



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: FACILITATION OF EARLY CHILDHOOD PROJECT TEAMS AND COMMITTEES

CONTRACT NUMBER: CSP903914

EFFECTIVE DATES: 08/09/13 TO 12/31/15
*Renewal through 12/31/16

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP903914 that opened on July 17, 2013. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Education as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Therese Gallego, CPPB
therese.gallego@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

Facilitation of Early Childhood Project Teams and Committees
 CSP903914
 UNSPSC CATEGORY CODE: 86000000, 80171500
 OAKS ITEM NUMBER: 25152

<u>DESCRIPTION</u>	<u>COST FY14</u>	<u>COST FY15</u>	<u>COST FY16</u>
Meetings: 1. Identify and reserve meeting space for all committee meetings and convene meetings. 2. Convene meetings per the schedule of the specific committee. 3. Make meetings available to participants via conference call and/or webinar technology. 4. Meet with appropriate chairs and state leadership to create meeting agendas. 5. Provide all meeting materials and supplies to support the meeting. 6. Facilitate group discussion at all committee meetings. 7. Document discussion in formal meeting minutes and notes for distribution to participants. 8. Communicate with committee members regarding meeting location, schedule, agenda items, reminders, and other necessary information.			
	*\$ 177,810.00	*\$ 257,190.00	\$ 105,000.00
9. Create annual report summarizing each committee's accomplishments and/or recommendations.	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
10. Provide reports to Ohio Department of Education as required.	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
11. *Administer expert technical assistance by providing content experts to assist the agencies with the formation of recommendations and sharing information to improve decision making.		*\$ 30,000.00	*\$ 129,000.00
12. *Administer expert technical assistance by providing content experts to assist the agencies in the implementation of the additional project the state is responsible for in the grant that funds this contract.		*\$ 21,000.00	*\$ 88,000.00
<u>TOTAL COST PER FISCAL YEAR</u>	*\$192,810.00	*\$323,190.00	*\$337,000.00

*Indicates change 04/14/15.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: CSP903914-1 (12/31/15)



73070
 The JRS Group, Ltd.
 6405 Lake Trail Drive
 Westerville, OH 43082

TERMS: Net 30

CONTRACTOR'S CONTACT:

Jacqueline Romer-Sensky

Office: (614) 794-1181
 E-Mail: jrsensky@aol.com

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
4	10/21/16	To notify of expiration on December 31, 2016.
3	01/01/16	To renew the contract an additional twelve (12) months, effective January 1, 2016 through December 31, 2016.
2	04/14/15	To expand deliverables and adjust Cost Summary.
1	01/05/15	To move unspent funds from FY14 to FY15 and add the Summary of Amendments page.