



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: Contractor Evaluation Services for the Ohio Third Frontier's Pre-Seed Fund Capitalization Program and Third Frontier Internship Program

CONTRACT NUMBER: CSP906314

EFFECTIVE DATES: 1/16/2014 TO 10/31/15

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP906314 that opened on 10/25/13. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Developmental Services Agency as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Patrick Means, CPPB  
patrick.means@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

[www.ohio.gov/procure](http://www.ohio.gov/procure)

MUTUALLY AGREED UPON CLARIFICATIONS AND MODIFICATIONS.

Invantage Group offered the amended rates for Debriefing, Stage 2 Evaluation and to reduce the number of Technical Service Hours to 150 per year.

Below is a summary of the negotiated cost and service hours Pre-Seed Capitalization Fund Proposal Evaluation.

<b>Item</b>	
Debriefing Cost	\$525 per Debriefing
Stage 2 Evaluation	\$3,150 per Stage 2 Evaluation

Number of Technical Service Hours	150 Hours per Year
Number of Evaluation hours per Proposal	31.5

Below is a summary of the negotiated cost and service hours Capitalization Internship Program.

<b>Item</b>	
Single Stage Evaluation Cost	\$962.50 Per Evaluation
Evaluation Personnel Hours	5.5 Per proposal

RFP Title: Contractor Evaluation Services for Ohio Third Frontier, **Pre-Seed Fund Capitalization Program**  
 CSP906014  
 UNSPSC CATEGORY CODE: 80101500  
 OAKS Item Code: 25576

*Ohio Third Frontier Pre-Seed Fund Capitalization Program	Quantity Estimated	Unit Price Each	FY2014	FY2015
<b>FIXED COSTS (not tied to number of Proposals; itemize any/all costs, if applicable)</b>				
Designing Developing evaluation matrix			\$ 1,400	\$ 1,400
Bidder's conference & preparation			\$ 525	\$ 525
Team meeting, review & preparation			\$ 2,100	\$ 2,100
Stage 1 review meeting with ODSA & Preparation			\$ 2100	\$ 2100
Stage 2 review meeting with ODSA & Preparation			\$ 2,100	\$ 2,100
Final report development			\$ 1,750	\$ 1,750
Presentation development & preparation			\$ 2,100	\$ 2,100
Third frontier meeting & preparation			\$ 3,150	\$ 3,150
<b>TOTAL FIXED COSTS</b>			<b>\$ 15,225</b>	<b>\$ 15,225</b>
<b>PROPOSAL EVALUATION COSTS</b>				
Total for Stage 1 Evaluations = Cost per Proposal x 25 proposals	25	\$ 2,800	\$70,000	\$70,000
Total for Stage 2 Evaluations = Cost per Proposal x 15 proposals	15	\$3,150	\$47,250	\$47,250
<b>Total Proposal Evaluation Costs</b>			<b>\$117,250</b>	<b>\$117,250</b>
<b>DEBRIEFING COSTS</b>				
Total Debriefing Costs = Cost per Debriefing x 6 per Fiscal Year	6	\$525	\$3,150	\$3,150
<b>*TOTAL OF COSTS PER FISCAL YEAR (Total fixed costs + total proposal evaluation costs + total debriefing costs)</b>			<b>* \$135,625</b>	<b>* \$135,625</b>
<b>*GRAND TOTAL OF FY2014 and FY2015 COSTS (Total Not to Exceed Cost)</b>			<b>*\$271,250</b>	
<b>EVALUATION PERSONNEL INFORMATION</b>				
Number of Evaluators per Proposal			2	2
Average Evaluation Hours Per Proposal			31.5	31.5
Evaluator Hourly Rate			\$175	\$175

Technical Assistance Services, Development anticipates requesting up to \*150 hours of technical assistance each for the FY2014 and FY2015 Pre-Seed Fund Capitalization Program. Complete the following table with all requested information:

TECHNICAL ASSISTANCE	FY2014 Total	FY2015 Total
Pre-Seed Fund Capitalization Program	150 hours	150 hours
Personnel Hourly Rate per FY	\$175	\$175
<b>*TOTAL COST PER FISCAL YEAR = HOURLY RATE X 150</b>	<b>26,250</b>	<b>26,250</b>

All costs must be in U.S. Dollars.

\*Indicates revision to costs and hours.

RFP Title: Contractor Evaluation Services for Ohio Third Frontier, **Third Frontier Internship Program**  
 CSP906314  
 UNSPSC CATEGORY CODE: 80101500  
 OAKS Item Code: 25577

*Ohio Third Frontier Internship Program	Quantity Estimated	Unit Price Each	FY2014	FY2015
<b>FIXED COSTS (not tied to number of Proposals; itemize any/all costs, if applicable)</b>				
RFP review and designing/developing evaluation matrix	1x per cycle		\$ 1,050	\$ 1,050
Evaluation review meeting with ODSA & preparation	1x per cycle		\$ 350	\$ 350
Historical metrics compilation & review	1x per cycle		\$ 1,050	\$ 1,050
Final report development	1x per cycle		\$ 700	\$ 700
Presentation development	1x per cycle		\$ 1,050	\$ 1,050
Third Frontier meeting & presentation	1x per cycle		\$ 700	\$ 700
<b>TOTAL FIXED COSTS</b>			<b>\$ 4,900</b>	<b>\$ 4,900</b>
<b>PROPOSAL EVALUATION COSTS</b>				
Total for Stage 1 Evaluations = Cost per Proposal x 8 proposals	8	\$ 962.50	\$7,700	\$7,700
<b>TOTAL OF COSTS PER FISCAL YEAR (Total fixed costs + total proposal evaluation costs + total debriefing costs)</b>				
			<b>\$12,600</b>	<b>\$12,600</b>
<b>GRAND TOTAL OF FY2014 and FY2015 COSTS (Total Not to Exceed Cost)</b>				
			<b>\$25,200</b>	
<b>EVALUATION PERSONNEL INFORMATION</b>				
Number of Evaluators per Proposal			1	1
Average Evaluation Hours Per Proposal			5.5	5.5
Evaluator Hourly Rate			\$175	\$175

\*Technical Assistance Services, Development anticipates requesting up to 100 hours of technical assistance each for the FY2014 and FY2015 Third Frontier Internship Program. Complete the following table with all requested information:

TECHNICAL ASSISTANCE	FY2014 Total	FY2015 Total
*Third Frontier Internship Program	100 hours	100 hours
Personnel Hourly Rate per FY	\$175	\$175
*TOTAL COST PER FISCAL YEAR = HOURLY RATE X 100	\$17,500	\$17,500

All costs must be in U.S. Dollars.

\*Indicates a revision in hours and program name.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: CSP906314-1 (10/31/15)

184894  
Invantage Group  
5166 Settlement Drive  
New Albany, OH 43054

TERMS: Net 30

CONTRACTOR'S CONTACT:

Mr. Ted Bernard  
E-mail: tbernard@invantagegroup.com

Office: 614-352-3417

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
2	10/01/15	As per agency request, CSP906314 will expire on 10/31/15.
1	06/07/14	This amendment is issued to correct cost totals, clarification of hours and program name and, to add the Summary of Amendments page.