

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: COMPLETE MECHANICAL PREVENTIVE MAINTENANCE SERVICE

CONTRACT No.: OT904310

EFFECTIVE DATES: 01/01/10 to 10/31/12

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT904310 that opened on 11/30/09. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to WARRENSVILLE DEVELOPMENTAL CENTER, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

**SPECIAL NOTE:** State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Harry Graham  
harry.graham@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:



<http://www.ohio.gov/procure>

Signed: \_\_\_\_\_  
Hugh Quill, Director Date

TABLE OF CONTENTS

<u>CLAUSES</u>	<u>PAGE NO.</u>
Contract Award	3
Evaluation	3
Specifications	5-11
Usage Reports	3

<u>CONTRACT ITEMS</u>	<u>PAGE NO.</u>
Contractor Index	12
Price Schedule	12

### SPECIAL CONTRACT TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

MANDATORY SITE VISIT: A mandatory site visit will be held on 11/17/09, at Warrensville Developmental Center (WDC) (go to Administration Building) to survey the facility and discuss the requirements of the bid. The site visit will commence promptly at 10:00 A.M., barring an unforeseen circumstance that results in a delay of the site visit. Attendance will be taken. The state will not be responsible to a bidder for their failure to obtain information discussed during the site visit due to their arriving after the site visit has convened. Bidders who fail to attend the mandatory site visit will be deemed not responsive.

DIRECTIONS TO WARRENSVILLE DEVELOPMENTAL CENTER: 4325 Green Road, Highland Hills, OH 44128  
Telephone: (216) 464-7400

From Cleveland: I-480 East to I-271 North, exit on Miles Road, turn right on Miles, first intersection is GREEN Road, turn left, WDC will be 1 mile on right side.

From Columbus: I-71 North to I-271 North, to Rt. 422, take first exit (Miles Road), Turn right , go to GREEN Road, turn right to WDC.

SPECIAL CONDITIONS: The Director, Department of Administrative Services reserves the right to bid large or unusual requirements, for items that may be a part of the awarded contract, under a separate bid.

DELIVERY AND ACCEPTANCE: Services will be performed as set forth in the Contract and in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The location of performance will be noted on the purchase order issued by the participating agency. Payment for services rendered will occur upon the inspection and written confirmation by the ordering agency that the services provided conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, payment shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

AWARD: There will be one (1) low lot total award made to the lowest responsive and responsible bidder meeting all bid specifications and requirements listed herein.

EVALUATION: To determine the low lot total price of the bid, the state will multiply the monthly cost times the number of months in each of the yearly periods and then add these totals together. Failure to bid all items may result in the bidder being deemed as not-responsive.

MATERIAL SAFETY DATA SHEET: The Contractor shall provide a Material Safety Data Sheet (MSDS) for any hazardous chemical that he brings onto the facility property for the performance of this contract. The MSDS shall verify the Contractor's compliance with OSHA Hazard Communications Standard 29 CFR 1910.1200. The MSDS shall be given to the facility contact person prior to use of the hazardous chemical on the facility property.

FIXED-PRICE WITH IN-SERVICE COST ADJUSTMENTS: The Contractor agrees to adjust the total monthly charges for any decrease/increase in the number of systems to be serviced due to resident program changes and/or building destruction/construction programs for the duration of the Contract. All adjustments will be in accordance with the Contract.

USAGE REPORTS: Every twelve (12) months the Contractor shall submit a report (written or on disk) indicating sales generated by this contract. The report shall list usage by customer, showing the dollars generated by this contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, Ohio 43228-1395, Attn: Harry Graham.

BUSINESS REFERENCES: All bidders shall submit with their bid, a list of at least three (3) companies and/or organizations with which they have had recent (within two [2] years) complete mechanical preventive maintenance service contracts. This list shall include the name and phone number of a contact person who will be familiar with the bidder's job performance. The state may elect to verify the bidder's experience based upon the list of business references submitted and any other sources which the state deems appropriate.

SPECIAL CONTRACT TERMS AND CONDITIONS

SUBCONTRACTING: With the exception of Water Treatment services, the awarded Contractor shall be solely responsible for the contract. All other work must be done by direct employees of the awarded Contractor. With the exception of Water Treatment services, the awarded Contractor shall not engage a subcontractor or Independent Contractor for any work performed in conjunction with this contract.

LIQUIDATED DAMAGES: In the event that an awarded Contractor fails to perform within the timeframe specified by the Contract and/or purchase order, the agency will contact the Contractor to determine when the purchase order will be fulfilled. If the Contractor cannot fulfill the purchase order requirements within a timeline acceptable to the agency, the agency may procure like-kind supplies/services from another resource and invoice the Contractor for the full additional amount charged by the third party provider. Invoices for said liquidated damages must be deducted from subsequent Contractor invoices prior to payment by the agency.

Under these damage recovery provisions, the agency may: (1) elect to procure any portion of the original order from another source; and/or (2) charge the Contractor for any difference in cost for the service/merchandise procured; and/or (3) cancel any portion of the original order without Contractor penalty. Also reference Supplemental Contract Terms and Conditions, Article S-9, Time of Delivery, and Standard Contract Terms and Conditions, Section II, Contract Remedies.

SPECIFICATION QUESTIONS: Information regarding submission of questions and clarifications for this bid is provided on page one (1) of the bid. Through the indicated inquiry closure date, bidders may visit the State Purchasing website to post bid related questions at <[www.ohio.gov/procure](http://www.ohio.gov/procure)>. Answers to all bidder questions will be posted on the State Purchasing website and linked to the bid number. Bidders can make their own inquiry and/or review all inquiry questions/responses from the same website page from which the bid document is downloaded. The State will make every effort to respond to website inquiries within forty-eight (48) hours of receipt. Except for questions received during the Mandatory Site Visit, the State will not respond to any verbal or written questions received through any other medium. No prospective bidder shall respond to any verbal instructions or changes to this bid. Only bid communications, issued by the Department of Administrative Services, Office of State Purchasing, in a public, published format, will be considered valid.

The remainder of this page is intentionally left blank.

## SPECIFICATIONS

### I. SCOPE

This Invitation to Bid (ITB) and any resulting contract is issued to procure Complete Mechanical Preventive Maintenance Services for the Warrensville Developmental Center (WDC), 4325 Green Road, Highland Hills, OH 44128. Systems to be serviced include heating, ventilation, refrigeration, refrigerators, freezers, icemakers, air conditioning systems and their controls. The bidder shall be regularly engaged in the work described within this ITB. Contract duration shall be for thirty-four (34) months plus possible 2 one-year renewals at the third year pricing. Renewals are subject to mutual agreement.

#### CLASSIFICATION.

Specific locations of the systems to be serviced:

##### A. Warrensville Developmental Center

1. Cottage 1 (6.001) Delete AC, refrigerator-freezer and ice machine
2. Cottage 2 (6.002) Add 2<sup>nd</sup> small upright refrigerator in Kitchen
3. Cottage 3 (6.003) Add 2<sup>nd</sup> small upright refrigerator in Kitchen
4. Cottage 4 (6.004) Add 2<sup>nd</sup> small upright refrigerator in Kitchen
5. Cottage 5 (6.005) Delete AC, refrigerator-freezer and ice machine
6. Cottage 6 (6.006) Add 2<sup>nd</sup> small upright refrigerator in Kitchen
7. Cottage 7 (6.007) Add 2<sup>nd</sup> small upright refrigerator in Kitchen
8. Cottage 8 (6.008) Add 2<sup>nd</sup> small upright refrigerator in Kitchen
9. Cottage 9 (6.009) Add 2<sup>nd</sup> small upright refrigerator in Kitchen
10. Maintenance/Service Building (7.001)
11. AC Building (1.001)
12. CC Building (5.000)
13. CC Workshop (3000 sq. ft.) (Rooftop AC & Heating Unit)
14. CC Commissary Area: Delete one refrigerator-freezer

##### B. Contractor's responsibilities shall include:

1. Mechanical maintenance
2. Control system maintenance, including temperature control
3. Water treatment
4. Air Filter service
5. All air conditioning (to include 2 each mini split systems)
6. Refrigeration and freezers (to include ice-making equipment)
7. New HVAC controls have been installed by Johnson Controls and are covered under full Warranty through July 2010. This contract will pick up complete controls maintenance starting 08/01/10.

### II. APPLICABLE PUBLICATIONS

OSHA Hazard Communications Standard 29 CFR 1910.1200. (MSDS)  
Life Safety Code 2000, ICF/MR Medicaid (tag no. W429), and Licensure Regulations

### III. REQUIREMENTS

- A. All preventive maintenance tasks shall be based on a program using each building's run time and on equipment/system maintenance recommendations. As work is performed, it shall be checked off on schedule sheets which shall be kept on file by the Contractor. The Contractor shall immediately provide a schedule sheet copy to owner listing the work performed for each location. The Contractor's files shall be kept for the life of the contract. This and all other work is to be performed by properly trained technicians. All maintenance shall include parts, labor, and materials. Preventive maintenance calls shall include checking the performance of all components and testing, adjusting, calibrating and cleaning of all system components. This mechanical maintenance includes all parts, labor and materials necessary to make repairs and, in addition, the necessary replacement of any units.

SPECIFICATIONS (Cont'd.)

B. Mechanical maintenance shall include all of the following units:

1. Heating System

Boilers, burners, furnaces, pumps, heating coils, water strainers, unit heaters, duct heaters, heat exchangers.

2. Cooling System

Air conditioning compressors, package window units (when applicable), package rooftop units, evaporative condensers, air cooled condensers, and pumps.

3. Air Handling System

Fans, motors, air grills, plenums, compressors, registers, air filters, dampers, induction units, mixing boxes, and fan coil units.

4. Miscellaneous Equipment

Exhaust fans, manual valves, float valves, direct expansion valves, thermometers, gauges, magnetic starters, manual motor starters, pump and fan motor starter to their respective motor, check valves, refrigerant piping and piping insulation and refrigerant.

C. Excluded Equipment

1. Maintenance services, including repair, labor and parts replacement for portions of the systems and equipment that are non-maintainable or non-moving are not required nor included as part of this specification.
2. Other excluded items are: foundations, structural supports, domestic water lines, drains, plumbing, oil lines, gas lines, piping, oil storage tanks, boiler shell and tubes, unit cabinets, boiler trim and refractory material and cooling tower structures.

D. Contractor's Duties

The Contractor shall perform the following general services to the systems and equipment described in Section IIIB. above:

1. Examine each piece of equipment and device to see that it is functioning properly and is in good operational condition.
2. Clean all components including air handling ductwork and exhaust duct work (inside and outside) of dust, old lubricants, etc., to allow the equipment to function as designed.
3. Paint all equipment as needed to prevent and protect against corrosion and deterioration.
4. Lubricate all equipment where needed to permit bearings, gears, and all contact wearing points to operate freely and without undue wear.

SPECIFICATIONS (Cont'd.)

5. Adjust all linkages, motors, drives, etc. that have drifted from initial design settings and positions.
  6. Calibrate all sensing, monitoring, output, safety, and read-out devices for proper ranges, settings and optimum efficiencies.
  7. Repair the device by the addition of replacement parts, should the above maintenance not be adequate.
  8. Replace the device by addition of replacement parts, should the above maintenance not be adequate.
  9. Tear down major pieces of operational equipment such as refrigeration compressors, water chillers, boilers, refrigerator motors, seals, freezer compressors, etc., and overhaul periodically based on accumulated operating hours as specified by the equipment manufacturers, to prevent breakdowns and to extend the performance life and condition of said items.
- E. Parts Replacement:
1. All parts, components or devices for the mechanical systems as listed above that are worn or are not in proper operational condition shall be repaired and/or replaced with new parts, components or devices.
  2. When equipment or parts are replaced in their entirety and a newer design of this device is available and is functionally equivalent and compatible, the newer design shall be used as the replacement.
  3. All repair and replacement parts, components and devices for the mechanical systems and equipment as listed above shall be supplied by the Contractor and shall be included in the cost of the service program.
  4. The Contractor shall not be made responsible for repairs or replacements necessitated by reason of negligence or misuse of the equipment by other than the Contractor, or by reason of any other cause beyond the control of the Contractor, except ordinary wear and tear.
  5. The Contractor shall be available, at no additional charge, for consultation regarding design changes and equipment selection, based on past experience with similar systems.
  6. The Contractor shall provide and maintain a parts supply which shall be located at the Center and at a site agreed upon between the Contractor and the owner. Critical, unique, or frequently used parts and supplies shall be stocked. This equipment shall remain the property of the Contractor until used and/or installed in the mechanical system.
- F. Control System Maintenance
1. Control system maintenance includes all parts, materials and labor necessary to repair and, in addition, the necessary replacement of any units listed. All parts replacement shall be made with new parts. Equipment included is: temperature control system, thermostats, pressure controls, relays, limits, valves, valve operators, damper motors, humidity controls, step switches, time clocks, recorders, control panels, gauges, air compressors (for pneumatic control systems), freezestats, and circuit cards, V.A.V. boxes, computerized control systems and sensors (including computer software and hardware).
  2. Contractor shall:
    - a. Examine each piece of equipment and device to see that it is functioning properly and is in good operational condition.
    - b. Clean all components of dust, old lubricants, etc., to allow the equipment to function as designed.

SPECIFICATIONS (Cont'd.)

- c. Lubricate all equipment where needed to permit bearings, gears, and all contact wearing points to operate freely and without undue wear.
  - d. Adjust all linkages, motors, drives, etc. that have drifted from the initial design settings and positions.
  - e. Calibrate all sensing, monitoring, output, safety, and read-out devices for proper ranges, settings and optimum efficiencies.
  - f. Repair the device by the addition of replacement parts, should the maintenance not be adequate.
  - g. Replace the device, if needed, in view of its condition, age and cost of previous and subsequent repair.
  - h. Test and cycle all equipment as a system after it has been cleaned, lubricated, adjusted and calibrated to see that it is in good operating condition and at optimum efficiency.
3. Parts replacement:
- a. All parts, components or devices of the environmental system as listed above, that are worn or are not in proper operational condition shall be repaired and/or replaced with new parts, components or devices.
  - b. When equipment or parts are replaced in their entirety and a newer design of this device is available, and is functionally equivalent and compatible, the device of the newer design shall be used as the replacement.
  - c. All repair and replacement parts, components and devices for the environmental systems and equipment listed above shall be supplied by the Contractor and shall be included in the cost of the service program.
  - d. All miscellaneous parts and supplies necessary to maintain the environmental systems and equipment shall be supplied by the Contractor and shall be included in the cost of the service program.
  - e. The Contractor shall not be made responsible for repairs or replacements necessitated by reason of negligence or misuse of the equipment by other than the Contractor or by reason of any other cause beyond the control of the Contractor, except ordinary wear and tear.
  - f. The Contractor shall be available, at no additional charge, for consultation regarding design changes and equipment selection, based on past experience with similar equipment or systems.
  - g. The Contractor shall provide and maintain a parts box which shall be located at the Center at a site agreed upon by the Contractor and the Owner. Critical, unique, or frequently used parts and supplies shall be stocked in this box. This equipment shall remain the property of the Contractor until used and/or installed in the environmental systems.

The remainder of this page is intentionally left blank.

SPECIFICATIONS (Cont'd.)

G. Water Treatment

1. The Contractor shall provide a water treatment program designed to provide suitable preventative maintenance to preserve the equipment, maintain its efficiency, prolong its life, and avoid the malfunction or breakdown.
2. The water treatment program shall include: hot water boilers, hot water heating system, heat exchangers, and steam boilers.
3. The Contractor shall provide a treatment program for control of scale and biological fouling to preserve the equipment, maximize its efficiency and minimize malfunctions.
4. The Contractor will regularly examine, test and adjust all treatment devices and perform periodic water analysis. On systems requiring continuous water analysis, a real-time monitoring system will be installed. This unit will be programmed to analyze water and automatically adjust chemical feed rates and bleed intervals.
5. Hot Water Heating System

The Contractor shall drain system of existing water and chromate compound, if any, and refill system with clean water and add the required dosage of chemical treatment. Chemical shall be a non-chromate compound such as the borate nitrite type. Chemical shall be acceptable to environmental protection agencies as a non-pollutant.

6. Heat Exchanger System
  - a. The Contractor shall drain and completely flush heat exchangers when necessary.
  - b. The Contractor shall use a chemical which is multi-duty scale and corrosion inhibitor. The chemical shall be a non-acid, non-chromatic, non-toxic, and shall be bio-degradable. The chemical used shall be approved by the environmental protection agencies as a non-pollutant.
7. The Contractor is responsible for water treatment as listed above in all the buildings covered by this specification.

H. Air Filter Maintenance

1. The Contractor shall provide air filter service for each air handler system, which includes labor, frames and replacement filter media and other materials necessary for this service. Replacement shall be as needed.
2. Frame Filters
  - a. Air filter retaining frames shall be of the permanent type, designed to hold disposable polyester filter pads. Frames shall be designed for use in holding frames or slide-in applications.
  - b. The metal frame section shall be of all-welded construction. The frame shall be fabricated of minimum 20 gauge zinc-coated steel. The black media retainer shall consist of a wire grid (minimum 11 gauge wire) or expanded metal (minimum 18 gauge), which shall be welded to the frame section. The front retainer shall be fabricated in the form of a wire grid door, double-hinged with snap-locks, or wire grid built-in frame with snap-lock feature. The retainer frames shall be constructed for heavy-duty application. Front retainers with spring wire media retention shall not be acceptable.

SPECIFICATIONS (Cont'd.)

- c. Frame filters shall consist of a separate frame and filter media to allow a variety of options in types of filter media, if necessary.
  - d. Air filter media, as applicable shall be replaced on an as-needed basis, but not to exceed sixty (60) days time limit.
3. Filter Media
- a. Filter media shall be standard polyester fiber and shall be bonded together preventing fiber shredding and blow-through for maximum efficiency.
  - b. Filter media shall be available in either standard in either standard dry media or tackified type. Filter media shall have an average A.F.I. rating of not less than 81% efficiency.
  - c. Filter media shall be of the fire retardant type of at least Class 2 rating.
4. Roll Media
- Roll media for roll type filters shall be made available in varying widths to meet the need of the owner and shall be available in dry or tackified fiber with a standard A.F.I. rating of not less than 71% efficiency.
5. Permanent filters, if not used, shall be turned over to the Center.
- I. Additional Service
1. The Contractor shall be responsible for scheduling the preventive maintenance. Task functions are to be performed on each scheduled call by operating hours pertinent to each task.
  2. The program of preventive maintenance shall list any special tools, lubricants, etc. that are required for maintenance of the apparatus concerned. Master records shall be maintained in the Contractor's office and the Contractor shall adhere to such schedules.
  3. The Contractor shall have in his possession the manufacturer's specified maintenance and repair procedures and complete parts lists for all equipment to be maintained.
  4. The Contractor shall provide, upon request, a complete explanation of the method by which they will accomplish the preventive maintenance and repair services required by this contract.
  5. The Contractor shall report to the owner's designee daily when on the job.
- J. Scheduled and Emergency Service
1. All scheduled preventive maintenance under these specifications shall be performed between 8:00 A.M. and 4:00 P.M., Monday through Friday.
  2. Emergency services, including overtime service, shall be included and shall be at no additional cost to the Owner. The Contractor shall provide emergency service on a 24-hour, 7-day-a-week basis, all year. Response time shall be a maximum of 4 hours, or the Owner reserves the right to bill the Contractor \$50.00 per hour for response time exceeding 4 hours.
  3. The Contractor shall show proof of existing night and weekend emergency paging system.
  4. The Contractor shall contact the Center Maintenance Department each duty day, Monday through Friday, to be briefed on any problems prior to the start of the normal work shift.
  5. The Contractor must spend a minimum of 50 man-hours per month at WDC performing Preventive Maintenance services.

SPECIFICATIONS (Cont'd.)K. Parts and Complete Replacements

1. The Contractor will repair or replace worn parts or complete components with new parts. Reconditioned components may be used only when delivery time of new components is excessive and it is mandatory to get a piece of equipment into operation.
2. Damage obviously due to vandalism will cause the Owner to reimburse the Contractor for replacement parts used plus labor necessary to install parts.

L. Special Conditions

1. The Contractor shall not be required to make safety tests and to install new attachments or additional controls or equipment as recommended by any governmental authority, nor to make replacement mentioned herein with parts or devices of a different design for any reason whatsoever, except as covered by sections III-E.2. and III-F.3b. above. The Contractor shall be reimbursed for any expenses, parts or labor which is incurred because of the above-mentioned work.
2. The Owner will provide access to all devices which are to be serviced. The Contractor shall be free to start and stop all primary equipment incidental to the operation of the mechanical system(s) as arranged with and directed by the owners or their duly authorized representatives. The Owner will take responsibility for equipment malfunction where such access is denied.
3. The Contractor shall provide services in accordance with the policies and procedures in the Administrative Rules of the Ohio Department of Mental Retardation and Developmental Disabilities; the policies of the Owner/Center, and Life Safety Code 2000, ICF/MR Medicaid (tag no. W429), and Licensure Regulations. The Owner shall provide the Contractor with access to these regulations and standards upon request.
4. The Contractor shall have each person who performs service work to complete a report with a brief description of work performed. A copy of the service report is to be given to the Owner prior to leaving the job site.

M. Bidder Qualifications

The Bidder shall submit with his bid, written evidence of at least one similar full maintenance program currently under contract with his company or local branch office. Example contracts are to be on an annual price basis, and are to include the following information:

1. Contact name, location and phone number for reference check.
2. Size of System: total tons of cooling, BTU's heating.
3. Number of years full maintenance program has been in effect, without interruption.

The Bidder will also provide the following additional written information with his bid:

1. Number of qualified service technicians now employed by him.
2. List names, grade and skill specializations.
3. Number of equipped service trucks.
4. Description of emergency parts inventory system.

PRICE SCHEDULE

COMPLETE MECHANICAL PREVENTIVE MAINTENANCE FOR WARRENSVILLE DEVELOPMENTAL CENTER		
ITEM I.D.: 3880		
Service, Cost per Month		
First Year (Partial) 01/01/10 thru 07/31/10	Second Year (includes pick-up of complete controls maintenance) 08/01/10 thru 10/31/11	Third Year (includes complete controls maintenance) 11/01/11 thru 10/31/12
\$4,622.00 per month	\$5,440.00 per month	\$5,440.00 per month

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: OT904310-1 (10/31/12)

73510  
 The K Company, Inc.  
 2234 S. Arlington Road  
 Akron, OH 44319



DELIVERY: per ITB schedule

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Marc Muckensturm,

Telephone: (330) 773-5125  
 FAX: (330) 773-2962  
 E-Mail: marcm@thekcompany.com

Receiving Purchase Order: Fax (330) 773-2962

Water Treatment subcontractor:

Bond Chemicals Inc.  
 1154 West Smith Road  
 Medina, OH 44256

The remainder of this page is intentionally left blank.