

REQUEST FOR PROPOSALS

Addendum # 1

Issued: February 25, 2010

The Ohio Department of Development, Strategic Business Investment Division, is requesting proposals for:

Ohio Job Ready Sites Program

RFP Number: DEVSBI005

RFP Issued: January 26, 2010

Inquiry Period Began: January 26, 2010

Inquiry Period Ends: February 19, 2010 at 8:00 A. M.

Proposals Due: February 23, 2010 by 4:00 P.M.

Reason for Addendum: This addendum is issued to extend the proposals due date and make changes to the calendar of events. **The proposals due date has been changed from February 23, 2010 to March 10, 2010.** Please remove pages 1 and 8 of the original RFP and replace the pages provided herein.

Submit Proposals To:

Ohio Department of Development
Budget & Finance Office
Attn: Michael Ashford, Agency Procurement Officer
77 South High Street, 27th Floor
P. O. Box 1001
Columbus, Ohio 43216-1001

(614) 466-5962



Department of
Development

REQUEST FOR PROPOSALS (RFP)

RFP Number: DEVSBI005

The Ohio Department of Development, Strategic Business Investment Division, is requesting proposals for:

Ohio Job Ready Sites Program

RFP Issued: January 26, 2010
Inquiry Period Begins: January 26, 2010
Inquiry Period Ends: March 5, 2010
Proposals Due: March 10, 2010

Submit Proposals to:

Michael Ashford, Agency Procurement Officer
Ohio Department of Development
Budget & Finance Office
77 S. High St., 27th Floor
Columbus, OH 43215
Procurement@development.ohio.gov
(614) 466-5962

This RFP consists of five (5) parts and three (3) attachments, totaling thirty-one (31) consecutively numbered pages. Please verify that you have a complete copy.

Please submit all inquiries about this RFP through the State Procurement web site at www.ohio.gov/procure. Please refer to Part Three of this RFP, "General Instructions", for instructions on submitting inquiries through the State Procurement web site. All responses to inquiries submitted by Proposers will be posted on the State Procurement website for viewing by all prospective Proposers.



Department of
Development

PART THREE: GENERAL INSTRUCTIONS

The following sections provide a calendar of events, details on how to respond to this RFP and how to get more information about this RFP. All responses must be complete and in the prescribed format.

Calendar of Events & On-line Information

The schedule for this RFP is given below and is subject to change. Development may change this schedule at any time. If Development changes the schedule before the Proposal Due Date, it will do so through an announcement on the State Procurement web site area for this RFP at the following link: <http://procure.ohio.gov/proc/index.asp>. The web site announcement will be followed by an addendum to this RFP, which also will be made available through the same State Procurement web site.

It is each prospective Proposer's responsibility to check the State Procurement web site's question-and-answer area for this RFP for current information and the calendar of events scheduled through award of any contract.

Other than by adherence to the RFP Inquiry process, set forth below, no contact related to this RFP shall be made with Development until a contract award is announced. Notwithstanding this prohibition, Development, at its sole discretion, may request additional information as part of the review process outlined below.

Firm Dates

RFP Issued:	January 26, 2010
Inquiry Period Begins:	January 26, 2010
Inquiry Period Ends:	March 5, 2010 at 8 A.M.
Proposal Due Date:	March 10, 2010 at 4 P.M.

Estimated Dates

Contract Award Notification:	March 19, 2010
Issuance of Purchase Order:	To be determined

Proposal Submittal

Proposals are to be submitted on 8.5 x 11-inch paper, with margins of not less than $\frac{3}{4}$ of an inch on all sides. Font must be 11 point or larger and all pages must be numbered consecutively. Limit proposals to no more than 15 pages, exclusive of resumes, financial and annual reports, W-9, and DMA Form.

Submit one original and two complete hard copies of each proposal. The original copy must include an electronic version of the proposal, in its entirety, in PDF format. **All proposals must be received no later than 4:00 p.m. on February 23, 2010 at the following office:**