

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The original signed bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER 0B100416	OPENING DATE (1:00 p.m.) December 18, 2015	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY	STATE ZIP
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO.	BID NOTICE DATE December 1, 2015	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail		<input type="checkbox"/> Fax	
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____ Days, Net 30 Days			
BILL TO: OHIO DEPT. OF VETERANS SERVICES BUSINESS UNIT: 221 2003 VETERANS BLVD. GEORGETOWN, OH 45121		SHIP TO: OHIO DEPT. OF VETERANS SERVICES OHIO VETERANS HOME 2003 VETERANS BLVD. GEORGETOWN, OH 45121 PHONE: (937) 378-2900	
DELIVERY REQUESTED F.O.B./DEST. P.P.D. MAY 31, 2016		DELIVERY OFFERED (IF DIFFERENT) F.O.B./DEST.P.P.D. _____	
MINORITY SET-ASIDE BID IN ACCORDANCE WITH ORC CH. 125.081			
THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:			
HOSPITAL BEDS AND ASSIST RAILS			
QUANTITY AND DURATION: This Invitation to Bid, which is not a contract, is considered to be a one-time procurement offer for the product(s)/service(s) as listed herein. The successful Contractor may commence performance of the awarded contract upon receipt of an official state of Ohio Purchase Order (ADM0523/ORDE). Upon completion of the contract and upon receipt of proper invoices, payment will be provided by the ordering agency. The contract will then be considered as complete and no further purchases may be placed against the contract. With the exception of approved overrun/underrun tolerances, any deviations from the quantity listed in the awarded contract shall not be permissible nor acceptable.			
INSTRUCTIONS TO BIDDERS AND CONTRACT TERMS AND CONDITIONS , Revised 10/2013, are a part of this Invitation to Bid. Copies may be downloaded by clicking the link above. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.			
By submitting this Invitation to Bid, the Contractor certifies that Contractor has truthfully disclosed the location(s) where all services are to be performed; the location(s) where all applicable State contract data is to be maintained or made available; and the principal location of business for the Contractor and all subcontractors. The Contractor further certifies and acknowledges that Contractor will not change the country of the location(s) where services are performed and will not change the country of the location(s) where data is maintained or made available without prior written consent of the State.			
INQUIRIES: All inquiries should be submitted a minimum of five (5) working days prior to the bid opening date through the Procurement website, www.procure.ohio.gov . Click "Find it Fast," select "Doc/Bid/Schedule#" in Step 1, enter the Bid Number in Step 2, click "Find it Fast." The "Submit Inquiry" button is at the bottom of the Opportunity Detail page. Bidders will not receive a personalized e-mail response to their question, nor will they receive notification when the question is answered. Responses may be viewed by clicking the "View Q & A" button located beneath the "Submit Inquiry" button.			
PRINTED/TYPED SIGNATURE		AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)	DATE

The original signed bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m. on the above listed opening date to receive consideration for award. It is requested that the bidder not sign their bid in black ink. Bidder certifies, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

PRICE SCHEDULE:

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in evaluation and any subsequent order.

ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED AMOUNT
1.	88	EA	Hospital Bed: Span-America "Encore" Bed (Full Electric Hi/Lo) with integrated Ready Wide expansion (35" - 39" - 42") - no tools required for width expansion, Model No. MPN: MC9RW, with Pembroke (Elite) style Dark Cherry finish headboard and footboard.	\$	\$
2	88	SETS	Assist Rails for Span-America "Encore" Hospital Bed: Span-America "Pivot Rail Set", Item Code R9939, Set of two rails (1 left-hand, 1 right-hand) includes expansion mounting (35" - 39" - 42").	\$	\$

Contains recycled materials – Y/N: _____ if Yes _____%. (Will not be part of the evaluation)

MANUFACTURER IDENTIFICATION OF COMMODITY: This is a brand specific bid opportunity (see descriptions, above). All bidders are to indicate in the spaces below the manufacturer's name, model, and brand or style number for product bid. Failure to comply may result in the bidder being deemed not responsive.

1. Manufacturer and Model of Bed: _____

2. Manufacturer and Model of Assist Rails: _____

SCOPE: This Invitation to Bid (ITB) is issued to purchase eighty-eight (88) Hospital Beds and eighty-eight (88) sets of Assist Rails to equip these beds. These items are for the Ohio Department of Veterans Services Business Unit: 221, 2003 Veterans Blvd., Georgetown, OH 45121. The Contractor will be responsible to provide the Hospital Beds and Assist Rails as complete, finished products, and delivered to the receiving dock of Dept. of Veterans Service's Ohio Veterans Home in Georgetown, Ohio. The Hospital Beds and Assist Rails shall be provided as specified, turnkey, assembled, with all equipment installed, operational and adjusted to factory specifications, and be ready for immediate use. Mattresses are not included. The Beds and Assist Rails must be compatible with each other. All components, information, and literature necessary to accomplish this will be included with the beds. After delivery to the Georgetown, OH facility, an area will be available on-site for technicians to perform any final assembly and adjustments. A training session will also be provided on-site at the facility to DVS staff on an agreed upon date and time, or within two weeks of the first delivery.

The Hospital Beds and Assist Rails will be properly equipped. Any other components necessary but not specifically mentioned herein to provide complete and acceptable Hospital Beds and Assist Rails, except mattresses, shall be furnished by the Contractor, and conform in strength, quality and workmanship. Equipment offered must meet the full operational capacities of the beds specified. The bed and assist rail bid must be the latest model and include any necessary updated engineering changes. The assembly of the Hospital Beds and Assist Rails shall conform to all requirements and recommendations of the manufacturer. All components will carry the full manufacturer warranties.

The eighty-eight (88) Hospital Beds and eighty-eight (88) Assist Rails, completed as part of this contract, shall be delivered to the Agency's Veterans home in Georgetown, OH, by no later than May 31, 2016. The Hospital Beds and Assist Rails may be delivered in up to four separate deliveries.

SPECIAL TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

LITERATURE: Descriptive literature and technical data are crucial to the state's evaluation. Therefore, all bidders should submit a complete description, including guaranteed specifications and any or all technical data sufficient, in the opinion of the Office of Procurement Services, to reasonably and properly evaluate all bids. This information should include notations of deviations from specifications and/or additions that will be made to satisfy the specifications furnished with this bid. Any deviations taken from these specifications should be listed on company letterhead, describing in detail, the nature of the deviation. In the event the required literature and information are not submitted with the bid, the bidder will be required to provide the information within five (5) business days after notification. Failure to provide the information within the stated time period will result in the bidder being deemed as not responsive.

Upon delivery of the Hospital Beds and Assist Rails and their acceptance by DVS, the successful Contractor shall provide the DVS Contract Manager with at least eighty-eight (88) sets – and, if available, one electronic copy – of all materials relevant to the operation or maintenance of the beds, assist rails, and their associated equipment (i.e., technical manuals, specification sheets, user guides, etc.).

EVALUATION: This bid will be evaluated based upon the prices of the Hospital Beds and Assist Rails, as specified, turnkey, with all equipment installed, operational and adjusted to factory specifications.

AWARD: There will be one (1) award to the lowest responsive and responsible bidder by specified manufacturer brand pursuant to OAC 123:5-1-10(I). No other brands of products will be acceptable.

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency no later than 5/31/16 and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the ITB. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud. No bidder or dealer names, logos, or marketing information shall be affixed to any part of the delivered Hospital Beds and Assist Rails. Any affixed bidder or dealer information may be cause for the return of the Hospital Beds and Assist Rails. The Hospital Beds and Assist Rails may be delivered in either a single delivery, or in a multiple delivery schedule of up to four (4) deliveries.

TRAINING: At a date and time specified by DVS, the Contractor shall provide instruction, written training material, and conduct an orientation/training session, regarding the Hospital Beds and Assist Rails' operation, to staff. The staff attending will be identified by DVS. The content and duration of the orientation/training will be agreed upon by the Contractor and the DVS Contract Manager. The orientation/training session shall be provided at the Agency's Veterans home in Georgetown, Ohio. The written training material shall be the property of DVS. The orientation/training session will be provided on-site at the Georgetown, OH facility to DVS staff within two weeks of the first delivery, or as agreed upon by the DVS Contract Manager and the Contractor.

SERVICE POLICY AND WARRANTY: The Contractor shall furnish with the Hospital Beds and Assist Rails the manufacturer's owner service policies and warranties for the bed, assist rails, any necessary components/hardware, and the installation and/or assembly of the bed, assist rails, and components/hardware.

- A. The warranty for the Hospital Beds and Assist Rails shall be the greater of: manufacturer's standard warranty, the warranty that is standard to the industry, or one year after date of receipt by the Agency.

SPECIAL TERMS AND CONDITIONS (Continued)

- B. The warranty for the installation/assembly of the Hospital Beds and Assist Rails shall provide that all repairs and replacements needed due to factory defects shall be furnished and installed promptly without charge by authorized service representatives for a period of one (1) year after the later of: final delivery and acceptance, installation, or on-site training. The warranty for the installation/assembly and shall also provide that all necessary service adjustments shall be made promptly without charge by authorized service representatives within seven (7) days after requested by the Agency.
- C. All Hospital Beds and Assist Rails shall be covered by a warranty providing that all replacement parts and repairs due to defects in material or workmanship shall be furnished and installed promptly without charge by an authorized service representatives within the first year after the delivery and acceptance of all Hospital Beds and Assist Rails units.
- D. Contractor will be responsible for all warranty-related expenses incurred, if necessary, including pick-up and return, transportation and/or service calls, for repair of any of the equipment, or components thereof, while said equipment is under warranty.

BID AUTOMOBILE LIABILITY CHECKLIST:

Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
- Goods/Services will be delivered via common carrier.
- No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V, General Provisions, Paragraph Q):

List names of subcontractors who will be performing work under the Contract.

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

SPECIFICATIONS

I. DATA SHEET: Shown below are the specification requirements for equipment that the State desires to purchase. All equipment, products, and/or materials shall be new and unused. This equipment shall include all standard items for the "Span America Encore Bed (Full Electric Hi/Lo) with integrated Ready Wide Expansion (35" - 39" - 42") - no tools required for width expansion", Model Number MPN: MC9RW, with the specified Assist Rails, including, but not limited to the following:

YES NO

A. BED SPECIFICATIONS:

- 1. Manufacturer: Span America
- 2. Model Number: MPN: MC9RW
- 3. Description: Encore Bed (Full Electric Hi/Lo) with integrated Ready Wide expansion (35" - 39" - 42") and Glide Align retractable deck technology.
- 4. Includes all of the following features:
 - a. Glide Align Retractable Deck Technology: 12" bed length retraction travel.
 - b. Welded steel tube and trapezoidal slat deck: Ventilation and easy staff cleaning to ensure proper infection control.
 - c. Durable polyester finish on individually powder-coated parts
 - d. Electrical/mechanical: Four (4) DC Motors: Synchronized, self-lubricating, linear actuators: Bed does not need to be lowered to the floor to reset the motors. Audible acoustic energy: less than 80dBA. Maximum duty cycle 10% (2 minutes on, 18 minutes off). Electrical cord: 2.5 meters minimum, 3 prong hospital grade plug.
 - e. Base Board Bumper
 - f. Mattress Retainers
 - g. Steel Corner and Side Mattress Stops: Meets compliance for fall prevention and entrapment prevention
 - h. Bed End Panels: Removable mounting
 - i. Safe working load/weight limit: 600 lbs. (including weight of accessories, options, and bedding)
 - j. Single Touch Floor Lock: Can be locked or unlocked from either side
 - k. Dual Under Bed LED Lighting: Allows for safe movement of resident when exiting and returning to the bed during evening hours
 - l. Mobility at any height (7-7/8" to 31"): Bed can be positioned in the room or moved to another room, to match the care givers height - preventing neck, shoulder and back injury
 - m. Head-end 360 degree mobility: Allows for safe access to resident when using patient lift devices and allows for housekeeping to move the bed easily for proper cleaning
 - n. Swivel head-end, hospital grade, heavy duty dual 3" ball bearing casters with foot-end floor lock and directional lock-out included in head end.

SPECIFICATIONS (Continued)

- ___ ___ o. Height – floor to mattress support: 7-7/8" low position, for Fall Risk Residents, to 31" high position to accommodate taller care staff when performing resident care - preventing neck, shoulder and back injury.
- ___ ___ p. Vertical rise/lower: Prevents Damage to walls and trim
- ___ ___ q. Smart Stop: Bed automatically stops in the low position (12.5") to accommodate safe resident transfers and prevent damage of facility owned equipment when lowering the bed
- ___ ___ r. Deck angles – back elevation: 0 to 70 degrees
- ___ ___ s. Deck angles – knee elevation: 0 to 30 degrees
- ___ ___ t. Backlit 9-Button Hand Pendant with Auto Contour Soft background light for easy location of remote and identification of buttons during evening use
 - 1) Includes Resident control of LED Under Bed Lighting which can be dimmed or turned off
 - 2) Auto Contour - Reduce friction and shearing of resident skin
 - 3) Auto Contour also reduces the resident from sliding to the end of the bed
 - 4) Hand Pendant can be moved from left side to right side to accommodate room or patient preference
 - 5) Dual side accessibility for Hand Pendant
- ___ ___ u. Nurse Panel Foot-End Control (FEC) with CPR and Smart Stop:
 - 1) Allows Care Staff / Clinical Staff to Lock-out options from the Hand Pendant which could put the Resident in jeopardy
 - 2) Also has CPR Mode to quickly and safely lower the head deck for CPR Codes
- ___ ___ v. Manual vascular foot ratchet: Feet elevation can be manually micro-managed to assist with pressure and swelling reduction
- ___ ___ w. Trendelenburg and Reverse Trendelenburg: Clinical care use - post operative, respiratory
- ___ ___ x. Comfort Chair: Common use is for residents who prefer to sleep in their recliner chairs - when using this mode, the resident stays in bed with the recliner position But the resident has the benefit of a prevention mattress to prevent pressure ulcers or a specialty mattress for treatment of pressure ulcers
- ___ ___ 5. Headboard and Footboard:
 - a. Pembroke (Elite) style, 36" wide, 16" high, made of durable vinyl laminate, with Dark Cherry finish.

SPECIFICATIONS (Continued)

YES NO

B. BED WARRANTY (Includes but is not limited to the following items):

- 1. Welds: Fifteen (15) Years
- 2. Frame: Ten (10) Years
- 3. Mechanical, Control Box, and Motors: Five (5) Years

YES NO

C. ASSIST RAIL SPECIFICATIONS:

- 1. Manufacturer: Span America
- 2. Model Number: Code: R9939
- 3. Description: "Pivot Rail Set": Set of two rails (1 left-hand, 1 right-hand) includes expansion mounting (35" - 39" - 42"), for Span-America "Encore" Hospital Bed