



STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: Call Management Services for the Ohio Department of Health Help Me Grow Helpline

CONTRACT NUMBER: CSP901812

EFFECTIVE DATES: 7/01/11 TO 6/30/13

\* Renewal through 12/31/13

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP901812 that opened on 5/20/11. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Ohio Department of Health as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Services Contract may be directed to:

Ross Leider, CPPB  
ross.leider@das.ohio.gov

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

[www.ohio.gov/procure](http://www.ohio.gov/procure)

COST SUMMARY FORM

Title: Call Center Services for the Ohio Department of Health Help Me Grow Helpline

CSP901812

UNSPSC CATEGORY CODE: 85100000

BUDGET: \$150,000

1. The successful Offeror shall be expected to process approximately 40,000 to 50,000 calls per year.
2. Offerors shall indicate the administrative cost to be charged to Ohio Department of Health for the processing of each category of call, which may include but not be limited to: automated, live, transferred, and transcribed calls. Offerors shall reflect administrative costs for each of the parameters set forth in the table below:

OAKS ID NUMBER: 13070	CATEGORY	OAKS ID #	COST
One time set-up fee.		N/A	N/A
Monthly service fee.		N/A	\$ 4,100.00
Not to Exceed monthly cost for service fee			

Cost per script change. (Per hour) (Billed in 15 minute increments)	N/A	\$ 95.00
Script changes as directed by the ODH Contract Manager will require billing on the following months invoice		

Cost per call if the caller utilizes an automated system that identifies the address by entering a 10-digit phone number or leaves a name and address on the message system and the Contractor subsequently transcribes, creates, and processes an order.	N/A	\$ .67
Cost per call if call is answered by an operator.	N/A	\$ 3.25
Cost per order card that is transcribed.	N/A	\$ .50
Cost per listened message from prerecorded information line.	N/A	\$ .25
Cost per call for completed follow-up survey calls.	N/A	\$ 2.25
Cost per dial out for a survey attempt.	N/A	\$ .10
Not to Exceed cost per call charges		

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

CONTRACT NO: CSP901812-1 (06/30/13)

52902  
CMR Inc.  
350 East 1<sup>st</sup> Avenue  
Suite 220  
Columbus, OH 43201

TERMS: Net 30 Day

Remit to Address:

CMR Inc.  
350 East 1<sup>st</sup> Avenue  
Suite 220  
Columbus, OH 43201

CONTRACTOR'S CONTACT: Phil Corrigan

Telephone (614) 265-7300  
Fax (614) 265-8100  
Email pcorrigan@cmrinc.com

SUMMARY OF ADMENDMENTS

ADMENDMENT NUMBER	REVISION DATE	DESCRIPTION
*3	12/3/13	Acknowledgement that the Contract expires 12/31/13.
2	6/17/13	Contract renewal for the period of 7/1/13 through 12/31/13.
1	8/11/11	Change the OAKS ID numbers from multiple numbers to one (1) number.

\*Add the acknowledgement that the Contract expires 12/31/13.