



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

OPTIONAL USE CONTRACT FOR: Health Promotion Consultant Network

CONTRACT NUMBER: CSP902514

EFFECTIVE DATES: 7/1/13 TO 12/31/14

\* Renewal through 12/31/17

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP902514 that opened on May 22, 2013. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Health as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Ross Leider, CPPB  
ross.leider@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

[www.ohio.gov/procure](http://www.ohio.gov/procure)

\*Indicates revision to Contract expiration date.

COST SUMMARY FORM

Title: Health Promotion Consultant Network  
RFP Number: CSP902514

UNSPSC CATEGORY CODE: 80140000

BUDGET: Year 1 - \$ 500,000  
Year 2 - \$1,000,000

OAKS ID Number: 25003

Description	Cost		
	Year 1*	Year 2*	*CY2016
1. Prepare and submit a management plan for this project. (The plan must address years 1 and 2.)	\$29,000		
2. Coordinate the statewide network of Health Promotion Consultants. *Nine (9) consultants.	\$428,875	\$912,000	\$684,000
3. Collect and analyze ongoing data.	\$5,000	\$10,000	No Cost
4. Provide monthly reports to the Ohio Department of Health.	\$6,000	\$13,000	No Cost
5. Coordinate and collaborate with statewide Early Learning Challenge Grant stake holders and team members.	\$3,000	\$8,750	\$0
6. Provide a full-time Contract/Program Manager to oversee the Health Promotion Consultant network and coordinate deliverables.	\$28,125	\$56,250	\$49,000
7. Other	N/A	N/A	N/A
8. Total Not-to-Exceed	\$500,000	\$1,000,000	\$733,000

\*Year 1 – award date through December 31, 2013

\*year 2 – January 1, 2014 through December 31, 2014

All costs are in U.S. Dollars.

The State is not responsible for any costs not identified.

There is no additional reimbursement for travel or other related expenses.

\*Add new column for calendar year 2016 with reduced costs. Reduce consultants in line item 2 from twelve (12) to nine (9).

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

CONTRACT NO: CSP902514-1(12/31/14)

74328  
Ohio Child Care Resource & Referral Association  
2760 Airport Drive  
Suite 160  
Columbus, OH 43219

Remit to Address:

TERMS:

Net 30 Days

74328  
Ohio Child Care Resource & Referral Association  
2760 Airport Drive  
Suite 160  
Columbus, OH 43219

CONTRACTOR'S CONTACT: Ms. Holly Scheibe

Telephone:

(614) 396-5959 X 306

Fax:

(614) 396-5960

Email:

hscheibe@occrra.org

SUMMARY OF AMENDMENTS

Amendment Number	Effective Date	Description
*3	01/01/17	This amendment is issued to notify that as a result of mutual agreement between the State of Ohio and the contractor, this contract is renewed for an additional 12 months, effective January 1, 2017 through December 31, 2017. All other prices, terms and conditions remain unchanged.
2	01/01/16	Acknowledgement to renew Contract 01/01/16 through 12/31/16; and to reduce costs on the Cost Summary page. Reduce consultants from twelve (12) to nine (9).
1	01/01/15	Acknowledgement to renew Contract 01/01/15 through 12/31/15; and, to add the Summary of Amendments page.

\*Add Amendment number 3 for Contract renewal.