

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The original signed bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER 0B100415	OPENING DATE (1:00 p.m.) October 3, 2014	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. REQ#73405	BID NOTICE DATE Sept. 19, 2014	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD)			
<input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____ Days, Net 30 Days			
BILL TO: Dept of Public Safety Fiscal Section 3 PO Box 16520 Columbus OH 43216-6520		SHIP TO: Dept of Public Safety Fleet Mgmt 1583 Alum Creek Drive Columbus OH 43209-2713	
DELIVERY REQUESTED F.O.B./DEST. P.P.D. _____		DELIVERY OFFERED (IF DIFFERENT) F.O.B./DEST.P.P.D. _____	
<p>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:</p> <p>2015 CHEVROLET SUBURBAN LT 4WD</p> <p>QUANTITY AND DURATION: This Invitation to Bid, which is not a contract, is considered to be a one-time procurement offer for the product(s)/service(s) as listed herein. The successful Contractor may commence performance of the awarded contract upon receipt of an official state of Ohio Purchase Order (ADM0523/ORDE). Upon completion of the contract and upon receipt of proper invoices, payment will be provided by the ordering agency. The contract will then be considered as complete and no further purchases may be placed against the contract. With the exception of approved overrun/underrun tolerances, any deviations from the quantity listed in the awarded contract shall not be permissible nor acceptable.</p> <p>INSTRUCTIONS, TERMS AND CONDITIONS FOR BIDDING; STANDARD CONTRACT TERMS AND CONDITIONS; AND SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS, Rev. 10/2013 are a part of this Invitation to Bid. Copies may be downloaded by clicking on this link: Instructions: Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void.</p> <p>Any questions or clarifications regarding this Invitation to Bid should be directed to the Office of Procurement Services through the Internet at www.ohio.gov/procure. All questions should be submitted a minimum of five (5) working days prior to the bid opening date.</p>			
PRINTED/TYPED SIGNATURE	AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink)		DATE

The original signed bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m. on the above listed opening date to receive consideration for award. It is requested that the bidder not sign their bid in black ink. Bidder certifies, by signature affixed to this bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

BID PRICE SCHEDULE:

This Invitation to Bid (ITB) is for two (2) Chevrolet Suburban's as described below and in the Bid Specifications on pages 5 and 7 of this Bid and delivered in accordance with the DELIVERY AND ACCEPTANCE clause. The contractor shall supply a vehicle that includes all equipment as specified and is safe and complete. Any deviation from any specification including delivery lead time must be stated in writing in the Exceptions to Bid Specifications below and included as an attachment to the bid response.

Bidders shall not insert a unit cost more than 3 digits after the decimal point. Digit(s) beyond 3, after the decimal point, shall be dropped by the Office of Procurement Services and not used in evaluation and any subsequent order.

ITEM NO.	QTY.	UNIT	DESCRIPTION	UNIT PRICE	EXTENDED AMOUNT
1	2	EA	2015 Chevrolet Suburban LT 4WD CK15906	\$	\$

The following is a list of required options:

- 1. ZW7 – Suspension Package
- 2. FE9 Emissions – Federal Emissions Requirement
- 3. L83 Engine – Vortec 5.3L V8 Flexfuel
- 4. MYC – Transmission – 6 speed automatic W/OD
- 5. GU4 – Rear Axle 3.08 ratio
- 6. 1LT – LT preferred equipment group
- 7. PZX – Wheels 18" x 8.5" Aluminum
- 8. RKX – Tires, P265/65R18
- 9. ZY1 – Solid Paint
- 10. GBA – Black Exterior
- 11. H2V – Jet Black/Dark Ash Interior
- 12. AN3 – Seats, front bucket with leather STD TM
- 13. ATN – Seats, second row bucket with leather
- 14. IO5 – Audio System, Chevrolet MYLINK
- 15. PCK – Luxury Package
- 16. TB5 – Power Liftgate
- 17. UG1 – Universal Home Remote
- 18. DD8 – Mirror, inside review auto-dimming

Titling, Billing & Ship to Information:

- 1. Titling Information: Ohio State Highway Patrol 1970 W. Broad St., Columbus, OH 43223
- 2. Bill To Location: Fiscal Section 3 PO Box 16520, Columbus, OH 43216-6520
- 3. Ship To Location: Ohio Department of Public Safety, Fleet Management, 1583 Alum Creek Dr., Columbus, OH 43209

Exceptions to Bid Specifications

SPECIAL CONTRACT TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

BRAND SPECIFIC: The product(s) specified in this bid is/are being bid as Brand Specific. That signifies that no alternates will be accepted for award. Bid is in accordance with the Ohio Administrative Code 123:5-1-10 (k).

DELIVERY AND ACCEPTANCE: Supplies will be delivered to the participating agency within delivery noted on the Price Schedule and after receipt of order and, in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The delivery location will be noted on the purchase order issued by the participating agency. Acceptance (transfer of title) will occur upon the inspection and written confirmation by the ordering agency that the supplies delivered conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, acceptance shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

DELIVERY AND OPTIONAL EQUIPMENT CHARGES: Bidders should include all delivery and optional equipment charges with the unit price of their bid response. "Ship To" locations is provided on page 3 to allow bidders to determine the delivery charge to include with the unit price.

DESCRIPTIVE LITERATURE: The Bidder may be required to submit descriptive literature of the supplies or services being offered. If requested, the literature will be used in the evaluation process to determine the lowest responsive and responsible bidder. If not provided as part of the bid response, the Bidder must provide said literature within ten (10) calendar days after request/notification by the Office of Procurement Services to do so. Any references, that may appear in the descriptive literature, that may alter the terms and conditions and specifications of the bid (e.g. F.O.B. Shipping Point or Prices Subject to Change), will not be part of any contract and will be disregarded by the state of Ohio. Failure of the bidder to furnish descriptive literature either as part of their bid response or within the time specified herein will deem the bidder not responsive.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the state will multiply the quantity by its corresponding unit price to obtain the extended amount.

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible bidder by low lot total.

SERVICE: The vehicle will be completely dealer serviced and conditioned as per the manufacturer's pre-delivery recommendations and all equipment is to be completely installed with all adjustments made which are required to prepare the vehicle for immediate and continuous operation upon delivery. Unit shall conform to all current Federal Safety Regulations including OSHA.

SERVICE POLICY: The successful bidder shall furnish with each vehicle delivered, or within three (3) days after delivery of the vehicle, the Manufacturer's Owner Service Policy. In addition, the Owner's Service Policy shall be recognized and accepted by all authorized dealers within the boundaries of the state of Ohio regardless of the location of the District or Regional Headquarters under which the vehicle operates.

AGENCY REGISTRATION: The contractor shall furnish the Title Documents for each new vehicle and deliver same to the Ohio Highway Patrol unless otherwise specified on purchase order. The contractor shall deliver with the necessary papers a \$5.00 per vehicle filing fee at time of vehicle(s) delivery to any agency authorized to complete their own title registration. Specific tilting information is listed on page 3.

ADVERTISEMENT: Dealer name-signs shall not be affixed to any part of the delivered vehicle.

SALES LICENSE: In reference to OAC 4501:1-3-05 (See Section II.I), DAS may ask for proof of a salesperson's license after bid opening if not provided at bid opening. If requested, the dealer will have five (5) business days to respond.

NOTE: THE ENERGY POLICY ACT WAS SIGNED INTO LAW IN 1992. Under the act, state and federal government fleets must begin phasing in alternative fuel vehicles as replacements for petroleum fuel vehicles. The act recognizes methanol, ethanol and other alcohol-gasoline blends, natural gas, liquefied petroleum gas and other fuels as sources of replacement ("reformulated gasoline" and 10% ethanol are excluded from the definition of alternate fuels).

SPECIAL CONTRACT TERMS AND CONDITIONS (Cont'd.)

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions:, Paragraph Q.):

List names of subcontractors who will be performing work under the Contract.

_____	_____
_____	_____
_____	_____

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

AUTOMOBILE LIABILITY INSURANCE: Automobile Insurance is required for anyone coming onto State Property to deliver goods or to perform services using a vehicle, which is owned, leased or rented by the Contractor. Any Bidder, Broker or Sub Contractor who will be on State Property, but not delivering goods or performing services, is required to carry Automobile Liability insurance that complies with the State and Federal laws regarding financial responsibility.

- A. Contractor will indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.
- Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of \$500,000.00.
 - Goods/Services will be delivered via common carrier.
 - No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

SPECIFICATION SHEET: Shown below are the specification requirements for the vehicles that the State desires to purchase. Any deviations from the specifications are to be outlined on page 3 of this ITB. Failure to comply may deem the bid non-responsive. The State retains the right to accept or reject variations and / or exceptions to the specifications that meet or exceed the basic usage requirements as explained in SCOPE AND CLASSIFICATION on page 5.

CHEVROLET SUBURBAN LT

Standard Specification Items	Minimum Requirements		Minimum Requirements
Mfg. Make	Chevrolet	Hip Room (Front/Rear) in.	60/60
Mfg. Model	Suburban LT	Shoulder Room (Front/Rear) in.	64/65
Seating Capacity	5	Trunk/Luggage Area (cu. ft.)	16
# of Doors	4	Rear Window Defroster	wire in glass
Wheelbase (in.)	130	Fresh Air Temperature Controlled Heater	w/ Windshield Defrosters
GVWR Curb Weight (lbs.)	7500	Intermittent Windshield Wipers	w/ dual speed
		Trunk Light	Automatic
Power Train	4WD	Interior Lighting	Required
Engine Type (Cylinder/Liter)	V8 5.3L	Air Conditioning	Required
Horsepower (HP)	355	Seat Covering	Leather
Cooling System	Regular	Floor Covering	Carpet
Automatic Transmission	Auto, 6-sp	Radio – Factory Installed	AM/FM MYLINK
Alternator (amps)	150	Front Seat Type	Bucket adjustable
Battery (CCA)	660	Rear Seat Type	Bucket
Fuel Capacity (gals.)	31	Power Antilock Brakes (ABS) (Front and Rear)	Required
Exterior Mirrors – Right and Left mounted	Heated / Remote controlled	Air Bag Restraint System (Driver and Passenger)	Required
Perimeter alarm w/keyless entry	Required	Supplemental Restraint System (Driver and Passenger)	Required
Steering	Power / Tilt	Tires	P265/65R18
Luxury Package	Required	Spare Tire / Wheel	Full size
Rust Proofing	Min factory warranty		
Paint	Black GBA	12 Volt Power outlet, in front compartment	Required
		Interior Rear View Mirror	Auto Dimming
Glass	High Strength Factory Tinted	Fuel at delivery	½ tank
LT Package	Required	Mfg. Standard Warranty	Min. 3/36 Bumper to bumper and 5/60 Powertrain
		Speedometer / Std gage package	Required
Flexible Fuel Vehicle (FFV)	Required	Hood Latch Release	Inside passenger compartment only, by driver side
EPA Estimated Mileage (City/Highway)	15/22	Power lift gate	Required
Head Room (Front/Rear) in.	42/39		
Leg Room (Front/Rear) in.	45/39		

SPECIFICATIONS (Cont'd.)I. SCOPE AND CLASSIFICATION:

- A. Scope: These specifications define the requirements for Model Year 2015 or newer; Chevrolet Suburban's to be purchased for the Department of Public Safety (DPS), Business Unit.
- B. Classification:
 - 1. Chevrolet Suburban LT 4WD – Two (2) unit's total.

II. APPLICABLE DOCUMENTS:

- A. Ohio Revised Code Section 125.
- B. Model Year 2015 Chevrolet Suburban Specifications.

III. REQUIREMENTS: The following items of factory-installed equipment shall be required as standard equipment on each vehicle listed in this bid, unless otherwise noted. Optional equipment required to be furnished on the units, is noted on the Price Schedule. Options listed herein, are to be factory installed except for any item(s) not available from the factory.A. REQUIRED STANDARD EQUIPMENT:

- 1. 12V power point.
- 2. Rust Proofing: Each vehicle listed in this bid shall have the manufacturer's standard corrosion protection system. A copy of the corrosion protection warranty is to be returned with the bid, certifying compliance to this requirement. NOTE: Failure to provide this warranty may result in disqualification of the bid.
- 3. Spare wheel and tire to be manufacturers standard for the model bid.
- 4. All vehicles to be delivered with fuel tank at least one-half (1/2) full.
- 5. Key FOBS: Two sets of keys with FOBS enabling electronic keyless entry will be included with delivery of the vehicle.
- 7. Restraint System and Supplemental Restraint Systems: Restraint Systems refers to lap and shoulder seat belts and Supplemental Restraint Systems refers to air bag system.
- 8. Vehicles shall be the latest current model, complete with all standard equipment, unless otherwise specified. Any item which is standard equipment on the vehicle being bid, but not listed above, must not to be removed from the vehicle. Manufacturer's disclaimers indicate changes in product specifications may occur during the model year and they reserve the right to do so without repercussion. All current mandatory Department of Transportation safety requirements are to be furnished, including seat belts and shoulder harness.
- 9. Tires: Shall be as recommended by the manufacturer for the vehicle specified, and shall be premium quality of recognized manufacturer, steel belted radials (all season tread; unless otherwise specified).
- 10. Paint: The entire unit shall be painted in accordance with automotive standards. All colors are to be solid and mfg. standard and is noted in the Price Schedule. Bidder will note on their bid response if the requested color is not available. Failure to indicate an unavailable color may deem your bid non-responsive.

V. NOTES:

- A. WARRANTY: Unless ordered with extended warranty, manufacturer's standard warranty shall apply - Copy of warranty to be delivered with vehicle(s) purchased. Order will be considered incomplete until warranty is delivered.
- B. Any delivered vehicle not conforming to these specifications shall be rejected and it will be the responsibility of the dealer or manufacturer to comply with state of Ohio requirements (See "Contract Terms & Conditions"). Any extra accessories delivered on vehicles cannot and will not be paid for.
- C. Some equipment requested may be available only in combination with other options or subject to additional ordering requirements or limitations. Be sure such requirements are noted. Once awarded, contractors are expected to deliver vehicles as ordered, incurring no additional costs beyond the stated prices.
- E. DIFFERENTIAL TYPE/RATIO: For the purposes of this bid the terms limited slip, anti-spin, automatic locking rear, locking, TRAC-LOC, etc. are to have the same meaning. The bidder is to state the standard rear axle ratio being provided and is to quote any additional ratio that may be available when preparing their bid.