



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: COMPREHENSIVE MAPPING PROJECT OF OHIO'S FAITH-BASED AND COMMUNITY NON-PROFITS

CONTRACT NUMBER: CSP906113

EFFECTIVE DATES: April 8, 2013 TO March 31, 2014

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP906113 that opened on March 22, 2013. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Job and Family Services and the Governor's Office of Faith-Based and Community Initiatives as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Janice Fitzpatrick
janice.fitzpatrick@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

COST SUMMARY

CSP906113

Title: Comprehensive Mapping Project of Ohio's Faith-Based and Community Non-Profits

BUDGET: \$150,000.00 Not-to-Exceed Total as defined in the Scope of Work, by each Deliverable; 1-7.

OFFEROR: Sagamore Institute, Inc.

UNSPSC CATEGORY CODE: 81121500

OAKS ITEM NUMBER: 24511

Description	Cost
Complete an analysis of all federal and state grants won by Ohio Faith-Based Community Organizations in the past two fiscal years.	\$15,437.00
Analyze IRS data and conduct surveys to identify amount and type of support provided by private individuals and traditional philanthropy to Ohio Faith-Based and Community Organizations in the past two fiscal years.	\$30,174.00
Write a report detailing the scope and scale of Ohio's faith-based and community nonprofits including the human needs addressed and the financial support provided by the government and private entities.	\$7,025.00
Identify and report "best practices" and measurement instruments to demonstrate faith-based and community organization effectiveness.	\$46,826.00
Host and present three regional events in Ohio to promote the statewide project and convene Ohio Faith-Based and Community Organizations in a strategic dialogue about community needs with an emphasis on sharing data and collaborating at local levels. Collaborate with the Agency on the invitees to include.	\$11,081.00
Facilitate a meeting in Columbus, OH to present to GOFBCI staff and Advisory Board to report data and leverage the outcomes from the regional events.	\$3,519.00
Design a Web site and database to feature the results of the report in collaboration with the Agency.	\$10,158.00
TOTAL (includes all costs to perform the Work)	\$124,220.00

All costs must be in U.S. Dollars.

REIMBURSABLE EXPENSES: None; there will be no additional reimbursement for travel or other related expenses. The State will not be responsible for any costs not identified.

COST SUMMARY BY DELIVERABLE:

Deliverable	Total Team Hours Per Deliverable	Labor Cost	Non-Labor Direct Costs (e.g.; travel for events)	Subcontractor Cost	Totals
1	546	\$15,437.00			\$15,437.00
2	606	20,424.00		\$9,750.00	30,174.00
3	92	6,525.00	\$500.00		7,025.00
4	1077	38,718.00	908.00	7,200.00	46,826.00
5	178	7,793.00	3,288.00		11,081.00
6	36	2,831.00	688.00		3,519.00
7	372	9,908.00	250.00		10,158.00
Totals	2907	\$101,636	\$5,634.00	\$16,950.00	\$124,220.00

SAGAMORE STAFF LABOR:

	Hein	Sherman	Cate	Christensen	Lindell	Pitzer	Haag	Saddler	Dyer	Snyder
Hours	86	648	288	249	60	136	372	268	520	280
Cost	\$9,351	\$46,209	\$8,482	\$8,830	\$2,888	\$3,290	\$6,952	\$5,234	\$6,760	\$3,640

COST SUMMARY (CONT'D)

NON-LABOR DIRECT COSTS BY DELIVERABLE

Deliverable 1 =	\$0.00
Deliverable 2 =	\$0.00
Deliverable 3 = Printing of Final Report	\$500.00
Deliverable 4 = Video Hosting with Vimeo Pro = \$200 Domain registration, web hosting (12 mos.) = \$130 Plug-ins, stock photos as needed = \$100 Sherman travel to Clay Productions (May) = \$478 Flight = \$300, M&I = 84, Lodging = \$94	\$908.00
Deliverable 5 = 3 events in Ohio (cost per event) Audio Visual = \$300 Travel (Hein + Saddler) Mileage reimbursement (Columbus) = \$185 x 2 = \$370 Mileage reimbursement (Cinci) = \$115 x 2 = \$230 Hotel (Saddler – 1 night @ \$94) = \$94.00 Meals (Saddler \$68 + Hein \$34) = \$102.00 \$1,096.00 X 3 =	\$3,288.00
Deliverable 6 (Meeting in Columbus with GOFBCI) Travel – Sherman = \$478 Flight = \$300, Lodging = \$94, M&I=\$84, Travel – Hein = \$210 Mileage = \$185 Meals = \$25	\$688.00
Deliverable 7 (Web site) Mapping software at \$50/month subscription for 5 mos.	\$250.00
Subtotal, non-labor direct costs	\$9,984.00

SUBCONTRACTOR COSTS

Deliverable 2 = Subcontractor (Bliss Institute University of Akron) Dr. John Green (\$2,300) Bliss Institute Staff (\$7,450.00) Subcontractor (Clay Productions) (\$7,200.00)	
Subtotal, Subcontractor Costs	\$16,950.00

OPTIONAL LABOR FOR ADDITIONAL WORK, IF DESIRED BY GOFBCI:

Agency reserves the right to negotiate this rate, dependent on the type of Work required.

Labor Rate per Hour for any additional Work after completion of the deliverables named above:	
Fixed Rate Per Hour	\$80.00 per hour

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: CSP906113-1 (03/31/14)

209430
Sagamore Institute, Inc.
2902 N. Meridian St.
Indianapolis, IN 46208

TERMS: Net 30

CONTRACTOR'S CONTACT(S):

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