



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: QUALITY ASSURANCE OF THE OHIO STATEWIDE TESTS

CONTRACT NUMBER: CSP902814

EFFECTIVE DATES: 09/16/13 TO 06/30/15

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP902814 that opened on 07/10/13. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the OHIO DEPARTMENT OF EDUCATION, OFFICE OF CURRICULUM AND ASSESSMENT as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Janice L. Fitzpatrick, CPPB
janice.fitzpatrick@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

COST SUMMARY

Quality Assurance of the Ohio Statewide Tests
 CSP902814
 UNSPSC CATEGORY CODE: 80100000
 OAKS ITEM ID: 25172

Deliverable	Task	Description	2014	2015	2016	2017	2018	2019
1	Participate in meetings with ODE, contractors and selected on-going committees, as requested by ODE:							
	1	Initial Meeting with ODE – One day initial year only	\$6500					
	2	Planning meeting with ODE – One day twice a year during successive years, may combine with planning meeting with various ODE vendors.		\$4830	\$4790	\$5120	\$5150	\$5180
	3	Planning meetings with ODE and various contractors, if required.	\$6540	\$6870	\$7080	\$7290	\$7330	\$7370
	4	Technical Advisory Committee (TAC) – up to three (3) two-day meetings each year.	\$5830	\$6120	\$6300	\$6490	\$6520	\$6550
	5	Observe standard setting committees for achievement assessments, diagnostic assessments and alternate assessments as they occur or as requested by ODE.	\$0	\$1730	\$1780	\$1830	\$1840	\$1850
	6	Information for Deliverable One; the responsibility of the Contractor upon award will be to attend meetings, not to convene or organize meetings. All meetings will be held in Columbus, Ohio. All costs associated with the Contractor staff attending the meetings will be borne by the Contractor. The Contractor will maintain written summaries of all Ohio meetings attended, discussions and decisions made related to the elements of the RFP with periodic (quarterly) reporting to ODE in electronic format.	\$0	\$0	\$0	\$0	\$0	\$0
		Sub-Total – Deliverable 1	\$18870	\$19559	\$20130	\$20730	\$20840	\$20950

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Deliverable	Task	Description	2014	2015	2016	2017	2018	2019
2	Monitor Test Development in the context of online assessments:							
	1	Monitor item development for consistency in item difficulty and conformance with test specifications.	\$7580	\$7960	\$4700	\$4840	\$4860	\$4880
	2	Attend early review meetings to focus Contractor on required difficulty level and match to test specifications.	\$8330	\$4380	\$4510	\$0	\$0	\$0
	3	Monitor constructed response item development before and after field testing.	\$6300	\$4520	\$4660	\$4800	\$4820	\$4840
	4	Prepare a report after field testing on the success of items detailing further development needs and the difficulty of bank and bank sections.	\$6570	\$6900	\$7110	\$7320	\$7360	\$7400
	5	Review test forms for conformance to test specifications and item difficulty requirements in the online testing environment.	\$2870	\$3010	\$3100	\$3190	\$3210	\$3230
	6	Confirm ODE's review of final test version including Rasch values, item codes, reporting standards and answer keys.	\$1860	\$1950	\$2010	\$2070	\$2080	\$2090
	7	Review all sampling procedures for field tests and other purposes.	\$2400	\$2520	\$2600	\$2680	\$2690	\$2700
	8	Information for Deliverable Two; The Contractor upon award will help ODE ensure that item and test development remain consistent to established performance standards and online testing, or in the case of tests where initial development is occurring, that balanced item development is being practiced and a suitable inventory of items are available for the operational administrations.	\$0	\$0	\$0	\$0	\$0	\$0
		Sub-Total – Deliverable 2	\$35910	\$31240	\$28690	\$24900	\$25020	\$25140

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Deliverable	Task	Description	2014	2015	2016	2017	2018	2019
3	Monitor Development and Maintenance of Item Bank:							
	1	Check the existing item parameter for accuracy and maintain independent records of item parameter.	\$7760	\$8150	\$8390	\$8640	\$8680	\$8720
	2	Monitor the input of new item parameters and statistics.	\$2990	\$3140	\$3230	\$3330	\$3350	\$3370
	3	Ensure the completeness of the item bank for equating and test development purposes (i.e., ensuring that parameters such as item step values of constructed response items are included in the bank).	\$1190	\$1250	\$1290	\$1330	\$1340	\$1350
	4	Check the distribution of item parameters for newly developed assessments against current test specifications.	\$4500	\$4730	\$4870	\$5020	\$5050	\$5080
	5	Estimate the raw score to scale score relationship on new test forms during test development, to ensure the raw score cut is within tolerable range.	\$3200	\$3360	\$3460	\$3560	\$3580	\$3600
	6	Verify that item usage history and disqualifications are clearly recorded in the item bank.	\$1790	\$1880	\$1940	\$2000	\$2010	\$2020
	7	Information for Deliverable Three; The Contractor upon award will confirm to ODE that appropriate development against established standards continues and is maintained in the item bank.	\$0	\$0	\$0	\$0	\$0	\$0
		Sub-Total – Deliverable 3	\$21430	\$22510	\$23180	\$23880	\$24010	\$24140
Deliverable	Task	Description	2014	2015	2016	2017	2018	2019
4	Monitor standard settings activities (preparation for, procedures followed in meetings, review of oversight committees, and development of final reports):							
	1	Monitor standard setting activities to ensure accuracy of the standard setting process and all calibrations used in that process.	\$0	\$2550	\$2630	\$2710	\$2720	\$2730
	2	Participate in the discussion and development of all standard setting plans.	\$1880	\$2550	\$2630	\$2710	\$2720	\$2730
	3	Comment on any perceived deficiencies in the process as outlined in the standard setting plan.	\$1250	\$1500	\$1550	\$1600	\$1610	\$1620

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Deliverable	Task	Description	2014	2015	2016	2017	2018	2019
4	Monitor standard settings activities (preparation for, procedures followed in meetings, review of oversight committees, and development of final reports):							
	4	Monitor the implementation of the standard settings by observing the standard setting activities.	\$0	\$2260	\$2330	\$2400	\$2410	\$2420
	5	Produce a report documenting the standard setting meetings.	\$0	\$6020	\$6200	\$6390	\$6420	\$6450
	6	Check all calibrations including, but not limited to: a) Item ordering for bookmark standard setting procedure; b) Raw score to scale score development resulting from standard setting; and c) All impact data used in standard setting.	\$0	\$3010	\$3100	\$3190	\$3210	\$3230
	7	Information for Deliverable Four; The timeline for standard setting activities involved in this RFP will be determined by the State Board of Education during the course of the Contract. Results of the standard setting will be provided to the State Board at a time to be determined during the course of the Contract. The Contractor will be available by phone or email to help ODE personnel in the development of the standard setting presentation for the oversight committee and for the State Board of Education.	\$0	\$0	\$0	\$0	\$0	\$0
		Sub-Total – Deliverable 4	\$3130	\$17890	\$18440	\$19000	\$19090	\$19180
Deliverable	Task	Description	2014	2015	2016	2017	2018	2019
5	Check accuracy of equating:							
	1	Verify the item parameter; check the equating of the assessments based on preliminary data from demographic samples provided by the various Contractors.	\$40990	\$43040	\$44330	\$45660	\$45890	\$46120
	2	Information for Deliverable Five; Verification of equating of the assessments will be accomplished by replicating the equating procedure. The actual procedure of equating is defined by ODE and reviewed by TAC. Equating activities can be pre-administration and/or post administration.	\$0	\$0	\$0	\$0	\$0	\$0
		Sub-Total – Deliverable 5	\$40990	\$43040	\$44330	\$45660	\$45890	\$46120

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Deliverable	Task	Description	2014	2015	2016	2017	2018	2019
6	Review reports and state summaries for accuracy:							
	1	Develop a written plan for quality control with review steps and submit to Office of Assessment.	\$6570	\$4520	\$4660	\$4800	\$4820	\$4840
	2	Participate in and/or direct the quality review process at Contractor site.	\$7760	\$8150	\$8390	\$8640	\$8680	\$8720
	3	Replicate report data independently.	\$7760	\$8150	\$8390	\$8640	\$8680	\$8720
	4	Prepare a summary of quality control activities.	\$5730	\$6020	\$6200	\$6390	\$6420	\$6450
	5	Review final technical reports from each test administration.	\$8300	\$8720	\$8980	\$9250	\$9300	\$9350
	6	Review technical manuals (development and data documentation for a testing program).	\$4300	\$4520	\$4660	\$4800	\$4820	\$4840
	7	Information for Deliverable Six; The Contractor upon award will ensure that preliminary data from various Contractors in Deliverable Six gets rolled up into classroom level, school level, and district level reports accurately and into statewide summaries accurately. Statewide summaries are delivered by various Contractors to the State within 45 days of the end of the make-up testing; results to districts are required by Ohio Law to be delivered within 60 days of the end of the make-up testing. Except for Grade 3 reading and OGT (both Grade 3 and OGT will have tests in fall, spring, and summer), all achievement tests are once a year tests administered in spring currently. The new high school End-of-Course exams may be administered more than once a year. The Contractor will also review the final technical reports for each administrative for accuracy, technical quality, and completeness.	\$40420	\$40080	\$41280	\$42520	\$42720	\$42920
	Sub-Total – Deliverable 6		\$40420	\$40080	\$41280	\$42520	\$42720	\$42920

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Deliverable	Task	Description	2014	2015	2016	2017	2018	2019
7	Respond to Psychometric Challenges and Inquiries:							
	1	Consult with the State on psychometric issues.	\$5730	\$6020	\$6200	\$6390	\$6390	\$6390
	2	Respond to critics of the program and questions for more information.	\$2870	\$3010	\$3100	\$3190	\$3190	\$3190
	3	Prepare materials for TAC review, if requested.	\$4300	\$4520	\$4660	\$4800	\$4800	\$4800
	4	Advise ODE for the benefit of the State in the process of transition from one testing vendor to another if it is the case.	\$2200	\$2310	\$2380	\$2450	\$2450	\$2450
	5	Advise ODE in the transition from current assessments to the new assessments delivered online.	\$3200	\$3360	\$3460	\$3560	\$3560	\$3560
	6	Review final technical reports from each test administration for every assessment in the statewide assessment program.	\$4500	\$4730	\$4870	\$5020	\$5020	\$5020
	7	Information for Deliverable Seven; The Contractor upon award will help the State deal with written materials describing the testing program to various audiences including stakeholder groups and legislative groups. The tasks in Deliverable Seven are not routine work. They will be needed as they occur.	\$0	\$0	\$0	\$0	\$0	\$0
		Sub-Total – Deliverable 7	\$22800	\$23950	\$24670	\$25410	\$25410	\$25410
Deliverable	Task	Description	2014	2015	2016	2017	2018	2019
8	Alignment Studies:							
	1	Offeror shall propose an independent alignment study of State of Ohio developed assessments in Science and Social Studies include end-of-the-course examinations in high school science tests in Grade 5 and 8, and social studies tests in Grades 4 and 8.	\$0	\$0	\$23500	\$0	\$0	\$0
	2	Offeror shall propose an independent alignment study of State of Ohio developed assessments for use as alternate assessments in Grades 3 through 8 and for high school.	\$0	\$0	\$17500	\$0	\$0	\$0

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8	Alignment Studies:							
	3	Offeror shall propose an independent alignment study of PARCC or State of Ohio developed Assessments in English Language Arts and in Mathematics for use in grades 3 through 8 and for end-of-course examinations in high school.	\$0	\$0	\$0	\$17500	\$0	\$0
	4	Information for Deliverable Eight; The Offeror shall propose a method for the conduct of alignment studies for Deliverable 8, Tasks 1, 2 and 3. Task 1 is for assessment developed unique to Ohio as is Task 2. Task 2 tests are operational but in transition. It is anticipated that Task 2 assessments shall be stable no lather then the spring of 2015. Task 3 may not be exercised pending the level of success of PARCC in securing approval under ESEA or similar and if providing continuity in testing. The Offeror shall propose the method for alignment study as well as the level of expertise and independence of the panelists or judges used in the conduct of the study.	\$0	\$0	\$0	\$0	\$0	\$0
		Sub-Total – Deliverable 8	\$0	\$0	\$41000	\$17500	\$0	\$0

All costs must be in U.S. Dollars.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

82480
Assessment & Evaluation Services
7370 Keeneland Drive
Fair Oaks Ranch, TX 78015

BID CONTRACT NO.: CSP902814-1 (06/30/15)

TERMS: Net 30

CONTRACTOR'S CONTACT(S):

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