

ezIQC[®] CONTRACT GENERAL ORDERING INSTRUCTIONS

[EXPRESS LINK to ezIQC[®] PROJECT ENTRY](#) (for experienced users)

INTRODUCTION (for first time users)

Personnel authorized by an individual public governmental entity within the State of Ohio to initiate and/or execute purchasing actions for construction and construction related services on behalf of that entity may (1) contact the contractor or (2) submit on-line request for service under this contract.

Public governmental entities include (but are not limited to); state, city, county, colleges & universities, municipalities, other political subdivisions and public school systems.

THE ezIQC PROCESS

- Step 1:** Go to [ezIQC[®] OH Website](#).
- Step 2:** The Authorized User will enter his/her name, contact information and project description in the spaces provided.
- Step 3:** An ezIQC[®] Representative will contact the Authorized User to (1) assist in identifying and selecting a Supplier and (2) schedule a Joint Scope Meeting. (IMPORTANT NOTE: In service areas where more than one Supplier is available to price/perform Work, a single Supplier must be selected, however, selection of the Supplier to be used is at the sole discretion of the Authorized User. Requesting price proposals from multiple Suppliers for the same project, is STRICTLY PROHIBITED.)
- Step 4:** After the Joint Scope Meeting, the ezIQC[®] Representative will help the Authorized User prepare a Detailed Scope of Work.
- Step 5:** Once the Detailed Scope of Work is complete and approved by the Authorized User, the ezIQC[®] Representative will forward it to the selected supplier and establish a Price Proposal due date.
- Step 6:** The Supplier will prepare a Price Proposal detailing the specific tasks and associated price to perform the elements of the Detailed Scope of Work. The Supplier will use the Construction Task Catalog[®] (CTC) for the appropriate region to prepare the Price Proposal. The Supplier will select the appropriate tasks from the CTC and multiply the fixed unit prices in the CTC by the required quantities for each task to determine the basic CTC price. The basic CTC price is then multiplied by the appropriate Adjustment Factor (see below) to determine the total price of the Job Order.
- Step 7:** The Supplier will submit the completed Price Proposal Package to the ezIQC[®] Representative for review and validation to include verification that appropriate tasks have been selected from the CTC and the appropriate quantities have been used. Should any corrections or changes be deemed necessary as a result of the review/validation, the ezIQC[®] Representative will return the proposal to the Supplier to make any necessary changes.
- Step 8:** Once the Proposal has been satisfactorily validated/verified, the ezIQC[®] Representative will submit the Price Proposal Package to the Authorized User via e- mail. For State Agency Projects, any construction project for which the Price Proposal exceeds \$200,000 must be reviewed by the Ohio Facilities and construction Commission (OFCC) for the utilization of ezIQC[®]. Any construction project for which the Price Proposal is less than or equal to \$200,000 can utilize ezIQC[®] based on the Authorized User's discretion. All maintenance/repair projects, regardless of Price Proposal amount, can utilize the ezIQC[®] process. The categorization of a project as construction or maintenance/repair is at the sole discretion of the Authorized User.
- Step 9:** The Authorized User may include unique contract terms and conditions specific to the Job Order with the Supplier. Unique contract terms and condition agreed upon by the Supplier and the Authorized User will be included on, or referenced in, the Purchase Order.

Step 10: If satisfied with the price, schedule, terms and conditions; the Authorized User will prepare a Job Order Package for submission to the selected Supplier. A Job Order Package consist of the following documents:

Job Order Signature Document; signed by Supplier and Authorized User (provided by the ezIQC Representative)

Final Detailed Scope of Work; signed by Supplier and Authorized User (provided by the ezIQC Representative)

Purchase Order (PO) or Notice To Proceed (NTP); to include (at a minimum)

- a) PO / NTP Number
- b) PO / NTP Date
- c) Reference to Statewide Contract# **RS900415** and the Index number of **GPC008**
- d) Customer Point of Contact- Name, Phone Number, email Address (optional)
- e) Ship to Address
- f) Bill to Address
- g) Supplier Name and Address
- h) Project Description (include ezIQC[®] Job Order Number assigned by ezIQC[®] Representative)
- i) PO / NTP Amount (Price)
- j) Any other additional terms and conditions deemed necessary

Step 11: The complete Job Order Package as described above should be submitted to the selected Supplier by mail or email (*email is the preferred submission method*) with a copy to ezIQC[®]

DEFINITIONS

Authorized User –Personnel authorized by any formally designated organizational element or sub-element of a state or local public governmental entity within the State of Ohio to initiate and/or execute purchasing actions for construction and construction related services on behalf of that entity.

Adjustment Factors - The Supplier's competitively bid price adjustments to the unit prices as published in the CTC. On the anniversary date of contract award of each year, the Supplier's Adjustment Factors may be escalated/de-escalated based on the contract formula for economic price adjustment (Engineering News Record's Cost of Construction Index (CCI) for 20 City Average).

Construction Task Catalog[®] (CTC) – A comprehensive listing of specific construction related tasks covering all divisions of construction, each with a specified unit of measure and a unit price developed for the local area. CTC prices include local labor, equipment and material.

Detailed Scope of Work - The document or set of documents that sets forth the Work the Supplier will perform. The Detailed Scope of Work can be a simple set of drawings, a specification, a narrative, a marked-up as-built drawing or some other document. It does not have to be a full set of plans and specifications.

Joint Scope Meeting – An ezIQC[®] Representative will schedule a meeting at the project site with the Authorized User and one of the competitively bid suppliers to include any key subcontractors to discuss the details of the project, the schedule, required permits, inspections and all other aspects of the Work.

Price Proposal – The proposal prepared by the Supplier using the applicable tasks from the CTC, the appropriate Adjustment Factor (s) and the appropriate quantities. The (sum amount of the) Price Proposal represents a lump sum price for completing the Approved Detailed Scope of Work.

Price Proposal Package – The Price Proposal, any drawings, sketches or other technical data requested from the Supplier to supplement the Detailed Scope of Work, the construction schedule and a list of proposed subcontractors.

AWARDED CONTRACTS

ZONE 1 – North West

MBE GC: McDaniel’s Construction, Inc.
Open Market GC: Sorensen Gross Construction Services
Armcorp Construction, Inc.

ZONE 2 – North East

MBE GC: The AKA Team
Henderson Contracting Company
McDaniel’s Construction, Inc.

Open Market GC: Sorensen Gross Construction Services
Johnson-Laux Construction
Hayhoe Contracting Services, LLC

MBE Heating: The AKA Team
Heating Contract: The K Company

ZONE 3 – Central

MBE Electrical: The AKA Team
Electrical Contract: R & K Electric, Ltd.

MBE GC: Woods Development Group, LLC
McDaniel’s Construction Corp. Inc.
Rockwood Builders, Ltd.

Open Market GC: F.H. Paschen
Tamsah Enterprises, LLC
Sorensen Gross Construction Services

Heating Contracts: The Lusk Group
MBE Electrical: DEH Electric, LLC
Electrical Contract: The Lusk Group
MBE Concrete: McDaniel’s Construction Corp. Inc.
Concrete Contract: F.H. Paschen
MBE Asphalt: McDaniel’s Construction Corp. Inc.
Asphalt Contract: F.H. Paschen

ZONE 4 – South West

MBE GC: McDaniel’s Construction Corp. Inc.
R Kelly Inc.

Open Market GC: Protective Coatings, Inc.
Johnson-Laux Construction

Electrical Contract: The Lusk Group

ZONE 5 – South East

Open Market GC: Sorensen Gross Construction Services
Hayhoe Contracting Services

MBE GC: McDaniel’s Construction Corp. Inc.

CONTRACT DOCUMENTS (Some files are very large and may take a while to download)

OH Contract Terms and Conditions

[State of Ohio Standard Terms and Conditions and Contract General Conditions](#)

NJPA OH ezIQ[®] Contract Documents

[ezIQ[®] OH Contract Documents](#)

CONTACT INFORMATION

The AKA Team (MBE)

Electronic submissions:

Ariane@akateam.com

Submissions by Mail:

Attn: Ariane Kirkpatrick, 4640 Hinckley Industrial Parkway #7
Cleveland, OH 44108

DEH Electric, LLC (MBE)

Electronic submissions:

Dhenry@dehelectric.com

Submissions by Mail:

Attn: David Henry 2997 Durham Drive Columbus, OH 43207

Henderson Contracting Company LLC (MBE)

Electronic submissions:

clareneh75@yahoo.com

Submissions by Mail:

Attn: Clarence Henderson 4764 Burger Road, South Euclid OH
43219

McDaniel's Construction Corp. Inc. (MBE)

Electronic submissions:

dmoncrief@mcdanielsconstruction.com

Submissions by Mail:

Attn: Dan Moncrief III, 1069 Woodland Ave., Columbus, OH
43219

R Kelly Inc. (MBE)

Electronic submissions:

rkelly1@fuse.net

Submissions by Mail:

Attn: Ray Kelly 7645 Production Drive Cincinnati, OH 45237

Rockwood Builders, Ltd. (MBE)

Electronic submissions:

brandon@rockwoodbuilders.com

Submissions by Mail:

Attn: Brandon Pho, 5050 Medallion Dr., W. Westerville, OH 43082

Woods Development Group, LLC (MBE)

Electronic submissions:

mwood@woodsdevelopmentgroup.com

Submissions by Mail:

Attn: Michael Woods, 4200 Regent St. #200 Columbus, OH 43219

Armcorp Construction, Inc.

Electronic submissions:

tim@armcorpinc.com

Submissions by Mail:

Attn: Tim Rosengarten, 8511 State Route 703, Celina OH 45822

F.H. Paschen, Inc.

Electronic submissions:

lwright@fhpaschen.com

Submissions by Mail:

Attn: Leo J. Wright, 8725 W. Higgins Road, Suite 200, Chicago, IL
60631

Hayhoe Contracting Services, LLC

Electronic submissions:

pat.dowell@hayhoe.com

Submissions by Mail:

Attn: Pat Dowell, 4025 Holt Rd Building B Holt, MI 48842

Johnson-Laux Construction

Electronic submissions:

Kevin@johnson-laux.com

Submissions by Mail:

Attn: Kevin Johnson, 8100 Chancellor Drive #165 Orlando, FL 33809

The K Company, Inc.

Electronic submissions:

karl@thekcompany.com

Submissions by Mail:

Attn: Susan C. Popovich, 2234 S. Arlington Road, Akron, OH
44319

CONTACT INFORMATION (continued)

Lusk Mechanical Contractors, Inc.

Electronic submissions:

wgoodman@theluskgroup.com

Submissions by Mail:

Attn: David W. Starr, 820 South DixieHwy, Muldraugh, KY
40155

Protective Coatings, Inc.

Electronic submissions:

Dfosnight@PCI-Corp.biz

Submissions by Mail:

Attn: Don Fosnight, 4321 Webster Street Dayton, OH 45414

R & K Electric. Ltd.

Electronic submissions:

rkelectric@aol.com

Submissions by Mail:

Attn: Kurt Geis, 134 S. Chapel St., Louisville, OH 44641

Sorensen Gross

Electronic submissions:

Rslly@sgcs.net

Submissions by Mail:

Attn: Rich Sly: 3407 Torrey Rd. Flint, MI 48507

Tamsah Enterprises, LLC

Electronic submissions:

bhowell@tamsah.com

Submissions by Mail:

Attn: Barbera Howell, 328 S. Main Street Bellefontaine, OH 43347

DAS Issuing Officer for the State

Name: Anita A. Jones MBA, MPM

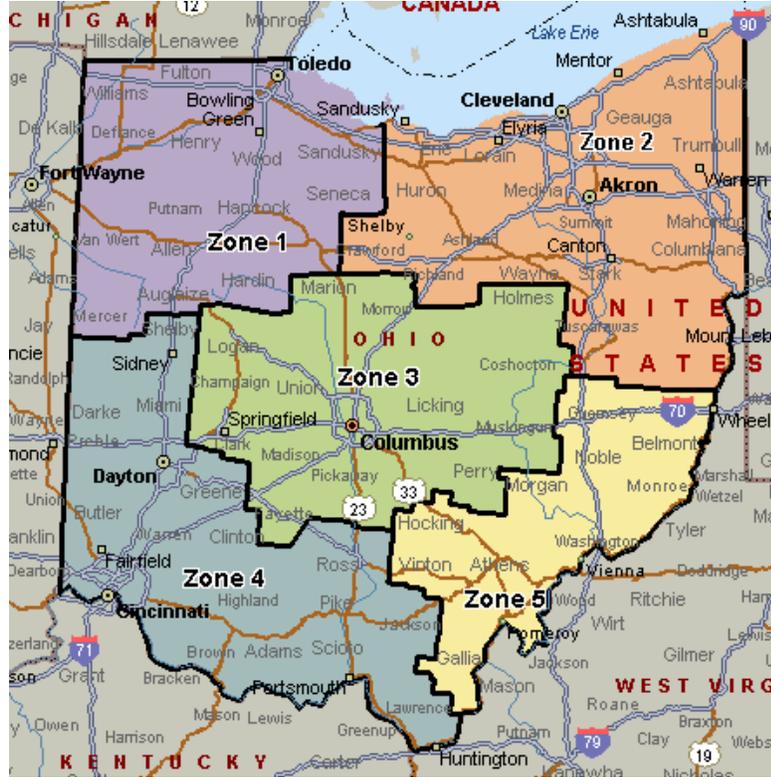
Email: Anita.Jones@das.ohio.gov

Phone: 614-752-0012

Fax: 614-485-1056

ADJUSTMENT FACTORS (effective 1/1/15 – 12/31/15)

Contract No.	Zone	Bidder	Contract Type (A, C, E, H, G, MBE)	Normal Working Hours Prevailing Wage (.60)	Other than Normal Working Hours Prevailing Wage (.10)	Normal Working Hours Non Prevailing Wage (.10)	Other than Normal Working Hours Non Prevailing Wage (.10)	Non Pre-Priced Adjustment Factor (.10)
OH01GCMBBA-081914-MCC	Z1 NW	McDaniel's Construction Corp., Inc.	MBE	1.1226	1.1227	1.1444	1.1445	1.1444
OH02GCMBBA-081914-AKA	Z2 NE	The AKA Team	MBE	1.0790	1.0899	1.0790	1.0899	1.1444
OH02GCMBB-081914-MCC	Z2 NE	McDaniel's Construction Corp., Inc.	MBE	1.1226	1.1227	1.1444	1.1445	1.1444
OH02GCMB-081914-HCC	Z2 NE	Henderson Contracting Company LLC	MBE	1.1689	1.2338	1.1526	1.2207	1.2698
OH02HMBA-081914-AKA	Z2 NE	The AKA Team	MBE	1.0790	1.0899	1.0790	1.0899	1.1444
OH02EMBA-081914-AKA	Z2 NE	The AKA Team	MBE	1.0790	1.0899	1.0790	1.0899	1.1444
OH03GCMBBA-081914-WDG	Z3 Cent	Woods Development Group, LLC	MBE	1.1134	1.1460	1.0599	1.0861	1.1940
OH03GCMBB-081914-MCC	Z3 Cent	McDaniel's Construction Corp., Inc.	MBE	1.1226	1.1227	1.1444	1.1445	1.1444
OH03GCMB-081914-RBL	Z3 Cent	Rockwood Builders, Ltd.	MBE	1.1716	1.1803	1.1220	1.1274	1.1888
OH03EMBA-081914-DEH	Z3 Cent	DEH Electric, LLC	MBE	1.2779	1.4714	1.4959	1.5504	1.2779
OH03CMBBA-081914-MCC	Z3 Cent	McDaniel's Construction Corp., Inc.	MBE	1.1635	1.1962	1.1526	1.1853	1.2289
OH03AMBA-081914-MCC	Z3 Cent	McDaniel's Construction Corp., Inc.	MBE	1.1226	1.1227	1.1444	1.1445	1.1444
OH04GCMBBA-081914-MCC	Z4 SW	McDaniel's Construction Corp., Inc.	MBE	1.1226	1.1227	1.1444	1.1445	1.1444
OH04GCMBB-081914-RKI	Z4 SW	R Kelly Inc.	MBE	1.1989	1.2534	1.1989	1.2534	1.2534
OH05GCMBBA-081914-MCC	Z5 SE	McDaniel's Construction Corp., Inc.	MBE	1.1226	1.1227	1.1444	1.1445	1.1444
OH01GCOMA-111814-SGC	Z1 NW	Sorenson Gross Construction Services	G	1.0899	1.1226	1.0899	1.1226	1.1444
OH01GCOMB-111814-ACI	Z2 NW	Armcorp Construction, Inc.	G	1.1110	1.1306	1.0865	1.0948	1.1548
OH02GCOMA-111814-SGC	Z2 NE	Sorenson Gross Construction Services	G	1.0899	1.1226	1.0899	1.1226	1.1444
OH02GCOMB-111814-JLC	Z2 NE	Johnson-Laux Construction	G	1.1063	1.1335	1.0736	1.1090	1.1935
OH02GCOC-111814-HCS	Z2 NE	Hayhoe Contracting Services, LLC	G	1.1172	1.1281	1.1172	1.1226	1.1989
OH02HOMA-111814-TKC	Z2 NE	The K Company	H	1.1499	1.2907	1.1380	1.2787	1.3079
OH02EOMA-111814-RKE	Z2 NE	R & K Electric, Ltd.	E	1.3077	1.4473	1.1529	1.4011	1.3079
OH03GCOMA-111814-FHP	Z3 Cent	F.H. Paschen, S.N. Nielsen & Associates	G	1.0421	1.0942	1.1254	1.1592	1.1444
OH03GCOMB-111814-TEL	Z3 Cent	Tamsah Enterprises, LLC	G	1.0683	1.0860	1.0683	1.0860	1.1460
OH03GCOC-111814-SGC	Z3 Cent	Sorensen Gross Construction Services	G	1.0899	1.1226	1.0899	1.1226	1.1444
OH03HOMA-111814-LUS	Z3 Cent	The Lusk Group	H	1.0888	1.0954	1.0888	1.0954	1.1989
OH03EOMA-111814-LUS	Z3 Cent	The Lusk Group	E	1.0888	1.0954	1.0888	1.0954	1.1989
OH03COMA-111814-FHP	Z3 Cent	F.H. Paschen, S.N. Nielsen & Associates	C	1.0895	1.1440	1.1658	1.2008	1.1444
OH03AOMA-111814-FHP	Z3 Cent	F.H. Paschen, S.N. Nielsen & Associates	A	1.0895	1.1440	1.1658	1.2008	1.1444
OH04GCOMA-111814-PCI	Z4 SW	Protective Coatings, Inc.	G	1.0683	1.0860	1.0683	1.0860	1.1460
OH04GCOMB-111814-JLC	Z4 SW	Johnson-Laux Construction	G	1.1068	1.1226	1.0763	1.1090	1.1935
OH04EOMA-111814-LUS	Z4 SW	The Lusk Group	E	1.0888	1.0954	1.0888	1.0954	1.1989
OH05GCOMA-111814-SGC	Z5 SE	Sorensen Gross Construction Services	G	1.0899	1.1226	1.0899	1.1226	1.1444
OH05GCOMB-11181-HCS	Z5 SE	Hayhoe Contracting Services, LLC	G	1.1172	1.1281	1.1172	1.1226	1.1989



ezIQ[®] Contract Areas

County	Territory	County	Territory	County	Territory	County	Territory
Allen	Zone 1	Crawford	Zone 2	Fairfield	Zone 3	Highland	Zone 4
Auglaize	Zone 1	Cuyahoga	Zone 2	Fayette	Zone 3	Jackson	Zone 4
Defiance	Zone 1	Erie	Zone 2	Franklin	Zone 3	Lawrence	Zone 4
Fulton	Zone 1	Geauga	Zone 2	Holmes	Zone 3	Miami	Zone 4
Hancock	Zone 1	Harrison	Zone 2	Knox	Zone 3	Montgomery	Zone 4
Hardin	Zone 1	Huron	Zone 2	Licking	Zone 3	Pike	Zone 4
Henry	Zone 1	Jefferson	Zone 2	Logan	Zone 3	Preble	Zone 4
Lucas	Zone 1	Lake	Zone 2	Madison	Zone 3	Ross	Zone 4
Mercer	Zone 1	Lorain	Zone 2	Marion	Zone 3	Scioto	Zone 4
Ottawa	Zone 1	Mahoning	Zone 2	Morrow	Zone 3	Shelby	Zone 4
Paulding	Zone 1	Medina	Zone 2	Muskingum	Zone 3	Warren	Zone 4
Putnam	Zone 1	Portage	Zone 2	Perry	Zone 3	Athens	Zone 5
Sandusky	Zone 1	Richland	Zone 2	Pickaway	Zone 3	Belmont	Zone 5
Seneca	Zone 1	Stark	Zone 2	Union	Zone 3	Gallia	Zone 5
Van Wert	Zone 1	Summit	Zone 2	Adams	Zone 4	Guernsey	Zone 5
Williams	Zone 1	Trumbull	Zone 2	Brown	Zone 4	Hocking	Zone 5
Wood	Zone 1	Tuscarawas	Zone 2	Butler	Zone 4	Meigs	Zone 5
Wyandot	Zone 1	Wayne	Zone 2	Clermont	Zone 4	Monroe	Zone 5
Ashland	Zone 2	Champaign	Zone 3	Clinton	Zone 4	Morgan	Zone 5
Ashtabula	Zone 2	Clark	Zone 3	Darke	Zone 4	Noble	Zone 5
Carroll	Zone 2	Coshocton	Zone 3	Greene	Zone 4	Vinton	Zone 5
Columbiana	Zone 2	Delaware	Zone 3	Hamilton	Zone 4	Washington	Zone 5