

ADDENDUM

The following is an Addendum to the Request for Quote # 13-203 for **Resource Capability Assessment for the Ohio Emergency Management Agency** (hereinafter referred to as the "RFQ") issued on **February 11, 2013** by the Ohio Department of Public Safety (hereinafter referred to as "ODPS") 1970 West Broad Street, Columbus, Ohio 43223.

Whereas, the ODPS desires to modify the RFQ and clarify the terms applicable to the Quotation/Cost Summary as described in **Section 4.5.2** and on the **Quotation/Cost Summary Table (Attachment 1)** of the RFQ, **Therefore**, the following modifications shall be made to the RFQ:

Section 4.5.2 currently reads:

4.5.2 Quotation /Cost Summary:

Offerors will complete the Quotation/Cost Summary form/table found in Attachment 1 and identify all resources and costs associated with performing the work. **The ODPS is expecting that the rates quoted shall be significantly discounted from the State Term Schedule (STS) rates.** The Offeror will provide and attach a comparison of their approved STS rates and the discounted rates included in the RFQ response.

Offerors may not reformat these forms. Each Offeror must complete the Cost Summary forms in the exact format provided. Any reformatting may cause the State to reject the Offeror's quotation.

These forms and associated instructions are what the State projects as the final Cost Summary forms at the present time. The State reserves the right to modify the Cost Summary forms and instructions at the time qualified Offerors are invited to submit their not-to-exceed fixed price quotation. Completed Cost Table forms are to be provided when the quotations are submitted.

Offerors are to copy as many forms as are needed, and page number each sheet in the upper right hand corner. If there is any doubt as to which page a particular item should be recorded under, Offerors are to use their discretion. The important thing is that the item is listed and accounted for, not particularly where it is listed so that all costs are identified. The dollar amounts listed by the Offerors must represent a NOT-TO-EXCEED FIXED PRICE.

The State will not be liable for any costs the Offeror does not identify in its response to this RFQ (Attachment 1) and the Offeror must identify all costs associated with performing the work. **The ODPS is expecting the hourly rates quoted shall be significantly discounted from the STS rates.** The Offeror will provide and attach a comparison of their approved STS rates and the discounted rates included in the RFQ response.

The text is hereby corrected and modified to read:

4.5.2 Quotation /Cost Summary:

Offerors will complete the Quotation/Cost Summary form/table found in Attachment 1 and identify all resources and costs associated with performing the work. **While the ODPS expects a discount from the State Term Schedule (STS) rates, a discount is not required. The lack of a discount shall still be considered a responsive submission as stated in Section 5.4.** The Offeror will provide and attach a comparison of their approved STS rates and the discounted rates included in the RFQ response.

Offerors may not reformat these forms. Each Offeror must complete the Cost Summary forms in the exact format provided. Any reformatting may cause the State to reject the Offeror's quotation.

These forms and associated instructions are what the State projects as the final Cost Summary forms at the present time. The State reserves the right to modify the Cost Summary forms and instructions at the time qualified Offerors are invited to submit their not-to-exceed fixed price quotation. Completed Cost Table forms are to be provided when the quotations are submitted.

Offerors are to copy as many forms as are needed, and page number each sheet in the upper right hand corner. If there is any doubt as to which page a particular item should be recorded under, Offerors are to use their discretion. The important thing is that the item is listed and accounted for, not particularly where it is listed so that all costs are identified. The dollar amounts listed by the Offerors must represent a NOT-TO-EXCEED FIXED PRICE.

The State will not be liable for any costs the Offeror does not identify in its response to this RFQ (Attachment 1) and the Offeror must identify all costs associated with performing the work. **The Offeror will provide and attach a comparison of their approved STS rates and offered rates included in the RFQ response.**

Quotation/Cost Summary Table (Attachment 1) currently reads:

Offerors will complete the Quotation/Cost Summary table, below, and identify all costs associated with performing the work. **The ODPS is expecting that the rates quoted shall be significantly discounted from the STS rates.**

The Offeror shall include the STS Schedule Part Description and Part Number, STS rate, discount rate (percentage (%) off STS list price), Offered Costs, and the Extended Cost in response to this Scope of Work. If needed, the Offeror may include additional costs as determined by the Offeror to complete the SOW. The following table is provided to assist in providing this information.

The text is hereby corrected and modified to read:

Offerors will complete the Quotation/Cost Summary table, below, and identify all costs associated with performing the work.

The Offeror shall include the STS Schedule Part Description and Part Number, STS rate, offered rate, Offered Costs, and the Extended Cost in response to this Scope of Work. If needed, the Offeror may include additional costs as determined by the Offeror to complete the SOW. The following table is provided to assist in providing this information.

The date for submission and opening of Quotations is changed to **Wednesday, February 27, 2013**. The opening time remains 3:00 P.M. No other terms of the RFQ are modified by this Addendum.