

INVITATION TO BID

State of Ohio
Department of Administrative Services
General Services Division
Office of Procurement Services

The Original Signed Bid must be submitted to the Office of Procurement Services to receive consideration for award.		BIDDER NAME	
BID NUMBER <u>OT901414</u>	OPENING DATE (1:00 p.m.) <u>JUNE 6, 2013</u>	STREET ADDRESS <input type="checkbox"/> Check if remit address is different and list on separate sheet	
General Services Division Office of Procurement Services 4200 Surface Road Columbus, OH 43228-1395 Attn: Bid Desk		CITY STATE ZIP	
		COUNTY	MBE/EDGE CERTIFICATE NUMBER
		TELEPHONE NO. ()	TOLL FREE NO. 1 - ()
		CONTACT PERSON	FAX NO. ()
REQ./INDEX NO. LDC104	BID NOTICE DATE	CONTRACTOR'S E-MAIL ADDRESS	
SELECT YOUR PREFERRED METHOD OF RECEIVING PURCHASE ORDERS AND ENTER THE E-MAIL OR FAX NUMBER INFORMATION (ONLY SELECT ONE METHOD) <input type="checkbox"/> E-Mail <input type="checkbox"/> Fax			
In addition to the standard terms for payment, the payment terms for state agency(ies) will be 2%, 10 Days, Net 30 Days unless otherwise stated in the following space. If no discount is offered, bidder should circle "Net 30 Days". _____%, _____Days, Net 30 Days			
<u>PARTICIPATING AGENCY(IES):</u> Various Institutions As Listed Herein:			
ADDENDUM FOR CHANGE ADDENDUM NO.: 2 REVISION DATE: 05/29/13			
<u>THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF PROCUREMENT SERVICES IS SOLICITING BIDS FOR:</u> PROFESSIONAL PEST CONTROL SERVICES			
Attached are pages 4, 12 and 15 to this Invitation to Bid. Remove the corresponding pages from the existing bid and replace with the attached.			
As indicated herein this addendum is issued to make a change to the address for the Gallipolis Developmental Center and to the Non-Critical service areas and also to make a change to the Northwest Developmental Center to delete building 601 and the addition of the Powerhouse and Maintenance buildings.			

INSTITUTION	INSTITUTION CONTACT	TELEPHONE NUMBER	SITE VISIT DATE AND TIME
Cambridge Developmental Center 66737 Old 21 Rd. & Cambridge, Ohio 43725	Scott Ingram	Scott.ingram@dodd.ohio.gov (740) 432-0203	SITE VISIT
Southeast Diversified Industries, Inc. 1401 Burgess Ave. Cambridge, OH 43725	Scott Ingram	Scott.ingram@dodd.ohio.gov (740) 432-0203	SITE VISIT
Gallipolis Development Center 2500 Ohio Avenue *Gallipolis, OH 45631	Tim Davis	Tim.davis@dodd.ohio.gov (740) 339-3513	MANDATORY SITE VISIT Wednesday May 22, 2013 10:00 a.m.
Mansfield Correctional Institution 1150 N. Main St. Mansfield, OH 44901	Matt Swavel	Matthew.swavel@odrc.state.oh.us (419) 525-4455, Ext.1122	MANDATORY SITE VISIT Thursday* May 23, 2013 9:00 a.m.
Montgomery Developmental Ctr. 7650 Timbercrest Drive Huber Heights, OH 45424	John S. Eardley	John.eardley@dodd.ohio.gov (937) 233-8108	SITE VISIT
Southern Ohio Veterans Home 2003 Veterans Blvd. Georgetown, OH 45121	Charlie Hall	Ronald.hall@dvs.ohio.gov (937)378-2900, Ext. 2745	SITE VISIT
Southwest Ohio Developmental Ctr. 4399 East Bauman Lane Batavia, OH 45103	Greg Myer	Gregory.myer@dodd.ohio.gov (513) 732-9200 Ext. 209	MANDATORY SITE VISIT Monday May 20, 2013 10:00 a.m.
Tiffin Developmental Center (TDC) 600 N. River Rd. Tiffin, OH 44883	Richard Dipold	Richard.dipold@dodd.ohio.gov (419) 443-3110	SITE VISIT
NorWesCo Industries 200 N. SR 101 Tiffin, OH 44883	Richard Dipold	Richard.dipold@dodd.ohio.gov (419) 443-3110	SITE VISIT
Northwest Ohio Developmental Ctr. 1101 South Detroit Ave. Toledo, OH 43614	Ethel Hierholzer	ethel.hierholzer@dodd.ohio.gov (419) 385-0231	MANDATORY SITE VISIT Tuesday May 21, 2013 10:00 a.m.
Ohio State Penitentiary 868 Coitsville-Hubbard Rd. Youngstown, OH 44505	Carolyn Nowak	Carolyn.nowak@odrc.state.oh.us (330) 743-0700, Ext. 2130	SITE VISIT
Toledo Correctional Institution 2001 East Central Toledo, Ohio 43608	David Wolfe	David.wolfe@odrc.state.oh.us (419) 726-7977, Ext. 7470	NO SITE VISIT
Youngstown Development Center 4891 East County Line Road Mineral Ridge, OH 44440	Kim Tochey	Kim.tochey@dodd.ohio.gov (330) 544-2231	MANDATORY SITE VISIT Friday May 24, 2013 10:00 a.m.

TRANSPORTATION CHARGES: All exterminating services rendered shall be F.O.B. and prepaid to destination.

PROOF OF LICENSE: Each bidder is to submit with their bid a copy of their current license. The license must cover the specification requirements stated in this bid. The Contractor and pesticide technicians shall be properly licensed by the Ohio Department of Agriculture and shall be in compliance with all existing federal, state, and local regulations governing the performance of pest control work and the use of pest control materials.

*Indicates a change to address.

GALLIPOLIS DEVELOPMENTAL CENTER (Cont'd)

II. CONTRACTOR RESPONSIBILITIES

A. Areas and service frequency

1. Non-Critical Areas (Serviced Monthly)

The Contractor and/or his designated serviceman shall service all buildings located throughout the Gallipolis Developmental Center. *Additional site for treatment off grounds workshop address: Riverview Productions, 630 Jackson Pike Gallipolis, OH. The Production Center is 7,453 sq. ft. with a 2,300 sq. ft. Annex and two (2) greenhouses. This service shall include all the offices, restrooms, eating areas, halls, service closets, panel closets, crawl spaces, basement, sub-basement, staff lounges, passageways, maintenance rooms or work areas, janitor closets, mechanical equipment rooms, restrooms, and showers, vent stacks, and any other areas that the institution deems necessary in the requirements.

2. Critical Areas (Serviced Weekly)

- a. For rodent (rats and mice) in critical food handling areas. Whenever evidence of rat or mouse infestation is observed, bait stations, mechanical traps, sticky traps or snap traps, shall be placed in strategic areas of the premise infested. Bait stations will be tamper resistant and shall be enclosed or anchored. A sufficient supply of fresh attractive and acceptable anti-coagulant bait shall be introduced into each station to control rats or mice that may migrate into the area.
- b. If a building is exterminated and continues to support evidence of the active existence of any pests or rodents within seven (7) days after treatment, the Contractor shall be notified and required to immediately exterminate the problem at no additional cost to the Gallipolis Developmental Center.
- c. Frequency of service subject to change by the Gallipolis Developmental Center.

B. Areas to be Serviced Minimum of once a Month (Non-Critical Areas):

1. Offices
2. Passage Ways
3. Activity Center
4. Janitors' Closets
5. Equipment Rooms
6. Baths/Showers
7. Repair Rooms
8. Housekeeping Areas
9. Storage Rooms
10. Living areas 6038, 6039, 6040, 6041, 6042, 6043
11. Living areas 6044, 6045, 6046, 6047, 6048, 6050
12. Administration Building
13. Maintenance Building
14. Laundry
15. Power House
16. Power house and old boiler house
- *17. Production Center (7, 435 sq. ft.)
- *18. Annex (2,300 sq. ft.)
- *19. Two (2) Greenhouses

C. Areas to be Serviced Weekly (Critical Areas):

MASTER KITCHEN

1. Receiving Area - Administration
2. Food Storage Area
3. Food Preparation Area
4. Food Assembly Area
5. Dishwashing Area
6. Disposal Area
7. Utility Area
8. Food Delivery System

*Indicates change to Non-Critical service areas.

MONTGOMERY DEVELOPMENTAL CENTER (Cont'd)

1. Areas to be serviced a minimum of once a month or as needed:

Service will include all offices, restrooms, food service areas, closets, living rooms, dining rooms and bedrooms:

- a) Service Building
 - b) Administration Building
 - c) Maintenance Building
 - d) Housing 3, 4, 5, 6, 7, 8 and 9
2. Exterior Treatment for all buildings:
- a) Each house will receive one annual treatment for drain fly infestation.
 - b) The exterior of each building will be treated at least one time to prohibit common pest from entering through walls.

NORTHWEST OHIO DEVELOPMENTAL CENTER

In addition to the requirements listed in Section I (Pages 7 thru 10) the following shall apply to Northwest Ohio Developmental Center.

I. **SCOPE OF SERVICES**

Pest Control - to include but not be limited to all crawling insects, bees, wasps, and rodents.

II. **CONTRACTOR RESPONSIBILITIES**

- A. Contractor must furnish necessary labor, equipment, and materials for extermination, control and prevention of all pests, including but not limited to, rats, mice, roaches of all varieties, flies, mosquitoes, bees, yellow jackets, waterbugs, fleas, lice, silverfish, spiders, and ants. Populations of pest located outside of the specified buildings, but within the property boundaries of the buildings, are included.
- B. Populations of the following pests are excluded from this contract, including but not limited to the following, unless such pests become incidental invaders inside the specified buildings or are identified as winged termite swarmers emerging indoors.
 - 1. Birds, bats, snakes and all other vertebrates other than commensal rodents.
 - 2. Termites and other wood-destroying organisms.
 - 3. Mosquitoes
 - 4. Pests that primarily feed on outdoor vegetation.
- C. Contractor is to conduct a thorough initial inspection of each building or site within ten (10) working days after the effective date of this contract. The purpose of the initial inspection is for the Contractor to identify problem areas and any equipment, structural features, or management practices that are contributing to pest infestations. Access to buildings will be coordinated with the maintenance superintendent.
- D. Contractor will provide pest control service to and within the following buildings/areas:
 - 1. Nine (9) residential cottages (*, 602, 603, 604, 605, 606, 607, 608 and 609)
 - 2. Four (4) support buildings (610, 612, 613, and 614)
 - *3. Powerhouse building on an as needed basis.
 - *4. Maintenance building on an as needed basis.

*Indicates deletion of building 601 and the addition of the Powerhouse and Maintenance buildings .