

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

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|---|---|--|-----------------------------|
| The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award. | | BIDDER NAME | |
| BID NUMBER RS900120 | OPENING DATE (1:00 p.m.) June 5, 2019 | STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet | |
| General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk | | CITY STATE ZIP | |
| | | COUNTY | MBE/EDGE CERTIFICATE NUMBER |
| | | TELEPHONE NO. () | TOLL FREE NO. 1 - () |
| | | CONTACT PERSON | FAX NO. () |
| REQ./INDEX NO. GDC119 | BID NOTICE DATE May 15, 2019 | CONTRACTOR'S E-MAIL ADDRESS | |
| SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD) | | | |
| <input type="checkbox"/> E-Mail <input type="checkbox"/> Fax | | | |
| In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". ____%, ____Days, Net 30 Days | | | |
| PARTICIPATING AGENCY(IES): ALL STATE AGENCIES, AND PROPERLY REGISTERED COUNTIES, TOWNSHIPS, MUNICIPAL CORPORATIONS, REGIONAL TRANSIT AUTHORITIES, REGIONAL AIRPORT AUTHORITIES, PORT AUTHORITIES, SCHOOL DISTRICTS, CONSERVANCY DISTRICTS, TOWNSHIP PARK DISTRICTS AND PARK DISTRICTS, PURSUANT TO SECTION 125.04(B) OF THE OHIO REVISED CODE, THE COOPERATIVE PURCHASING ACT. STATE UNIVERSITIES, STATE VOCATIONAL SCHOOLS, STATE COMMUNITY COLLEGES OR OTHER INSTITUTIONS OF HIGHER EDUCATION MAY USE THESE CONTRACTS. SUCH USE, HOWEVER, IS BASED UPON EACH ENTITY'S PROCUREMENT AUTHORITY. | | | |
| THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES, IS SOLICITING BIDS FOR: | | | |
| Fuel Tank & Dispensing Equipment: Inspection, Repair BUSTR Reporting Service | | | |
| TERM OF CONTRACT: This Invitation to Bid is to establish a requirements contract to procure the described supplies or services on behalf of the above participating agency(ies). The agency(ies) may place orders against the Contract beginning <u>07/01/19</u> or upon the date when DAS signs the Contract, whichever is later in time. The Contract will expire 06/31/22 unless DAS terminates the Contract based upon reasons set forth in the Standard Contract Terms and Conditions. No agencies may place purchase orders against the Contract beyond the expiration date unless DAS renews the Contract by amendment. The Contractor may begin performance under the Contract only upon receipt of a valid order from a participating agency. | | | |
| CONTRACT RENEWAL: This Contract may be renewed after the ending date of the Contract solely at the discretion of the Contracting Agency for a period of one month. Any further renewals will be by mutual agreement between the Contractor and the Contracting Agency for any number of times and for any period of time. The cumulative time of all mutual renewals may not exceed <u>24</u> months unless the Contracting Agency determines that additional renewal is necessary. | | | |
| INSTRUCTIONS TO BIDDERS and STANDARD TERMS AND CONDITIONS , Revised 03/25/19, are a part of this Invitation to Bid. Copies may be downloaded by clicking the link above. All prior versions of Instructions to Bidders, Contract Terms and Conditions are null and void. | | | |
| Contract Components. Once awarded, the Contract will consist of: the complete Invitation to Bid, including the Instructions to Bidders, the Standard Contract Terms and Conditions, any Special Contract Terms and Conditions, the bid specifications and any written addenda or amendments to the Invitation to Bid or Contract; the completed competitive sealed bid, including proper modifications, clarifications and samples; and applicable, valid State of Ohio purchase orders or other ordering documents ("Contract"). | | | |
| INQUIRIES: All inquiries should be submitted a minimum of five (5) working days prior to the bid opening date through the Procurement website, http://procure.ohio.gov/ . Locate the "Quick Links" menu on the right, select "Bid Opportunities Search"; Step 1, enter the "Bid Number; Step 2, click "Search"; Step 3, click the "Document/Bid Number." The "Submit Inquiry" button is at the bottom right of the Opportunity Detail page. Bidders will not receive a personalized e-mail response to their question, nor will they receive notification when the question is answered. Responses may be viewed by clicking the "View Q & A" button located beneath the "Submit Inquiry" button. | | | |
| | | AUTHORIZED SIGNATURE (ORIGINAL SIGNATURE ONLY) (Please sign in blue ink) | DATE |

The ORIGINAL signed Bid must be submitted to the Office of Procurement Services by 1:00 o'clock p.m., on the above listed opening date to receive consideration for award. It is requested that the Bidder NOT sign their bid in BLACK ink. BIDDER CERTIFIES, by signature affixed to its bid, that the information provided by it in its bid including the certified statements, is accurate and complete. Bidder declares to have read and understood and agrees to be bound by all of the instructions, terms, conditions and specifications of this Invitation to Bid and agrees to fulfill the requirements of any awarded contract at the prices bid.

Effective: 03/05/19

CERTIFICATION STATEMENTS

Bidders claiming preference for Domestic Source End Products, the Ohio preference, and/or the Veteran Friendly Business Enterprise (VBE) must complete the following information. **Any bidder who intentionally submits false or misleading information in an attempt to receive a bid preference will be immediately disqualified and may be subject to legal action up to and including debarment.** The state reserves the right to clarify any information during the evaluation process.

*****BIDDERS MUST COMPLETE THE APPROPRIATE CERTIFICATION BELOW TO RECEIVE THE PREFERENCE.*****

A. DOMESTIC PREFERENCE (BUY AMERICAN): Revised Code 125:11 and Administrative Code 123:5-1(K)
[Not applicable to "Excepted Products"]

1. Where is each product/services being offered mined, raised, grown, produced or manufactured?
 United States: _____(State) Canada Mexico (Go to B-1)
 Other: (Specify Country)_____ (Go to A-2)

 2. End product is manufactured outside the United States and at least 50% of the cost of its components are produced, mined, raised, grown or manufactured within the United States. The cost of components may include transportation costs to the place of manufacture and, in the case of components of foreign origin, duty whether or not a duty free entry certificate is issued. Yes (Go to Section B-1) No (Go to Section A-3)

 3. The Bidder hereby certifies that each end product, except the products listed below, is a domestic source end product as defined in the Buy American Act and that components of unknown origin have been considered to have been mined, produced, grown or manufactured outside the United States.

_____ (Item) _____ (Country of Origin)
_____ (Item) _____ (Country of Origin)
-

B. OHIO PREFERENCE (BUY OHIO): Revised Code 125:09 and Administrative Code 123:5-1-06

1. The products/services being offered are raised, grown, produced, mined or manufactured in Ohio.
 Yes No (Go to B-2)

 2. Bidder has significant economic presence within the state of Ohio. Yes (Answer a, b, c, d below) No (Go to B-3)
 - a) Bidder has paid the required taxes due the state of Ohio Yes No
 - b) Bidder is registered with the Ohio Secretary of State
 Yes (Charter/Registration No.: _____) No
Questions regarding registration should be directed to (614) 466-3910 or visit their web site at:
<http://sos.state.oh.us/>
 - c) Bidder has ten or more employees based in Ohio or border state. Yes No (Go to B-2d)
 - d) Bidder has seventy-five percent or more employees based in Ohio or border state. Yes No (Go to B-3)

 3. Border state bidder: (Except products mined in Michigan)
 Yes (Specify which state then go to B-2c): KY MI NY PA IN No (Go to B-4)

 4. Border state bidder: mined products mined in respective border state (Except for products mined in Michigan) Yes
 No Not Applicable
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C. VETERANS PREFERENCE (BUY VETERAN): Revised Code 9.318 and Administrative Code 123:5-1-16

Is the bidder a certified Veteran Friendly Business Enterprise as defined in Administrative Code 123:5-1-01(KK)
 Yes No

SPECIAL CONTRACT TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. If an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the State will calculate the cost for each Bid District by adding all the flat fees, site fees, and per hour fees within each service category. Lot total costs will be calculated for each of the three service categories within each of the districts.

CONTRACT AWARD: The Contract will be awarded to the lowest responsive and responsible Bidder by low lot total for each service category for each Bid District with one (1) award being made for each of Category One, Category Two, and Category Three. A Bidder may receive award for one or more categories within a Bid District. A Bidder may receive award for categories within one or more Bid Districts. Failure to bid all items within a category may result in the Bidder being deemed not responsive for that category.

FIXED-PRICE WITH ECONOMIC ADJUSTMENT: The contract prices(s) will remain firm for the first twelve (12) months duration of the contract. Thereafter, the Contractor may submit a request to increase their price(s) to be effective 30 (30) calendar days after acceptance by DAS. No price adjustment will be permitted prior to the effective date of the increase received by the Contractor from his suppliers, or on purchase orders that are already being processed, or on purchase orders that have been filled and are awaiting shipment. If the Contractor receives orders requiring quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

The price increase must be supported by a general price increase in the cost of the finished supplies, due to increases in the cost of raw materials, labor, freight, Workers' Compensation and/or Unemployment Insurance, etc. Detailed documentation, to include a comparison list of the contract items and proposed price increases, must be submitted to support the requested increase. Supportive documentation should include, but is not limited to: copies of the old and the current price lists or similar documents which indicate the original base cost of the product to the Contractor and the corresponding increase, and/or copies of correspondence sent by the Contractor's supplier on the supplier's letterhead, which contain the above price information and explains the source of the increase in such areas as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished product due to a general decline in the market or some other factor, the Contractor is responsible to notify DAS immediately. The price decrease adjustment will be incorporated into the contract and will be effective on all purchase orders issued after the effective date of the decrease. If the price decrease is a temporary decrease, such should be noted on the invoice. In the event that the temporary decrease is revoked, the contract pricing will be returned to the pricing in effect prior to the temporary decrease. For quarterly deliveries, any decrease will be applied to deliveries made after the effective date of the decrease. Failure to comply with this provision will be considered as a default and will be subject to the "Suspension/Termination" and the "Contract Remedies" sections of the "Standard Contract Terms and Conditions".

COOPERATIVE PURCHASING CONTRACT: This Contract may be relied upon by Ohio institutions of higher education and Ohio political subdivisions. Ohio political subdivisions include any county, township, municipal corporation, school district, conservancy district, township park district, park district created under Chapter 1545 of the Revised Code, regional transit authority, regional airport authority, regional water and sewer district, port authority or any other political subdivision as described in the Ohio Revised Code. To qualify to use this Contract the political subdivision must be currently enrolled in the State's Cooperative Purchasing Program. Purchases made from this Contract by a political subdivision that is not properly registered with the State's Cooperative Purchasing Program will be a violation of law and may be contrary to the political subdivision's competitive bidding requirements. If a political subdivision or institution of higher education relies upon this Contract to issue a purchase order or other ordering document, the political subdivision or institution of higher education "steps into the shoes" of the State under this Contract. The political division's or institution of higher education's order and this Contract are between the Contractor and the political subdivision or institution of higher education. The Contractor must look solely to the political subdivision or institution of higher education for performance, including payment. The Contractor agrees to hold the state of Ohio harmless with regard to political subdivisions and institution of higher education's orders and political subdivision's and institution of higher education's performance. DAS may cancel this Contract and may seek remedies if the Contractor fails to honor its obligations under an order from a political subdivision or institution of higher education.

CONTRACTOR QUARTERLY SALES REPORT: The Contractor must report the quarterly dollar value (in U.S. dollars and rounded to the nearest whole dollar) of the sales, to include both state agencies and political subdivisions, under this Contract by calendar quarter (e.g. January-March, April-June, July-September and October-December). The dollar value of the sale is the price paid by the Contract user for the products and/or services listed on the purchase order or other encumbering document, as recorded by the Contractor.

SPECIAL CONTRACT TERMS AND CONDITIONS (CONT.)

The Contractor will receive an email with a User ID and password and must report the quarterly dollar value of sales to the Department of Administrative Services (DAS) via the Internet using the web form at the Ohio DAS Contract Management Contractor Portal, <https://cm.ohio.gov/>. If no sales occur, the Contractor must show zero. The report must be submitted thirty (30) days following the completion of the reporting period. The Contractor is responsible for emailing the Analyst listed on page one of the contract with any company contact changes.

The Contractor shall also submit a close-out report within one hundred and twenty (120) days after the expiration of this Contract. The Contract expires upon the physical completion of the last outstanding task or delivery order of the Contract. The close-out report must cover all sales not shown in the final quarterly report and reconcile all errors and credits. If the Contractor reported all contract sales and reconciled all errors and credits on the final quarterly report, then the Contractor should show zero "0" sales in the close-out report.

The Contractor must forward the Quarterly Sales Report to one of the following addresses, For same day or overnight deliveries:

Huntington National Bank

ATTN: L-3686

7 Easton Oval

Columbus, OH 43219

All other deliveries may be sent to the following address: Department of Administrative Services

L-3686

Columbus, OH 43260-3686

If the Contractor fails to submit sales reports, falsifies reports or fails to submit sales reports in a timely manner, DAS may suspend, terminate or cancel this Contract.

CONTRACTOR REVENUE SHARE: The Contractor must pay the Department of Administrative Services (DAS) a revenue share of the sales transacted under this contract. The Contractor must remit the revenue share in U.S. dollars within thirty (30) days after the end of the quarterly sales reporting period. The revenue share equals 0.75% of the total quarterly sales reported.

Contractors must include the revenue share in their prices. The revenue share is included in the award price(s) and reflected in the total amount charged to ordering agencies which includes both state agencies and political subdivisions using this Contract.

The contractor must remit any monies due as the result of the close-out report at the time the close-out report is submitted to DAS. The Contractor must pay the revenue share amount due by check. To ensure the payment is credited properly, the Contractor must identify the check as a "Revenue Share" and include the Ohio Contract Management Remittance Report

The Contractor should make the check payable to: Treasurer, State of Ohio. Use the following address for same day or overnight deliveries:

Huntington National Bank

ATTN: L-3686

7 Easton Oval

Columbus, OH 43219

All other deliveries may be sent to the following address: Department of Administrative Services

L-3686

Columbus, OH 43260-3686

If the full amount of the revenue share is not paid within thirty (30) calendar days after the end of the applicable reporting period, the non-payment constitutes a contract debt to the State. The State may either initiate withholding or setting off payments or employ the remedies available under Ohio law for the non-payment of the revenue share.

If the Contractor fails to pay the revenue share in a timely manner, DAS may suspend, terminate or cancel this Contract.

CONTRACT USAGE: This contract is meant for maintenance activities only. No work over the prevailing wage threshold is allowable on this contract.

SPECIFICATIONS AND REQUIREMENTS

I. SCOPE:

These specifications are for the inspection and reporting, general maintenance, repair of fuel tanks, fuel dispensing systems, and related components for Underground Storage Tanks (UST's) and Above Ground Storage Tanks (AST's) owned and operated by state agencies and members of the State's Cooperative Purchasing Program. Additional services will also be required for storage tank system compliance inspection, testing, and reporting to meet the requirements of the Ohio Department of Commerce Bureau of Underground Storage Tank Regulations (BUSTR).

A. General Work Requirements:

1. All work specified in this Contract will be done on an on-call basis. The Contractor shall perform work as directed by the respective Site or District Facility Manager or authorized designee, on an as-needed basis. The Contractor shall schedule the requested work with the respective Site or District Facility Manager or authorized designee and provide appropriate documentation outlining the work performed.
2. The Contractor shall provide emergency services to respond within twenty-four (24) hours notification, to any facility location to repair or replace any equipment to keep the system functioning. As applicable to the agency, this authorization is to be given only by the respective Site or District Facility Manager or authorized designee.
3. Before starting any requested work at any facility, the Contractor shall notify the designated Site or District Facility Manager or authorized designee at least five (5) days in advance of the scheduled site visit. The Contractor shall begin services within ten (10) days of the date agreed upon by the Contractor and the Site or District Facility Manager or authorized designee. Once at the site, the Contractor shall notify the facility contact of his arrival before starting any work.
4. The Contractor shall only assign staff properly certified/permited for the work to be performed; example as applicable, Contractor shall have inspection work completed by an individual certified through the BUSTR program. Contractor staff will be asked to record their certification/permit on the State UST/AST Facility Service Survey form.
5. The Contractor shall obtain all permits needed to complete all work, in compliance with this agreement.
6. The Contractor shall supply all documentation pertaining to the services performed under the terms of this agreement to the Site or District Facility Manager or authorized designee within seven (7) days of completion of the service.
7. The facility will inform the Contractor of any special rules and regulations.
8. The Contractor shall make every attempt to keep distractions and noise to a minimum. Agency operations are not to be interrupted.
9. Work will be requested and approved by the respective Site or District Facility Manager or authorized designee. Payment will be made upon satisfactory completion of the work and submission of a proper invoice.
10. Any questions as to the intent, scope, or direction of work shall be addressed to the respective Site or District Facility Manager or authorized designee for clarification.
11. Facility and tank locations shown in Bid Exhibits are only representative of locations and equipment, current as of August 2018. All locations and equipment placements are subject to change: addition, deletion, or modification of use. Within their awarded Bid District(s), the Contractor will be responsible for providing all required category services to all agency locations, tanks, and dispensing equipment during the term of the Contract.
12. Delays due to accessing secured facilities will not be compensated to the contractor.
13. Normal Business Hours are defined as 7am-6pm Monday-Friday, excluding State and Federal Holidays. Requests for unscheduled maintenance outside of these business hours or required to be completed within a 24 hour window, will be considered an emergency.

SPECIFICATIONS AND REQUIREMENTS (Cont.)

B. Site Service Survey: The Site or District Facility Manager or authorized designee will provide the Contractor a State UST/AST Facility Service Survey form (Exhibit Six) prior to the initiation of any scheduled or emergency service work. The Contractor shall complete the form and return it to the Site or District Facility Manager or authorized designee upon completion of the work. Completion of this form is applicable to all service categories.

1. A representative list of facilities with AST/UST is included in the bid. This list is not exhaustive and is subject to change.
2. Contractor percentage markup for replacement/repair parts shall be based on actual net invoice cost to the Contractor, inclusive of any transportation/delivery/equipment charges. Parts charges shall include a copy of the actual supplier's invoice. Invoices without proper validation will be returned to the Contractor for revision. No other surcharges or fees may be added to the percentage charge.
3. Invoices for regularly scheduled on-call services are required to be submitted to the respective Site Facility Manager where services were performed. As applicable to the agency, this authorization is to be given only by the respective Site or District Facility Manager or authorized designee.
4. As applicable to the agency, all non-scheduled or emergency service(s), pre-authorized by the Site or District Facility Manager or authorized designee, shall be directly invoiced to the respective Site or District Facility Manager or authorized designee for payment.

II. REGULATIONS:

All applicable federal, state, and local rules and regulations shall be followed for services supplied under the terms of this agreement. This includes, but is not be limited to, the Ohio Department of Commerce, Bureau of Underground Storage Tank Regulations (BUSTR) 1301:7-9, or their most recent revision. For USTs view BUSTR Rules and Regulations at the following website: <https://www.com.ohio.gov/fire/BUSTRAdministrativeRules.aspx>. For ASTs see the Code Enforcement rules and regulations of the Ohio State Fire Code.

III. APPLICABLE DOCUMENTS:

- A. The Contractor's work shall follow the applicable federal, state, and local laws governing the proper inspecting, testing, and cleaning of the specified systems.
- B. The latest revisions of the following documents, in part or in full, shall apply.
 1. ASTM D1796/D2709-Standard Test Method for Water and Sediment in Fuels.
 2. ASTM Standard D-975-Fuel Quality Specifications for Diesel Fuel Oils.

IV. SPECIFIC REQUIREMENTS (Apply to Categories Two and Three):

A. Including operational test of impact/shear valves and operational testing of automatic line leak detectors and product lines, where required by regulation, including at a minimum:

1. Annual simulated leak test of automatic line leak detectors
2. Annual tightness test of pressure lines (unless interstitial monitoring of the line is being performed)
3. Three year tightness test of suction piping (unless piping uses a safe-suction configuration)

B. Per BUSTR regulations, including at a minimum:

1. Annual Leak Detection Operation and Calibration Inspection, excluding automatic line leak detectors, including all sensors
2. Annual Visual Inspection of Spill Prevention Equipment
3. Annual Visual Inspection of Overfill Prevention Equipment
4. Annual Visual Inspection of Tank Top and Dispenser Containment Sumps
5. Three Year test of metallic UST system components where required by regulation to be equipped with cathodic protection
6. Three Year Test of Spill Prevention Equipment
7. Three Year Test of Overfill Prevention Equipment
8. Three Year Test of Tank Top and Dispenser Containment Sumps where required by regulation (some UST systems installed prior to March 1, 2005 may not require containment sump testing)

SPECIFICATIONS AND REQUIREMENTS (CONT.)

C. Aboveground Storage Tanks and other above ground items requirements:

1. Perform annual check of emergency shut off valve
2. Perform annual check and test of leak detection annually
3. Perform annual visual inspection of: (not rule required, but highly recommended)
 - (a) The normal vent to ensure it is not blocked
 - (b) The emergency vent lids to ensure they are not bolted down and are able to be lifted
 - (c) Vehicle protection to ensure it is in good condition
 - (d) The security fencing to ensure the public does not have access to the tanks and no sales to the public are occurring
 - (e) All sides of the tank and visible piping to ensure there are no leaks
 - (f) Any containment sumps to ensure there is no water or product.
 - (g) Any shear valves to ensure they are secure and not corroded
 - (h) Dispensing equipment to ensure that there are no signs damage
 - (i) Grading around dispensers and tanks to ensure that spills cannot enter any buildings
 - (j) All signage (no smoking, etc.) to ensure they are present and readable
 - (k) Records to ensure they are present, organized and maintained
 - (l) Emergency power cut off switch to ensure it is in working order and is visible and Easily accessible from the dispensers
 - (m) Breakaways and hold open latches to ensure they are in good repair

SPECIFICATIONS AND REQUIREMENTS (CONT.)

CATEGORY ONE

I. ON-CALL SERVICES SHALL INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:

A. Dispenser Equipment: Installation, calibration, maintenance and repair of fuel dispenser systems and components, in compliance with the manufacturer's instructions, including any requested maintenance and service checks for operability and running conditions.

B. Spill Prevention Equipment: Installation, maintenance and repair of fuel spill prevention equipment, in compliance with manufacturer's instructions, including any requested maintenance and service checks for operability and running conditions.

C. Overfill Prevention Equipment: Installation, maintenance and repair of fuel overfill protection equipment, in compliance with the manufacturer's instructions, including any requested maintenance and service checks for operability and running conditions.

D. Leak Detection Equipment (including probes and monitoring unit): Installation, maintenance and repair of leak detection systems and components, in compliance with the manufacturer's instructions, including any requested maintenance and service checks for operability and running conditions.

E. Unless the Contractor is at fault through action or negligence, the agency will assume responsibility for any required soil and water remediation efforts at tank sites. The removal and disposal of backfill and concrete debris as part of standard tank removals and/or installations shall be the responsibility of the Contractor. All disposal charges to the State shall be a percentage upcharge of documented costs to the Contractor.

II. SERVICE:

A. The Contractor shall include all maintenance, inspection, service, and parts in accordance with equipment manufacturer maintenance requirement.

B. With authorization from the Site or District Facility Manager or authorized designee, the Contractor shall install maintain, calibrate, replace or repair any equipment during normal business hours for that facility.

SPECIFICATIONS AND REQUIREMENTS (CONT.)

CATEGORY TWO

I. STORAGE TANK SYSTEM COMPLIANCE TESTING, INSPECTIONS AND REPORTING

- A. The Contractor shall perform on-call tank system and vapor recovery system testing and inspections as needed by the agency to meet compliance and operational needs.
- B. The Contractor shall provide testing and inspection reports detailing the results.
- C. Testing and inspection activities include, but are not limited to:
1. AST/UST Tightness Testing – This is a pressure test usually conducted on a tank during installation required by the regulating agency to ensure that the tank is tight upon startup. This test uses hydrostatic pressure or vacuum to ensure the integrity of the tank (make sure it does not leak).
 2. AST/UST Line Pressure Test – This is a vacuum or pressure test to ensure the integrity of the piping (make sure the line does not leak),
 3. AST/UST Line Suction Test – Line leak detectors are installed as part of an automatic leak detection system. The line leak detectors require integrity testing annually to make sure they work correctly.
 4. Mechanical Leak Detection – Impact/Shear valves are located under the dispense and require testing annually. If the dispenser is hit or damaged the shear valve prevents fuel from leaking out of the line under the dispenser.
 5. Electronic Line Leak Detection-Line leak detection performed by electronic testing equipment.
 6. Cathodic Protection– A cathodic protection system is required on all steel underground storage tanks and steel piping. The cathodic system is there to prevent corrosion of the steel system components. This requires periodic testing and repair to ensure that the cathodic protection system is working.
 7. Tank Containment – Stage II Vapor recovery is required on all system dispensing greater than 2 million gallons of fuel per year. Stage II is a vapor recovery system installed to capture vapors discharged during fuel transfer from the truck to the tank. Periodic testing is required by the regulating agency.
 8. Equipment/BUSTR Compliance Check – This is basically any repair that can be made at the site to either an AST or UST system to bring it back into operation and compliance.
 9. Overspill Prevention equipment – Leak detection is covered in items 1-5 above, spill prevention is a federally required program for oil storage and applies to most gasoline station operations under Federal Code of Regulations 40 CFR 112, overfill prevention and containment sump– are required by the regulating agency to minimize the possibility of fuel leaks during fueling transfer and long term storage of fuel at a facility.

II. SERVICE:

- A. The Contractor shall include all testing and inspection activities, service, and parts in accordance with Federal and state regulations and equipment manufacturer requirements to each of the facilities located within the following designated areas.
- B. Unless emergency service is authorized by the Site or District Facility Manager or authorized designee, the Contractor shall perform all services during normal business hours.

SPECIFICATIONS AND REQUIREMENTS (CONT.)

CATEGORY THREE

ON-CALL TESTING, SAMPLING, REPORTING, AND CLEANING OF FUEL AND AST/UST FUEL STORAGE TANKS

I. ON-CALL SERVICES SHALL INCLUDE, BUT NOT BE LIMITED TO THE FOLLOWING:

Any fuel testing should be done on gasoline or diesel by obtaining a sample from bottom of tank using a device sufficient to obtain at least 500 ml of fuel.

A. For Diesel fuel, a Bottom Water & Sediment (ASTMD1796/D2709) test, an Accelerated Stability F21-61 test and a Microbial Growth test should be done for long term storage tanks such as backup generators. For gasoline, a visual test of the bottom sample should be done.

B. Cleaning of fuel, as directed.

C. Cleaning of the fuel tanks, as directed.

D. Removal and disposal of accumulated water from fuel tanks, sumps and spill buckets as directed.

I. SERVICE:

The Contractor shall inform the Site or District Facility Manager or authorized designee of any observed maintenance issues during the filtering of fuel or cleaning of storage tanks.

III. FUEL SAMPLING/TESTING PROCESS:

The sampling and testing process is to include the following:

The Contractor shall either do the testing on site or send the sample to a remote lab for processing. The results of the testing shall be provided to the Site or District Facility Manager or authorized designee as soon as it is received.

A. Preferably, the Contractor will use self-contained mobile unit(s) for ease of access to each facility testing site. The mobile unit will provide a permanent sheltered work station for operating personnel to conduct sampling, testing, and recording on site.

B. Three (3) samples of at least 500ml shall be taken from the fuel tank near the tank bottom, or with the presence of water, above the fuel/water interface.

C. Through visual inspection of the three samples, that sample which appears to be most nearly in the middle range will be selected for the filtration test to determine its grade.

D. The grade of the fuel shall be determined according to the testing standards listed above to determine oxidation and contamination levels.

E. The sample shall be processed through at least a 5-micron absolute filter membrane and mounted on autoclavable Petri dishes or slides.

F. Resultant mounted test filter membrane sample shall be dried in an updraft hot air oven with racks to hold the sample set.

G. If sampling/tests indicate a need to clean the fuel, the Contractor shall inform the Site or District Facility Manager or authorized designee for authorization to clean the fuel.

SPECIFICATIONS AND REQUIREMENTS (CONT.)

CATEGORY THREE

ON-CALL TESTING, SAMPLING, REPORTING, AND CLEANING OF FUEL AND AST/UST FUEL STORAGE TANKS

IV. FUEL CLEANING:

Once authorization has been approved by the Site or District Facility Manager or authorized designee:

- A. Cleaning of the fuel and fuel tank may be done once each year, and/or if needed due to the results of the sampling and testing during the succeeding visits.
- B. The cleaning process shall incorporate a high velocity, multistage filtration and recirculation technique.
- C. Fuel shall be filtered at a minimum rate of 30 gallons per minute through at least a 0.5-micron filter.
- D. The fuel shall be cleaned to the specifications of ASTM D-975-12a or most current version of the standard.
- E. If the fuel cannot be cleaned to the required grade or level, the Contractor shall inform the Site or District Facility Manager or authorized designee for authorization to clean the fuel tank.

V. FUEL TANK CLEANING:

Once authorization has been approved by the Site or District Facility Manager or authorized designee:

- A. Tanks should contain no more than 2,000 gallons or not more than 20 percent of capacity for tanks larger than 10,000 gallons at time of cleaning. The remaining fuel will be pulled from tank, filtered and held on-site while the interior surface of the tank is cleaned by high pressure spray. All resulting sludge and water must be vacuumed from the tank until clean. The fuel will be filtered and pumped back into the tank.
- B. Water bottoms shall be removed at each semi-annual visit as needed.

Note: If normal fuel color is water white, Contractor must be able to dye the water to identify it for removal.

- C. The Contractor shall be responsible for disposal of all water bottoms and contaminates to a registered disposal site.

BID PRICE PAGE

| CATEGORY ONE - TANK & DISPENSING SYSTEM MAINTENANCE | | | | | |
|---|--|-----------------------------|--------------|--------------|----------------|
| ITEM # | SERVICE ACTIVITY | RATE TYPE | DISTRICT ONE | DISTRICT TWO | DISTRICT THREE |
| 1 | LABOR: REGULAR REPAIR & MTNCE | PER HOUR | \$ | \$ | \$ |
| 2 | LABOR: EMERGENCY REPAIR & MTNCE | PER HOUR | \$ | \$ | \$ |
| 3 | REPAIR PARTS: REPAIR & MTNCE | PERCENTAGE UPCHARGE | % | % | % |
| 4 | LABOR: DISPENSING SYSTEM INSTALL & REPLACEMENT | PER HOUR | \$ | \$ | \$ |
| 5 | REPAIR PARTS: DISPENSING SYSTEM | PERCENTAGE UPCHARGE | % | % | % |
| 6 | LABOR: LEAK DETECTION SYSTEM INSTALL & REPLACE | PER HOUR | \$ | \$ | \$ |
| 7 | REPAIR PARTS: LEAK DETECTION SYSTEM | PERCENTAGE UPCHARGE | % | % | % |
| 8 | EQUIPMENT AND MACHINERY USAGE | PERCENTAGE UPCHARGE | % | % | % |
| 9 | DISPOSAL CHARGE: BACKFILL & DEBRIS & CONTAMINATED SOIL | PERCENTAGE UPCHARGE PER TON | % | % | % |

| CATEGORY ONE - TANK & DISPENSING SYSTEM MAINTENANCE | | | | | |
|---|---|-----------------------------------|---------------|---------------|--------------|
| ITEM # | SERVICE ACTIVITY | RATE TYPE | DISTRICT FOUR | DISTRICT FIVE | DISTRICT SIX |
| 1 | LABOR: REGULAR REPAIR & MTNCE | PER HOUR | \$ | \$ | \$ |
| 2 | LABOR: EMERGENCY REPAIR & MTNCE | PER HOUR | \$ | \$ | \$ |
| 3 | REPAIR PARTS: REPAIR & MTNCE | PERCENTAGE UPCHARGE | % | % | % |
| 4 | LABOR: DISPENSING SYSTEM INSTALL & REPLACEMENT | PER HOUR | \$ | \$ | \$ |
| 5 | REPAIR PARTS: DISPENSING SYSTEM | PERCENTAGE UPCHARGE | % | % | % |
| 6 | LABOR: LEAK DETECTION SYSTEM INSTALL & REPLACE | PER HOUR | \$ | \$ | \$ |
| 7 | REPAIR PARTS: LEAK DETECTION SYSTEM | PERCENTAGE UPCHARGE | % | % | % |
| 8 | EQUIPMENT AND MACHINERY USAGE | PERCENTAGE UPCHARGE | % | % | % |
| 9 | DISPOSAL CHARGE: BACKFILL & DEBRIS & CONTAMINATED SOIL | PERCENTAGE UPCHARGE PER TON | % | % | % |

| CATEGORY ONE - TANK & DISPENSING SYSTEM MAINTENANCE | | | | | |
|---|--|--------------------------------|----------------|----------------|---------------|
| ITEM # | SERVICE ACTIVITY | RATE TYPE | DISTRICT SEVEN | DISTRICT EIGHT | DISTRICT NINE |
| 1 | LABOR: REGULAR REPAIR & MTNCE | PER HOUR | \$ | \$ | \$ |
| 2 | LABOR: EMERGENCY REPAIR & MTNCE | PER HOUR | \$ | \$ | \$ |
| 3 | REPAIR PARTS: REPAIR & MTNCE | PERCENTAGE UPCHARGE | % | % | % |
| 4 | LABOR: DISPENSING SYSTEM INSTALL & REPLACEMENT | PER HOUR | \$ | \$ | \$ |
| 5 | REPAIR PARTS: DISPENSING SYSTEM | PERCENTAGE UPCHARGE | % | % | % |
| 6 | LABOR: LEAK DETECTION SYSTEM INSTALL & REPLACE | PER HOUR | \$ | \$ | \$ |
| 7 | REPAIR PARTS: LEAK DETECTION SYSTEM | PERCENTAGE UPCHARGE | % | % | % |
| 8 | EQUIPMENT AND MACHINERY USAGE | PERCENTAGE UPCHARGE | % | % | % |
| 9 | DISPOSAL CHARGE: BACKFILL & DEBRIS & CONTAMINATED SOIL | PERCENTAGE UPCHARGE PER TON | % | % | % |

| CATEGORY ONE - TANK & DISPENSING SYSTEM MAINTENANCE | | | | | |
|---|--|-----------------------------|--------------|-----------------|-----------------|
| ITEM # | SERVICE ACTIVITY | RATE TYPE | DISTRICT TEN | DISTRICT ELEVEN | DISTRICT TWELVE |
| 1 | LABOR: REGULAR REPAIR & MTNCE | PER HOUR | \$ | \$ | \$ |
| 2 | LABOR: EMERGENCY REPAIR & MTNCE | PER HOUR | \$ | \$ | \$ |
| 3 | REPAIR PARTS: REPAIR & MTNCE | PERCENTAGE UPCHARGE | % | % | % |
| 4 | LABOR: DISPENSING SYSTEM INSTALL & REPLACEMENT | PER HOUR | \$ | \$ | \$ |
| 5 | REPAIR PARTS: DISPENSING SYSTEM | PERCENTAGE UPCHARGE | % | % | % |
| 6 | LABOR: LEAK DETECTION SYSTEM INSTALL & REPLACE | PER HOUR | \$ | \$ | \$ |
| 7 | REPAIR PARTS: LEAK DETECTION SYSTEM | PERCENTAGE UPCHARGE | % | % | % |
| 8 | LABOR: UST SYSTEM REMOVAL SERVICE | PER HOUR | \$ | \$ | \$ |
| 9 | LABOR: UST SYSTEM INSTALL & REPLACE | PER HOUR | \$ | \$ | \$ |
| 10 | REPAIR PARTS: UST REPAIR & REPLACE | PERCENTAGE UPCHARGE | % | % | % |
| 11 | LABOR: AST SYSTEM REMOVAL SERVICE | PER HOUR | \$ | \$ | \$ |
| 12 | LABOR: AST SYSTEM INSTALL & REPLACE | PER HOUR | \$ | \$ | \$ |
| 13 | REPAIR PARTS: AST REPAIR & REPLACE | PERCENTAGE UPCHARGE | % | % | % |
| 14 | EQUIPMENT AND MACHINERY USAGE | PERCENTAGE UPCHARGE | % | % | % |
| 15 | DISPOSAL CHARGE: BACKFILL & DEBRIS & CONTAMINATED SOIL | PERCENTAGE UPCHARGE PER TON | % | % | % |

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| CATEGORY TWO - STORAGE TANK SYSTEM COMPLIANCE TESTING, INSPECTIONS AND REPORTING | | | | | | | | |
|--|--|----------------------------|--------------|--------------|----------------|---------------|---------------|--------------|
| ITEM # | SERVICE ACTIVITY | RATE TYPE | DISTRICT ONE | DISTRICT TWO | DISTRICT THREE | DISTRICT FOUR | DISTRICT FIVE | DISTRICT SIX |
| 1 | AST TANK TIGHTNESS TEST | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 2 | AST TANK TIGHTNESS TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 3 | UST TANK TIGHTNESS TEST | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 4 | UST TANK TIGHTNESS TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 5 | UST TANK/LINE/LEAK DETECTOR TEST | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 6 | UST TANK/LINE/LEAK DETECTOR TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 7 | LINE/LEAK DETECTOR TEST | FLAT FEE PER LINE | \$ | \$ | \$ | \$ | \$ | \$ |
| 8 | LINE/LEAK DETECTOR TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 9 | LEAK DETECTOR TEST | FLAT FEE PER LEAK DETECTOR | \$ | \$ | \$ | \$ | \$ | \$ |
| 10 | LEAK DETECTOR TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 11 | SUCTION LINE TEST | FLAT FEE PER LINE | \$ | \$ | \$ | \$ | \$ | \$ |
| 12 | SUCTION LINE TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 13 | IMPRESSED CURRENT CATHODIC PROTECTION TEST | FLAT FEE PER SITE | \$ | \$ | \$ | \$ | \$ | \$ |
| 14 | SACRIFICIAL ANODE STIP3 CATHODIC PROTECTION TEST | FLAT FEE PER SITE | \$ | \$ | \$ | \$ | \$ | \$ |

BID PRICE PAGE

| CATEGORY TWO - STORAGE TANK SYSTEM COMPLIANCE TESTING, INSPECTIONS AND REPORTING | | | | | | | | |
|--|--|-------------------|--------------|--------------|----------------|---------------|---------------|--------------|
| ITEM # | SERVICE ACTIVITY | RATE TYPE | DISTRICT ONE | DISTRICT TWO | DISTRICT THREE | DISTRICT FOUR | DISTRICT FIVE | DISTRICT SIX |
| 15 | EQUIPMENT FUNCTIONALITY INSPECTION | FLAT FEE PER SITE | \$ | \$ | \$ | \$ | \$ | \$ |
| 16 | SECONDARY CONTAINMENT TEST: SUMPS, DISPENSER PANS | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |
| 17 | SECONDARY CONTAINMENT TEST: SUMPS, DISPENSER PANS | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 18 | STAGE II PRESSURE DECAY TEST | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |
| 19 | STAGE II AIR-TO-LIQUID RATIO TEST | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |
| 20 | STAGE II DYNAMIC BACK-PRESSURE (LIQUID BLOCKAGE) TEST | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |
| 21 | STAGE II PRESSURE DECAY AND AIR TO LIQUID RATIO TEST | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |
| 22 | STAGE II PRESSURE DECAY AND DYNAMIC BACK-PRESSURE TEST | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |
| 23 | STAGE II PRESSURE DECAY, AIR TO LIQUID RATIO, AND DYNAMIC BACK-PRESSURE TEST | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |

BID PRICE PAGE

| CATEGORY TWO - STORAGE TANK SYSTEM COMPLIANCE TESTING, INSPECTIONS AND REPORTING | | | | | | | | |
|--|--|------------------------|--------------|--------------|----------------|---------------|---------------|--------------|
| ITEM # | SERVICE ACTIVITY | RATE TYPE | DISTRICT ONE | DISTRICT TWO | DISTRICT THREE | DISTRICT FOUR | DISTRICT FIVE | DISTRICT SIX |
| 24 | STAGE II AIR TO LIQUID RATIO RE-TEST | FLAT FEE PER DISPENSER | \$ | \$ | \$ | \$ | \$ | \$ |
| 25 | STAGE II AIR TO LIQUID RATIO RE-TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 26 | SENSITIVE AREA DETERMINATION FIELD SURVEY | FLAT FEE PER SITE | \$ | \$ | \$ | \$ | \$ | \$ |
| 27 | EMERGENCY TESTING SURCHARGE | PERCENTAGE UPCHARGE | % | % | % | % | % | % |
| 28 | CANCELLATION FEE IF LESS THAN 24 HOUR NOTICE | FLAT FEE PER SITE | \$ | \$ | \$ | \$ | \$ | \$ |
| 29 | LABOR RATE: ON-SITE REPAIRS / TROUBLE SHOOTING | FLAT FEE PER SITE | \$ | \$ | \$ | \$ | \$ | \$ |
| 30 | LABOR RATE: CATHODIC PROTECTION REPAIRS AND INSTALLATION | PER HOUR | \$ | \$ | \$ | \$ | \$ | \$ |
| 31 | REPAIR/REPLACEMENT PARTS | PERCENTAGE UPCHARGE | % | % | % | % | % | % |

BID PRICE PAGE

| CATEGORY TWO - STORAGE TANK SYSTEM COMPLIANCE TESTING, INSPECTIONS AND REPORTING | | | | | | | | |
|--|--|----------------------------|----------------|----------------|---------------|--------------|-----------------|-----------------|
| ITEM # | SERVICE ACTIVITY | RATE TYPE | DISTRICT SEVEN | DISTRICT EIGHT | DISTRICT NINE | DISTRICT TEN | DISTRICT ELEVEN | DISTRICT TWELVE |
| 1 | AST TANK TIGHTNESS TEST | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 2 | AST TANK TIGHTNESS TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 3 | UST TANK TIGHTNESS TEST | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 4 | UST TANK TIGHTNESS TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 5 | UST TANK/LINE/LEAK DETECTOR TEST | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 6 | UST TANK/LINE/LEAK DETECTOR TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 7 | LINE/LEAK DETECTOR TEST | FLAT FEE PER LINE | \$ | \$ | \$ | \$ | \$ | \$ |
| 8 | LINE/LEAK DETECTOR TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 9 | LEAK DETECTOR TEST | FLAT FEE PER LEAK DETECTOR | \$ | \$ | \$ | \$ | \$ | \$ |
| 10 | LEAK DETECTOR TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 11 | SUCTION LINE TEST | FLAT FEE PER LINE | \$ | \$ | \$ | \$ | \$ | \$ |
| 12 | SUCTION LINE TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 13 | IMPRESSED CURRENT CATHODIC PROTECTION TEST | FLAT FEE PER SITE | \$ | \$ | \$ | \$ | \$ | \$ |
| 14 | SACRIFICIAL ANODE STIP3 CATHODIC PROTECTION TEST | FLAT FEE PER SITE | \$ | \$ | \$ | \$ | \$ | \$ |

BID PRICE PAGE

| CATEGORY TWO - STORAGE TANK SYSTEM COMPLIANCE TESTING, INSPECTIONS AND REPORTING | | | | | | | | |
|--|--|-------------------|----------------|----------------|---------------|--------------|-----------------|-----------------|
| ITEM # | SERVICE ACTIVITY | RATE TYPE | DISTRICT SEVEN | DISTRICT EIGHT | DISTRICT NINE | DISTRICT TEN | DISTRICT ELEVEN | DISTRICT TWELVE |
| 15 | EQUIPMENT FUNCTIONALITY INSPECTION | FLAT FEE PER SITE | \$ | \$ | \$ | \$ | \$ | \$ |
| 16 | SECONDARY CONTAINMENT TEST: SUMPS, DISPENSER PANS | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |
| 17 | SECONDARY CONTAINMENT TEST: SUMPS, DISPENSER PANS | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 18 | STAGE II PRESSURE DECAY TEST | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |
| 19 | STAGE II AIR-TO-LIQUID RATIO TEST | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |
| 20 | STAGE II DYNAMIC BACK-PRESSURE (LIQUID BLOCKAGE) TEST | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |
| 21 | STAGE II PRESSURE DECAY AND AIR TO LIQUID RATIO TEST | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |
| 22 | STAGE II PRESSURE DECAY AND DYNAMIC BACK-PRESSURE TEST | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |
| 23 | STAGE II PRESSURE DECAY, AIR TO LIQUID RATIO, AND DYNAMIC BACK-PRESSURE TEST | FLAT FEE PER TEST | \$ | \$ | \$ | \$ | \$ | \$ |

BID PRICE PAGE

| CATEGORY TWO - STORAGE TANK SYSTEM COMPLIANCE TESTING, INSPECTIONS AND REPORTING | | | | | | | | |
|--|--|------------------------|----------------|----------------|---------------|--------------|-----------------|-----------------|
| ITEM # | SERVICE ACTIVITY | RATE TYPE | DISTRICT SEVEN | DISTRICT EIGHT | DISTRICT NINE | DISTRICT TEN | DISTRICT ELEVEN | DISTRICT TWELVE |
| 24 | STAGE II AIR TO LIQUID RATIO RE-TEST | FLAT FEE PER DISPENSER | \$ | \$ | \$ | \$ | \$ | \$ |
| 25 | STAGE II AIR TO LIQUID RATIO RE-TEST | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 26 | SENSITIVE AREA DETERMINATION FIELD SURVEY | FLAT FEE PER SITE | \$ | \$ | \$ | \$ | \$ | \$ |
| 27 | EMERGENCY TESTING SURCHARGE | PERCENTAGE UPCHARGE | % | % | % | % | % | % |
| 28 | CANCELLATION FEE IF LESS THAN 24 HOUR NOTICE | FLAT FEE PER SITE | \$ | \$ | \$ | \$ | \$ | \$ |
| 29 | LABOR RATE: ON-SITE REPAIRS / TROUBLE SHOOTING | FLAT FEE PER SITE | \$ | \$ | \$ | \$ | \$ | \$ |
| 30 | LABOR RATE: CATHODIC PROTECTION REPAIRS AND INSTALLATION | PER HOUR | \$ | \$ | \$ | \$ | \$ | \$ |
| 31 | REPAIR/REPLACEMENT PARTS | PERCENTAGE UPCHARGE | % | % | % | % | % | % |

BID PRICE PAGE

| CATEGORY THREE - FUEL SAMPLING/TESTING & CLEANING AND FUEL TANK CLEANING | | | | | | | | |
|--|--|------------------------|--------------|--------------|----------------|---------------|---------------|--------------|
| ITEM # | SERVICE ACTIVITY | RATE TYPE | DISTRICT ONE | DISTRICT TWO | DISTRICT THREE | DISTRICT FOUR | DISTRICT FIVE | DISTRICT SIX |
| 1 | AST/UST FUEL SAMPLING AND TESTING | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 2 | AST/UST FUEL CLEANING ONLY 50 -10,000 GALLONS | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 3 | AST/UST FUEL CLEANING ONLY 10,001 – 15,000 GAL. | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 4 | AST/UST FUEL & TANK CLEANING 50 -10,000 GALLONS | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 5 | AST/UST FUEL & TANK CLEANING 10,001 – 15,000 GAL. | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 6 | EMERGENCY SURCHARGE | PERCENTAGE UPCHARGE | % | % | % | % | % | % |
| 7 | LIQUID WASTE DISPOSAL | PER GALLON | \$ | \$ | \$ | \$ | \$ | \$ |
| 8 | LIQUID WASTE DISPOSAL | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 9 | FUEL TRANSPORT ONLY | FLAT FEE PER TRANSPORT | \$ | \$ | \$ | \$ | \$ | \$ |

BID PRICE PAGE

| CATEGORY THREE - FUEL SAMPLING/TESTING & CLEANING AND FUEL TANK CLEANING | | | | | | | | |
|--|---|------------------------|----------------|----------------|---------------|--------------|-----------------|-----------------|
| ITEM # | SERVICE ACTIVITY | RATE TYPE | DISTRICT SEVEN | DISTRICT EIGHT | DISTRICT NINE | DISTRICT TEN | DISTRICT ELEVEN | DISTRICT TWELVE |
| 1 | AST/UST FUEL SAMPLING AND TESTING | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 2 | AST/UST FUEL CLEANING ONLY 50 -10,000 GALLONS | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 3 | AST/UST FUEL CLEANING ONLY 10,001 – 15,000 GAL. | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 4 | AST/UST FUEL & TANK CLEANING 50 -10,000 GALLONS | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 5 | AST/UST FUEL & TANK CLEANING 10,001 – 15,000 GAL. | FLAT FEE PER TANK | \$ | \$ | \$ | \$ | \$ | \$ |
| 6 | EMERGENCY SURCHARGE | PERCENTAGE UPCHARGE | % | % | % | % | % | % |
| 7 | LIQUID WASTE DISPOSAL | PER GALLON | \$ | \$ | \$ | \$ | \$ | \$ |
| 8 | LIQUID WASTE DISPOSAL | SITE MINIMUM FEE | \$ | \$ | \$ | \$ | \$ | \$ |
| 9 | FUEL TRANSPORT ONLY | FLAT FEE PER TRANSPORT | \$ | \$ | \$ | \$ | \$ | \$ |

EXHIBIT ONE
ODOT DISTRICT MAP



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| Ohio State Highway Patrol | | | |
|---|--|-----------------------|-----------------------|
| Location Name | Address | Contact | Unit Information |
| Findlay Post # 32 (Hancock County) | 3201 North Main Street, Findlay, Ohio 45840 | Phone: (419) 423-3448 | 2,000 gallon AST Unit |
| Chardon Post # 28 (Geauga County) | 530 Center Street, Chardon, Ohio 44024 | Phone: (440) 285-9436 | 2,000 gallon AST Unit |
| Wooster Post # 85 (Wayne County) | 1786 Dover Road, Wooster, Ohio 44691 | Phone: (330) 264-0575 | 2,000 gallon AST Unit |
| Cambridge Post # 30 (Guernsey County) | 7051 Glenn Highway, Cambridge, Ohio 43725 | Phone: (740) 439-1388 | 2,000 gallon AST Unit |
| West Jefferson Post # 49 (Madison County) | 1485 West Main Street, West Jefferson, Ohio 43162 | Phone: (614) 879-7626 | 2,000 gallon AST Unit |
| Xenia Post # 29 (Greene County) | 517 Union Road, Xenia, Ohio 45385 | Phone: (937) 374-3394 | 2,000 gallon AST Unit |
| Athens Post # 05 (Athens County) | 13600 Della Drive, Athens, Ohio 45701 | Phone: (740) 593-6612 | 2,000 gallon AST Unit |
| Piqua Post # 55 (Miami County) | 401 West US 36, Piqua, Ohio 45356 | Phone: (937) 773-1131 | 2,000 gallon AST Unit |
| Batavia Post # 13 (Clermont County) | 1000 Hospital Road, Batavia, Ohio 45108 | Phone: (513) 732-1510 | 2,000 gallon AST Unit |
| Delaware Post # 21 (Delaware County) | 1500 Columbus Pike, Delaware, Ohio 43015 | Phone: 740) 548-6011 | 2,000 gallon AST Unit |
| Dayton Post # 57 (Montgomery County) | 400 Smith Drive, Clayton, Ohio 45315 | Phone: (937) 832-3247 | 2,000 gallon AST Unit |
| Sandusky Post # 22 (Erie County) | 511 Fremont Road, Sandusky, Ohio 44870 | Phone: (419) 625-6565 | 2,000 gallon AST Unit |
| Canfield Post # 50 (Mahoning County) | 500 South Broad Street, Canfield, Ohio 44406 | Phone: (330) 533-4271 | 2,000 gallon AST Unit |
| Granville Post # 45 (Licking County) | 3855 Outville Road SW, Granville, Ohio 43023 | Phone: (927) 0065 | 2,000 gallon AST Unit |
| Springfield Post # 12 (Clark County) | 4201 Gateway Blvd., Springfield, Ohio 45502 | Phone: (937) 323-9781 | 2,000 gallon AST Unit |
| Lancaster Post #23 (Fairfield County) | 3800 Lancaster-Circleville Road, Lancaster, Ohio 43130 | Phone: (740) 654-1523 | 2,000 gallon AST Unit |
| Lebanon Post # 83 (Warren County) | 184 Nelson Avenue, Lebanon, Ohio 45036 | Phone: (513) 932-4444 | 2,000 gallon AST Unit |
| Gallipolis Post # 27 (Gallia County) | 396 Jackson Pike, Gallipolis, Ohio 45631 | Phone: (740) 446-2434 | 2,000 gallon AST Unit |
| St. Clairsville Post # 07 (Belmont County) | 51400 National Road, St. Clairsville, Ohio 43950 | Phone: (740) 695-0915 | 2,000 gallon AST Unit |
| Lisbon Post # 15 (Columbiana County) | 9423 State Route 45, Lisbon, Ohio 44432 | Phone: (330) 424-7783 | 2,000 gallon AST Unit |
| Medina Post # 52 (Medina County) | 3149 Frantz Road, Medina, Ohio 44256 | Phone: (330) 725-4921 | 2,000 gallon AST Unit |
| Ravenna Post # 67 (Portage County) | 6259 State Route 14, Ravenna, Ohio 44266 | Phone: (330) 297-1441 | 2,000 gallon AST Unit |
| Mansfield Post # 70 (Richland County) | 2221 South Main Street, Mansfield, Ohio 44907 | Phone: (419) 756-2222 | 2,000 gallon AST Unit |
| Canton Post # 76 (Stark County) | 4710 Shuffle Drive NW, North Canton, Ohio 44720 | Phone: (330) 433-6200 | 2,000 gallon AST Unit |
| Van Wert Post # 81 (Van Wert County) | 10234 Van Wert Decatur Road, Van Wert, Ohio 45891 | Phone: (419) 238-0497 | 2,000 gallon AST Unit |
| Wilmington Post #14/DHQ (Clinton County) | 950 Rombach Avenue, Wilmington, Ohio 45177 | Phone: (937) 382-2551 | 4,000 gallon AST Unit |
| Jackson Post # 40/DHQ (Jackson County) | 10179 Chillicothe Pike, Jackson, Ohio 45640 | Phone: (740) 286-4141 | 4,000 gallon AST Unit |
| ACF Facility (Franklin County) | 1583 Alum Creek Drive, Columbus, Ohio 43209 | Phone: (614) 995-1995 | 4,000 gallon AST Unit |
| Portsmouth Post # 73 (Scioto County) | US 23 North, Lucasville, Ohio 45648 | Phone: (740) 354-2889 | 2,000 gallon AST Unit |
| New Philadelphia Post # 79 (Tuscarawas County) | 2454 East High St., New Philadelphia, Ohio 44663 | Phone: (330) 339-2072 | 2,000 gallon AST Unit |
| Bowling Green Post # 87 (Wood County) | 12891 Middleton Pike, Bowling Green, Ohio 43402 | Phone: (419) 373-6803 | 2,000 gallon AST Unit |
| Bucyrus Post # 17/ DHQ (Crawford County) | 3665 State Route # 4, Bucyrus, Ohio 44820 | Phone: (419) 562-8040 | 4,000 gallon AST Unit |
| Warren Post # 87/DHQ (Trumbull County) | 3424 US Route 422, Southington, Ohio 44470 | Phone: (330) 898-2321 | 4,000 gallon AST Unit |
| Academy Training Facility (Franklin County) (2 units) | 740 East Seventeenth Avenue, Columbus, Ohio 43211 | Phone: (614) 466-4896 | 2,000 gallon AST Unit |

EXHIBIT THREE

| Ohio Department of Rehabilitation and Corrections | | |
|---|---|---|
| Location Name | Location on Property | Unit Information- Above Ground Storage Tanks |
| Allen Correctional Institution | Sally Port | 1,000 Diesel |
| Belmont Correctional Institution | Camp Generator | 400 Diesel |
| Chillicothe Correctional Institution | Power Plant and Garage | 300 Diesel/Generator, 300 Diesel Boiler, 500 Diesel, 2,000 Gasoline |
| Correctional Reception Center | Garage | 500 Diesel |
| Corrections Medical Center | Generator Room | 200 Diesel |
| Franklin Pre-Release Center | Dorm | 250 Diesel |
| Grafton Correctional Institution | Generator, Greenhouse, Boiler House | 400, 1,000 and 5,000 Diesel |
| Hocking Correctional Institution | Garage | 2,000 Diesel |
| Lake Erie Correctional Institution | Sally Port | 1,000 Gasoline |
| Lebanon Correctional Institution | Day Tank, Tractor, Farm | 200, 250, 1,000 Diesel and 1,000 Gasoline |
| London Correctional Institution | Medical Bldg. | 150 Diesel |
| Lorain Correctional Institution | Bldg. Sally Port | 300 and 1,000 Diesel |
| Mansfield Correctional Institution | Warehouse, Farm and ManC | 50, 150, two 250, 500 Diesel |
| Marion Correctional Institution | Eastbarn, Sally Port, Farm | Three 1,000 and 2,000 Diesel |
| North Central Correctional Institute | Bldg. C and Garage | 275, 1,000 and 6,000 Diesel, 2,000 Gasoline |
| North Coast Correctional Institution | Garage and Generator | 500 and 3,000 Diesel, 1,000 Gasoline |
| Northeast Pre-Release Center | Sally Port | 500 Gasoline and two 25 and 550 Diesel |
| Ohio Reformatory for Women | Power Plant, Shop, Camp, Dorm, ARN Bldg., Kitchen | 30,50, three 500, three 1,000 and 3,000 Diesel |
| Pickaway Correctional Institution | Dorm 1,2,3,4,5,6,9, Farm | Seven 120, three 1,000, 2,000 and 3,000 Diesel |
| Ross Correctional Institution | Garage, Farm and Camp | Three 1,000 Diesel |
| Southeastern Correctional Institution | Power Plant and Farm | Three 1,000 and 2,000 Diesel and two 1,000 Propane |
| Southern Ohio Correctional Institution | Power Plant, Garage, Waste Water, Farm | 300 Used Oil and 300,550,1,000 and 2,000 Diesel |
| Toledo Correctional Institution | Bldg #8 and 9 | 533 and 612 Diesel Generator |
| Trumbull Correctional Institution | Camp Bldg. B18 | 500 Diesel |
| Warren Correctional Institution | Warehouse | 250 Diesel Generator |

EXHIBIT THREE

| Ohio Department of Rehabilitation and Corrections | | |
|---|---|---|
| Location Name | Location on Property | Unit Information-Underground Storage Tanks |
| Allen Correctional Institution | Sally Port and E. Bldg | 6,000 Gasoline, 10,000 Diesel |
| Belmont Correctional Institution | Warehouse and Main Generator | 600 and 6,000 Diesel, 6,000 Gasoline |
| Chillicothe Correctional Institution | Power Plant | Two 6,000 Diesel |
| Correctional Reception Center | Power Plant and Garage | 10,000 Diesel, 10,000 Gasoline, 500 Waste Oil |
| Corrections Medical Center | Sally Port | 6,000 Gasoline, 10,000 Diesel |
| Dayton Correctional Institution | Garage and Power Plant | 10,000 Gasoline and Diesel |
| Grafton Correctional Institution | Sally Port and Maintenance | 10,000 Gasoline and 4,000 Diesel |
| Hocking Correctional Institution | Maintenance | 5,000 Diesel |
| Lake Erie Correctional Institution | Sally Port | 6,000 Diesel |
| Lebanon Correctional Institution | Power Plant and Tower | 2,000 Diesel, two 6,000 Diesel, 6,000 Gasoline |
| London Correctional Institution | Zone 2 & Tower, Waste Water, Garage, Hog Lot, Power Plant | 500 Diesel, three 6,000 Diesel, 6,000 Gasoline, two 15,000 Diesel |
| Lorain Correctional Institution | Maintenance Bldg | 10,000 Gasoline and Diesel |
| Madison Correctional Institution | Warehouse and Inside Warehouse | Two 6,000 Diesel and 6,000 Gasoline |
| Mansfield Correctional Institution | Sally Port | 6,000 Diesel, 10,000 Gasoline, 20,000 Diesel |
| Marion Correctional Institution | Power Plant | Three 12,000 Diesel |
| Montgomery Education and Pre-Release Center | Sally Port | 1,000 Diesel |
| Noble Correctional Institution | Garage and Generator | 600 and 6,000 Diesel, 6,000 Gasoline |
| Oakwood Correctional Institution | Sally Port and Garage | 6,000 Gasoline and two 10,000 Diesel |
| Ohio Reformatory for Women | Power Plant | 10,000 Diesel |
| Ohio State Penitentiary | Garage and Maintenance | 3,000 Gasoline and 10,000 Diesel |
| Pickaway Correctional Institution | Water Plant | Two 2,500 Diesel |
| Richland Correctional Institution | SRT | 600 and 6,000 Diesel, 6,000 Gasoline |
| Ross Correctional Institution | Maintenance, Waste Water, Water Plant, Food Service, Camp | Three 6,000 Diesel and 6,000 Gasoline |
| Southeastern Correctional Institution | Power Plant | 10,000 Diesel |
| Southern Ohio Correctional Institution | Power Plant and Garage | Three 1,500 Fuel Oil and 6,000 Gasoline |
| Toledo Correctional Institution | Bldg #8, Warehouse, Bldg. #7 OPI | 1,000 Diesel, 4,000 Gasoline, 6,000 Fuel Oil, 12,000 Fuel Oil |
| Trumbull Correctional Institution | Camp Bldg. B18 and B6 and Garage | 250 Diesel, 500 Gasoline, 2,500 Diesel, 6,000 Diesel |
| Warren Correctional Institution | Warehouse Bldg 6 and Sally Port | 10,000 Diesel and Gasoline |

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EXHIBIT FOUR

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| ODOT | | | |
|--------------------------------|--|--------------|---|
| Location Name | Address | Contact | Unit Information |
| Putnam County Garage | 617 11th Street, Ottawa | 419-222-9055 | dbl 6k D AST, 2k G AST, 250 gal used oil AST |
| Allen County Garage | 123 Chapman Road, Lima | 419-222-9055 | |
| Beaverdam Outpost Garage | SR 30 North & I-75, Beaverdam | 419-222-9055 | |
| Carey Outpost Garage | 4020 Co Rd 97, Carey | 419-222-9055 | dbl 2k D AST |
| Defiance County Garage | 2340 N. Baltimore Road, Defiance | 419-222-9055 | dbl Split 8k D/4k G AST, dbl 500 gal D 4Gen AST, dbl 275 gal used oil AST |
| Delphos Outpost Garage | 7525 Grone Road, Delphos | 419-222-9055 | dbl 2K D AST |
| District One Headquarters | 1705 N. McCoullough Street, Lima, 45801 | 419-222-9055 | dbl-Split 6k D / 6k G AST, dbl-(2) 500 gal Used Oil ASTs |
| Findlay Outpost Garage | 1600 Mary Street, Findlay | 419-222-9055 | dbl-Split 6k D / 2k G AST |
| Hancock County Garage | 1645 Lima Avenue, Findlay | 419-222-9055 | dbl Split 10k D/2k G AST, dbl 500 gal Used Oil AST, 500 gal Gen AST |
| Hardin County Garage | 13052 Letson Avenue (SR 68 South), Kenton | 419-222-9055 | dbl Split 6k D/2k G AST, dbl 500 gal Used Oil AST |
| Hicksville Outpost Garage | 560 Defiance Ave. Hicksville | 419-222-9055 | dbl 2k D AST |
| Lima/4th Street Outpost Garage | 1835 East 4th Street (@ I-75), Lima | 419-222-9055 | dbl-Split 4k D / 2k G AST |
| Paulding County Garage | 833 West Wayne Street (SR 111), Paulding | 419-222-9055 | dbl-Split 4k D/2k G AST, 500 gal Used Oil AST, 280 gal New Oil AST |
| Roundhead Outpost Garage | 15965 SR 235, Roundhead | 419-222-9055 | dbl 1k D |
| Wyandot County Garage | 10976 County Road 121, Upper Sandusky | 419-222-9055 | dbl Split 10k D/2k G AST, dbl-Split 500 gal Used Oil AST |
| Van Wert County Garage | 10238 Van Wert/Decatur Road, Van Wert | 419-222-9055 | dbl-Split 6k D / 2k G AST, dbl 250 gal Used Oil AST |
| Paulding Outpost | 15023 US 127, Paulding | 419-222-9055 | |
| District Training Facility | Swaney Rd & US 30, Beaverdam | 419-222-9055 | |
| District Two Headquarters | 317 East Poe Road, Bowling Green, 43402 | 419-373-4419 | dbl-split 6k D / 6k G AST, dbl 500 gal Used Oil AST, dbl 1k D Generator AST, dbl 1k D Generator AST |
| Fulton County Garage | 989 North Shoop Avenue, Waueson, 43567 | 419-373-4419 | dbl-split 6k D / 2k G AST, ASTs (4) 280 gal New Oil, dbl 240 gal Used Oil AST, dbl 280 gal Used Oil AST |
| Henry County Garage | 9733 SR 110, Napoleon, 43545 | 419-373-4419 | dbl 250 gal Used Oil AST |
| Lucas County Garage | 1600 South Detroit Avenue, Toledo, 43607 | 419-373-4419 | |
| Ottawa County Garage | 307 South Railroad Street, Oak Harbor, 43449 | 419-373-4419 | dbl-AST 300 gal Generator |
| Sandusky County Garage | 1215 Oak Harbor Road, Fremont, 43420 | 419-373-4419 | dbl-split 6k D / 2k G AST, dbl-AST (4) 275 gal New Oil, dbl-275 gal Used Oil AST |
| Seneca County Garage | 3390 SR 100, Tiffin, 44883 | 419-373-4419 | dbl-Split 4k D / 2k G AST, dbl 500 gal Used Oil AST, ASTs (2) 280 gal New Oil |
| Williams County Garage | 1825 Magda Drive, Montpelier, 43543 | 419-373-4419 | dbl 4k D / 2k G AST, dbl 500 gal Used Oil AST |
| Wood County Garage | 13982 Mitchell Road, Bowling Green, 43402 | 419-373-4419 | dbl 240 gal Used Oil AST, dbl-ASTs (2) 195 gal New Oil |
| Northwood Outpost Garage | 200 Lemoyne Road, Northwood, 43619 | 419-373-4419 | dbl-split 10k D / 2k G AST, dbl- AST (2) 220 gal New Oil, dbl 1k D Generator AST, dbl 110 gal New Oil AST |

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| Ashland County Garage | 946 North Clark Street, Ashland, 44805 | 419-207-7091 | dbl 10k D AST, dbl 10k G AST, dbl-AST (3) 250 Gal Bulk Oil, dbl-AST 250 Gal Used Oil, dbl-AST 300 Gal Generator |
| Perrysville Outpost | SR 39, Perrysville, 44864 | 419-207-7091 | dbl 2k D AST |
| Crawford County Garage | 311 West Irving Street, Bucyrus, 44820 | 419-562-8931 | dbl-AST 6k D, dbl-AST (3) 275 Gal Bulk Oil, dbl-AST 275 Gal Used Oil |
| Erie County Garage | 165 South Huron Street, Milan, 44846 | 419-499-2351 | dbl-AST 6k D, AST (2) 275 Gal Bulk Oil, dbl-AST 250 Gal Used Oil |
| Vermilion Outpost | 14420 Kniesel Road, Vermilion, 44089 | 419-499-2351 | dbl 1k D AST |
| Huron County Garage | 760 Dublin Road, Norwalk, 44857 | 419-668-5102 | dbl-AST 6k D, dbl-AST (3) 275 Gal Bulk Oil |
| Plymouth Outpost | 3000 Sandusky Street, Plymouth, 44865 | 419-668-5102 | dbl 1k D AST |
| Lorain County Garage | 404 West Lorain Street, Oberlin, 44074 | 440-774-6681 | AST (4) 275 Gal Bulk Oil,dbl-AST 1k D |
| Avon Outpost | 1749 Moore Road, Avon, 44011 | 440-774-6681 | dbl- AST 2k D |
| Medina County Garage | 3220 Medina Road, Medina, 44256 | 330-723-0091 | dbl-AST 1k D, dbl-AST (4) 275 Gal Bulk Oil |
| Burbank Outpost | SR 83, Burbank, 44214 | 330-723-0091 | |
| Richland County Garage | 1256 West Fourth Street Mansfield – 44906 | 419-207-7122 | dbl-AST 1K D, dbl-AST (4) 275 Gal Bulk Oil |
| Lexington Outpost | 808 West Kocheiser Road Bellville – 44813 | 419-207-7122 | dbl 1k D AST |
| Wayne County Garage | 1661 Geyers Chapel Road Wooster - 44691 | 419-207-7122 | dbl 1k D (Off Road) AST,dbl-AST (4) 275 Gal Bulk Oil, dbl-AST 275 Gal Used Oil |
| Ashtabula County Garage | 492 Seven Hills Road Ashtabula – 44004 | 330-786-2257 | dbl- AST 6k D, dbl- AST 4k G |
| Conneaut Outpost Garage | 879 Center Road Conneaut – 44030 | 330-786-2257 | dbl- AST 6k D |
| Harpersfield Outpost Garage | 5200 Township Road Geneva – 44041 | 330-786-2257 | dbl-AST 6k D |
| Williamsfield Outpost Garage | 5820 US Route 322 Williamsfield – 44093 | 330-786-2257 | dbl-AST 6k D, dbl-AST 1k G |
| Dorset Outpost Garage | 2325 State Route 193 Dorset – 44032 | 330-786-2257 | dbl-AST 6k D |
| Rome Outpost Garage | 5451 State Route 45 Rome – 44085 | 330-786-2257 | dbl-AST 4k D, dbl-AST 1k G |
| Mahoning County Garage | 401 West Main Street Canfield – 44406 | 330-786-2257 | |
| North Lima Outpost Garage | 10720 Market Street North Lima – 44452 | 330-786-2257 | dbl-AST 6k D |
| Sebring Outpost Garage | 11701 Pricetown Road Beloit - 44609 | 330-786-2257 | dbl-AST 6k D |
| Bailey Road Outpost Garage | 385 Bailey Road North Jackson – 44451 | 330-786-2257 | dbl-AST 6k D |
| Portage County Garage | 701 Oakwood Street Ravenna – 44266 | 330-786-2257 | |
| Drakesburg Outpost Garage | 9068 State Route 88 Windham – 44288 | 330-786-2257 | dbl-AST 6k D |
| Yale Outpost Garage | 2368 State Route 14 Deerfield – 44411 | 330-786-2257 | dbl-AST 4k D |
| District 4 Headquarters Garage | 2088 South Arlington Road Akron – 44306 | 330-786-2257 | dbl-AST 6k G |
| Stark County Garage | 4505 Atlantic Blvd. Canton – 44705 | 330-786-2257 | |
| Summit County Garage | 6155 Chittenden Road Hudson – 44326 | 330-786-2257 | dbl-AST 6k D, dbl-AST 4k G |

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| Greensburg Outpost Garage | 4377 Mt. Pleasant Road North Canton – 44720 | 330-786-2257 | dbl- AST 6k D |
| Twinsburg Outpost Garage | 8820 Darrow Road Twinsburg – 44087 | 330-786-2257 | dbl-AST 6k D |
| Interchange Outpost Garage | 3349 State Route 21 Norton - 44203 | 330-786-2257 | dbl- AST 6k D, dbl-AST 4k G |
| Trumbull County Garage | 310 Second Street Cortland – 44410 | 330-786-2257 | |
| Brookfield Outpost Garage | 1590 Brookfield Road Southeast Hubbard – 44425 | 330-786-2257 | dbl-AST 6k D |
| Gustavus Outpost Garage | 2979 Kinsman Road Northeast North Bloomfield – 44450 | 330-786-2257 | dbl-AST 6k D |
| W. Farmingham O.P. Garage | 6265 State Route 534 West Farmington - 44491 | 330-786-2257 | dbl-6k D AST |
| District 5 Headquarters Garage | 9600 Jacksontown Road Jacksontown - 43030 | 740-323-5150 | dbl 6k Diesel AST, dbl 2k Unleaded AST |
| Utica Outpost | 2142 Johnstown Road Utica – 43080 | 740-323-5150 | dbl Splt AST 1.6K D/400 gal G AST |
| Fairfield County Garage | 3265 West Fair Avenue Lancaster – 43130 | 740-323-5150 | dbl AST 2k Diesel, dbl AST 2k Diesel |
| Perry County Garage | 2405 State Route 13 Northwest New Lexington – 43764 | 740-323-5150 | dbl AST 6K Diesel |
| Knox County Garage | 505 Harcourt Road Southwest Mt. Vernon – 43050 | 740-323-5150 | dbl AST 6k Diesel |
| Guernsey County Garage | 6490 Glenn Highway Cambridge – 43725 | 740-323-5150 | dbl AST 6k Diesel |
| Old Washington Outpost | 63064 Winter Green Road (SR 285) Lore City – 43755 | 740-323-5150 | dbl 6k Diesel AST |
| Muskingum County Garage | 3399 East Pike (SR40) Zanesville – 43701 | 740-323-5150 | dbl Splt 8k Diesel AST, dbl Splt 2k Unleaded AST |
| Duncan Falls Outpost | 4262 South River Road (SR 60) Duncan Falls – 43734 | 740-323-5150 | |
| Dresden Outpost | 10040 North Pointe Drive Dresden - 43821 | 740-323-5150 | dbl AST 6k Diesel |
| Etna Outpost | 10250 Refugee Road Pataskala - 43062 | 740-323-5150 | |
| North Salem Outpost | 72450 Old 21 Road Kimbolton - 43749 | 740-323-5150 | dbl AST 6k Diesel |
| District Six Headquarters | 400 East William Street Delaware – 43205 | 614-833-8238 | dbl AST 6k D/4k G, dbl AST 500 gal D, dbl AST 550 gal Used Oil, dbl AST 25 gal D (Day Tank) |
| Delaware County Garage | 1290 US RT 42 North Delaware – 43205 | 614-833-8238 | |
| Berkshire Outpost | 7016 SR 37 Sunbury – 43074 | 614-833-8238 | |
| Fayette County Garage | 2331 US RT 22 Southwest Washington C.H – 43160 | 614-833-8238 | dbl AST 6k D/4k G |
| Jeffersonville Outpost | 77 North Main Street Jeffersonville – 43128 | 614-833-8238 | |
| Fifth Avenue Outpost | 3500 East Fifth Avenue Columbus - 43219 | 614-833-8238 | dbl Split 4k D / 2k G AST, AST 550 gal New Oil, AST 250 gal New Oil, AST 250 gal New Oil |
| Franklin County Garage | 4730 East Dublin – Granville Road Westerville – 43081 | 614-833-8238 | dbl AST 4k D/2k G |
| Grove City Outpost | 6000 Haughn Road Grove City – 43123 | 614-833-8238 | dbl AST 4k D/2k G |
| Hilliard Outpost | 4400 Currency Drive Hilliard – 43026 | 614-833-8238 | |
| Madison County Garage | 6640 US Route 29 West Jefferson – 43162 | 614-833-8238 | dbl AST 4k D/2k G, dbl AST 550 gal Used Oil |
| Mt. Sterling Outpost | 15664 Columbus Street Mt. Sterling - 43143 | 614-833-8238 | dbl AST 4k D/2k G, dbl AST 550 gal Used Oil |
| West Jefferson Outpost | 160 Plain City – Georgesville Road West Jefferson – 43162 | 614-833-8238 | |

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| Marion County Garage | 1775 Marion-Williamsport Road East Marion – 43302 | 614-833-8238 | |
| Morrow County Garage | 5560 US RT 42 Mt. Gilead – 43338 | 614-833-8238 | dbl AST 4k D/2k G, dbl AST 550 gal Used Oil |
| Chesterville Outpost | 3988 County Road 127 Mt. Gilead – 43338 | 614-833-8238 | |
| Pickaway County Garage | 150 Highland Avenue Circleville – 43113 | 614-833-8238 | dbl AST 6k D/4k G |
| Union County Garage | 402 Chestnut Street Marysville – 43040 | 614-833-8238 | dbl AST 6k D/4k G |
| Richwood Outpost | 11304 State Route 47 Richwood - 43344 | 614-833-8238 | dbl AST 4k D/2k G, dbl AST 550 gal Used Oil |
| ODOT Aviation Office | 2829 West Dublin-Granville Road Columbus - 43235 | 614-466-1519 | AST 10k AVGAS 100LL, AST 250 gal D, AST 10k AVGAS 100LL, AST 10k Jet A, AST 10k Jet A, AST 550 Used Oil |
| Central Office | 1980 W. Broad Street Columbus - 43223 | 614-466-1519 | Generator – dbl 250 gal AST (day tank), Generator - dbl 500 gal AST (Main Tank) |
| Central Garage | 1600 W. Broad Street Columbus - 43223 | 614-466-1519 | dbl 12k G AST, dbl 250 gal Used Oil AST, dbl 8k D AST, Generator – dbl 250 gal AST (day tank) |
| Auglaize County Garage | 511 Commerce Drive Wapakoneta – 45895 | 937-497-6730 | dbl AST 4k D / 2k G, dbl- AST 250 gal Used Oil |
| St. Marys Outpost | 802 Armstrong Street St. Marys – 45885 | 937-497-6730 | dbl AST 4k D |
| Champaign County Garage | 217 South Edgewood Avenue Urbana – 43078 | 937-497-6730 | dbl AST 4k D / 2k G, dbl AST 500 gal Used Oil |
| St. Paris Outpost | 2030 North State Route 235 St. Paris – 43072 | 937-497-6730 | dbl AST 4k D |
| Mechanicsburg Outpost | 1544 State Route 559 Woodstock – 43084 | 937-497-6730 | dbl 4k D AST |
| Clark County Garage | 1630 West First Street Springfield – 45504 | 937-497-6730 | dbl AST 6k D, dbl AST 2k G, dbl AST 500 gal Used Oil |
| Enon Outpost | 2310 Enon Road Enon – 45323 | 937-497-6730 | dbl AST 4k D / 2k G |
| Harmony Outpost | 7875 East National Road Harmony - 45369 | 937-497-6730 | dbl AST 4k D |
| Darke County Garage | 5230 Darke County Industrial Way Greenville – 45331 | 937-497-6730 | dbl AST 6k D / 2k G, dbl AST 500 gal Used Oil |
| Dawn Outpost | 10382 Greenville – St. Marys Road Dawn – 45303 | 937-497-6730 | dbl AST 4k D |
| Logan County Garage | 149 Northview Drive Bellefontaine – 43311 | 937-497-6730 | dbl AST 4k D / 2k G, dbl AST 240 gal Used Oil |
| East Liberty Outpost | 4315 SR 292 Zanesfield – 43360 | 937-497-6730 | dbl AST 4k D |
| Lakeview Outpost | 9254 SR 235 North Lakeview – 43331 | 937-497-6730 | dbl AST 1k D |
| Mercer County Garage | 4444 SR 29 Celina – 45822 | 937-497-6730 | dbl 4k D AST |
| Cassella Outpost | 5882 SR 119 Maria Stein - 45860 | 937-497-6730 | dbl AST 4k D |
| Mercer Outpost | 5729 Mercer Road Celina – 45822 | 937-497-6730 | dbl AST 6k D/ 2k G, dbl AST 175 D Generator, dbl AST 500 gal Used Oil |
| Miami County Garage | 2423 West State Route 55 Troy – 45373 | 937-497-6730 | dbl AST 6k D / 2k G, dbl AST 240 gal Used Oil, dbl AST 50 gal Day Tank (Gen), dbl AST 500 gal Used Oil |
| Piqua Outpost | 9015 Looney Road Piqua - 45356 | 937-497-6730 | dbl AST 4k D / 2k G |
| Montgomery County Garage | 300 Smith Drive Clayton – 45315 | 937-497-6730 | dbl 4k D / 2k G AST, dbl 240 Gal Used Oil AST |
| Shull Road Outpost | 7130 Shull Road Huber Heights – 45424 | 937-497-6730 | dbl AST 4k D / 2k G |

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| Lyons Road Outpost | 3100 Lyons Road Miamisburg – 45342 | 937-497-6730 | dbl AST 6k D, dbl AST 1k G |
| Shelby County Garage | 2190 State Route 29 Sidney – 45365 | 937-497-6730 | dbl AST 6k D,dbl AST 300 gal D (Generator), dbl 550 Used Oil |
| District Seven Headquarters | 1001 St. Marys Avenue Sidney - 45365 | 937-497-6730 | (2) dbl AST 6k D, dbl AST 550 gal Used Oil |
| Butler County Garage | 4560 Kyles Station Road Hamilton – 45011 | 513-933-6539 | dbl AST 6k D / 6k G, dbl AST 1k D, dbl AST 550 gal Used Oil |
| Middletown Outpost | 4011 Tytus Avenue Middletown – 45042 | 513-933-6539 | dbl AST 4k D / 2k G |
| Hamilton County Garage | 1400 East Seymour Cincinnati – 45237 | 513-933-6539 | dbl AST 4k D / 2k G |
| Miamitown Outpost | 5903 State Route 128 Miamitown – 45041 | 513-933-6539 | dbl AST 4k D / 2k G, dbl AST 4k D / 2k G |
| Blue Ash Outpost | 11590 Grooms Road Cincinnati – 45242 | 513-933-6539 | |
| Clinton County Garage | 3382 US Route 68 South Wilmington – 45177 | 513-933-6539 | dbl AST 4k D / 2k G |
| 68 Outpost | 5996 US Route 68 North Wilmington – 45177 | 513-933-6539 | dbl AST 4k D / 2k G, dbl AST 550 gal Used Oil |
| Greene County Garage | 622 State Route 380 Xenia – 45385 | 513-933-6539 | dbl AST 8k D / 4k G, dbl AST 300 gal Kerosene, dbl AST 550 gal Used Oil |
| Huffman Dam Outpost | 4557 Valley Street Dayton – 45424 | 513-933-6539 | dbl AST 2k D, dbl AST 550 gal Used Oil |
| Preble County Garage | 234 Quaker – Trace Road West Alexandria – 45381 | 513-933-6539 | dbl AST 4k D / 2k G |
| 40' Pitch Outpost | 5656 US Route 127 North Eaton – 45320 | 513-933-6539 | dbl AST 4k D / 2k G, dbl AST 550 gal Used Oil |
| Morning Sun Outpost | State Route 732 (Eaton-Oxford Road) Camden – 45311 | 513-933-6539 | dbl AST 4k D / 2k G |
| District Eight Headquarters | 505 State Route 741 Lebanon - 45036 | 513-933-6539 | dbl AST 8k D / 4k G |
| Warren County Garage | 1790 Cornett Drive Lebanon - 45036 | 513-933-6539 | dbl AST 4k D / 2k G |
| Monroe Outpost | 6101 State Route 63 Lebanon - 45036 | 513-933-6539 | dbl AST 4k D / 2k G |
| Clermont County Garage | 3600 State Route 132 Amelia – 45102 | 513-933-6539 | dbl AST 550 gal Used Oil, dbl AST 4k D / 2k G |
| New Milford | 809 US Route 50 Milford – 45150 | 513-933-6539 | dbl AST 4k D / 2k G, dbl AST 300 gal kerosene, dbl AST 550 gal Used Oil |
| New Richmond Outpost | 9339 Old US Route 52 New Richmond - 45157 | 513-933-6539 | dbl 4k D / 2k G AST |
| District Nine Headquarters | 650 Eastern Avenue Chillicothe – 45601 | 740-774-8917 | dbl AST 10k D, dbl AST 250 gal Used Oil |
| Adams County Garage | 220 CIC Boulevard West Union – 45693 | 740-774-8917 | dbl-AST 4k D/2k G, dbl AST (5) 275 gal oil storage |
| Peebles Outpost | 1305 Measley Ridge Peebles | 740-774-8917 | dbl AST 4k D/2k G |
| Brown County Garage | 5124 State Route 125 Georgetown – 45121 | 740-774-8917 | dbl AST 4k D/2k G |
| White Oak Outpost | 5033 Canyon Road Mount Orab | 740-774-8917 | dbl-AST 4k D |
| Highland County Garage | 521 East Main Street Hillsboro – 45133 | 740-774-8917 | dbl AST 4k D/2k G, dbl AST (5) 275 gal oil storage |
| Jackson County Garage | 2251 Rice Road Jackson – 45640 | 740-774-8917 | dbl AST 8k D/4k G |
| Lawrence County Garage | 450 Commerce Drive Ironton – 45638 | 740-774-8917 | dbl AST 4k D/2k G |
| Proctorville Outpost | SR 775 Proctorville | 740-774-8917 | dbl AST 1,000 Diesel |

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| Pike County Garage | 5591 Wakefield Mound Road Piketon – 45661 | 740-774-8917 | dbl AST 4k D/2k G |
| Ross County Garage | County Road 550 & Larrick Lane Chillicothe – 45601 | 740-774-8917 | dbl AST 8k D/2k G |
| Scioto County Garage | 9187 US Route 23 Lucasville – 45648 | 740-774-8917 | dbl AST 4k D/ 2k G, dbl AST (5) 275 gal oil storage |
| Wheelersburg Outpost | SR 52 Wheelersburg | 740-774-8917 | dbl AST 4k D/2k G |
| Athens County Garage | 700 West Union Street Athens – 45701 | 740-568-3924 | dbl AST 6k D / 2k G, dbl AST (3) 275 gal New Oil, dbl AST 275 gal Used Oil |
| Tuppers Plains Outpost | 42875 State Route 7 Tuppers Plains – 45783 | 740-568-3924 | dbl 1k D AST |
| Hollister Outpost | 8411 State Route 78 Glouster – 45732 | 740-568-3924 | dbl AST 1k D |
| Gallia County Garage | 2397 Jackson Pike Bidwell – 45614 | 740-568-3924 | dbl AST 300 gal Used Oil, dbl AST 6k D / 2k G |
| Hocking County Garage | 13176 State Route 664 Logan – 43138 | 740-568-3924 | dbl AST 6k D / 2k G |
| Laurelville Outpost | 16298 Pike Street Laurelville – 43135 | 740-568-3924 | dbl AST 500 gal D |
| Meigs County Garage | 34449 State Route 7 Pomeroy – 45759 | 740-568-3924 | dbl AST 6k D / 2k G, dbl AST 350 gal Used Oil |
| Monroe County Garage | 47028 State Route 26 Woodsfield – 43793 | 740-568-3924 | dbl–Split 6k D / 2k G AST |
| Duffy Outpost | 38986 State Route 7 Hannibal – 43931 | 740-568-3924 | dbl AST 500 gal D |
| Morgan County Garage | 4205 Monastery Road McConnelsville – 43756 | 740-568-3924 | dbl –Split 6k D / 2k G dbl-Split 6k D / 2k G AST, AST 250 Used Oil |
| Noble County Garage | 17229 Hunkadora Road Caldwell – 43724 | 740-568-3924 | |
| Vinton County Garage | 35269 State Route 93 Hamden - 45634 | 740-568-3924 | dbl AST 6k D / 2k G |
| Wilkesville Outpost | 43140 State Route 160 Wilkesville – 45695 | 740-568-3924 | dbl 1k D AST |
| Washington County Garage | 1650 Greene Street Marietta – 45750 | 740-568-3924 | dbl 6k D /2k G AST |
| Bartlett Outpost | 2504 State Route 550 Bartlett – 45713 | 740-568-3924 | dbl AST 1k D |
| Belpre Outpost | 399 State Route 618 Belpre – 45714 | 740-568-3924 | dbl AST 2k D |
| Macksburg Outpost | 20255 State Route 821 Macksburg – 45746 | 740-568-3924 | dbl AST 2k D |
| Dist 10 Headquarters Garage | 1401 Colegate Drive Marietta - 45750 | 740-568-3924 | UST 10k D, UST 10k G, dbl AST 250 gal Used Oil |
| Belmont County Garage | 41061 Bond Drive Belmont – 43718 | 330-308-3934 | dbl AST 4k D/ 2k G |
| Barnesville Outpost | 36340 West Captina Highway Barnesville – 43713 | 330-308-3934 | dbl AST 1k D |
| Shadyside Outpost | 56880 McGee Road Shadyside – 43947 | 330-308-3934 | AST 4k D |
| St. Clairsville Outpost | 49226 Wabash Ave St. Clairsville – 43950 | 330-308-3934 | dbl AST 4k D |
| Carroll County Garage | 258 Kensington Road Carrollton – 44615 | 330-308-3934 | |
| Columbiana County Garage | 36606 US Route 30 Lisbon – 44432 | 330-308-3934 | dbl 6k D/4k G AST |
| Apples Corners Outpost | 14745 Old Lincoln Highway East Liverpool – 43920 | 330-308-3934 | dbl 4k D AST |
| Unity Outpost | 2099 State Route 165 East Palestine – 44413 | 330-308-3934 | dbl AST 2k Diesel |

EXHIBIT FOUR
(ODOT ABOVEGROUND STORAGE TANKS CONTINUED)

| | | | |
|----------------------------------|--|--------------|--|
| Harrison County Garage | 43041 South Industrial Park Road Cadiz – 43907 | 330-308-3934 | dbl AST 4k D, dbl AST 4k G |
| Scio Outpost | ODOT Street Scio – 43988 | 330-308-3934 | dbl AST 4k D |
| Holmes County Garage | 1800 South Washington St. Millersburg – 44654 | 330-308-3934 | dbl AST 4k D/ 2k G |
| Nashville Outpost | 14785 State Route 39 Lakeville - 44638 | 330-308-3934 | dbl AST 1k D |
| Jefferson County Garage | 575 County Road 43 Steubenville - 43952 | 330-308-3934 | dbl AST 4k D/2k G |
| Berholz Outpost | 7876 State Route 164 Berholz - 43908 | 330-308-3934 | dbl AST 4k D |
| Dillonvale Outpost | 4735 State Route 150 Dillonvale – 43917 | 330-308-3934 | dbl AST 1k D |
| Toronto Outpost | 940 Kingsdale Road Steubenville - 43952 | 330-308-3934 | dbl AST 4k D |
| Tuscarawas County Garage | 384 Stonecreek Road New Philadelphia – 44663 | 330-308-3934 | dbl 4k D/ 2k G AST |
| Dist 11 Headquarters Garage | 2201 Reiser Avenue New Philadelphia - 44663 | 330-308-3934 | dbl AST 4k D/2k G |
| Newcomerstown Outpost | 600 North College Street Newcomerstown - 43832 | 330-308-3934 | |
| Zoar Outpost | 1763 Dover-Zoar Road Bolivar - 44612 | 330-308-3934 | dbl AST 4k D |
| District 12 Headquarters Garage | 5500 Transportation Blvd. Garfield Heights – 44125 | 216-584-2040 | dbl AST 10k G / 2k D |
| Cleveland Garage | 5430 Lake Court Cleveland – 44114 | 216-584-2040 | dbl AST 6k D |
| Independence Garage | 5469 Old Brecksville Road Independence – 44131 | 216-584-2040 | dbl AST 6k D dbl AST 6k D, dbl AST 1k G AST |
| Riveredge Garage | 4900 Old Grayton Road Cleveland – 44135 | 216-584-2040 | |
| Warrensville Garage | 25609 Emery Road Warrensville Hts – 44128 | 216-584-2040 | dbl AST 10kD / 4k G |
| Geauga County (Burton) Garage | 13595 West Center Street Burton – 44021 | 216-584-2040 | |
| Montville Garage | 16556 G.A.R. Highway MontvilleTownship | 216-584-2040 | dbl AST 2k D |
| Munson Garage | 12543 Bass Lake Road Munson Twp – 44024 | 216-584-2040 | dbl AST 2k D |
| Parkman Garage | 18186 Tavern Road Parkman Twp – 44080 | 216-584-2040 | dbl AST 2k D |
| Lake County (Painesville) Garage | 10 Blackbrook Road Painesville – 44077 | 216-584-2040 | dbl AST 10k D / 2k G |
| Vrooman Garage | 6073 Vrooman Road Leroy Township – 44077 | 216-584-2040 | dbl AST 4k D / 2k G |
| Unionville Garage | 3210 Countyline Road Madison Township | 216-584-2040 | dbl AST 10k D |

| | | |
|------------------------|---------------------------|----------------|
| Site Visit Date: _____ | Completed By _____ | Name: _____ |
| | | Company: _____ |

| |
|------------------------------|
| REASON FOR SITE VISIT |
| |
| |

| |
|-----------------------------|
| ACTIVITIES PERFORMED |
| |
| |

| Q# | PERMITS AND RECORDS | Yes | No | N/A |
|----|--|-----|----|-----|
| 1 | Are the underground storage tank registration and AGT flammable/combustible permit certificates current and posted (as applicable)? | | | |
| 2 | Are the maintenance work orders maintained at the site for all repairs to gasoline equipment? <i>(Please note if no one is available to provide records)</i> | | | |
| 3 | Are receipts/manifests available for disposal of hazardous materials? <i>(Please note if no one is available to provide records)</i> | | | |
| 4 | Are Material Safety Data Sheets (MSDS) available for all products? <i>(Please note if no one is available to provide records)</i> | | | |

| Q# | UGT INVENTORY RECONCILIATION | Yes | No | N/A |
|----|---|-----|----|-----|
| 5 | Are tanks being checked for water monthly? | | | |
| 6 | Is water-finding paste available for tanks that do not have probes? | | | |
| 7 | Are all product inventories being properly reconciled monthly (unless using manual tank gauging, see question 8)? | | | |
| 8 | For unmetereed products stored in tanks under 550-gallons, is weekly manual tank gauging being performed? | | | |

| Q# | UGT MONITORING EQUIPMENT | Yes | No | N/A |
|----|---|-----|----|-----|
| 9 | Electronic monitoring console(s) operating properly (power on, no alarms indicated)? | | | |
| 10 | Does the site have a current monitoring log (records daily monitor checks, alarms and service | | | |

| Q# | HOSES AND NOZZLES | Yes | No | N/A |
|----|---|-----|----|-----|
| 11 | Hoses are in good condition - no tears, kinks and not laying on the ground? <i>(Please note specific deficiencies)</i> | | | |
| 12 | Swivels operational, no drips or leaks? <i>(Please note specific deficiencies)</i> | | | |
| 13 | Breakaway installed in the correct direction? | | | |
| 14 | Nozzles are in good condition - no drips or leaks, spouts not out of round, vapor recovery holes clear (where applicable), boots are in free of tears and gaps (where applicable)? <i>(Please note specific deficiencies)</i> | | | |

| Q# | DISPENSERS | Yes | No | N/A |
|----|---|-----|----|-----|
| 15 | Are the dispensers free of visible leaks? | | | |
| 16 | Are dispenser pans (if present) free of liquid and debris? | | | |
| 17 | Are keys available for inspection inside of dispensers? | | | |
| 18 | Are Safety Decals present (No Smoking/Stop Engines, etc) | | | |
| 19 | Are portable fire extinguishers available within 30-ft of dispensers? | | | |

| Q# | ABOVEGROUND STORAGE TANKS | Yes | No | N/A |
|----|---|-----|----|-----|
| 20 | Are aboveground tanks labeled? | | | |
| 21 | Are aboveground tanks systems free of corrosion, damage and visible leaks? | | | |
| 22 | Are secondary containment/diking areas free of product, debris and water? | | | |
| Q# | STORAGE TANK FILL AND PUMP AREAS | Yes | No | N/A |
| 23 | Is the concrete pad in good conditions (free of cracks and in good repair)? | | | |
| 24 | Are the STP sumps free of water and debris? | | | |
| 25 | Vapor and Fill spill buckets are free of all liquid and debris? | | | |
| 26 | Do the spill buckets have drains and are they working properly? | | | |
| 27 | If the spill buckets do not have working drain valves, is a hand pump available to remove liquid? | | | |
| Q# | STORAGE TANK FILL AND PUMP AREAS (continued) | Yes | No | N/A |
| 28 | Are the fill/vapor caps and gaskets in good condition, and clamp on tightly? | | | |
| 29 | Are the fill and vapor fill adapters on tightly, and free of cracks and debris? | | | |
| 30 | Are the fill covers in good condition, and properly color coded? | | | |
| 31 | Is the fill properly marked to identify product in the tank? | | | |
| 32 | Do gasoline tank vent pipes have pressure vacuum (P/V) valves? | | | |
| 33 | Drybreak (poppet valve) springs back into place and seals properly? | | | |

| Q# | SPILL/ EMERGENCY RESPONSE | Yes | No | N/A |
|----|---|-----|----|-----|
| 34 | Is the emergency shut off properly labeled? | | | |
| 35 | Is the emergency shut off accessible? | | | |
| 36 | Are emergency and contact numbers posted? | | | |
| 37 | Is a spill kit available for use on surface spills (at a minimum, kitty litter, broom, shovel)? | | | |
| Q# | SPILL/ EMERGENCY RESPONSE | Yes | No | N/A |
| 34 | Is the emergency shut off properly labeled? | | | |
| 35 | Is the emergency shut off accessible? | | | |
| 36 | Are emergency and contact numbers posted? | | | |
| 37 | Is a spill kit available for use on surface spills (at a minimum, kitty litter, broom, shovel)? | | | |

ALL DEFICIENCIES MUST BE REPORTED TO THE SITE REPRESENTATIVE UPON COMPLETION OF SITE VISIT. ALL SURVEYS MUST BE FAXED WITHIN 3 BUSINESS DAYS TO THE FACILITY CONTACT PERSON.
 Site Representative Name (PRINT) Site Representative Signature:

Service Applicable Certification(s) or Permit(s):

Portrait – Highlight line before pasting. Delete if not needed.