

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: PROFESSIONAL PEST CONTROL SERVICES

CONTRACT No.: OT902109

EFFECTIVE DATES: 07/01/08 to 06/30/11

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. OT902109 that opened on 06/20/08 and to Bid No. OT902209 that opened on 06/20/08. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the [Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions](#), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to Mansfield Correctional Institution, 1150 N. Main St., Mansfield, OH 44903, Southern Ohio Veterans Home - Georgetown, 2003 Veterans Blvd., Georgetown, Ohio 45121, Montgomery Developmental Center, 7650 Timbercrest Dr., Huber Heights, OH 45424, Southwest Ohio Developmental Center, 4399 East Bauman Lane, Batavia, OH 45103, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the state of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this and/or the Requirements Contract may be directed to:

Peggy J. Canada - peggy.canada@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS website at the following address:



<http://www.ohio.gov/procure>

Minority Business Enterprise Award in accordance with ORC CH. 125.081

Signed: _____
Hugh Quill, Director Date

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SPECIAL CONTRACT TERMS AND CONDITIONS

DELIVERY AND ACCEPTANCE: Services will be performed as set forth in the Contract and in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The location of performance will be noted on the purchase order issued by the participating agency. Payment for services rendered will occur upon the inspection and written confirmation by the ordering agency that the services provided conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, payment shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

Optional Site Visit. [Buyer/Analyst not required to attend or to Chair]

SITE VISIT: Prior to submitting their Bid response, the Bidder should visit the agency(ies) they are Bidding in order to survey the facility(s) and to become familiar with the requirements of the Bid. The Bidder must contact each facility to schedule an appointment. To schedule an appointment, please contact Mike Carpenter at (513) 218-7081. Once a contract is awarded, failure of the Bidder to have requested a site visit to become familiar with the facility and requirements of the Bid will be insufficient reason to support any request to be released from the contract.

Mandatory Site Visit. [Buyer/Analyst required to Chair]

MANDATORY SITE VISITS: Listed below are the dates and times of the mandatory site visits scheduled at each institution to survey the facility and discuss the requirements of the Bid. Each Bidder must contact the facility(s) they want to Bid, approximately 1 to 2 days ahead of time during normal business day(s), Monday through Friday, 8:00 a.m. to 5:00 p.m., to schedule admittance on the date(s) and time(s) listed below. Attendance will be taken. If your company is the current Contractor you are not excluded from the mandatory site visit and must attend or be represented, in order to Bid.

The mandatory site visit will commence at the time(s) and date(s) listed below. The state will not be responsible to a Bidder for their failure to obtain information discussed during the mandatory site visit due to late arrival. Bidders must have with them a picture/ I.D. (such as a valid Ohio driver's license) and company I.D. in order to be admitted to institutions. The purpose of the visit(s) is for the Bidders to familiarize themselves with 1) location and size of the facility, 2) the security guidelines at each institution, and 3) specific areas to be serviced.

INSTITUTION	INSTITUTION CONTACT	TELEPHONE NUMBER	SITE VISIT DATE AND TIME
Mansfield Correctional Institution 1150 N. Main St. Mansfield, OH 44903	Hilary Patterson	(419) 525-4455, Ext. 2070	NO SITE VISIT REQUIRED
Montgomery Developmental Ctr. 7650 Timbercrest Drive Huber Heights, OH 45424	Gregory D. Darling	(937) 233-8108	MANDATORY SITE VISIT Friday June 13, 2008 9:00 a.m.
Southern Ohio Veterans Home 2003 Veterans Blvd. Georgetown, OH 45121	Mike Miller	(937)378-2900, Ext. 2706	MANDATORY SITE VISIT Wednesday June 13, 2008 1:00 p.m.
Southwest Ohio Developmental Ctr. 4399 East Bauman Lane Batavia, OH 45103	Elmer J. Kaising	(513) 732-9200	OPTIONAL SITE VISIT

TRANSPORTATION CHARGES: All exterminating services rendered shall be F.O.B. and prepaid to destination.

PROOF OF INSURANCE, BLANKET COVERAGE, SPECIAL HAZARDS: The Bidder should submit with their Bid response, certificates and/or copies of coverage of public liability and property damage insurance. Contractors shall not cause them to be canceled or permit them to lapse until the work has been performed and the contract has been completed.

LICENSE CATEGORIES:

In order to be considered for award(s) of this contract, the Bidder shall be licensed by the Ohio Department of Agriculture in the following categories which include Category 7 and 10 as listed below:

- (7) Vertebrate Animal Control

- (10) Domestic, Institutional, Structural, and Health-related Pest Control
 - (10a) General Pest Control
 - (10b) Termite (Optional - Unless specified by institution)
 - (10d) Mosquito, House fly, and other Vector Control

NOTE: Bidder's license shall be active, at the time of Bid opening, and in force for the duration of the contract.

REFERENCES REQUIRED: Each Bidder is to submit with the Bid a listing of three (3) references with whom they have or are currently providing pest control services. Please include name, address and current telephone number of each reference.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". In addition, the State will determine the price of each institution/group of institutions, the State will multiply the estimated applications, per request usage and annual usage, which ever is applicable, of each institution and its corresponding unit price and then add these totals together. Although there will be separate awards made, Bidders are eligible to receive awards of multiple locations providing he/she is the lowest responsive and responsible Bidder meeting all Bid specifications and requirements.

CONTRACT AWARD: The contract will be awarded to the lowest responsive and responsible Bidder, there will be one (1) award for each institution made to the lowest responsive and responsible Bidder meeting all Bid specifications and requirements listed herein for the following institutions:

CERTIFICATION: A certificate attesting to the fact that the Contractor has the maintenance services and personnel to repair and maintain the various types of equipment requirements specified in this Bid. Such certification shall be submitted with the Bid. Furthermore, this certificate shall be on business or corporate letterhead paper and signed by a duly authorized representative of the organization submitting the response.

PROOF OF LICENSE: Each Bidder is to submit with their Bid a copy of their current license. The license must cover the specification requirements stated in this Bid. The Contractor and pesticide technicians shall be properly licensed by the Ohio Department of Agriculture and shall be in compliance with all existing federal, state, and local regulations governing the performance of pest control work and the use of pest control materials.

BIDDER QUALIFICATIONS/DOCUMENTATION:

Bidder must utilize trained personnel directly employed or supervised by him for services rendered under this contract. Bidder must be able to supply personnel, equipment and materials to perform professional pest control services on any awarded facility(s).

Bidder may be asked to supply the name of a supervisor and an alternate identified with copies of applicator license during the evolution of this contract. The supervisor shall be the Contractor's authority to act on matters pertaining to the performance of services required under the contract. This individual shall assure safety and carry out coordination and continuity of the program routine. The supervisor and alternate shall both have a working knowledge of this contract and detailed pest control services plan and schedule for each building. The supervisor and alternate must both meet the qualifications identified below:

Pest Control Technicians: The Contractor shall provide, the names of all pest control personnel assigned to this contract and pertinent information regarding their qualifications, experience and training. Throughout the life of this contract all personnel providing on-site pest control services must be certified in appropriate category of structural and health related pest control. No uncertified personnel will be permitted to work on-site under this contract.

- A. Conduct - The Contractor and pest control personnel shall maintain the highest standards of conduct and integrity while on facility premises.
- B. Appearance - Pest control technicians shall wear a distinct uniform with the company's name displayed and present a clean, neat and professional appearance.
- C. Identification - The Contractor's personnel shall wear proper company identification when servicing the facilities(s). Technicians shall have an identification photo also.
- D. Personnel's Equipment - The Contractor shall supply and insure that each service technician assigned to these facilities maintains the necessary and required equipment for the safe use and application of pesticides if same are required by conditions.
- E. Replacements - The Contractor shall be responsible for the orientation of replacement personnel who are not familiar with the facilities to be serviced.

Bidder must have a minimum of five (5) years experience in professional pest control services. A letter on Bidder's company letterhead certifying that the Bidder meets the above requirements should be submitted with the Bid response. Failure to submit letter as specified may deem your Bid non-responsive and further consideration for award may not be given.

Bidder is to provide three (3) references of commercial customers for whom the Bidder has provided preventive maintenance services for pest control services similar to the services listed in the Bid within the last three (3) years, including contact name and telephone number. Failure to submit references as specified may deem your Bid non-responsive and further consideration for award may not be given.

A copy of the pest control work order form and supporting documentation that the Contractor proposes to use may be requested. Failure to supply a copy of the pest control work order form as specified may deem your Bid non-responsive and further consideration for award may not be given.

Bidder is to provide technician(s) resume(s) detailing training, experience, and certifications. Bidder is to have all necessary licenses and/or permits to perform complete professional pest control services within the state of Ohio. Failure to submit resumes and copies of certifications/licenses as specified may deem your Bid non-responsive and further consideration for award may not be given.

USAGE REPORTS: Every three (3) months the Contractor must submit a report (written or on disk) indicating sales generated by this contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this contract. The report shall be forwarded to the Office of State Purchasing, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Peggy J. Canada.

SPECIFICATIONS

I. GENERAL REQUIREMENTS

A. SERVICE REQUIREMENTS

1. The pest control Contractor will furnish necessary labor, equipment and material. The Contractor will provide the building with service for the extermination and prevention of pest infestation of all reported infestation plus scheduled services.
2. The scheduled service will include all offices, restrooms, eating areas, halls, service closets, panel closets, penthouse, crawl spaces, basement, sub-basement, vent stacks, food preparation, storage, dormitories, agricultural areas and any other areas that the institution deems necessary in the specifications.

The Contractor shall perform routine pest control services that do not adversely effect building occupant health or productivity during the regular hours of operation in the buildings. When it is necessary to perform work outside of the regularly scheduled hours set forth in the following specifications of the institutions listed herein, the Contractor shall notify the Building Superintendent at least one day in advance.

3. Pest control services shall be a process for achieving long-term, environmentally sound pest suppression through the use of a variety of technological and management practices. Strategies in a pest control service program is to include monitoring and physical, cultural, biological, and procedural modifications that reduce the food, water, harborage, and access used by pests. Chemical controls are used only as a last resort after considering nontoxic options.
4. All services are to be done during normal business hours, unless otherwise specified. It is to be the Contractor's responsibility to determine the amount of man hours necessary to cover the site. The method used must be effective for no less than thirty (30) days after each application. The Contractor must contact the building superintendent and/or health and safety coordinator prior to any service and give a report on areas covered upon completion of services.
5. Contractors will adhere to all institution security requirements.
6. To meet security requirements when appropriate, the Contractor is to furnish a list of service personnel that are to have access to the building and the name and license number of the certified pesticide applicator under whom any non-certified applicators, i.e. trainees, will be working. Non-certified applicators are to be accompanied by a certified pesticide applicator at all times.

All Contractor personnel working in or around buildings designated under this contract shall wear distinctive clothing. The Contractor shall determine the need for and provide any personal protective items required for the safe performance of work. Protective clothing, equipment, and devices shall comply with FIRE (Federal Insecticide, Fungicide, and Rodenticide Act) and the specific pesticide labels.

B. VERMIN CONTROL

The successful Contractor will furnish necessary labor, equipment, and materials for extermination, control, and prevention of all pests including, but not limited to, rats, mice, roaches of all varieties, flies, bees of all varieties, yellow jackets, water bugs, fleas, lice, silverfish, spiders, ants and clover mites.

The following pest are excluded from this Contract: birds, bats and other vertebrates other than commensal rodent; termites and other wood-destroying organisms; mosquitoes; pests located outside buildings that primarily feed on outdoor vegetation. However, the Contractor may be called upon to control or remove these pests under the extra compensation provisions of the contract or as specified by specific institutions as listed herein.

SPECIFICATIONS (Cont'd)

Work Report - The Contractor's technician must submit to the building's designated representative signed copies of work orders indicating check-in and check-out time, the area serviced, method used, the pesticide used, and the rate/concentration or amount of material applied. These orders will become the basis for the proof of services rendered in order to qualify the Contractor for payment. The Contractor is required to specify a specific day(s) that work will be performed weekly. On reporting to the Institution the Contractor will check-in on arrival. The Contractor will then report to the general storeroom to pick up the pest control log which will be the instrument which will become the basis for payment. The Contractor must report to the office specified for each building entered and be escorted throughout. Each escort will sign the log on completion. The log is returned to the general storeroom at the end of the day. Upon completion of the work, the Contractor will check-out.

The Contractor shall provide detailed, site-specific recommendation for any structural and procedural modifications needed to and for pest prevention. No partial treatments of buildings will be accepted unless the Licensed Pesticide Applicator can provide reasonable evidence to the Building Superintendent that the infestation is localized within a specific area and will not spread beyond the zone of treatment.

Emergency Service – The Contractor will provide emergency service to treat infested areas, upon request, within twenty-four (24) hours of notification. There will be no extra charge for such service. This Contractor's emergency service number shall give the institution access to the Contractor on a twenty-four (24) hour basis.

Contractor's emergency service telephone number: See Contractor's Index, Page 24-25.

Initial Building Inspections - The Contractor and Building Superintendent shall conduct a thorough, initial inspection during the first month of this contract. The purpose of the initial inspection is for the Contractor to evaluate the pest control needs of the property and discuss these with the Building Superintendent. Access to the building shall be coordinated with the Building Superintendent. The inspection shall address:

1. Identification of problem area in and around the buildings.
2. Identification of structural features or sanitation problems contributing to pest infestations.
3. Discussion of the effectiveness of previous control efforts.
4. Facilitation of Contractor access to all necessary areas.

Information about restrictions, special safety precautions, or other constraints of which the Contractor should be aware.

Inspections and Recommendations - The Contractor will perform inspections and make recommendations to the facility manager(s) on a monthly basis concerning repairs to the building that may be necessary in order to seal off entrance points of pests or rodents, and also for the removal of harborages and food supplies. Indication or evidence of termites or other wood destroying organisms should be reported immediately.

The Contractor will also submit a name of a company or a written recommendation to the Building Superintendents Office and one to the Office of Building Maintenance and Security (when applicable).

The Contractor shall describe physical, structural, operational, biological, and least hazardous chemical responses to pest populations that exceed the established thresholds or other measures aimed at preventing pest infestations. The Contractor shall use non-chemical methods wherever possible.

The Contractor shall minimize the use of pesticides whenever possible. These applications shall be restricted to unique situations where no alternative measures are available or practical and non-chemical options have been exhausted. The pesticides used by the Contractor must be registered with U.S. Environmental Protection Agency (EPA) and used in strict accordance with the manufacturer's label instructions and all applicable federal, state, and local laws and regulations.

SPECIFICATIONS (Cont'd)

The Contractor shall not use any pesticide until after inspections or monitoring indicate the presence of pests that exceed action thresholds and non-chemical control methods or action have not reduced the pest population to below the action threshold. The Contractor shall provide a written report explaining the identity of the target pest, the need for such treatment, the time and specific place of treatment, the pesticide to be used, the method of application, what precautions should be taken to ensure tenant and employees safety, and the steps taken to ensure the containment of the pesticide to the site of application. The Contractor shall employ the least-hazardous material, most precise application technique, and minimum quantity of pesticide necessary to achieve control.

Pesticides - Pesticide applications shall be by need and not by schedule. The Contractor must obtain written permission from the Building Superintendent to use pesticides that require notification of staff under state law.

All pesticides must be approved for use in food processing facilities and animal housing facilities by the Ohio Department of Agriculture, the U.S. Department of Agriculture, the Food and Drug Administration, the United States and Ohio Environmental Protection Agencies, and all other appropriate Federal, State, County or Local Agencies that have jurisdiction.

Pesticides must be administered by qualified technicians. The Contractor will comply with all rules and regulation set forth in The Federal Insecticide, Fungicide, Rodenticide Act, as currently amended; known as FIRE, and all articles of the Ohio Pesticide Law as currently amended.

The successful Bidder will provide a list of all chemicals with EPA warnings and antidotes to be used to the building's designated representative.

The Contractor(s) will submit to the agency/institution, Building Superintendent, a Material Safety Data Sheet (MSDS) prior to any product(s) being used at the agency/institution. The Contractor shall provide current labels for all pesticides to be used as well as brand names of pesticide application equipment, rodent bait boxes, pest monitoring devices, pest surveillance and detection equipment, and any other pest control devices or equipment that may be used to provide services.

The Contractor will contact the business office or the safety office at the institution for further directions.

The chemical compounds used to kill the pests will provide residual control for as long as can be reasonably expected, while still complying with the rotational requirement to avoid resistant populations of pests.

The Contractor will collect and dispose of all dead rats and mice, and the work will be performed in such a manner that interference with the building operation is minimal. The Contractor must leave the areas neat and clean.

C. INSECT CONTROL

Sticky traps shall be used to guide and evaluate indoor insect populations and control efforts as appropriate.

The Contractor shall use non-chemical methods of control whenever possible for example:

1. Portable vacuums rather than pesticide sprays shall be used for initial cleanouts of cockroach infestations, for swarming (winged) ants and for control of spiders in webs wherever appropriate.
2. Exclusion and trapping devices rather than pesticide sprays shall be used for control of flying insects indoors wherever appropriate.
3. Bait formulations shall be used for cockroach and any control wherever appropriate. Bait shall be placed in areas inaccessible to employees and other building occupants.

The location of all monitoring devices, bait stations and other control devices shall be recorded in the pest control services log book.

SPECIFICATIONS (Cont'd)

D. RODENT CONTROL

Outdoor Trapping - Rodenticide applications outside the building shall emphasize the direct treatment of rodent burrows whenever feasible. When rodent burrows can not be located, exterior rodent control shall be accomplished with secured EPA-registered tamper-resistant bait boxes. Each bait box shall be labeled with the Contractor's business name and address. Each bait box must be anchored and have date and initial stickers placed on the inside of each lid. Each sticker must be dated and initialed each month by the Contractor's Service Technician. Bait is to be secured within the bait station and should be changed at least every 90 days to ensure effectiveness. Tracking powder, mechanical traps, and glue boards may be needed for additional rodent control. The Contractor at no additional charge shall provide these products. The Contractor shall maintain a minimum inventory of (1) one case of glue boards for agency use on an as needed basis or as otherwise requested within the specifications per facilities listed herein.

Indoor Trapping - Rodent control inside occupied buildings shall be accomplished with trapping devices only. All such devices shall be accomplished with trapping devices only. All such devices shall be concealed out of the general view and in area inaccessible to employees and other building occupants and in protected areas not affected by routine cleaning and other operations. The Contractor must check trapping devices regularly. Each trapping device must have a date and initial sticker on the inside of each lid. The stickers must be dated and initialed each month by the Contractor's Service Technician. The Contractor shall dispose of rodents killed or trapped found upon inspection during the Contractor's regularly scheduled service date. Trap-checking and rodent removal will be the responsibility of personnel outside of the Contractor's regularly scheduled service date. In some cases EPA-registered tamper-resistant bait boxes may be used indoors, but only upon approval from the Building Superintendent.

E. SAFETY OBLIGATIONS

The Contractor will not use anything in the chemical formulation that will be injurious to human beings and animals, that will endanger health or life, damage electric wiring or any property, or equipment with which the formulation may come in contact. No deadly poisons; e.g. 1080, arsenic, bad odor types etc., are to be used by the Contractor except under controlled conditions and with prior written approval from the Building Superintendent. Pesticides must be applied by qualified operators licensed under the Ohio Pesticide Use and Application Law by the Ohio Department of Agriculture, Division of Plant Industry and Division of Animal Industry.

The Contractor must use chemicals compatible with humans safety and be applied in such a manner to minimize risks to humans and pets.

The Contractor will provide photocopies of the business' Pest Control License and Pesticide Applicator Certificates as well as the Pesticide Applicator's Licenses and Identification Badges for every Contractor employee who will be performing on-site services under this contract.

Subcontracting - Only the Contractor will perform the services as specified, subcontracting will not be allowed during the duration of this contract. All Contractors will be held solely responsible to meet the performance schedules and specifications for services in a timely and professional manner.

The Contractor's shall be responsible for documenting each visit to the site and all services provided. This file shall include: An copy of the Contractor's approved Pest Control Services Plan, including labels and MSDS for all pesticides used in the buildings, brand names of all pest control devices and the Contractor's service schedule for the building. Also to be include in the file are pest monitoring data sheets, which record the number and specific location of pests as revealed by the Contractor's monitoring program or sightings by building occupants.

The Contractor shall provide copies of a Contractor's Service Report Form at each service, documenting all information on the pesticide applications, including the check-in and check-out times, areas serviced, products used, and the rate /concentration or amount of materials used.

Law and Ordinance Notification - The Bidder is responsible for the knowledge and compliance to all pertinent requirements for pest control contained in any and all federal, state, and local regulations.

Personnel - All applications must be made by technicians trained, licensed and certified to make such applications.

II. MANSFIELD CORRECTIONAL INSTITUTION

In addition to the requirements listed in Section I (Pages 6 through 9) the following will apply to the Mansfield Correctional Institution.

A. SCOPE OF SERVICE

Pest Control - control of common species of pests including but not be limited to roaches, rats, mice, bats, bees, ants, flies, inside and outside of the institution. Specific bait to be included for clothes moth, spiders, yellow jackets and wasps.

B. CONTRACTOR RESPONSIBILITIES

Furnish materials and labor for pest control services at the Mansfield Correctional Institution conducted at pre-arranged time in accordance with the following locations:

1. Areas to be serviced a minimum of twice a month or as needed:
 - a) Food Service - Mansfield Correctional Institution and Mansfield Correctional Camp
 - b) Commissary - Mansfield Correctional Institution
 - c) Visiting Areas - Mansfield Correctional Institution and Mansfield Correctional Camp

2. Areas to be serviced and/or inspected as needed:
 - a) Housing Units - 1, 2, 3, 4 & 5
 - b) Special Management Unit
 - c) Mansfield Correctional Camp Housing/Offices
 - d) Administration Building
 - e) Entrance Building
 - f) Garage
 - g) Range House
 - h) Recreation
 - i) Education Building
 - j) Clinic
 - k) Receiving & Discharge
 - l) Maintenance
 - m) Laundry
 - n) Quartermaster
 - o) OPI
 - p) Operations/Captain's Office
 - q) Upper & Lower Vocational Building

III. MONTGOMERY DEVELOPMENTAL CENTER

In addition to the requirements listed in Section I (Pages 6 through 9) the following will apply to the Montgomery Developmental Center.

A. SCOPE OF SERVICE

Pest Control - control of common species of pests including but not be limited to roaches, rats, mice, wasps, bees, yellow jackets, fleas, lice, bedbugs, ants, flies, water bugs. Bait will be used in all other areas. No open bait containers will be permitted in any building.

The specifications cover pest control services for the various buildings and grounds throughout the Montgomery Developmental Center. This included attics of residential buildings.

MONTGOMERY DEVELOPMENTAL CENTER (Cont'd)

B. CONTRACTOR RESPONSIBILITIES

The Contractor must schedule the work to be performed with as little conflict as possible with Montgomery Developmental Center and clients schedule. The Operations Director will work with the successful Contractor to set the schedule.

Each building will receive a minimal monthly inspection and treatment as necessary. Kitchens, dining areas and food storage areas will be priority areas but each building is to be kept free of pests. The exterior of each building to be treated at least one time annually.

1. Areas to be serviced a minimum of once a month or as needed:

Service will include all offices, restrooms, food service areas, closets, living rooms, dining rooms and bedrooms:

- a) Service Building
- b) Administration Building
- c) Maintenance Building
- d) Housing 3, 4, 5, 6, 7, 8 and 9

2. Exterior Treatment:

- a) Each house will receive one annual treatment for drain fly infestation.
- b) The exterior of each building will be treated at least one time to prohibit common pest from entering through walls.

IV. SOUTHERN OHIO VETERANS HOME – GEORGETOWN

In addition to the requirements listed in Section I (Pages 6 through 9) the following will apply to the Southern Ohio Veterans Home - Georgetown.

A. SCOPE OF SERVICE

The Southern Ohio Veterans Home-Georgetown is a Nursing Home facility for Ohio resident disabled veterans. Pest control services shall include, but are not limited to: rats, mice, roaches (all varieties), fleas, lice, bedbugs, bats, wasps, mosquitoes, yellow jackets, water bugs, flies, and ants found both inside and outside the facility.

B. CONTRACTOR RESPONSIBILITIES:

The Contractor and/or his designated serviceman shall service all state owned buildings located throughout the Southern Ohio Veterans Home-Georgetown and must comply with Health Insurance Privacy Protection Association (HIPA) rules and regulations.

Whenever evidence of rat or mouse infestation is observed, bait stations, mechanical traps, sticky traps, or snap traps shall be placed in strategic areas of the premises infested. Bait stations shall be tamper resistant and shall be enclosed or anchored. A sufficient supply of fresh attractive and acceptable anti-coagulant bait shall be introduced into each station to control rats or mice that may migrate into the area. Also there shall be treatment of detention pools and drainage swells for mosquitoes.

SOUTHERN OHIO VETERANS HOME – GEORGETOWN (Cont'd)

If any area treated by the Contractor continues to show evidence of the existence of pests or rodents after seven (7) days, the Contractor, immediately upon notification by SOVH-G, shall retreat the area(s) in question at no additional cost to SOVHG.

Frequency of service is subject to change by the Southern Ohio Veterans Home-Georgetown.

1. Areas to be serviced once every two weeks:

Unit B.

- a) Food Service Kitchen
- b) Dining Areas
- c) Food Storage Areas
- d) Grease Traps

2. Areas to be serviced once a month:

Unit A.

- a) Employee Break Areas
- b) Kitchenettes
- c) Dining Areas
- d) Residents Rooms (88 rooms with 88 resident toilet rooms)
- e) Residents Lounges (4)
- f) Rest Rooms (18)
- g) All Storage and Mechanical Areas
- h) Exam Rooms (5)
- i) Central Bath Showers (4)
- j) Employee Break Areas
- k) Kitchenettes (4)
- l) Dining Areas

Unit B.

- a) Employee Break Areas

Unit C.

- a) Employee Break Areas
- b) Kitchenettes
- c) Dining Areas

Unit D.

- a) Warehouse
- b) Laundry
- c) Food Storage Areas
- d) Mechanical Room and Storage
- e) Service Building (6,875 sq. ft.)

SOUTHERN OHIO VETERANS HOME – GEORGETOWN (Cont'd)

3. Areas to be serviced semi-annually:

Unit A.

- a) Office Areas
- b) All Other Areas

Unit B.

- a) Office Areas
- b) Police Department
- c) Library
- d) Gift Shop
- e) All Other Areas

Unit C.

- a) Office Areas
- b) All Other Areas

Unit D.

- a) Offices
- b) Maintenance Area

4. Exterior (defined as foundation to roof line) to be treated semi-annually.

Special Services

Fogging for mosquitoes may be necessary for outside the building and wooded areas. Services for fogging will be provided on an "as requested" basis and billed separately.

V. **SOUTHWEST OHIO DEVELOPMENTAL CENTER**

In addition to the requirements listed in Section I (Pages 6 through 9) the following will apply to the Southwest Ohio Developmental Center.

A. **SCOPE OF SERVICE**

Pest Control - control of common species of pests including but not be limited to roaches, rats, mice, bats, wasps, bees, yellow jackets, fleas, lice, bedbugs, ants, flies, water bugs, drain flies, raccoons and other rodents and insects. Bait will be used in all other areas.

B. **CONTRACTOR RESPONSIBILITIES**

The Contractor must schedule all work to be performed between 9:30 a.m. and 4:30 p.m. (Monday, through Friday, excluding Holidays) with as little conflict as possible with Southwest Ohio Developmental Center and clients schedule. The Contractor is required to specify specific day(s) that work will be performed monthly. The Operations Director will work with the successful Contractor to set the schedule. There will not be an escort at this facility.

SOUTHWEST OHIO DEVELOPMENTAL CENTER (Cont'd)

Each building will receive a minimal monthly inspection and treatment as necessary. Kitchens, dining areas and food storage areas will be priority areas but each building is to be kept free of pests. The interior perimeter of each building to be treated at least one time annually. No open bait containers will be permitted in any building.

1. Areas to be serviced once a month:

Service will include all offices, restrooms, bath and shower rooms, staff rooms, entryways, food service areas, closets, living rooms, dining rooms and bedrooms:

- a) Support Services (Maintenance Building)
- b) Administration Building
- c) Housing 1, 2, 3, 4, 5, 6, 7

2. Exterior Treatment:

- a) The exterior of each building to be treated in May, July and/or August. The exterior and ground shall be treated five (5) ft from foundation (ground & brick wall).
- b) Each house will receive one annual treatment for cluster fly infestation.
- c) Tracking powder, mechanical traps, and stick boards may be needed for rodent control. These products will be provided by the vendor at no extra charge.

3. Special Requirement:

The Contractor shall fog once a month all kitchens for flies during the months of April through September. Any additional means needed to control flies shall be performed. The Contractor shall provide the SODC with a minimum of two (2) cases of flying insect traps.

PRICE SCHEDULE

ITEM NO.	DESCRIPTION	COST 07/01/08 - 6/30/09	COST 7/01/09 - 6/30/10	COST 7/01/10 - 6/30/11	CONTRACTOR
11906	Mansfield Correctional Institution	\$ 295.00 Per month	\$ 295.00 Per month	\$ 295.00 Per month	Varmet Guard
14241	Montgomery Developmental Center	\$ 400.00 Per month	\$ 400.00 Per month	\$ 400.00 Per month	Environment*
14236	Montgomery Developmental Center VERTEBRATE ANIMAL CONTROL (i.e. Raccoons, Ground Hogs etc.)	\$ 100.00 Per app.	\$ 100.00 Per app.	\$ 100.00 Per app.	Environment*
4197	Southern Ohio Veterans Home- Georgetown	\$ 395.00 Per month	\$ 406.85 Per month	\$ 419.06 Per month	Varmet Guard
4198	Southern Ohio Veterans Home- Georgetown VERTEBRATE ANIMAL CONTROL (i.e. Raccoons, Ground Hogs, etc.)	\$ 310.00 Per app.	\$ 310.00 Per app.	\$ 310.00 Per app.	Varmet Guard
11907	Southwest Ohio Developmental Ctr.	\$ 400.00 Per month	\$ 400.00 Per month	\$ 400.00 Per month	Environment*
14238	Southwest Ohio Developmental Ctr. VERTEBRATE ANIMAL CONTROL (i.e. Raccoons, Ground Hogs etc.)	\$ 100.00 Per app.	\$ 100.00 Per app.	\$ 100.00 Per app.	Environment*

*Minority Business Enterprise awarded in accordance with Ohio Revised Code CH. 125.081



CONTRACTOR INDEX

CONTRACTOR AND TERMS:

VENDOR ID NO.: 54329
Environment Plus Pest Control*
P.O. Box 83545
Columbus, OH 43203

BID CONTRACT NO.: OT902109-1 (06/30/2011)

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Robert L. Knox

Telephone: (614) 263-0202
FAX: (614) 263-3030

E-mail: environmentplus@insight.rr.com

CONTRACTOR AND TERMS:

VENDOR ID NO.: 46222
Varmet Guard
5220 Westerville Rd.
Columbus, OH 43231

BID CONTRACT NO.: OT902109-2 (06/30/2011)

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Pat Hurley

Toll (800) 793-8169
Telephone: (614) 794-8169
FAX: (614) 891-9111

E-mail: pat.hurley@proguardcommercial.com

CONTRACTOR'S IT/MIS CONTACT: Scott Steckal

IT/MIS Telephone: (614) 794-8169

*Minority Business Enterprise awarded in accordance with Ohio Revised Code CH. 125.081
