



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: Administration of the National Core Indicators-Aging and Disabilities (NCI-AD) Survey for Consumers in Ohio

CONTRACT NUMBER: CSP904516

EFFECTIVE DATES: 11/01/15 TO 10/31/16

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP904516 that opened on 9/23/15. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Aging as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

[www.ohio.gov/procure](http://www.ohio.gov/procure)

Administration of the National Core Indicators-Aging and Disabilities (NCI\_AD) Survey for Consumers in Ohio  
 CSP904516  
 UNSPSC CATEGORY CODE: 81130000, 80140000

OAKS Item Number: 29127

Description	Cost
Process and manage sample list provided by the state following all relevant HIPAA and privacy regulations.	\$3,310
Recruit and train interviewers in cooperation with ODA, NASUAD and HSRI.	\$9,450
Coordinate, schedule and complete a Consumer Survey/Interview with a total of 400 randomly selected individuals via face-to-face interviews with each person at the location of the person's choice, using the National Core Indicators Consumer Survey form provided (subject to addition of questions as deemed appropriate by ODA/HSRI). This data collection may include collection of background items in addition to the questions in the survey tool.	\$48,900
Input all data collected into the data collection tool specified by the Human Services Research Institute and NASUAD and send to the Human Services Research Institute's (HSRI) on a regularly scheduled basis;	\$3,420
Provide the ODA NCI Project Manager a copy of all data uploaded to HSRI in Excel format on a regularly scheduled basis;	\$2,780
Project Management Support to include: Prepare and transmit the schedule for all aspects of the work as outlined in this proposal; complete and send monthly status/ progress reports via e-mail to the identified ODA NCI Project Manager.	\$6,940
Total Cost.	\$74,800

All Offerors who seek to be considered for a contract award must submit the above information in the format specified. The Original Cost Summary must be included in a separate, sealed envelope/package labeled on the exterior as "Cost Proposal" with the RFP Number and due date.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

93566  
Vital Research, LLC  
6380 Wilshire Blvd Ste. 1700  
Los Angeles, CA 90048

BID CONTRACT NO.: CSP904516-1

TERMS: Net 30

CONTRACTOR'S CONTACT:

Ms. Muriel Wheatley

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