



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

OPTIONAL USE CONTRACT FOR: Third Party Administrator (TPA) for Facility Maintenance, Repair and Minor Construction Projects

CONTRACT NUMBER: CSP905815

EFFECTIVE DATES: 05/20/15 TO 12/31/17

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP905815 that opened on 03/13/15. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Optional Use Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Optional Use Contract is available to the State of Ohio, all of its agencies, State institutions of higher education and all properly registered Cooperative Purchasing Program members of the Department of Administrative Services as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Dennis Kapenga
dennis.kapenga@das.ohio.gov

This Optional Use Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

MUTUALLY AGREED UPON PROPOSAL AND COST SUMMARY REVISIONS

The following changes and clarifications to the IAP Proposal and Cost Summary were agreed upon through negotiations.

1. SUPPORT REQUIREMENTS:

- #4 The State will only provide competent staff to assist in the requirements and testing activities as it applies to the Online Task Order System.
- #7 The State can only provide assistance currently available through existing programs from agencies such as DAS/EOD and DSA. Contractors must independently secure involvement in these programs.
- #11 The State will facilitate the acquisition of this information.

2. ASSUMPTIONS:

- #1 Remove
- #2 Remove
- #4 The State will facilitate the acquisition of this information.
- #5 Remove

3. WORK PLAN: (These statements supersede any conflicting language within the entire Proposal)

- The TPA determined Not To Exceed Project Cost will not be provided to Contractors during the bidding process.
- The agency may request that an MBE set-aside Bid be performed for its Project. The TPA will perform the MBE set-aside bid for the Project as long as at least two appropriate MBE Pre-qualified Contractors are available.
- MBE set-aside Bids cannot be issued for work that is classified as Construction.
- No initial limits will be set for the number of Pre-qualified Contractors by region and/or service category.
- The schedule for Pre-qualification of Contractors will be flexible and dynamic to facilitate the addition and removal of Contractors and service categories as required.
- All projects will be Bid. There will be no threshold below which Bids are not required.
- The agency will be provided all Project Bids ranked by cost.
- The TPA may provide performance and other metric based information with the Bid results to the agency.
- The agency will make the decision on Project award based on the information provided by the TPA.
- All appropriate Pre-qualified Contractors will be able to submit a Bid.

4. COST SUMMARY:

IAP has submitted a revised Cost Summary dated 5/11/15.

COST SUMMARY

Third Party Administrator (TPA) for Facility Maintenance, Repair and Minor Construction Projects

Contract: CSP905815 Index: GDC160

UNSPSC CATEGORY CODE: 811015xx

This Contract covers all five regions within the State as defined in the RFP.

Description	Cost or Percentage
<u>Select the proposed Contract cost model based on the criteria provided above.</u>	
Percentage of Total Project Cost	8.5%

All costs must be in U.S. Dollars.

The State will not be responsible for any costs not identified.

There will be no additional reimbursement for travel or other related expenses.

COST SUMMARY (continued)

Offeror's List of State Preferences (from the SOW) or Valued Added Services

Provide Any State Preferences (from the SOW) or Value Added Services that the Offeror has detailed in its Proposal. All State Preferences or Value Added Services will only be evaluated as part of the Offeror's Technical Proposal.	
Description	Cost or Percentage
Detailed descriptions of any State Preferences or Value Added Services offered must also be included in the appropriate section of the Offeror's proposal.	(make clear if this is a discount, no change or addition to the base cost from page one of the Cost Summary)
Access to Task Orders by Agency	NO CHANGE
Parts and Materials Only TPA Sources Parts and Materials TPA Tracks and Reports Project Status using the Online Task Order System	optional TPA FEE ADDED TO TPA INVOICED COST (no markup)
Fiscal Responsibility of IAP TPA Team	NO CHANGE
Scaled Fees	NO CHANGE
Change Order Controls	NO CHANGE
Outside Architectural Drawing Preparation Services (when required for large or complex projects that IAP cannot do internally)	BILLED AT COST (no TPA fee applies)
Plan Drawings (drawings required for projects that IAP can do internally)	NO CHANGE
Online Task Order System Using Amazon Web Services	NO CHANGE
Online Task Order System Using a Hard Server and Secure Location	optional COST TBD

All costs must be in U.S. Dollars.

The State will not be responsible for any costs not identified.

There will be no additional reimbursement for travel or other related expenses.

CONTRACTOR INDEX

CONTRACTOR, TERMS, AND SHIPMENT:

BID CONTRACT NO.: CSP905815



0000170792

MBE CONTRACTOR

IAP Government Services Group
2740 Airport Drive, Suite 300
Columbus, OH 43219

CONTRACTOR'S CONTACT: Thomas G. Banks
President, CEO

TERMS: Net 30 Days

DELIVERY: As Specified

Telephone: (614) 416-0614 ext. 315

FAX: (614) 416-0613

E-mail address: tgbanks@iap-gsg.com