STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: OHIO ALTERNATE ASSESSMENT FOR STUDENTS WITH SIGNIFICANT COGNITIVE DISABILITIES

CONTRACT NUMBER: CSP906614 EFFECTIVE DATES: 12/19/13 TO 06/30/18

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP906614 that opened on 10/30/13. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Education as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Therese Gallego, CPPB
therese.gallego@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

Ohio Alternate Assessment for Students with Significant Cognitive Disabilities
CSP906614
OAKS ITEM NUMBER: 25575

Description	Annual Cost 12/15/13 – 06/30/14	Annual Cost 07/01/14 – 06/30/15	Annual Cost 07/01/15 – 06/30/16	Annual Cost 07/01/16 – 06/30/17	Annual Cost 07/01/17 – 06/30/18
Project Management	$ 25,200.00	$ 241,903.00	$ 267,103.00	$ 267,103.00	$ 272,405.00
Test Development	$ 104,643.00	$ 294,331.00	$ 294,331.00	$ 294,331.00	$ 189,688.00
Administration	$ 0.00	$ 1,244,383.00	$ 1,244,383.00	$ 1,244,383.00	$ 1,244,383.00
Scoring and Reporting	$ 0.00	$ 178,804.00	$ 178,804.00	$ 178,804.00	$ 178,804.00
Technical (Psychometric)	$ 0.00	$ 191,322.00	$ 191,322.00	$ 191,322.00	$ 191,322.00
Professional Development and Public Engagement	$ 0.00	$ 22,603.00	$ 22,603.00	$ 22,603.00	$ 22,603.00
Annual Not-to Exceed Total	$ 129,843.00	$ 2,173,346.00	$ 2,198,546.00	$2,198,546.00	$ 2,099,205.00

All costs must be in U.S. Dollars.

COST NARRATIVE

1. The format and general content for the online score reporting, data file formats and other reports and documents will be finalized with the first operational use.
2. The RFP requires 9,800 Test Administrator Kits. AIR successfully delivered the AASCD in Spring 2013 with 7,221 TA Kits. To meet the annual budget target of the RFP, AIR proposes to deliver 8,700 TA Kits, which is the quantity ODE has approved for Spring 2014. However, we understand and agree that we must provide 9,800 TA Kits at no additional cost if required to successfully administer the program.
3. In the event of a reduction or change in the scope of work or partial termination for convenience, AIR assumes that any adjustment in contract price will account for potential increases in the price of the remaining tasks occasioned by such reduction or change in the scope of work.
4. AIR and ODE will agree to a Limitation of Liability with a cap of 10% of the annual Contract value for the year in which the event causing damages occurs.

Specific Deliverables

Deliverable 21
As the exact specifications for future physical manipulatives required cannot be determined until tasks and items are developed, the costs include an allowance of $12,500 per year for these items. AIR created this estimate based on both Ohio's current materials list and on AIR's experience with physical manipulative requirements in similar programs in Delaware, Hawaii, New Mexico, and South Carolina (adjusted for Kit quantities).

Deliverable 26
Based on results from the spring 2013 standard setting workshops for the AASCD, including panelists' positive evaluations of the process and satisfaction with the recommended performance standards, AIR proposes that ODE maintain the current AASCD cut scores and did not include pricing for the standard setting workshops as part of the base pricing. If there are circumstances that require ODE to re-establish AASCD performance standards, AIR offers to conduct new standard setting workshops as a cost option for $250,000.

Deliverable 29
In this deliverable AIR describes its understanding of the set of studies to be conducted. AIR understands there are some validity studies (e.g., Webb alignment) that must be contracted, designed, and executed by ODE and conducted independently of AIR's work as the AASCD vendor. While the budget does not include the costs for these studies, AIR included costs to provide inputs needed for these studies and to incorporate the results of those studies into the Technical Reports and other related deliverables.

Multiple Deliverables
Contract meetings are spread throughout multiple deliverables. Summarized below are the meeting assumptions.

Test Development Meetings				
Meeting	ELA	Math	Social Studies	Science
Content & Fairness Meeting (Each year 2-5)	• 1 Meeting per year to cover all subjects and grade bands • 3 Days in July • 24 Participants per meeting • 10 AIR staff per meeting • Participant honorarium $75 per day			
Data Review (Each year 2-5)	• Meeting with Fairness and Content Committee • 1 Meeting per year to cover all subjects and grades • 1 Day per meeting • 24 participants per meeting • 8 AIR staff per meeting • Participant honorarium $75 per day			
OTHER MEETINGS				
Technical Advisory Committee Meetings (Each year 2-5)	• 2 AIR staff • 2 Days per meeting • 2 Meetings per year			
Alternate Assessment Advisory Committee Meetings (Each year 2-5)	• 24 AAAC Members • 4 AIR staff • 1 Day per meeting • 2 Meetings per year (Spring and Fall) • Participant honorarium $75 per day			
Face to Face Training for Trainers (Each year 2-5)	• 75 Teachers • 4 AIR staff • 1 Day per meeting • 1 Meeting per year			
Transition Planning Meeting (Year 5 only)	• 7 ODE staff • 7 AIR staff • 2 Local TAC members • 2-3 days per meeting • 1 Meeting in Year 5			
Contract Management Meeting (Annual, Years 1 to 5)	• 10 ODE staff • 8 AIR staff • 1 Day per meeting • 1 Meeting per year			

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: CSP906614-1 (06/30/18)

182065
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TERMS: Net 30

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