

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT FROM COMMUNITY REHABILITATION PROGRAMS
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: Janitorial Services, Toledo Correctional Institution

CONTRACT No.: CRP30244

EFFECTIVE DATES: 01/08/2018 to 12/31/2018

The Department of Administrative Services (DAS), Office of Procurement from Community Rehabilitation Programs (OPCRP) has accepted the proposal submitted in response to the Contract Number listed above by the certified Community Rehabilitation Program (CRP) and/or the certified Agent of a Community Rehabilitation Program (Agent). The CRP and/or Agent listed herein has been awarded a contract for the services or supplies listed. The respective ordering office contract approval form, [contract terms and conditions, supplemental terms and conditions](#), pricing schedules, specifications, and any attachments incorporated by reference and accepted by DAS become a part of this Mandatory Contract.

This Mandatory Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This mandatory contract is available to the Toledo Correctional Institution, 2001 East Central Avenue, Toledo, OH 43608.

This contract award by Office of Procurement from Community Rehabilitation Program is in accordance with Sections 125.60 to 125.6012 of the Revised Code.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as initially advertised or described.

State agencies may make purchases under this Mandatory Contract up to \$2500.00 using the State of Ohio Payment Card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

This mandatory contract and any amendments thereto are available from the DAS Web site at the following address:

www.procure.ohio.gov

Signed: _____
Robert Blair, Director Date

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SPECIFICATIONS

I. SCOPE OF WORK

The intent of this scope of work is to provide janitorial services for the Toledo Correctional Institute, 2001 E. Central Avenue, Toledo, OH 43608. All work shall be performed in accordance with the services to be provided as set forth herein. Contractor shall be deemed to have adequate knowledge of the nature of the contracted services.

II. SERVICES PROVIDED

Daily Tasks

A. Lobbies/Entrances

1. Clean entrance door glass
2. Vacuum rugs
3. Empty waste containers
4. Sweep and mop floor

B. Offices off Lobby

1. Vacuum rugs as needed
2. Empty waste containers

C. Restrooms off Lobby

1. Clean toilets and urinals
2. Clean mirrors
3. Clean sinks
4. Stock paper products and soap
5. Empty waste containers
6. Sweeping and/or mopping restroom floors

D. Offices/Conference Rooms

1. Vacuum rugs as needed
2. Empty waste containers
3. Dusting when needed

III. MATERIALS AND SUPPLIES

Supplies will be provided by the ordering agency

IV. WORK HOURS

Services will be performed (5) five days a week, (4) four hours per day

COST SUMMARY

ITEM NUMBER	ITEM	PRICE PER
33756	Janitorial Services, Toledo Correctional Institution, 2001 East Central Avenue, Toledo, OH 43608	\$1,440.00 / month

Submit Invoices to:
Toledo Correctional Institution
2001 East Central Avenue
Toledo, OH 43608

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

CONTRACT NO: CRP30244



OAKS ID: 0000072719

REMITTANCE ADDRESS:
Goodwill Industries of Northwest Ohio
626 North Huron Street
Toledo, OH 43604

TERMS: Net 30 Days

CONTRACTOR'S CONTACT:

Karen Mayer

Telephone: (419) 255-0070
Fax: (419) 255-8152
Email: kmayer@goodwillnwohio.org