



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: STATE PRINTING AND MAIL SERVICE DISASTER RECOVERY

CONTRACT NUMBER: CSP900309

EFFECTIVE DATES: 09/01/09 TO 06/30/12
*Renewal through 09/30/14

The Department of Administrative Services has accepted Proposals submitted in response to Request for Proposal (RFP) No. CSP900309 that opened on April 17, 2009. The evaluation of the Proposal responses has been completed. The Offeror listed herein has been determined to be the highest ranking Offeror and has been awarded a Contract for the services listed. The respective Proposal response including, Contract Terms & Conditions, any Proposal amendment, special Contract Terms & Conditions, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Services Contract.

The agency listed herein is eligible to make purchases of the contracted services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that department will purchase the volume of services as advertised in the Request for Proposal.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated, or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the Department of Administrative Services (DAS), State Printing and Mail Services as applicable.

Questions regarding this and/or the Services Contract may be directed to:

Nicole Erb, CPPB
Nicole.erb@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

<http://www.ohio.gov/procure>

*Indicates the contract renewal.

RESPONSE CLARIFICATIONS

There is a reduction in the number of agencies participating and the number of documents deemed as critical in the event of a disaster. A revised price list is shown to reflect this reduction and to provide for a 15% reduction for cost savings.

Application Name	Estimated Monthly Usage
OAKS (Ohio Administrative Knowledge Systems) Financial Warrants (Vendor, TANF (Temporary Assistance for Needy Families), Tax Refunds, Payroll)	*125,000
OJI (Ohio Job Insurance) Correspondence	550,000
OJI (Ohio Job Insurance) Warrants	6,000
Medicaid Cards	375,000
JFS (Job and Family Services) Correspondence	2,500,000
Tax Letter	400,000
BWC (Bureau of Workers' Compensation) Correspondence, employer certificates, id cards, warrants	1,500,000
Vehicle Registration	800,000
Multiple Agencies Critical Correspondence (To Be Determined)	400,000

*Numbers may increase January through May with tax season.

ATTACHMENT NINE
REVISED PRICE SUMMARY FORM

UNSPSC CATEGORY CODE: 93131800

OAKS ID#	DISASTER RECOVERY PREPARATION SERVICES	UOM	UNIT COST	ANNUAL COST
16517	<u>Subscription for Service</u> (Annual Cost = Monthly Cost X 12)	PER MONTH	\$9,403.00	\$112,836.00
	<u>Application Testing</u> State shall identify ten (10) applications per test period. Disaster Recovery test to be completed twice per year; for a total of up to twenty (20) applications per year. (Annual Cost = Unit Cost X 20)	PER APPLICATION TESTED	\$0.00	\$0.00
	TOTAL ANNUAL COST (Lowest Offeror's Cost Total = 100 cost points)			\$112,836.00

REVISED PRICE SUMMARY FORM (CONT'D)

OAKS ID#	REVISED PRICE WHEN A DISASTER IS DECLARED		
	<u>Disaster Declaration</u> – the cost to make ready for live production (DR). To include confirm connectivity and receive files in two (2) hours, begin acclimating paper and envelopes, designate single point of contact (POC).	PER DISASTER DECLARATION	\$0.00
16520	Printed Image, 8.5" X 11" black only	PER 1000	\$11.00
16521	Printed Image, 8.5" X 14", black only	PER 1000	\$13.00
16522	Envelopes #9 Standard 24# white wove	PER 1000	\$13.57
16523	Envelopes #10 Standard 24# white wove	PER 1000	\$13.80
16524	Envelopes #9 With Window #24 white wove	PER 1000	\$15.89
16525	Envelopes #10 With Window #24 white wove	PER 1000	\$16.12
16526	Paper 8.5" X 11", 20#/50#, minimum 92 brightness	PER 1000	\$6.33
16527	Paper 8.5" X 14", 20#/50#, minimum 92 brightness	PER 1000	\$9.65
16528	Inserting First Page	PER 1000	\$24.00
16529	Inserting Additional Page	PER 1000	\$2.30
16530	Presort	PER 1000	\$15.70
	TOTAL		\$141.36

Invoices are to be submitted monthly, in arrears, for subscription, services or deliverables completed.

All costs must be in U.S. Dollars.

The State will not be responsible for any costs not identified.

There will be no additional reimbursement for travel or other related expenses.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

CONTRACT NO: CSP900309-1 (09/30/14)

0000172423
 Novitex Enterprise Solutions
 1 Elmcroft
 Stamford, CT 06926-0700

CONTRACTOR'S CONTACT:

Mr. Ilario Regina
 Solutions Manager

Telephone: (203) 922-5304
 Fax: (203) 617-2431
 Email: ilario.regina@novitex.com

SUMMARY OF AMENDMENTS

Amendment Number	Revision Date	Description
5	08/01/14	This amendment is issued to mutually extend the contract for a period of two (2) months, effective 08/01/14 through 09/30/14.
4	07/01/14	This amendment is issued to unilaterally extend the contract for a period of one month effective 07/01/14 through 07/31/14 and to change the name from Pitney Bowes Management Services, Inc. to Novitex Enterprise solutions.
3	08/01/13	This amendment is to renew the contract 11 months effective 08/01/13 through 06/30/14.
2	07/01/13	This amendment is to unilaterally extend the contract for a period of one month effective 07/01/13 through 07/31/13.
1	07/01/12	This amendment is to renew the contract for one year effective 07/01/12 through 06/30/13 and to update the contract analyst.