



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: Homeland Security Training Needs Analysis

CONTRACT NUMBER: CSP902311

EFFECTIVE DATES: 03/01/11 TO 01/31/12  
\*Renewal through 04/30/12

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP902311 that opened on 01/12/11. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

The agency listed herein is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Public Safety as applicable.

Questions regarding this and/or the Services Contract may be directed to:

\*Therese Gallego, CPPB  
therese.gallego@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

\*Indicates change 12/13/11.

ATTACHMENT TWELVE  
COST SUMMARY FORM

Homeland Security Training Needs Analysis  
 CSP902311

UNSPSC CATEGORY CODE: 9200, 9211, 8610

OAKS ITEM NUMBER: 19042

	Deliverables	Estimated Completion (based on proposed Work Plan)	Offered Cost	Payment Percentage
1.	Comprehensive statewide analysis of current homeland security / emergency management training.	August 2011	\$66,630	20%
2.	Identification of the desired or optimal state of homeland security / emergency management training.	May 2011	\$35,125	15%
3.	Gap analysis of the current state of training versus the desired or optimal state of homeland security training.	November 2011	\$34,965	15%
4.	Development of final priority list of training gaps, and a phased approach for implementation over the next ten (10) years, based upon cost-benefit analysis.	January 2012	\$12,800	15%
5.	Final Report	January 2012	\$23,160	30%
6.	Recommendations, based upon research, of COA's for the Ohio EMA to purchase or development of an automated training resource tracking software system.	January 2012	\$9,130	5%
TOTAL Not-to-Exceed			\$181,810	100%

All costs must be in U.S. Dollars.  
 The State will not be responsible for any costs not identified.  
 There will be no additional reimbursement for travel or other related expenses.

Please factor into your proposed cost the Monthly Reports and Review Meetings.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: CSP902311-1(01/31/12)



OAKS ID# 104863  
Tetra Tech EM Inc.  
1 S. Wacker Drive, 37<sup>th</sup> Floor  
Chicago, IL 60606

TERMS: Net 30 Days

CONTRACTOR'S CONTACT: Douglas Mcilvain

Telephone: (513) 564-8354  
Fax: (513) 241-0354

CONTRACTOR'S E-MAIL ADDRESS:

douglas.mcilvain@tetrattech.com

REMIT TO ADDRESS:

Tetra Tech EM, Inc  
Department 1642  
Denver, Colorado 80291-1624

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
1	12/13/11	Mutual renewal through 04/30/12.