

July 28th, 2010

Subject: State of Ohio Office Supplies Contract

The current contract SR900810, GPC005 for Office Supplies with Staples Contract and Commercial "Staples Advantage" expires August 1, 2010.

Effective August 2, 2010 Contract, SR900011, GPC005 for Office Supplies with Staples Contract and Commercial "Staples Advantage" will replace the expired contract.

The new contract can be located at http://procure.ohio.gov/OrigContract/SR900011_OC.pdf

The new contract contains the same terms and conditions and basic provisions as the expiring contract and will remain in effect until July 31, 2014. Under the new contract users will continue to order contract items at www.stapleslink.com. If you are involved in the procurement of office supplies, copy paper or toner for your agency, please locate the new contract at the link above, read and familiarize yourself with its contents and terms.

Prices for items on the new contract, with the exception of cut sheet copy paper and a few selected items are essentially the same as those on the previous contract. Prices for cut sheet copy paper on the new contract have increased approximately 5.1% in the aggregate. Some paper items slightly more than 5.1% and some less. The increase in paper cost on the contract reflects a price increase taken by paper manufacturers in May, 2010.

The new contract contains 12,200 items. DAS has added dated merchandise such as calendars and planners, a number of school and classroom related supplies and materials and a selection of computer keyboards, computer mouse devices and telephone headsets.

Please review <http://www.staplesadvantage.com/stateofohio/> for additional information about the contract and Staples.

Regards,

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