

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The original signed bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER 0B141110	OPENING DATE (1:00 p.m.) MARCH 26, 2010	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. DVS0000001352	BID NOTICE DATE MARCH 4, 2010	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD) <input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____ Days, Net 30 Days			
BILL TO: Ohio Veterans Home Accounts Payable 2003 Veterans Boulevard Georgetown, OH 45121		SHIP TO: Ohio Veterans Home 2003 Veterans Boulevard Georgetown, OH 45121	
DELIVERY REQUESTED F.O.B./DEST. P.P.D. 60-90 DAYS ARO		DELIVERY OFFERED (IF DIFFERENT) F.O.B./DEST.P.P.D. _____	
<p>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:</p> <p>INSTITUTIONAL DISHWASHER (HOBART MODEL CL64e or equal); INSTALL NEW UNIT, REMOVE AND DISPOSE OF OLD UNIT, DELIVERED, FOB DESTINATION PREPAID.</p> <p>QUANTITY AND DURATION: This Invitation to Bid, which is not a contract, is considered to be a one-time procurement offer for the product(s)/service(s) as listed herein. The successful Contractor may commence performance of the awarded contract upon receipt of an official state of Ohio Purchase Order (ADM0523/ORDE). Upon completion of the contract and upon receipt of proper invoices, payment will be provided by the ordering agency. The contract will then be considered as complete and no further purchases may be placed against the contract. With the exception of approved overrun/underrun tolerances, any deviations from the quantity listed in the awarded contract shall not be permissible nor acceptable.</p> <p>INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING; STANDARD CONTRACT TERMS AND CONDITIONS; AND SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS, Rev. 10-01-07 are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.</p> <p>Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at www.ohio.gov/procure. All questions should be submitted a minimum of five (5) working days prior to the bid opening date.</p>			
PRINTED/TYPED SIGNATURE		AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE

The original signed bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m. on the above listed opening date to receive consideration for award. It is requested that the bidder not sign their bid in black ink. Bidder certifies, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

REQUIRED CERTIFICATION FOR BIDDING

Those bidders claiming preference for Domestic Source End Products and/or the Ohio preference, pursuant to Revised Code Sections 125.09 and 125.11 and Administrative Code Section 123:5-1-06 must complete the following information. Bidders who qualify as an "Ohio" bidder (offer an Ohio product or who have significant Ohio economic presence) or who qualify as a Border State bidder are eligible to receive a five percent (5%) preference over non-Ohio/Border state bidders. The state reserves the right to clarify any information during the evaluation process. **BIDDERS MUST COMPLETE THIS CERTIFICATION TO RECEIVE THE PREFERENCE.**

A. DOMESTIC PREFERENCE (BUY AMERICA): [Not applicable to "Excepted Products"]

- Where is each product/services being offered mined, raised, grown, produced or manufactured?
 United States: _____(State) Canada Mexico (Go to B-1)
 Other: (Specify Country)_____ (Go to A-2)
- End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued.
 Yes (Go to Section B-1) No (Go to Section A-3)
- The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy America Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.
_____(Item) _____(Country of Origin)
_____(Item) _____(Country of Origin)

A domestic end source product is deemed to be excessively priced if it exceeds the cost of the foreign product by more than 6%. Pursuant to FAR, Part 25, the state of Ohio does not acquire supplies or services that cannot be imported lawfully into the United States. The contractor, their subcontractor(s) and any agent of the contractor or subcontractor must not acquire any supplies or services originating from sources within, or that were located in or transported from or through Cuba, Iran, Iraq, Libya, North Korea, Sudan Territory of Afghanistan controlled by the Taliban, or Serbia (excluding the territory of Kosovo).

B. OHIO PREFERENCE (BUY OHIO):

- The products/services being offered are raised, grown, produced, mined or manufactured in Ohio.
 Yes (Go to C) No (Go to B-2)
- Bidder has significant economic presence within the state of Ohio. Yes (Answer a, b, c, d below) No (Go to B-3)
 - Bidder has paid the required taxes due the state of Ohio Yes No
 - Bidder is registered with the Ohio Secretary of State
 Yes (Charter/Registration No.: _____) No
Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:
<http://www.sos.state.oh.us/>
 - Bidder has ten or more employees based in Ohio or border state. Yes No (Go to B-2d)
 - Bidder has seventy-five percent or more employees based in Ohio or border state. Yes No (Go to B-3)
- Border state bidder:
 Yes (Specify which state then go to B-2c): KY MI NY PA IN No (Go to B-4)
- Border state bidder: mined products mined in respective border state Yes No Not Applicable



C. E.D.G.E. DESIGNATION

Bidder is certified E.D.G.E. business Yes No

For information on E.D.G.E. designation, please visit the DAS Equal Opportunity Division website at:
<http://das.ohio.gov/Eod/Edge/Index.htm>

D. DECLARATION REGARDING MATERIAL ASSISTANCE/NON-ASSISTANCE TO A TERRORIST ORGANIZATION (DMA)

The Bidder being awarded this Contract must:

- review the Terrorist Exclusion List at http://www.publicsafety.ohio.gov/links/terrorist_exclusion_list.pdf
- complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form <http://www.publicsafety.ohio.gov/links/HLS0038.pdf> and submit this with your bid response.

Failure to complete the Declaration Regarding Material Assistance/Non-Assistance to a Terrorist Organization (DMA) form may result in the bidder being deemed not responsive and/or may invalidate any Contract award. If not submitted with the bid response, the bidder will have seven (7) calendar days, after notification, to submit the form.

PRICE SCHEDULE:

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in evaluation and any subsequent order.

ITEM NO.	QTY.	UNIT	DESCRIPTION (UNSPSC CODE 4810)	UNIT PRICE	EXTENDED AMOUNT
1.	1	EA	INSTITUTIONAL DISHWASHER (HOBART MODEL CL64e or equal); INSTALL NEW UNIT, REMOVE AND DISPOSE OF OLD UNIT, FOB DESTINATION PREPAID.	\$ _____	\$ _____

SPECIAL CONTRACT TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

SPECIFICATION QUESTIONS: Information regarding submission of questions and clarifications for this bid is provided on page one (1) of the bid. Through the indicated inquiry closure date, bidders may visit the State Purchasing website to post bid related questions at <www.ohio.gov/procure>. Answers to all bidder questions will be posted on the State Purchasing website and linked to the bid number. Bidders can make their own inquiry and/or review all inquiry questions/responses from the same website page from which the bid document is downloaded. The State will make every effort to respond to website inquiries within forty-eight (48) hours of receipt. The State will not respond to any verbal or written questions received through any other medium. No prospective bidder shall respond to any verbal instructions or changes to this bid. Only bid communications, issued by the Department of Administrative Services, Office of Procurement Services, in a public, published format, will be considered valid.

SITE VISIT: Prior to submitting their bid response, the bidder should visit the agency in order to survey the facility and to become familiar with the requirements of the bid. The bidder must contact the facility to schedule an appointment. Visits should be scheduled no later than five (5) days before the bid opening date. To schedule an appointment, please contact Charlie Hall at 937-378-2900, ext. 2745. Once a contract is awarded, failure of the bidder to have requested a site visit to become familiar with the facility and requirements of the bid will be insufficient reason to support any request to be released from the contract. Any questions that are a result of a site visit are subject to the Specification Questions clause stated above.

MANUFACTURER IDENTIFICATION OF COMMODITY: All bidders are to indicate in the spaces below the manufacturer's name, model, brand or style number for product bid. Failure to comply with this stipulation may result in the bidder being deemed as not responsive

Manufacturer/Brand: _____

Model No.: _____

Warranty: _____
Eighteen (18) month minimum parts and labor warranty required.

*Optional Accessories/costs available: _____

*Not included in the evaluation.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency within 60 - 90 days after receipt of order and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

SPECIAL CONTRACT TERMS AND CONDITIONS (Cont'd)

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within seven (7) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (e.g. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

AUTHORIZED DEALER: Bidders responding to this bid will be authorized dealers for/or the manufacturers of the products they are offering. Bidders are requested to submit, with the bid, certification attesting to the fact that they are authorized dealers for/or the manufacturers. This certification is to be on manufacturers letterhead, signed by a duly authorized representative of the manufacturer. Failure to submit this certification may result in the bidder being deemed as not responsive

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders".

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder by line item.

INSURANCE REQUIREMENTS:

Bidders should provide with their bid, documentation of the following insurance coverage required by the Supplemental Contract Terms and Conditions, Articles S-12 and S-13 (refer to the Bid Page One, link to Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions):

1. Ohio Workers' Compensation Certificate.
2. Employer's Liability (Stop Gap) insurance with limits of not less than one million (\$1,000,000.00) dollars.
3. Automobile Liability with limits in accordance with Federal and State laws.
4. Commercial General Liability Insurance:
 - a. Minimum limits of \$500,000.00 per occurrence.
 - b. Minimum limits of \$1,000,000.00 annual aggregate.
 - c. The State shall be listed as the certificate holder.
 - d. To be compliant, the Commercial General Liability policy must include the following three endorsements:
 - 1) a blanket waiver of subrogation.
 - 2) a statement that the Commercial General Liability coverage is primary over any other coverage.
 - 3) a designation of the State as an additional insured.

An insurance certificate, compliant with the requirements of the Contract Terms and Conditions, must be delivered to the Office of Procurement Services within seven (7) calendar days after notification. Failure to provide a compliant certificate within the stated time frame will cause the bidder to be deemed not responsive.

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section V. General Provisions:, Paragraph Q.): List names of subcontractors who will be performing work under the Contract.

_____	_____
_____	_____
_____	_____

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

SPECIFICATIONS

I. SCOPE

The state of Ohio, Department of Administrative Services, Office of Procurement Services is soliciting bids for the Ohio Veterans Home for an institutional conveyor-type dishwasher. This Invitation to Bid (ITB) is issued to purchase an institutional dishwasher, Hobart Model CL64e or equal, for delivery and installation at the Ohio Veterans Home. This ITB is for replacement of an existing Stero unit at the facility.

The successful bidder will make required connections to existing utilities, ventilation duct work, and existing wash tables (if applicable). Successful bidder shall provide supervision, by a factory certified technician, for the assembly of all equipment, all electrical, ventilation, and plumbing hook-ups, and perform the initial start-up, testing, and training for the new equipment and its components. The successful bidder is responsible for the removal and disposal of the existing dishwasher and related components. The successful bidder is responsible for complying with any security policies and procedures of the Ohio Veterans Home. The successful bidder is responsible for possessing and utilizing all knowledge obtained from conducting a site visit to the facility, including the utilities and structural knowledge of the installation site and the security rules and regulations of the facility. The successful bidder is responsible for obtaining all permits and licenses as required, at no cost to the State.

II. GENERAL REQUIREMENTS

All features are to be standard for the model unless the below requirements identify manufacturer available options and typical installation or construction variations.

A. CONVEYOR-TYPE DISHWASHER (HOBART MODEL C64e or EQUAL)

1. Direction of operation to be Left to Right.
2. Top mounted micro-processor control module.
3. Insulated hinged double doors with door interlock switches.
4. NAFEM Data Protocol Compliant.
5. Door actuated drain closure.
6. Vent fan and booster heat control.
7. 480 Volt/3 Phase, 50 amp max.
8. 19.5 inch chamber height opening
9. Energy saver mode.
10. Dirty water indicator.
11. Low temperature alert.
12. Delime notification.
13. Stainless steel self-draining pump and impeller.
14. Stainless steel debossed anti-clogging wash arms.
15. Single sloping scrap screen and deep basket.
16. Stainless panels enclose perimeter and bottom.

B. SPECIFICATIONS: Meets requirements of A.S.S.E. Standard No. 1004.

C. DESIGN: Semi automatic, high or low temperature double-tank, rack-type dishwasher with flexible patent pending thermal layer curtains at the ends of chamber and between wash, rinse and final rinse zones. Insulated hinged inspection doors located in front of machine provide easy access to wash arms, rinse arms, strainer, strainer basket, and pump intake screen. Length of machine inside tank (at table connection) 64". Machine designed to clean and sanitize with hot water 150°F wash, 160° power rinse and 180°F (minimum) final rinse, or low temperature 130°F wash and 120°F final rinse and a chemical sanitizer. Water hardness recommended to be 3 gr. for best results. Automatic interlocks shut off pump and conveyor if door is opened when machine is in operation.

D. CONSTRUCTION: Tank, chamber, frame, legs, control box, doors, and all panels are constructed of stainless steel.

E. PUMP: Two 165 gpm recirculating stainless steel pumps and impeller with a ceramic seat seal. Easily accessible pumps assembly permits quick inspection. The pumps are self-draining. All piping distributing water to the upper and lower wash arms is stainless steel tubing.

- F. PUMP MOTOR: Built for Hobart 2 hp grease-packed ball bearings, splash proof, ventilated with manual, resettable inherent overload protection. Available in electrical specifications of 208-240/60/1, 208-240/60/3, 480/60/3 and 600/60/3. Also available, but not submitted for UL listing are 200-240/50/3 and 380-415/50/3.
- G. CONTROLS: A stainless steel control module with power and "start/stop" buttons is mounted on top of the machine. Machine control circuitry will be operated from a 120-volt control circuit transformer. Electrical components are completely wired with 105°C, 600V thermoplastic insulated wire with stranded conductors routed through UL listed electrical conduit or covered wire way.
- H. CONVEYOR: Patent Pending Rapid Return drive, designed for more even throughput of racks and allows for a 18.75-inch separation between the wash and the rinse zone. Racks conveyed automatically through wash and rinse zones and onto clean dish table. Patented Ball Detent Clutch drive prevents damage to machine or racks, should movement of racks be obstructed. Rack tracks, conveyor structure, and drive units of stainless steel for 193/4" x 193/4" racks as standard. Conveyor speed: 9.5 FPM.
- I. DRIVE MOTOR: Built for Hobart, 1/6 horsepower gear motor, ventilated with manual, resettable inherent overload protection. Available in electrical specifications of 208-240/60/1, 208-240/60/3, 480/60/3 and 600/60/3. Also available, but not submitted for UL Listing are 200-240/50/3 and 380-415/50/3.
- J. POWER WASH AND RINSE: Wash and rinse tanks are equipped with upper and lower stainless steel Patent Pending CFD Wash Arms which effectively direct water jets to all ware surfaces. Both upper and lower wash arms are self-aligning and have easily removable end caps for cleaning without use of tools. A removable perforated stainless steel strainer pan supports a deep perforated stainless steel basket.
- K. FINAL RINSE: Final rinse flow rate: 2.2 gpm, .39 gpr, 132-gph. Stainless steel upper and lower Patented Auto Position Rinse Arms™ have single rows of nozzles. Racks entering the rinse zone automatically trigger rinse. Final rinse water line is equipped with a vacuum breaker downstream of an electrically operated solenoid valve in common piping system. Removable perforated stainless steel strainer basket can be removed without removing lower rinse arm. Rinse agent and Low Temp Final Rinse – Sanitizer agent (5.25% sodium hypochlorite – bleach) dispenser injection ports provided in final rinse piping above chamber. Caution: Certain materials, including silver, aluminum, and pewter are attacked by sodium hypochlorite (bleach) in the chemical sanitizing dishwasher mode of operation.
- L. FILL: Fill water line is equipped with vacuum breaker on downstream side of electrically operated solenoid valve in common piping system, for automatic maintenance of tank level.
- M. DRAIN AND OVERFLOW: Large bell-type automatic overflow and drain valve controlled from inside of machine. Drain automatically seats by closing inspection doors. Drain seal is large diameter, high temperature o-ring. Drain housing can be plumbed from load or unload end of machine.
- N. STANDARD EQUIPMENT: Digital display of wash and final rinse temperature. Positive low water protection for tank heat. Patent Pending Thermal Layered Curtains throughout machine are keyed to ensure proper placement. Drain is automatically closed when inspection doors are closed. Stainless steel adjustable feet. Bolted stainless steel enclosure panels around perimeter and underneath machine. Automatic tank fill. Door interlock. Auto-timer. Vent fan and booster heater controls. Single point electrical connection. Low temperature alerts. Service diagnostics. Dirty water indicator. Delime notification. Conveyor dwell. Energy Saver Mode. NAFEM Data Protocol compliant.
- O. TANK HEATING: Electric. Two electric Incoloy® sheathed immersion heaters (15 KW and 10 KW). Tank water temperature is controlled by microprocessor controlled thermostat with positive low-water protection and magnetic contactor. (Disconnect switches not furnished.) A high limit device mounted on the surface of the tank additionally protects heating element.
- R. OPTIONAL EQUIPMENT AT EXTRA COST:
1. Stainless steel pressureless booster heater.
 2. Stainless steel vent hoods with vent stack and locking-type damper.
 3. Higher than standard chamber. Side loaders and unloaders.
 4. Floor mounted steam booster.
 5. 193/4" x 193/4" peg, combination and miscellaneous racks.
 6. Table limit switch.
 7. Drain water tempering kit.

BID SUBMISSION CHECK-OFF LIST

The following information is provided for the bidder's convenience. The information required with the bid response should be attached to the bidder's response. This checklist does not guarantee that the bidder is in compliance with all submittal requirements as stated in this bid. It is the bidder's responsibility to thoroughly review and respond to all of the submittal requirements as stated in this bid.

Required With The Bid Response

Page 1	Submitted and Signed (Blue ink)	_____
Page 2	Certificate For Domestic and Ohio Preference (Page 2)	_____
Page 3	Pricing Page	_____
Page 3	Manufacturer Identification of Commodity	_____
Page 4	Disclosure of Subcontractors/Joint Ventures	_____

Required During The Evaluation Process

Page 1	Affirmative Action Verification Form (Standard Terms And Conditions, V. – I.) {May be submitted with the response. see instructions}	_____
Page 2	Declaration Regarding Material Assistance (DMA Form) {May be submitted with the response}	_____
Page 4	Authorized Dealer Statement {May be submitted with the response}	_____
Page 4	Descriptive Literature (upon request only)	_____
Page 4	Workers' Compensation (S-12) {May be submitted with the response}	_____
Page 4	Automobile and General Liability requirements (S-13) {May be submitted with the response}	_____
Page 3	Method of Delivery {Should be submitted with the response}	_____