

**Invitation for Bids ITB  
DRCB-14-1006 Third Party Administrator (TPA) –  
Electricity Aggregation Services - Addendum #2  
Issued August 21, 2013**

This Addendum is issued to change several sections of the original ITB . All other terms and conditions and specifications remain the same. The changed information supersedes any conflicting information in the referenced ITB originally issued on August 7, 2013; and Addendum #1 issued August 15, 2013.

**INQUIRY PERIOD BEGINS: August 7, 2013**

**INQUIRY PERIOD ENDS: September 9, 2013**

**BID DUE DATE: September 17, 2013**

**BID DUE TIME: 3:00 PM Eastern Standard Time**

**BID SHOULD BE LABELED:  
AND DELIVERED TO:** TPA-ELECTRICITY AGGREGATION ITB  
c/o Barb Johnson, Contract Administrator  
ODRC Operation Support Center Mail Room  
770 West Broad Street 1<sup>ST</sup> Floor  
Columbus, OH 43222

**BID OPENING LOCATION:** (Do not hand carry bids into the Bid  
Opening Room, they will be rejected.)  
DRC Operation Support Center  
Belmont Conference Room  
770 West Broad Street, 1<sup>st</sup> Floor  
Columbus, OH 43222

**BID OPENING DATE AND TIME: September 17, 2013 at 3:00 P.M.  
Eastern Standard Time**

This ITB Addendum #2 of five (5) numbered pages; Please verify that you have a complete copy.

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**On ITB page 5, Part Three, Scope of Services:**

**Add:** Potential participating locations may include those listed below and more may be added:

With the exception of LorCI, BeCI, SCC-main complex in Lancaster, and the Grafton Reintegration Center (shown on the map as the former GCI); all of the ODRC Institution meters are eligible to participate in the program. Several Institutions have more than one meter. See the List and Map below or paste the following into your internet browser: <http://www.drc.ohio.gov/web/prisprog.htm>

**NW Region**

- Toledo Correctional Institution
- Allen Oakwood Correctional Institution
- Marion Correctional Institution
- North Central Correctional Complex
- Ohio Reformatory for Women
- Richland Correctional Institution
- Mansfield Correctional Institution
- Dayton Correctional Institution

**FMC Region**

- Franklin Medical Center

**NE Region**

- Lake Erie Correctional Institution
- Lorain Correctional Institution
- Ohio State Penitentiary
- Trumbull Correctional Institution
- Northeast Pre-Release Center
- Grafton Correctional Institution

**SW Region**

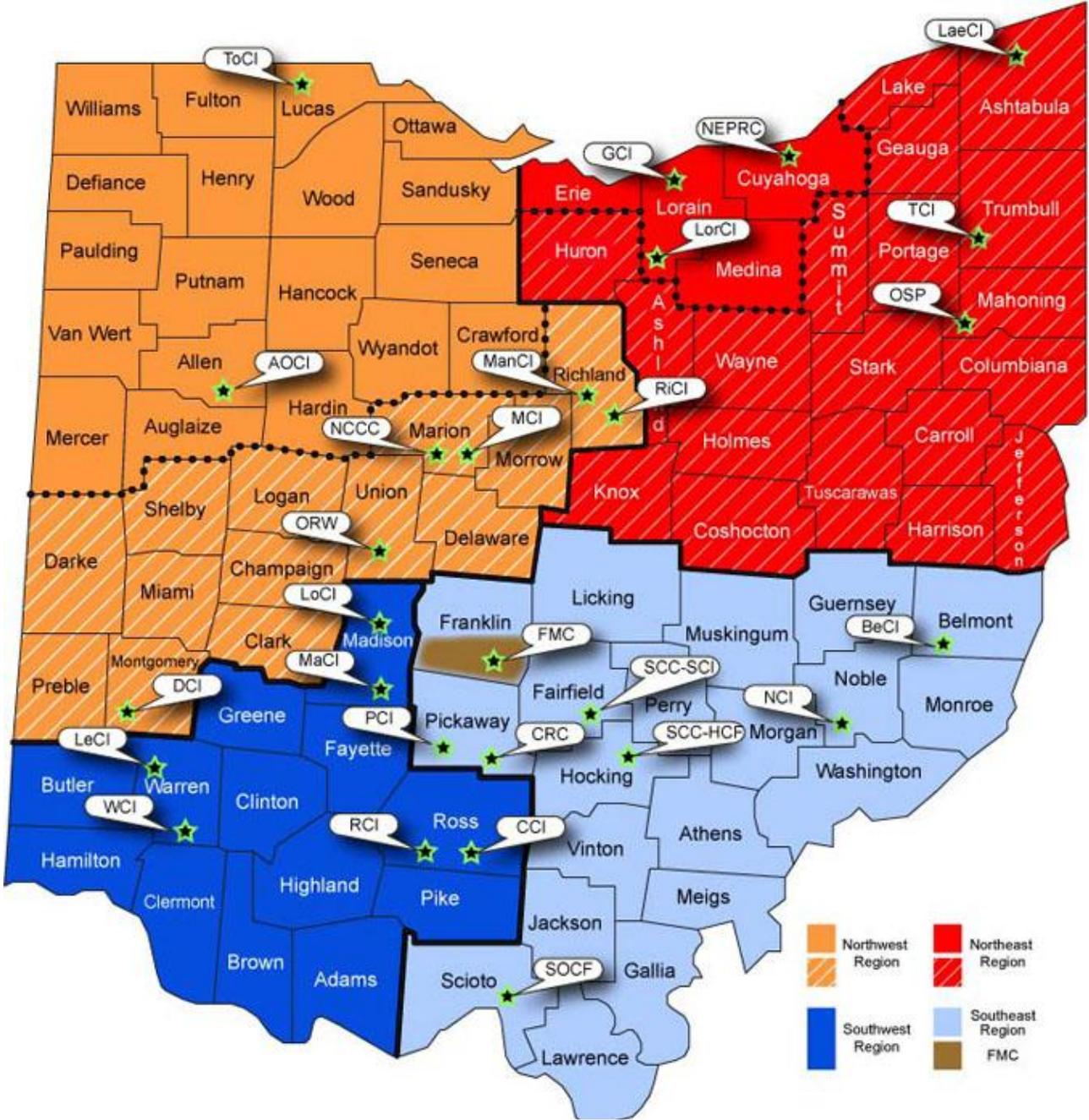
- Ross Correctional Institution
- Chillicothe Correctional Institution
- Madison Correctional Institution
- London Correctional Institution
- Warren Correctional Institution
- Lebanon Correctional Institution

**SE Region**

- Belmont Correctional Institution
- Noble Correctional Institution
- Southeastern Correctional Complex
- Pickaway Correctional Institution
- Correctional Reception Center
- Southern Ohio Correctional Facility

See next page for map

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**On ITB page 5, the second paragraph of Part Three, Scope of Services states:**

“The ODRC seeks a third party administrator model, in which the TPA Electricity Aggregator performs many of the administrative functions under the direction of the ODRC including usage analysis, marketing, development of a buying strategy, forecasting, nominating, bid preparation, and reporting. The TPA Electricity Aggregator must not be affiliated with a particular electric supplier or marketer, acting impartially in the best interest of the ODRC. Therefore, if an electrical supplier or affiliated company submits a proposal under this ITB and is selected to provide TPA Electricity Aggregator services, that supplier may not bid to supply electric energy to the ODRC under the proposed Contract.”

**Replace** “nominating” with “recommending”

**Add**, after “reporting.” “Demand Response service would be a potential value add, however, ODRC reserves the right to participate in rate negotiations. Further any resulting contract amendment would not be considered an exclusive contract for those services.

**ITB PART FIVE REQUIREMENTS FOR SUBMITTAL, Exhibit C. Workers’ Compensation Insurance**

**Delete:** “Bidders shall submit proof of Workers’ Compensation Insurance labeled as Exhibit C.”

**Add:** “Worker’s Compensation Insurance Certification proof shall be required for the proposed Contract.”

**On ITB page 12, Exhibit B.**

Items #3 and #4 are no longer applicable or required. Delete:

3	Bidder’s proposed TPA for ODRC has documented 2 years of experience in demand response with all four Investor Owned Utilities in Ohio.
4	Bidder’s proposed TPA has documented 2 years of experience in demand response with all four Investor Owned Utilities (IOU) in Ohio.

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Replace with:

<b>3</b>	n/a
<b>4</b>	n/a

**ITB page 12, Exhibit B #9:** "...  
**Delete:** "geographic region and."

**ITB page 12, Exhibit B.**

**Add:** Notes:  
 Regarding #8. We are actually supplied by at least 5 investor owned utility companies in Ohio, and those would be our focus: Ohio Edison Company, AEP Ohio, Cleveland Electric Illuminating, Dayton Power and Light, and Duke Energy.

Acceptable proof includes a statement of methodology and an example. This assertion will be considered part of the contracted service upon which the ODRC relies on the TPA's expertise in order to receive the best service.

Regarding #9.  
 The TPA shall have these plans for providing their service for the ODRC. For example, does your firm have a disaster recovery plan in the event the firm's internet/intranet and analysis tools server is down?

Further, you may redact all confidential information so long as the proof is accompanied by a letter from the customer indicating that your company provided an excellent risk management plan and the areas covered by the plan

**ITB page 15, Exhibit C Proof of Worker's Compensation Insurance**

**Delete:** "Attach current Worker's Compensation certificate and label it as Exhibit C and return it with your bid."

**Add** "Worker's Compensation Insurance Certification proof shall be required for the proposed Contract. All inquiries regarding Worker's Compensation Insurance Certification may be sent to the Ohio Bureau of Worker's Compensation at: <https://www.ohiobwc.com/>.

**END OF ADDENDUM 2 FOR DRCB-14-1006**