

STATE OF OHIO  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
GENERAL SERVICES DIVISION  
OFFICE OF PROCUREMENT SERVICES  
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: SURVEYS OF ENACTED CURRICULUM

CONTRACT No.: CSP901008

EFFECTIVE DATES: 11/30/07 to 06/30/09  
Renewal through 06/30/11 \*

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP901008 that opened on October 1, 2007. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Contract.

This Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Contract is available to the Ohio Department of Education as applicable.

The agency is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

Questions regarding this and/or the Contract may be directed to:

Dana L. King, CPPB  
dana.king@das.state.oh.us

This Contract and any Amendments thereto are available from the DAS Web site at the following address:



[www.ohio.gov/procure](http://www.ohio.gov/procure)

\* Indicates renewal through 06/30/10 effective June 30, 2010.

**Contract Requirement Synopsis.** This section gives only a summary of the Project requirements and the Contractor's responsibilities. The Contractor shall provide overall leadership of planning and project management for the SEC project which has five (5) objectives:

1. State-level alignment analysis of instruction, standards, and assessments.
2. Training for use of SEC data in the School Improvement process, to assist with teacher professional development, and to inform data-driven decision-making.
3. Informing Reading First professional development.
4. Research on content validity including relationship of aligned instruction to achievement gains, and demonstrating data-driven professional development in schools with SEC data.
5. Integration of the SEC into Ohio's D3A2 data system.

#### **Mutually agreed upon Clarifications and Modifications – Surveys of Enacted Curriculum**

1. The general Terms and Conditions for the Contract are contained in Attachment Three of the RFP for Project. The Contract consists of:
  - a. The original RFP and any addendums.
  - b. The documents and materials incorporated by reference in the RFP.
  - c. The Contractor's Proposals, as amended, clarified, and accepted by the State.
  - d. The documents and materials incorporated by reference in the Offeror's Proposal and subsequent accepted clarifications.
  - e. Any related amendments issued subsequent to Contract award.
2. The ODE and the Contractor shall notify the DAS, Office of Procurement Services within ten (10) business days in the event of a change in personnel, financial, or contact information.
3. At the end of the initial term, two (2) additional one (1) year Contract renewal options shall be available with the Contractor. The State may also, at its election, seek to negotiate additional Contractual terms and conditions that would apply for any Contract renewals. Any additional Contractual terms and conditions negotiated pursuant to this provision shall not materially alter the Contract so as to limit or otherwise prejudice the competitive nature of this procurement.
4. The Contractor(s) shall provide the DAS Office of Procurement Services updated insurance and DMA forms for the Contractor's organization on an annual basis, or as appropriate when changes go into effect.
5. Ohio Ethics and Elections Law.
  - a. Ethics Law

Contractor hereby certifies that all applicable parties listed in Division (I)(3) or (J)(3) of O.R.C. Section 3517.13 are in full compliance with Divisions (I)(1) and (J)(1) of O.R.C. Section 3517.13.

In accordance with Executive Order 2007-01S, Contractor, by signature on this document, certifies: (1) it has reviewed and understands Executive Order 2007-01S, (2) has reviewed and understands the Ohio ethics and conflict of interest laws, and (3) will take no action inconsistent with those laws and this order. The Contractor understands that failure to comply with Executive Order 2007-01S is, in itself, grounds for termination of this contract and may result in the loss of other contracts with the State of Ohio.

Contractor certifies that it is currently in compliance and will continue to adhere to the requirements of Ohio ethics laws.

- b. Political Contributions

The Contractor affirms that, as applicable to the Contractor, all personal and business associates are in compliance with Chapter 3517 of the Revised Code regarding limitations on political contributions and will remain in compliance for the duration of the Contract and with all applicable provisions that extend beyond the expiration of the Contract.

6. Equal Employment Opportunity. The Contractor shall comply with all state and federal laws regarding equal employment opportunity, including Ohio Revised Code Section 125.111 and all related Executive Orders.
7. The Contractor shall comply with state of Ohio IT policy.
8. The State will pay only for services rendered.

9. Billing/Payment. All Contractor invoices shall be submitted to:

Ohio Department of Education  
 Office of Policy and Accountability  
 ATTN: Chris Woolard  
 25 South Front St., Mail Stop 708  
 Columbus, OH 43215-4183

10. UNSPSC Category Code: 86000000 (Education Training Services)

11. OAKS Item ID: 11905

COST ANALYSIS / SUMMARY TABLE

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Deliverable	FY 08	FY 09	FY10	FY11
Deliverable 1: Project Planning.	\$30,000.00	\$22,500.00	\$ 10,000.00	\$ 10,000.00
Deliverable 2: Project Management.	\$40,000.00	\$44,720.00	\$ 15,000.00	\$ 15,000.00
Deliverable 3: Train-the-Trainer. Workshops. a) Week 1 b) Week 2 c) Week 3 d) Week 4 e) Week 5 f) Week 6 g) Week 7 h) Week 8 i) Week 9	\$135,000.00	\$101,250.00	\$ 10,000.00	\$ 15,000.00
Deliverable 4: Demo Site/ Regional Meeting Presentations.	\$26,000.00	\$26,630.00	\$ 0	\$ 0
Deliverable 5: Data Collection and Reporting. a) Data Collection. b) SEC Data Reporting.	\$100,000.00	\$106,466.00	\$ 10,000.00	\$ 20,000.00
Deliverable 6: Field Management. a) Field Management. b) Data Follow-Up.	\$135,000.00	\$135,250.00	\$ 10,000.00	\$ 15,000.00
Deliverable 7: Content Coding. a) Coding Workshop with up to ten (10) documents. b) Coding Workshop with up to ten (10) documents.	\$36,000.00	\$27,000.00	\$ 10,000.00	\$ 10,000.00

\* Indicates a reduction in deliverables for FY 2010 & FY 2011 and associated program cost reductions for respective years.

COST ANALYSIS / SUMMARY TABLE (cont'd) \*

Deliverable 8: Data Files.	\$18,000.00	\$13,500.00	\$ 5,000.00	\$ 7,500.00
Deliverable 9: Research and Research Support. a) Content validity research. b) Focused District Case Studies. c) Implementation evaluation and local best practices d) Provide research support for other research with Ohio data. e) Provide assistance on integration of Ohio SEC data into the D3A2 data.	\$98,675.00	\$93,571.00	\$ 5,000.00	\$ 7,500.00
<b>TOTAL</b>	<b>\$618,675.00</b>	<b>\$570,887.00</b>	<b>\$ 75,000.00</b>	<b>\$100,000.00</b>

NOTE: All cost/pricing shall be reflected in U.S. Dollars. All elements in the tables above should represent guaranteed values. Any minimum charges or mandatory programs/charges should be clearly identified in the applicable line item area.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

0000089464  
 Council of Chief State School Officers, Inc.  
 1 Massachusetts Ave. NW, Suite 700  
 Washington, DC 20001-1431

CONTRACT NO.: CSP901008-1 (06/30/11) \*\*

TERMS: Net 30 Days

REMIT TO ADDRESS:

0000089464  
 Council of Chief State School Officers, Inc.  
 1 Massachusetts Ave. NW, Suite 700  
 Washington, DC 20001-1431

CONTRACTOR'S CONTACT: Rolf K. Blank  
 Telephone: (202-336-7044)

e-mail: [rolfb@ccsso.org](mailto:rolfb@ccsso.org)  
 FAX: (202-408-1938)

\* Indicates a reduction in deliverables for FY 2010 & FY 2011 and associated program cost reductions for respective years.  
 \*\* Indicates a change in the Contract expiration date.

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SUMMARY OF AMENDMENTS

AMENDMENT NUMBER	REVISION DATE	DESCRIPTION
2	06/30/10	To indicate a reduction in deliverables and update totals for FY 2010 & FY 2011, indicate contract extension through 06/30/11 effective June 30, 2010, and update the <u>Summary of Amendments page</u> .
1	06/23/2009	To indicate a 15% reduction in the cost of all deliverables for FY2010 and FY2011, effective June 23, 2009; and the mutual agreement for renewal for 12 months, July 1, 2009 through June 30, 2010.

\* Indicates a change to the Summary of Amendments page.