



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: OFF SITE RECORDS AND BULK MATERIALS STORAGE

CONTRACT NUMBER: CSP902406

EFFECTIVE DATES: 10/14/05 TO 06/30/11

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP902406 that opened on 08/26/04. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Department of Education, Office of Facilities Management, 25 South Front Street, Mailstop B01, Columbus, OH 43215 as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Elizabeth Lind, CPPB *
elizabeth.lind@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

www.ohio.gov/procure

* Denotes new Office of Procurement Services contact

Negotiated specification changes in compliance to "Contract Negotiations", Page 11 of the RFP:

1. Cintas agrees to provide transportation of boxes and materials from the current vendor, data conversion, shelving, labeling, and software set-up and training at no charge
2. Cintas agrees to shred items for \$.02 per pound that do not need a Certificate of Destruction.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

67855
Cintas Document Management, LLC
2500 Charter Street
Columbus, OH 43228

BID CONTRACT NO.: CSP902406-1 (06/30/2011)

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Jim Carson

Telephone: (614) 777-1701
FAX: (614) 777-1702

E-mail: carsonj@cintas.com

PAYMENT ADDRESS:

Cintas Document Management
2500 Charter Street
Columbus, OH 43228

***NOTICE TO CONTRACTORS:** ALL INVOICES TO THE STATE OF OHIO MUST SHOW THE CONTRACTOR'S TIN. THIS CONTRACT SHOWS YOUR NUMBER AS PART OF THE ADDRESS AND IS ALSO YOUR CURRENT CONTRACTOR NUMBER.

***NOTICE TO INSTITUTIONS:** Your purchase orders against this contract MUST include the contractor number as shown above.

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
1	04/15/11	This amendment is issued to notify of a new Office of Procurement contact and to notify that the contract will not be renewed beyond the June 30, 211 expiration date. It is anticipated that a new state-wide term contract will be incepted on or about July 1, 2011. In the interim, the department shall procure requirements from other state term contract or in accordance with Direct Purchase Authority pursuant to ORC Ch. 125.05.

