESS	<input type="checkbox"/> PICTURE ID ACCESS CARD WITH ACCESS RIGHTS <input type="checkbox"/> SIGN IN / SIGN OUT (VISITOR'S BADGE)	START DATE: / /	END DATE: / /

RETURN BACKGROUND APPROVAL / DISAPPROVAL NOTIFICATION TO (to be completed by DPS / ODOT personnel only)

NAME	DATE / /
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ATTACHMENT 7

NONDISCLOSURE AGREEMENT

This Nondisclosure Agreement ("**Agreement**") is made this ____ day of _____, 20_____
by _____ ("**Independent Contractor**")

WHEREAS, Independent Contractor holds a position of trust relative to the information received during the performance of the work on the project. By executing this Agreement, Independent Contractor acknowledges and recognizes the responsibility entrusted to Independent Contractor and to the state of Ohio in preserving the security and confidentiality of the information.

NOW THEREFORE, Independent Contractor agrees as follows:

- 1.) The term "**Confidential Information**" shall mean any and all information which is disclosed by the State verbally, electronically, visually, or in a written or other tangible form that is not generally disclosed to the public, including but not limited to, trade secrets, computer programs, software, software manuals and documentation, technology, systems, source code, databases, applications, engine protocols, routines, models, displays and manuals, including, without limitation, the selection, coordination and arrangement of the contents thereof, formulas, data, inventions, methodologies, algorithms, techniques, processes, research activities and plans, marketing and sales plans, strategic plans, forecasts, training materials, pricing and pricing strategies, methods of operation, internal controls, security procedures, third party confidential information, customer lists, unpublished financial information, and personal information such as social security numbers, home addresses, telephone numbers, emergency contact information, and any other personal information.
- 2.) Independent Contractor warrants and agrees to keep Confidential Information in strict confidence and shall not disclose it to any third party. Independent Contractor shall use Confidential Information in a manner consistent with the terms of this Agreement and only in furtherance of the work on the project. Independent Contractor's internal disclosure of Confidential Information shall be only to those employees, Independent Contractors or agents having a need to know such information in connection with this Agreement and only insofar as such persons are bound by a nondisclosure agreement consistent with this Agreement. Independent Contractor shall promptly notify the State of any unauthorized disclosure or use of Confidential Information by any person and/or entity. Upon termination of this Agreement, or the State's written request, the Independent Contractor shall cease use of the Confidential Information and immediately return all tangible Confidential Information to the State. With respect to Confidential Information stored in electronic form, the Independent Contractor shall delete all such Confidential Information from its systems and certify in writing to the State that such information has been deleted.
- 3.) This Agreement imposes no obligation upon Independent Contractor with respect to Confidential Information which Independent Contractor can establish by legally sufficient evidence that such information: (a) was, prior to receipt from the State, in the possession of, or was rightfully known by Independent Contractor, without an obligation to maintain its confidentiality; (b) is or becomes generally known to the public without violation of this Agreement or without a violation of an obligation of confidentiality owed to the State; (c) is obtained by Independent Contractor in good faith from a third party having the right to disclose it without an obligation of confidentiality; or (d) is independently developed by Independent Contractor without the use of or reference to the Confidential Information. Independent Contractor may disclose Confidential Information in accordance with valid judicial or other governmental order, provided that Independent Contractor shall have given the State reasonable notice and opportunity to object prior to such disclosure, will seek confidential treatment of the information disclosed, and shall comply with any applicable protective order or equivalent.
- 4.) The Confidential Information is provided "as-is" and the State makes no representation or warranty of any kind, express or implied, with respect to the suitability, accuracy or non-infringement of third party rights. The State shall at all times retain sole and exclusive title to, ownership of, all rights in and control over the use of all its Confidential Information. Independent Contractor agrees that nothing in this Agreement is intended to grant any rights or license under any intellectual property rights of the State, nor shall this Agreement grant Independent Contractor any rights in or to the Confidential Information, except the limited right to use such information in accordance with this Agreement.
- 5.) Independent Contractor will be liable for the disclosure of Confidential Information whether the disclosure is intentional, negligent, or accidental, and that breach of this Agreement may result in Independent Contractor and Independent Contractor's organization being prohibited from participating in any future work with the Ohio Department of Public Safety.

- 6.) This Agreement constitutes the entire agreement and supersedes all prior understandings and agreements concerning this subject matter. All additions or modifications to this Agreement must be in writing and signed by the authorized representatives of both parties. This Agreement shall be governed by the laws of the state of Ohio, excluding choice of law principles. Independent Contractor acknowledges that monetary damages may not be sufficient remedy for unauthorized use or disclosure of Confidential Information, or for breach of this Agreement, and the State shall be entitled, without waiving any other rights or remedies, to such injunctive or equitable relief as may be deemed proper by a court of competent jurisdiction.

Independent Contractor has read and understands this Nondisclosure Agreement. Independent Contractor's signature below indicates Independent Contractor's agreement to all of the above terms.

BY: _____ TITLE: _____
(PLEASE PRINT)

SIGNATURE: _____ DATE: _____

ATTACHMENT 8

CONFIDENTIALITY AND CONDUCT AGREEMENT

As part of this engagement by you with the state of Ohio, you hold a position of trust relative to the information received during the performance of the Work. By executing this Confidentiality and Conduct Agreement, you acknowledge and recognize the responsibility entrusted to you and to the state of Ohio in preserving the security and confidentiality of the information.

I will not disclose any confidential and/or sensitive information to third parties, unless otherwise authorized in writing by the State to do so.

I will use any confidential or sensitive information solely to do the Work.

I will restrict circulation of confidential and/or sensitive information within my organization and then only to people in my organization that have a need to know to do the Work.

Title to confidential and/or sensitive information and all related materials and documentation the State delivers to me will remain with the State.

I will be liable for the disclosure of such information whether the disclosure is intentional, negligent, or accidental.

I will not incorporate any portion of any confidential and/or sensitive information into anything, other than a Deliverable, and will have no proprietary interest in any of the confidential and/or sensitive information.

I will return all originals of any confidential information and destroy any copies I have made on termination or expiration of this project.

I will destroy any sensitive information (notes, work documents, documentation, etc.) that I have accumulated while doing the Work upon termination or expiration of this project.

I understand that I am not a representative of the state of Ohio and will not represent myself as such unless requested in writing by the State.

I understand that breach of this Agreement may result in my organization and I being prohibited from participating in any future work related to this project.

I have read and understand the Confidentiality and Conduct Agreement. My signature below indicates my agreement to all of the above terms.

BY: _____
(PLEASE PRINT)

TITLE: _____

SIGNATURE: _____

DATE: _____

SUPPLEMENT 1

ALUM CREEK FACILITY FIRE EXTINGUISHER LISTING

ITEM #	FLOOR	ROOM - R AREA - A CORRIDOR - C	LOCATION	FIRE EXT #	TYPE	POUNDS
1	1	103	Reinstatement North Wall	1-1	ABC	5
2	1	103	Reinstatement South Wall	1-2	ABC	5
3	1	C-123	Hall by Nurses Office	1-3	ABC	5
4	1	R-126	Outside Room 125	1-4	ABC	5
5	1	R-130	Outside Room 132	1-5	ABC	5
6	1	C-141	Outside Room 135	1-6	ABC	5
7	1	R-130	By Room 136	1-7	ABC	10
8	1	C-141	By Room 139	1-8	ABC	5
9	1	C-141	By Room 142	1-9	ABC	5
10	1	A-235	By Elevator 40402	1-10	ABC	10
11	1	R-142	Room 142	1-11	ABC	5
12	1	R-104	Post 98	1-12	ABC	10
13	2	R-M101	Room M101 North wall	M1-1	ABC	5
14	2	R-M101	Room M101 Rear Exit	M1-2	ABC	5
15	2	A-M111	By Room M110	M1-3	ABC	5
16	2	R-M113	Room M113	M1-4	ABC	10
17	1	C-123	By Stairs	2-1	ABC	10
18	1	R-204	Room 204	2-2	ABC	10
19	1	R-203	By Door 203	2-3	ABC	5
20	1	C-226	Outside Room 225	2-4	ABC	5
21	1	R-225	South Wall Inserter Room	2-5	ABC	10
22	1	R-225	Room 225	2-6	ABC	5
23	1	R-223	Old Maintenance Shop	2-7	ABC	5
24	1	R-225	By Electrical Panel 10	3-1	ABC	5
25	1	A-235	By Gate on Pole	3-2	ABC	10
26	1	A-235	On Pole	3-3	ABC	10
27	1	A-302	North Outside Wall	3-4	ABC	10
28	1	A-302	West Wall Records	3-5	ABC	10
29	1	A-303	By Cardboard Compactor	3-6	ABC	10
30	1	A-235	Pole across from 217	4-1	ABC	10
31	1	A-401	Pole in Receiving	4-2	ABC	10
32	1	Outside	Outside by Dumpster	4-3	ABC	10
33	1	A-403	Forklift Battery Station	4-4	ABC	10
34	1	A-410	Outside of Shipping	4-5	ABC	10
35	1	A-410	On Pole by Rack	4-6	ABC	10
36	1	A-410	Pole North Wall	4-7	ABC	5
37	1	A-410	Pit on Wall	4-8	ABC	10
38	1	A-410	In Pit by Lift	4-9	ABC	10
39	1	A-410	In Pit by Stairs	4-10	ABC	10
40	1	A-410	Behind Shipping Desk	4-11	ABC	10
41	1	A-409	Outside Shipping Dock	4-12	ABC	5
42	1	A-410	Shipping North Wall	4-13	ABC	5
43	1	A-410	By Dock Doors	4-14	ABC	10
44	1	R-535	Room 535 Vault	5-1	ABC	5
45	1	R-535	Room 535 Vault	5-2	ABC	10

ITEM #	FLOOR	ROOM - R AREA - A CORRIDOR - C	LOCATION	FIRE EXT #	TYPE	POUNDS
46	1	R-535	Room 535 Vault	5-3	ABC	5
47	1	A-536	Outside Wall between Labs	5-4	ABC	10
48	1	R-533	Room 533	5-5	ABC	5
49	1	A-536	By Room 523	5-6	ABC	5
50	1	R-523	Room 523	5-7	ABC	10
51	1	R-502	Room 502	5-8	ABC	10
52	1	C-519	Outside Room 520 in hall	5-9	ABC	10
53	1	R-505	Room 505	5-10	ABC	10
54	1	C-506	Hall by Room 507	5-11	ABC	5
55	1	R-507	Room 507	5-12	ABC	10
56	1	R-504	Room 504	5-13	ABC	5
57	1	R-501	Room 501	5-14	ABC	5
58	1	C-506	Outside Room 502 in hall	5-15	ABC	10
59	1	R-510	Room 510	5-16	ABC	10
60	1	R-624	Room 624	6-1	ABC	10
61	1	R-626	Room 626	6-2	ABC	10
62	1	A-601	Central Install	6-3	ABC	10
63	1	A-601	Central Install	6-4	ABC	10
64	1	A-832	Central Install Locker Room	6-5	ABC	10
65	1	R-832	Central Install Back Room	6-6	ABC	10
66	1	R-832	Central Install Back Room	6-7	ABC	10
67	1	R-832	Central Install	6-8	ABC	10
68	1	R-832	Central Install	6-9	ABC	10
69	1	A-601	Leased Area	6-10	ABC	10
70	1	A-601	By Salvage	6-11	ABC	10
71	1	R-704	Shop	7-1	ABC	10
72	1	R-704	Shop	7-2	ABC	10
73	1	R-704	Shop	7-3	ABC	10
74	1	A-701	SRT Area	7-4	ABC	10
75	1	A-701	SRT Area	7-5	ABC	10
76	1	A-705	By rack with carpet	7-6	ABC	5
77	1	A-705	Air Compressor	7-7	ABC	5
78	2	R-M814	Room M814	M8-1	ABC	5
79	2	R-M810	Room M810	M8-2	ABC	10
80	2	R-M809	Room M809 Break Room	M8-3	ABC	5
81	2	R-M808	Hall by door	M8-4	ABC	5
82	2	R-M801	Room M801	M8-5	ABC	5
83	1	R-810	Motorcycle Area	8-1	ABC	10
84	1	R-810	Room 810 Motorcycle	8-2	ABC	10
85	1	R-806	Blue Title	8-3	ABC	10
86	1	R-805	Tire Room	8-4	ABC	10
87	1	R-805	Break Room / Blue Title	8-5	ABC	5
88	1	C-829	Tailor Shop by elevator	8-6	ABC	5
89	1	C-829	Tailor Shop hall	8-7	ABC	5
90	1	R-814	Pole in Tailor Shop rack area	8-8	ABC	10
91	1	R-814	By desk Tailor Shop	8-9	ABC	20
92	1	A-817	Long hall between Central Install & Tailor Shop	8-10	ABC	5
93	1	A-817	Long hall between Central Install & Tailor Shop	8-11	ABC	5

ITEM #	FLOOR	ROOM - R AREA - A CORRIDOR - C	LOCATION	FIRE EXT #	TYPE	POUNDS
94	1	A-818	Stairs by Employee Entrance	8-12	ABC	5
95	1		Pumphouse			10

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SUPPLEMENT 2

CENTRE SCHOOL AND SHIPLEY BUILDING

Item Count	Building	Floor	Location	Fire Extinguisher. #	Type (lbs.)	Remarks
1	Shiple	Penthouse	South exterior door	P-1	5	
2	Shiple	Penthouse	Boiler room W Door	P-2	10	CO 2
3	Shiple	Penthouse	P18 Mechanical off boiler room	P-3	10	CO 2
4	Shiple	Penthouse	P16 Electrical off boiler room	P-4	5	
5	Shiple	Penthouse	Storage S exit to boiler room	P-5	5	
6	Shiple	Penthouse	Electrical P20	P-6	5	
7	Shiple	Penthouse	West Entrance to P10A Storage	P-7	5	
8	Shiple	Penthouse	Hallway Box beside stairs	P-8	5	
9	Shiple	Penthouse	Elevator Control Room P11	P-9	5	
10	Shiple	Penthouse	Hallway at Tower Exit	P-10	5	
11	Shiple	Penthouse	Chiller P08 Entrance	P-11	10	CO 2
12	Shiple	Penthouse	Chiller P08 for Wall E.	P-12	5	
13	Shiple	Penthouse	Humid stores P06 Air handler entrance	P-13	5	
14	Shiple	Penthouse	Entrance P05B Electrical	P-14	5	
15	Shiple	Penthouse	Exit to roof electrical	P-15	5	
16	Shiple	Penthouse	P04 Elevator Control Room	P-16	5	
17	Shiple	Penthouse	P01A Exit on N. to roof	P-17	5	
18	Shiple	5th Floor	Wallbox by South Bathrooms	V-01	5	
19	Shiple	5th Floor	Post by exec. Admin.	V-02	5	
20	Shiple	5th Floor	Wallbox behind trash room door	V-03	5	
21	Shiple	5th Floor	Legal on post	V-04	5	
22	Shiple	5th Floor	Wall box outside 531 exit N.	V-05	5	
23	Shiple	5th Floor	Room 530 on post on S. EMS	V-06	5	N-2
24	Shiple	5th Floor	Room 529 on post by Secretary	V-07	5	
25	Shiple	5th Floor	Room 528 on Colonel's post (exec.)	V-08	5	
26	Shiple	5th Floor	Break Conf. Back of Exec. / Dir	V-09	5	
27	Shiple	5th Floor	Room 525, Director's Suite (wall box)	V-10	5	
28	Shiple	5th Floor	Entrance Hall, East Lobby / Hall (wall box)	V-11	5	
29	Shiple	5th Floor	Center Post Across from Room C5-2	V-12	5	
30	Shiple	5th Floor	Center Post near Room 524C	V-13	5	
31	Shiple	5th Floor	Center Post across from 509 (on post)	V-14	5	
32	Shiple	5th Floor	Mail Hall Lobby by 510 (hall box)	V-15	5	

Item Count	Building	Floor	Location	Fire Extinguisher. #	Type (lbs.)	Remarks
33	Shiple	5th Floor	Outside break room by 511 (hall box)	V-16	5	
34	Shiple	5th Floor	North Wall break room	V-17	5	
35	Shiple	5th Floor	Beside 520, South East (hall box)	V-18	5	
36	Shiple	5th Floor	In front of 520, South East (hall box)	V-19	5	
37	Shiple	5th Floor	On West side of south center column, far S. Room 520	V-20	5	
38	Shiple	5th Floor	Room 520, on E. Center Wall	V-21	5	
38A	Shiple	5th Floor	Beside Door to Room 503	V - 22	5	
39	Shiple	4th Floor	S.E. Hall Box by S-Elevator men's room	IV-01	5	
40	Shiple	4th Floor	S.W. Wall 429, outside column	IV-02	5	
41	Shiple	4th Floor	S. Central 429, outside column	IV-03	5	
42	Shiple	4th Floor	N. Central wall 429, outside column	IV-04	5	
43	Shiple	4th Floor	W. Central hall box, by 410	IV-05	5	
44	Shiple	4th Floor	W. Central hall box, outside 409	IV-06	5	
45	Shiple	4th Floor	Motorcycle lobby, Room 427, wall	IV-07	5	
46	Shiple	4th Floor	W. Mid room wall, outside column	IV-08	5	
47	Shiple	4th Floor	N.W. Room wall, outside column	IV-09	5	
48	Shiple	4th Floor	N.E. Room box, behind plants	IV-10	5	
49	Shiple	4th Floor	N.W. Center hall box by Room 403, just South of N. Elevator	IV-11	5	
50	Shiple	4th Floor	N.E. Center hall box by Room 401, just South of N. Elevator	IV-12	5	
51	Shiple	4th Floor	N.E. Opposite Room 425C, center room column	IV-13	5	
52	Shiple	4th Floor	Central hall box by restrooms	IV-14	5	
53	Shiple	4th Floor	Break room, N. wall	IV-15	5	
54	Shiple	4th Floor	Central hall box near elevator	IV-16	5	
55	Shiple	4th Floor	Room 422, BMV Invest.	IV-17	5	
56	Shiple	4th Floor	Room 421, off Admin. Investigation by secretary desk	IV-18	5	
57	Shiple	4th Floor	S.E. Central hall, outside 420 N. Ent. (hall box)	IV-19	5	
58	Shiple	4th Floor	S. Central hall box, outside polygraph	IV-20	5	
59	Shiple	4th Floor	Polygraph, Room 419	IV-21	5	
60	Shiple	4th Floor	S.E. Column, Room 420	IV-22	5	

Item Count	Building	Floor	Location	Fire Extinguisher. #	Type (lbs.)	Remarks
61	Shiple	4th Floor	Room 428	IV-24	5	
62	Shiple	4th Floor	E. Column, Room 420	IV-23	5	
63	Shiple	3rd Floor	Wall by elev. West side	III-01	5	
64	Shiple	3rd Floor	Wall by break room	III-02	5	
65	Shiple	3rd Floor	Across from Room C3-3 (wall mount)	III-03	5	
66	Shiple	3rd Floor	Beside Room 308 (wall mount)	III-04	5	
67	Shiple	3rd Floor	Beside Room 303 (wall mount)	III-05	5	
68	Shiple	3rd Floor	Across from Room 328B (in column)	III-06	5	
69	Shiple	3rd Floor	On column W. of window	III-07	5	
70	Shiple	3rd Floor	N.W. column	III-08	5	
71	Shiple	3rd Floor	Beside Room 301	III-09	5	
72	Shiple	3rd Floor	N.E. window (on column)	III-10	5	
73	Shiple	3rd Floor	Column by E. window	III-11	5	
74	Shiple	3rd Floor	S.E. window	III-12	5	
75	Shiple	3rd Floor	S.E. Center room	III-13	5	
76	Shiple	3rd Floor	S.E. Wall	III-14	5	
77	Shiple	3rd Floor	S.E. restroom	III-15	5	
78	Shiple	3rd Floor	By Room 317	III-16	5	
79	Shiple	3rd Floor	On Column Across from room T 3 - 6	III-17	5	
80	Shiple	3rd Floor	Break room	III-18	5	
80A	Shiple	3rd Floor	By room 324	III- 19	20	Halon
80B	Shiple	3rd Floor	Inside room 324	III- 20	5	ABC
80C	Shiple	3rd Floor	Room 307	III- 6 spares		3 - 20lb Halon, 3 - 5lb CO2
81	Shiple	3rd Floor	Room 325	III-21	20lb	Halon
82	Shiple	2nd Floor	By Room 212 (in wall)	II-01	5	
83	Shiple	2nd Floor	Break Room	II-02	5	
84	Shiple	2nd Floor	By Room 203	II-03	5	
85	Shiple	2nd Floor	By Room C2-4	II-04	5	
86	Shiple	2nd Floor	By room 201	II-05	5	
87	Shiple	2nd Floor	Column S. W.	II-06	5	
88	Shiple	2nd Floor	S. bathroom	II-07	5	
89	Shiple	2nd Floor	S. E. wall	II-08	5	
90	Shiple	2nd Floor	By Room 217	II-09	5	
91	Shiple	2nd Floor	S.E. -- by elevator	II-10	5	
92	Shiple	2nd Floor	N.E. (in column)	II-11	5	
93	Shiple	2nd Floor	N.E. column	II-12	5	
94	Shiple	2nd Floor	N.E. column in box	II-13	5	
95	Shiple	2nd Floor	By Room 207	II-14	5	
96	Shiple	2nd Floor	By North Stairwell	II-15	5	
97	Shiple	2nd Floor	Mid.W. In Column	II-16	5	

Item Count	Building	Floor	Location	Fire Extinguisher. #	Type (lbs.)	Remarks
98	Shiple	2nd Floor	S. Column	II-17	5	
99	Shiple	1st Floor	P.O. Office	I-01	5	
100	Shiple	1st Floor	P.O. behind con	I-02	5	
101	Shiple	1st Floor	Outside P.O. Office	I-03	5	
102	Shiple	1st Floor	Outside wall S.W.	I-04	5	
103	Shiple	1st Floor	E. bathroom, S.W.	I-05	5	
104	Shiple	1st Floor	S. stairwell	I-06	5	
105	Shiple	1st Floor	S.E. column	I-07	5	
106	Shiple	1st Floor	S.E. column	I-08	5	
107	Shiple	1st Floor	N. wall by restroom	I-09	5	
108	Shiple	1st Floor	Central records	I-10	5	
109	Shiple	1st Floor	By room 101	I-11	5	
110	Shiple	1st Floor	Break room	I-12	5	
111	Shiple	1st Floor	P.S.A. P.O. desk	I-13	5	
112	Shiple	1st Floor	Front entrance	I-14	5	
113	Shiple	1st Floor	By Door 110	I-15	5	
114	Shiple	1st Floor	By elevator	I-16	5	
115	Shiple	1st Floor	By room 117	I-17	5	
116	Shiple	1st Floor	By room 130	I-18	5	
117	Shiple	1st Floor	In room 134	I-19	5	
118	Shiple	1st Floor	Behind Cust. Svc. Counter	I-20	5	
119	Shiple	LL	Shop	L-01	10	
120	Shiple	LL	Gen. Room	L-02	5	
121	Shiple	LL	S.E. hallway	L-03	5	
122	Shiple	LL	Mail Room	L-04	10	
123	Shiple	LL	Cor. Control	L-05	5	
124	Shiple	LL	Rev. Mgmt.	L-06	5	
125	Shiple	LL	Copy center	L-07	5	
126	Shiple	LL	Layout & Design	L-08	5	
127	Shiple	LL	By room 015	L-09	5	
128	Shiple	LL	Dock	L-10	5	
129	Shiple	LL	Storage	L-11	5	
130	Shiple	LL	Janitor's room	L-12	10	
131	Shiple	LL	Stairwell	L-13	5	
132	Shiple	LL	Room 035 column	L-14	10	
133	Shiple	LL	Room 035 wall	L-15	10	
134	Shiple	LL	Room 024	L-16	5	
135	Shiple	LL	By Room 009	L-17	5	
136	Shiple	LL	By Room 003	L-18	5	
137	Shiple	LL	By Room 029	L-19	5	
138	Shiple	LL	Room 026A	L-20	5	
139	Shiple	LL	Photo Lab	L-21	5	
140	Shiple	LL	Hallway by 035	L-22	5	
141	Shiple	LL	Room 026B	L-22	5	On column by printer station

Item Count	Building	Floor	Location	Fire Extinguisher. #	Type (lbs.)	Remarks
1	Centre School	Day Care	By rear exit	SC-01	10	
2	Centre School	Day Care	Main hallway	SC-02	10	
3	Centre School		Day care office	SC-03	10	
4	Centre School		Office / Upstairs	SC-04	5	
5	Centre School		Lead Admin.	SC-05	5	
6	Centre School		Mechanical room	SC-06	5	
7	Centre School		Boiler room	SC-07	5	
8	Centre School		Boiler Room	SC-08	15	
9	Centre School		Break Room	SC-09	5	
10	Centre School		Telecom Room -CO.	SC-10	10	
11	Centre School		Main Hallway / Weight Rm.	SC-11	15	
12	Centre School		Weight Room	SC-12	10	
13	Centre School		Southwest Hallway	SC-13	5	
14	Centre School		Gym 2 NW	SC-14	10	
15	Centre School		Gym	SC - 15	10	
16	Centre School		Cardio Room	SC-16	10	
17	Centre School		Ambulance Area	SC - 17	10	
18	Centre School		Southeast Hallway	SC-18	10	
19	Centre School		Southwest Vacant Area	SC-19	10	
20	Centre School		South Central Area	SC-20	5	
21	Centre School		Southeast Vacant Area	SC-21	10	

SUPPLEMENT 3

SUPPLEMENTAL COST SUMMARY (OPTIONAL)

New fire protection system equipment installed in January 2013 for the LEADS Data Center in room 136A (Warranty expires January 2014). Vendor will be responsible for the preventive maintenance, testing, inspection, and repair of the following equipment in accordance with the NFPA - 25 (Most Current). This includes, but not limited to: Vesda System complete / Fenwal System complete.

Gauges, pull station, drain valves, inspector test valves, water flow switches, air lines, all associated electrical components and wiring, circulating pump, sprinkler heads, emergency stop switches, etc. This supplemental cost summary may or may not be needed by the ODPS, and the ODPS reserves the right to acquire the service indicated on *SUPPLEMENT 3*, by a different means. In addition, the supplemental cost summary will not be part of the evaluation process.

ALUM CREEK FACILITY FIRE EXTINGUISHER LISTING (LEADS DATA CENTER, RM. 136-A)

FENWAL 732 EQUIPMENT	# OF UNITS	EQUIPMENT LIST	UNIT MAINTENANCE COST	EXTENDED COST
	1	Push / Pull Station		
	3	Fire System Abort Switches		
	2	Horn / Strobes Devices		
	1	Fire Gong		
	1	Fire Panel		
	1	Maintenance Switch		
	1	Clean Agent Tank and Associated Components		
	6	Ceiling Mounted Sprinkler Heads		
			TOTAL	
VESDA EQUIPMENT	# OF UNITS	EQUIPMENT LIST	UNIT MAINTENANCE COST	EXTENDED COST
	8	Fire Panel and Associated Components		
	12	Fire Sensor Detectors		
			TOTAL	
			GRAND TOTAL – MAINTENANCE FOR RM. 136-A	