



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT FROM COMMUNITY REHABILITATION PROGRAMS
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: Writing Utensils, Pens, Pencils, Highlighters and Imprinted Items

CONTRACT No.: CRP30502

EFFECTIVE DATES: 04/01/2021 to 03/31/2024

The Department of Administrative Services (DAS), Office of Procurement from Community Rehabilitation Programs (OPCRP) has accepted the proposal submitted in response to the Contract Number listed above by the certified Community Rehabilitation Program (CRP) and/or the certified Agent of a Community Rehabilitation Program (Agent). The CRP and/or Agent listed herein has been awarded a contract for the services or supplies listed. The respective ordering office contract approval form, [contract terms and conditions](#), [special terms and conditions](#), pricing schedules, specifications, and any attachments incorporated by reference and accepted by DAS become a part of this Mandatory Contract.

This Mandatory Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This mandatory contract is available to ALL STATE AGENCIES, STATE INSTITUTIONS OF HIGHER EDUCATION AND PROPERLY REGISTERED COOPERATIVE PURCHASING MEMBERS OF THE COOPERATIVE PURCHASING PROGRAM OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES, AS APPLICABLE.

This contract award by Office of Procurement from Community Rehabilitation Program is in accordance with Sections 125.60 to 125.6012 of the Revised Code.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as initially advertised or described.

State agencies may make purchases under this Mandatory Contract up to \$2500.00 using the State of Ohio Payment Card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

This mandatory contract and any amendments thereto are available from the DAS Web site at the following address:

www.procure.ohio.gov

Signed: _____
Matthew M. Damschroder, Director Date

SPECIFICATIONS

I. SCOPE OF WORK

The intent of this contract is to provide writing utensils and imprinted writing utensils to the State of Ohio. DAS Standard and Special Terms and Conditions shall govern this contract.

A. Lead Time

In stock items two (2) to three (3) days, 30 days if not in stock. In the event of an unexpected delay the agency will be notified.

B. Miscellaneous

Minimum order amount is \$20.00.

COST SUMMARY

ITEM NUMBER	OHIOIBUYS PRODUCT CODE	UNSPSC CODE	ITEM	PRICE PER
N/A		44121700	See Product/Price Catalog	N/A

Submit Invoices to:
Ordering Agency

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

OAKS ID: 000076868

The Center for Individual and Family Services
270 Sterkel Blvd
Mansfield, OH 44907

CONTRACT NO: CRP30502



TERMS: Net 30 Days

CONTRACTOR'S CONTACT:

Laura Zimmer

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Email: zimmerl@catalystlifeservices.org