

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The original signed bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER 0B102211E	OPENING DATE (1:00 p.m.) OCTOBER 18, 2010	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. 0000008530	BID NOTICE DATE OCTOBER 11, 2010	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____ Days, Net 30 Days			
BILL TO: Mount Vernon Developmental Center 1250 Vernonview Drive Mount Vernon, Ohio 43050		SHIP TO: Mount Vernon Developmental Center 1250 Vernonview Drive Mount Vernon, Ohio 43050	
DELIVERY REQUESTED F.O.B./DEST. P.P.D. <u>ASAP</u>		DELIVERY OFFERED (IF DIFFERENT) F.O.B./DEST.P.P.D. _____	
<p><u>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:</u></p> <p>2011 OR NEWER, HIGH-TOP WHEELCHAIR VAN, WITH THREE (3) WHEELCHAIR POSITIONS AND FOUR (4) AMBULATORY POSITIONS, INCLUDING THE DRIVER, WITH A WHEELCHAIR LIFT IN THE REAR</p> <p>QUANTITY AND DURATION: This Invitation to Bid, which is not a contract, is considered to be a one-time procurement offer for the product(s)/service(s) as listed herein. The successful Contractor may commence performance of the awarded contract upon receipt of an official state of Ohio Purchase Order (ADM0523/ORDE). Upon completion of the contract and upon receipt of proper invoices, payment will be provided by the ordering agency. The contract will then be considered as complete and no further purchases may be placed against the contract. With the exception of approved overrun/underrun tolerances, any deviations from the quantity listed in the awarded contract shall not be permissible nor acceptable.</p> <p>INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING; STANDARD CONTRACT TERMS AND CONDITIONS; AND SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS, Rev. 10-01-07 are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.</p> <p>Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at www.ohio.gov/procure. All questions should be submitted a minimum of seven (7) working days prior to the bid opening date.</p>			
PRINTED/TYPED SIGNATURE	AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)		DATE

The original signed bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m. on the above listed opening date to receive consideration for award. It is requested that the bidder not sign their bid in black ink. Bidder certifies, by signature affixed to this bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

REQUIRED CERTIFICATION FOR BIDDING

Those bidders claiming preference for Domestic Source End Products and/or the Ohio preference, pursuant to Revised Code Sections 125.09 and 125.11 and Administrative Code Section 123:5-1-06 must complete the following information. Bidders who qualify as an "Ohio" bidder (offer an Ohio product or who have significant Ohio economic presence) or who qualify as a Border State bidder are eligible to receive a five percent (5%) preference over non-Ohio/Border state bidders. The state reserves the right to clarify any information during the evaluation process. **BIDDERS MUST COMPLETE THIS CERTIFICATION TO RECEIVE THE PREFERENCE.**

A. DOMESTIC PREFERENCE (BUY AMERICA): [Not applicable to "Excepted Products"]

- Where is each product/services being offered mined, raised, grown, produced or manufactured?
 United States: _____(State) Canada Mexico (Go to B-1)
 Other: (Specify Country)_____ (Go to A-2)
- End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued.
 Yes (Go to Section B-1) No (Go to Section A-3)
- The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy America Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.
_____(Item) _____(Country of Origin)
_____(Item) _____(Country of Origin)

A domestic end source product is deemed to be excessively priced if it exceeds the cost of the foreign product by more than 6%. Pursuant to FAR, Part 25, the state of Ohio does not acquire supplies or services that cannot be imported lawfully into the United States. The contractor, their subcontractor(s) and any agent of the contractor or subcontractor must not acquire any supplies or services originating from sources within, or that were located in or transported from or through Cuba, Iran, Iraq, Libya, North Korea, Sudan Territory of Afghanistan controlled by the Taliban, or Serbia (excluding the territory of Kosovo).

B. OHIO PREFERENCE (BUY OHIO):

- The products/services being offered are raised, grown, produced, mined or manufactured in Ohio.
 Yes (Go to C) No (Go to B-2)
- Bidder has significant economic presence within the state of Ohio. Yes (Answer a, b, c, d below) No (Go to B-3)
 - Bidder has paid the required taxes due the state of Ohio Yes No
 - Bidder is registered with the Ohio Secretary of State
 Yes (Charter/Registration No.: _____) No
Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:
<http://www.sos.state.oh.us/>
 - Bidder has ten or more employees based in Ohio or border state. Yes No (Go to B-2d)
 - Bidder has seventy-five percent or more employees based in Ohio or border state. Yes No (Go to B-3)
- Border state bidder:
 Yes (Specify which state then go to B-2c): KY MI NY PA IN No (Go to B-4)
- Border state bidder: mined products mined in respective border state Yes No Not Applicable



C. E.D.G.E. DESIGNATION

Bidder is certified E.D.G.E. business Yes No

For information on E.D.G.E. designation, please visit the DAS Equal Opportunity Division website at:
<http://das.ohio.gov/Eod/Edge/Index.htm>

D. DECLARATION REGARDING MATERIAL ASSISTANCE/NON-ASSISTANCE TO A TERRORIST ORGANIZATION (DMA)

The Bidder being awarded this Contract must:

- review the Terrorist Exclusion List at http://www.publicsafety.ohio.gov/links/terrorist_exclusion_list.pdf
- complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form <http://www.publicsafety.ohio.gov/links/HLS0038.pdf> and submit this with your bid response.

Failure to complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form may result in the bidder being deemed not responsive and/or may invalidate any Contract award. If not submitted with the bid response, the bidder will have seven (7) calendar days, after notification, to submit the form.

PRICE SCHEDULE:

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in evaluation and any subsequent order.

ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED AMOUNT
1.	1	EA	2011 OR NEWER, HIGH-TOP WHEELCHAIR VAN, WITH THREE (3) WHEELCHAIR POSITIONS AND FOUR (4) AMBULATORY POSITIONS, INCLUDING THE DRIVER, WITH A WHEELCHAIR LIFT IN THE REAR	\$ _____	\$ _____

Contains recycled materials – Y/N: _____, IF SO _____ %

MANUFACTURER IDENTIFICATION OF COMMODITY: All bidders are to indicate in the spaces below the manufacturer's name, model, and brand or style number for product bid. Failure to comply with this stipulation may result in the bidder being deemed not responsive.

Manufacturer Cab/Chassis: _____

Model No. & Year Cab/Chassis: _____

Manufacturer of Van Body: _____

Model of Van Body: _____

Standard Rear Axle Ratio: _____

Manufacturer Wheelchair Lift: _____

Model Wheelchair Lift: _____

All equipment and/or materials shall be new and unused.

Contractor will be responsible for all expenses incurred for pick-up and return, or transportation and/or service calls, for repair of any of the equipment, or components thereof, awarded as a result of this bid while said equipment is under warranty.

SPECIAL TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency within 90 – 150 days after receipt of order and, in accordance with paragraphs S-8, S-9 and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within seven (7) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (i.e. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the state will determine the lowest responsive and responsible bidder.

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder.

SPECIAL TERMS AND CONDITIONS (Cont'd.)

CERTIFICATE OF TITLE: The contractor is to furnish the Certificate of Title for the new vehicle and deliver the Certificate of Title within three (3) days after delivery of the vehicle. The title will be delivered to the department ordering the vehicle, unless specified on the purchase order. Unit is to be titled and registered as to:

State of Ohio
Department of Developmental Disabilities
30 East Broad Street
Columbus, OH 43215

BIDDER DISCLOSURE STATEMENTS: The Bidder must provide a declarative (yes/no) answer regarding the following questions. If any answer is affirmative, the Bidder must provide full details about the matter. While not an automatic cause for disqualification, an affirmative answer may result in an evaluation of the Bidder's responsibility. A decision will then be made based on the seriousness of the matter, the matter's possible impact on the performance of the Contract, and the best interests of the State. Within the past five (5) years:

ITEM	DISCLOSURE STATEMENT	YES	NO
A	Has the Bidder and/or subject company had a contract cancelled for default or cause?		
B	Has the Bidder and/or subject company been assessed any penalties including liquidated damages, under any of its existing or past contracts with any organization or governmental entity?		
C	Has the Bidder and/or subject company been the subject of any governmental action limiting the right of the Bidder and/or subject company to do business with that entity or any other governmental entity?		
D	Has trading in the stock of the subject company ever been suspended? Give date and explanation.		
E	Has the Bidder and/or subject company previously operated as a like-kind business under any other business name and/or taxpayer identification number?		
F	Has the Bidder and/or subject company, any company officer, or any owner of a twenty (20%) percent interest or greater in the subject company, filed for bankruptcy, reorganization, a debt arrangement, moratorium, or any proceeding under any bankruptcy or insolvency law, or any dissolution or liquidation proceeding?		
G	Has the Bidder and/or subject company, any company officer, or any owner of a twenty (20%) percent interest or greater in the company been convicted of a felony or is currently under indictment on any felony charge?		
H	Has the Bidder and/or subject company, any company officer, or any owner of a twenty (20%) percent interest or greater in the company had a finding for recovery action issued by the Ohio Auditor of State for a sum of funds due the state of Ohio?		

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate.

NOTICE ON THE USE OF SOCIAL SECURITY NUMBERS AS FEDERAL TAX IDENTIFICATION NUMBERS: The Department of Administrative Services (Department) requires vendors and contractors wishing to do business with the State to provide their Federal Taxpayer Identification Number to the Department. The Department does this so that it can perform statutorily required "responsibility" analyses on those vendors and contractors doing business with the State and, under limited circumstances, for tax reporting purposes. If you are a vendor or contractor using your Social Security Number as your Federal Taxpayer Identification Number, please be aware that the information you submit is a public record, and the Department may be compelled by Ohio law to release Federal Taxpayer Identification Numbers as a public record. If you do not want to have your Social Security Number potentially disclosed as a Federal Taxpayer Identification Number, the Department encourages you to use a separate Employer Identification Number (EIN) obtained from the United States Internal Revenue Service to serve as your Federal Taxpayer Identification Number.

SPECIAL TERMS AND CONDITIONS (Cont'd.)

FEDERAL TAXPAYER IDENTIFICATION FORM W-9 - Notice to Bidders: All Bidders should download a Federal Request for Taxpayer Identification Number and Certification W-9 Form and submit it as part of their bid response. The W-9 form must be completed and must display an original signature. Copied or stamped signatures are not acceptable.

To download the W-9 form from your internet explorer:

- type: <http://www.irs.gov/pub/irs-pdf/fw9.pdf>
- under IRS Resources, select Forms and Publications
- select Download by Form and Instruction Number
- from the list of pdf files, select Item 1007, Form Number W-9
- download, complete the form, submit with the bid response

This completed form should be returned as part of the bid response. Failure to complete this page may deem your bid not responsive. This requirement applies to all Bidders: Bidders who have not previously done business with the State as the awardee of an Office of State Purchasing competitively bid Invitation to Bid, Request for Proposal, or State Term Schedule and also to currently awarded contractors as well. The DAS Central Accounting System requires that all contractor W-9 forms be periodically updated by submission of a new form.

If a current W-9 is not provided with the bid submission the bidder will have seven (7) calendar days after request / notification by the Office of Procurement Services to do so. Failure of the bidder to furnish the said information either as part of their bid response or within the time specified herein will deem the bidder not responsive.

AFFIRMATIVE ACTION PROGRAM VERIFICATION: The Ohio Revised Code (ORC) requires all contractors from whom the State or any of its political subdivisions make purchases have a written affirmative action program for the employment and effective utilization of economically disadvantaged persons. An Affirmative Action Program Verification Form must be submitted to the Equal Opportunity Division to comply with the affirmative action requirements pursuant to the Ohio Revised Code 125.111(B). The form verifies the company's commitment to implement steps to ensure equal employment opportunity within their organization. Prior to the award of a contract a prospective vendor must have filed verification with the state of Ohio EOD that the contractor has a written affirmative action program. Verifications may be submitted online at the following URL: <http://business.ohio.gov/efiling/> Contact the Ohio Department of Administrative Services Equal Opportunity Division at (614) 752-9273 to obtain a user name and password and follow the directions at the above URL to register your program. Approved Affirmative Action Plans can be found by going to the Equal Opportunity Departments web site: <http://odnapps01.odn.state.oh.us/das-eod/bmswebaavp.nsf/b2aee95274adf1028525735a005c938d> For questions or help with filing a verification please contact the Affirmative Action/EEO Unit at (614) 466-8380. Prospective vendors should submit proof with their bid that they have an Affirmative Action Program on file with the state of Ohio DAS/EOD. If said information is not provided with the bid submission the bidder will have seven (7) calendar days after request / notification by the Office of Procurement Services to do so. Failure of the bidder to furnish the said information either as part of their bid response or within the time specified herein will deem the bidder not responsive.

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions:, Paragraph Q.):

List names of subcontractors who will be performing work under the Contract.

_____	_____
_____	_____
_____	_____

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

SPECIAL TERMS AND CONDITIONS (Cont'd.)

INSURANCE REQUIREMENTS: Bidders should provide with their bid, documentation of the following insurance coverage required by the Supplemental Contract Terms and Conditions, Articles S-12 and S-13 (refer to the Bid Page One, link to Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions):

1. Ohio Bureau of Workers Compensation Certificate or in the case of non-state of Ohio bidders, proof of workers compensation insurance in your state of domicile.
2. Employer's Liability (Stop Gap) insurance with limits of not less than one million (\$1,000,000.00) dollars.
3. Automobile Liability with limits in accordance with Federal and State laws.
4. Commercial General Liability (CGL) Insurance:
 - a. Limits of \$500,000.00 per occurrence.
 - b. Limits of \$1,000,000.00 annual aggregate.
 - c. To be compliant, the CGL policy must include the following three endorsements:
 - 1) a blanket waiver of subrogation.
 - 2) a statement that the Contractor's CGL coverage is primary over any other coverage.
 - 3) designate the state of Ohio as an additional insured.

If the Bidder does not currently carry the amounts of coverage and/or the required endorsements specified above, the Bidder should provide a letter from their insurance company stating that the Bidder's coverage will be increased to the specified amounts and/or the required endorsements will be added to the policy upon award of the ensuing Contract. The letter from the insurance company should also be submitted with the Bid. If a compliant insurance certificate is not provided with the bid submission the bidder will have seven (7) calendar days after request / notification by the Office of Procurement Services to do so. Failure of the bidder to furnish the said information either as part of their bid response or within the time specified herein will deem the bidder not responsive.

AUTOMOBILE LIABILITY CHECKLIST:

Contractor will indicate, by checking the appropriate box (es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

FLOOR PLAN AND SECUREMENT SYSTEM: The Bidder may submit a description, in detail, with supporting drawings (may be clear hand drawn sketches) and literature showing the type and location of the securement system being offered as part of their bid submission. Bidder may submit a floor plan (may be clear hand drawn sketches) indicating seat and wheelchair locations with your bid. If said information is not provided with the bid submission the bidder will have seven (7) calendar days after request/notification by the Office of Procurement Services to do so. Failure of the bidder to furnish the said information either as part of their bid response or within the time specified herein will deem the bidder not responsive.

SPECIFICATIONS

SCOPE: This Invitation To Bid (ITB) is issued to purchase one (1) High-Top Wheelchair Van, with three (3) Wheelchair Positions and four (4) Ambulatory Positions, including the driver. The Wheelchair Lift is to be located at the rear of the vehicle. This vehicle is for the Mount Vernon Developmental Center, 1250 Vernonview Drive, Mount Vernon, Ohio 43050. All items not specified which are necessary to provide a complete ADA compliant van shall be furnished by the successful bidder and conform in strength, quality and workmanship. Equipment offered must meet the full operational capacities of the vehicle specified. The van bid must be the latest model and include the latest engineering changes. Any deviation from these specifications must be stated in writing.

In accordance with the Ohio Administrative Code, section 123:5, the use of a brand name, or equal, within these specifications, is to be considered an indication of type and quality desired. Substantially equivalent products to those designated will be considered for award.

SPECIAL TERMS AND CONDITIONS (Cont'd.)

DATA SHEET: Shown below are the specification requirements for equipment that the State desires to purchase. These specifications are only considered as necessary to establish functional requirements. Proprietary design, exact dimensions, capacities, or restrictive features will not preclude acceptance of other recognized alternates meeting comparable performance requirements as determined by the Director, Department of Administrative Services. Bidder signifies compliance or non-compliance with the specifications by checking the "Yes" or "No" on the left side of this form and returning with bid response. List all deviations from specifications on company letterhead and attached to the bid response. Failure to comply may deem the bid not responsive.

A. General Specifications:

1. This item shall be a wheelchair accessible passenger transportation vehicle consisting of a large van which has been modified or converted to provide additional interior headroom and clearances and improved passenger accessibility. It is the responsibility of the contractor to supply the basic van and to convert or modify it in accordance with these specifications.
2. The contractor shall provide a complete operating vehicle and the vehicle shall conform in strength, quality of material and workmanship to what is provided by the automobile industry generally. The vehicle to be provided shall be at least the latest current model vehicle, incorporating the latest engineering changes. All parts necessary to provide a complete passenger transportation vehicle shall be provided and all parts shall be new.
3. The vehicle shall conform to all applicable Motor Vehicle Laws of the State of Ohio, and to Title 49, Code of Federal Regulations, Part 38, Sub-parts A and B, in addition to these specifications. The vehicle shall conform to all applicable Federal Motor Vehicle Safety Standards (FMVSS).
4. The contractor shall provide with the van upon delivery a pamphlet, brochure or similar literature describing (and instructing) the use of the securement system and shall demonstrate to the recipient the proper method of using the system.
 - a. Demonstration of the securement system must be performed to insure correct use of the system. The contractor's representative shall be thoroughly trained in the system's use so that he or she can properly instruct the agency representative in its use.
 - b. As part of the instruction process, the instructor shall have the student actually use the securement system and tie down a mobility aid in its proper location in the vehicle. Arrangements for having a mobility-aid available should be made with the agency prior to delivery of the vehicle. This process ("hands on" instruction) shall be repeated until the student completely understands the system's use and will be able to instruct others in its use.
 - c. Adequate time shall be allowed to accomplish this instruction and costs shall be included in the bid price.
5. Advertisement: Dealer name-signs shall not be affixed to any part of the delivered vehicle and/or equipment.
6. Service: The vehicle will be completely dealer serviced and conditioned according to the manufacturer's pre-delivery recommendations and all equipment is to be completely installed with all adjustments made which are required to prepare the vehicle for immediate and continuous operations upon delivery. Unit shall conform to all current Federal Safety Regulations including OSHA. All standard equipment not specifically mentioned shall be furnished.
7. Service Policy: The contractor shall furnish with the vehicle delivery, the Manufacturer's Owner Service Policy. In addition, the Owner's Service Policy shall be recognized and accepted by all authorized dealers within the boundaries of the state of Ohio regardless of the location of the district under which he operates.

SPECIFICATIONS FOR HIGH-TOP WHEELCHAIR VAN

B. Vehicle Specifications / Modifications:

YES	NO	
		<u>Heavy Capacity Chassis:</u> These specifications and drawing describe the minimum requirements for the High – Top Wheelchair Van, including three (3) wheelchair positions and four (4) ambulatory positions, including the driver. The locations for the wheelchair tie downs must meet current ADA requirements. Wheelchair lift is to be located at the rear of the vehicle.
___	___	1. Min. V8 engine
___	___	2. Power Brakes and Steering.
___	___	3. Four speed automatic transmission.
___	___	4. AM/FM factory installed radio.
___	___	5. Inside rearview mirror.
___	___	6. Spare wheel and tire (of the same manufacturers’ style and tread design as OE) with the manufacturer’s standard spare tire mounting location. Tires and wheels shall be conventional full size, if available. All tires are to be radial, a premium quality recognized by the manufacturer, steel belted, all season design.
___	___	7. Bumpers: Front and Rear, manufacturer’s standard.
___	___	8. Standard heater and defroster.
___	___	9. Heavy duty radiator, including radiator overflow tank.
___	___	10. Dual speed wipers with intermittent feature.
___	___	11. Right Hand armrest on driver’s seat. Other armrests to be built into the driver’s and passenger’s door panels.
___	___	12. Dual visors.
___	___	13. Manufacturer’s standard seating.
___	___	14. Gauges on instrument panel – standard for the model being bid.
___	___	15. 12 volt power point.
___	___	16. Lug wrench and tire jack.
___	___	17. Passenger seat required, manufacturer’s standard. See sample floor plan.
___	___	18. Heavy duty, slip resistant vinyl/rubber floor, i.e. Altro or equivalent, grey floor with 3/4” exterior commercial grade plywood underlayment, including walk-in door areas.
___	___	19. Vehicle is to have the manufacturer’s standard corrosion protection. A copy of the manufacturer’s corrosion protection plan should be submitted with the bid response.
___	___	20. Vehicle is to be delivered with the fuel tank a minimum one-quarter (1/4) full.
___	___	21. Dual air bags, if available.
___	___	22. Radio suppression: vehicle is to have the manufacturer’s standard radio suppression system.
___	___	23. Tinted Windows.
___	___	24. Vehicle shall be the latest current model, complete with all standard equipment, including power steering, unless otherwise specified. Any item which is standard equipment on the vehicle being bid, but not listed above, must not to be removed from the vehicle. Manufacturer’s disclaimers indicate changes in product specifications may occur during the model year and they reserve the right to do so without repercussion. All current mandatory Department of Transportation safety requirements are to be furnished, including seat belts and shoulder harness.
___	___	25. The entire unit is to be painted in accordance with automotive standards and is to be white.
___	___	26. Braun Fully Automatic ADA Lift, NL9171FB (or equal) Millennium series rear door mount lift, ADA interlock, spotlight on lift, to meet FMVSS 403/404 requirements. Model/number _____
___	___	27. Door holding brackets, bungee style, two (2) each.
___	___	28. Q-Straint, or equivalent, retractable four (4) point wheelchair tied downs with retractable lap and shoulder restraints, three (3) each, including two (2) 48” and one (1) 36” L-track brackets. Model/number _____
___	___	29. Web Loops.
___	___	30. Web Cutter.
___	___	31. Min. two (2), one passenger forward facing ADA flip seats with three (3) point seat belts to meet FMVSS. (Plus drive seat and front passenger standard seat from the manufacture).
___	___	32. Min. of three (3) Interior dome lights – door and dash switch operated and one (1) lift light as a spot.
___	___	33. Min. of a thirty inch (30”) transit top in Oxford White to make a min. of a six foot (6’) interior height.
___	___	34. One piece roof with FMVSS 220, certified roll cage with insulation.
___	___	35. FMVSS 302 compliant interior trim package, to include: walls, doors and headliner.

SPECIFICATIONS FOR HIGH-TOP WHEELCHAIR VAN (Cont'd.)

B. Vehicle Specifications / Modifications (Cont'd.):

YES NO

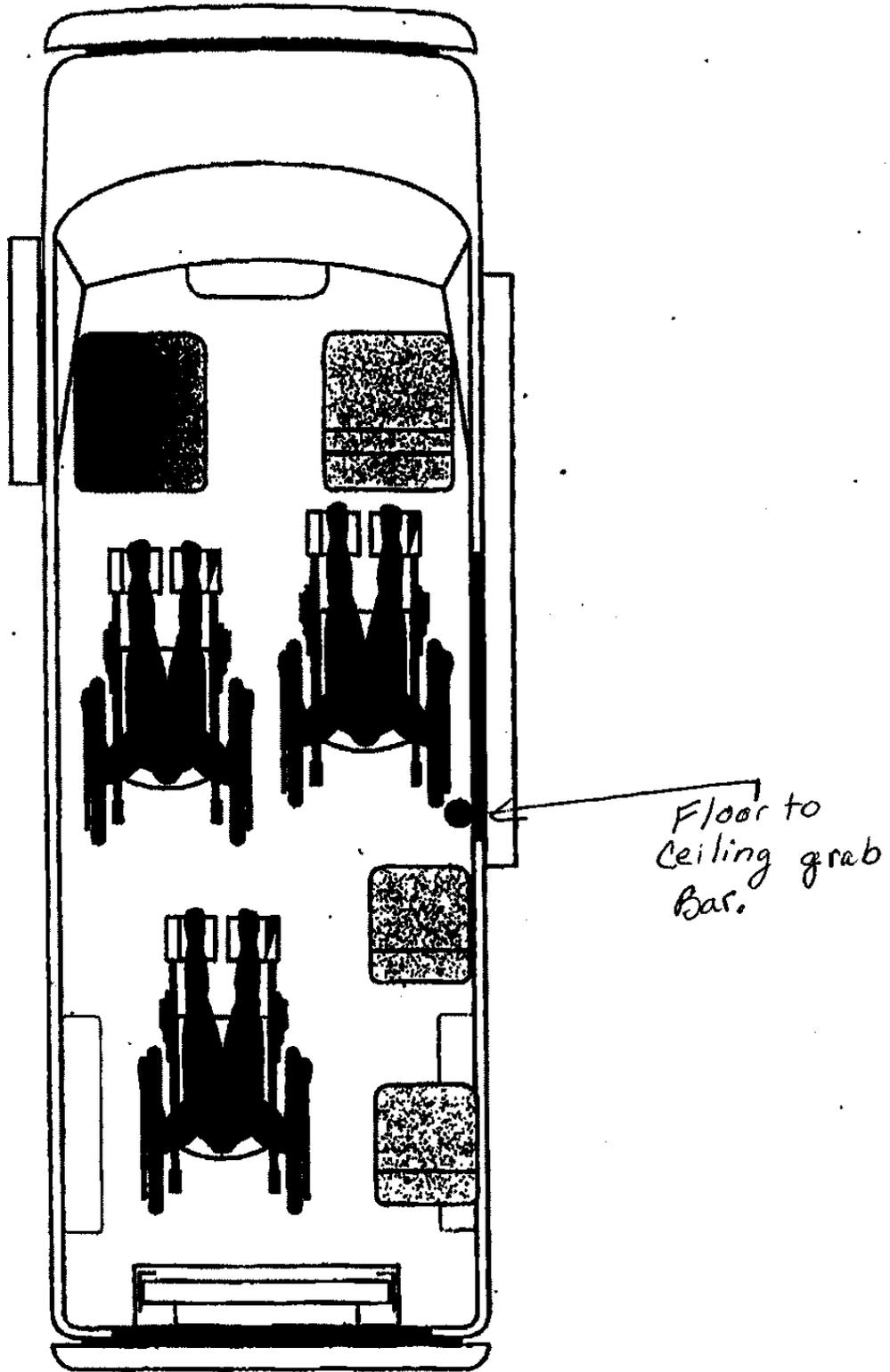
- | | | | |
|-----|-----|-----|---|
| ___ | ___ | 36. | Side entry door with a grab bar floor to ceiling to the left or right side of the side entry door as indicated on the sample drawing on page 10 of the ITB. |
| ___ | ___ | 37. | Front entry door(s) with inside grab handle attached, above the front doors. |
| ___ | ___ | 38. | Heated side mirrors with manual remote and convex base mirror (Rosco or equal).
Mfg/model: _____ |
| ___ | ___ | 39. | Floor mounted rear heat system rated at a min. 24,000 BTU. Overhead rear mounted A/C evaporator, rated at a min. 24,000 BTU. Mfg/model: _____ |
| ___ | ___ | 40. | ADA Interlock Back up Alarm, complete Safety Kit. |
| ___ | ___ | 41. | First aid kit, #10 type. |
| ___ | ___ | 42. | Road warning triangle kit. |
| ___ | ___ | 43. | 2.5 Lbs. ABC fire extinguisher. |
| ___ | ___ | 44. | ADA Decals. |
| ___ | ___ | 45. | Electronic door locks. |
| ___ | ___ | 46. | Padded rear lift partition: to provide a divider between movable parts of the lift and occupant(s).- |

C. Service Policy and Warranty:

The successful contractor shall furnish with the vehicle the manufacturer's owner service policies and warranties for the basic van, the conversion, and the modification of the vehicle and all equipment.

1. The warranty for the basic van shall be the manufacturer's standard warranty. The radial tires shall be covered by the warranty that is standard to the industry.
2. The warranty for the conversion and modification of the vehicle shall provide that all repairs and replacements needed due to factory defects shall be furnished and installed promptly without charge by authorized service representatives for a period of one (1) year after final delivery and acceptance of the vehicle. The warranty for the conversion and modifications of the vehicle shall also provide that all necessary service adjustments shall be made promptly without charge by authorized service representatives within ninety (90) days after the delivery and acceptance of the vehicle.
3. The lift system shall be covered by a warranty providing that all replacement parts and repairs due to defects in material or workmanship shall be furnished and installed promptly without charge by an authorized service representatives within the first year after the delivery and acceptance of the vehicle.
4. The jump seats, air conditioning, driver hand controls, and deluxe driver's seat, if supplied, shall be covered by a warranty providing that all replacement parts and repairs needed due to defects in material or workmanship shall be provided without charge within the first year after delivery and acceptance of the vehicle.

SPECIFICATIONS FOR HIGH-TOP WHEELCHAIR VAN (Cont'd.)



BID SUBMISSION CHECK-OFF LIST

The following information is provided for the bidder's convenience. The information requested with the bid response should be attached to the bidder's response. This checklist does not guarantee that the bidder is in compliance with all submittal requirements as stated in this bid. It is the bidder's responsibility to thoroughly review and respond to all of the submittal requirements as stated in this bid.

Requested With the Bid Response

Page 1	Submitted and Signed (Blue Ink)	_____
Page 2	Buy Ohio Preference/Domestic Preference	_____
Page 2	Secretary Of State Registration	_____
Page 2	E.D.G.E. Designation	_____
Page 2	Declaration of Material Assistance	_____
Page 3	Pricing Page	_____
Page 3	Manufacturer Identification of Commodity	_____
Page 4	Bidder Disclosure Statements	_____
Page 5	Affirmative Action Program Verification	_____
Page 5	Disclosure of Subcontractors	_____
Page 6	Insurance, including Workers' Compensation	_____
Page 6	Automobile Liability Checklist	_____
Page 6	Floor Plan and Securement System	_____
Page 8 - 9	Vehicle Specification/Modifications check list	_____
Page 8	Item # 19: Copy of Corrosion Protection Warranty	_____
Page 8	Items #'s: 26 and 28 Model/number	_____
Page 9	Items #'s: 38 and 39 Manufacturer/model	_____

Required During the Evaluation

Page 3	Descriptive Literature	_____
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