



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT FROM COMMUNITY REHABILITATION PROGRAMS
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

REQUIREMENTS CONTRACT: Pencils, Pens, & Highlighters

CONTRACT NUMBER: CRP13710

EFFECTIVE DATES: 08/01/09 - 07/31/11

The Department of Administrative Services (DAS), Office of Procurement from Community Rehabilitation Programs (OPCRP) has accepted the proposal submitted in response to proposal CRP13710 by the certified Community Rehabilitation Program (CRP) and/or the certified Agent of a Community Rehabilitation Program (Agent). The CRP and/or Agent listed herein has been awarded a contract for the services or supplies listed. The respective ordering office contract approval form, [contract terms and conditions, supplemental terms and conditions](#), pricing schedules, specifications, and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to the all State agencies, State institutions of higher education, and any or all Political Subdivisions within the State of Ohio, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as initially advertised or described.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the State of Ohio Payment Card. Any purchase that exceeds \$2500.00 will be made using the official state of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

Questions regarding this Requirements Contract may be directed to:

Kay F. DeVault
kay.devault@das.state.oh.us

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:



<http://www.ohio.gov/procure>

Office of Procurement from Community Rehabilitation Program Contract Award in accordance with Sections 125.60 to 125.6012 of the Revised Code.

Signed: _____
Hugh Quill, Director Date

PRICE SCHEDULE

ITEM NUMBER	ITEM	PRICE PER EACH
00000000000010948	Round #2 Lead Pencils Imprinted - CATALOG #2035B. Minimum order 144 pencils. Any one color & style with one color imprinting- Up to four lines of print, choice of white, black, yellow, green, med. blue, navy or red.	<u>Year 1</u> \$1.84/dozen (12-59 dozen) \$1.51/dozen (60-199 dozen) \$1.44/dozen (120-207 dozen) \$1.43/dozen (208+ dozen) <u>Year 2</u> \$1.73/dozen (12-59 dozen) \$1.42/dozen (60-199 dozen) \$1.36/dozen (120-207 dozen) \$1.34/dozen (208+ dozen)
00000000000011084	Soft Touch Stick Pen Plain- CATALOG #2037A. Metal tip: Blue or Black ink. Item to be ordered in dozens.	<u>Year 1</u> \$10.05/dozen (1-3 dozen) \$6.41/dozen (4-11 dozen) \$5.40/dozen (12-59 dozen) \$5.07/dozen (60-119 dozen) \$5.01/dozen (120-207 dozen) \$5.00/dozen (208+ dozen) <u>Year 2</u> \$9.49/dozen (1-3 dozen) \$6.05/dozen (4-11 dozen) \$5.10/dozen (12-59 dozen) \$4.79/dozen (60-119 dozen) \$4.73/dozen (120-207 dozen) \$4.71/dozen (208+ dozen)
00000000000011085	Soft Touch Felt Tip, Plain- CATALOG #2039B. Items to be ordered in dozens. Blue, Black, or Red Ink.	<u>Year 1</u> \$11.98/dozen (1-3 dozen) \$8.34/dozen (4-11 dozen) \$7.33/dozen (12-59 dozen) \$7.00/dozen (60-119 dozen) \$6.94/dozen (120-207 dozen) \$6.93/dozen (208+ dozen) <u>Year 2</u> \$11.31/dozen (1-3 dozen) \$7.87/dozen (4-11 dozen) \$6.92/dozen (12-59 dozen) \$6.61/dozen (60-119 dozen) \$6.55/dozen (120-207 dozen) \$6.53/dozen (208+ dozen)
00000000000011087	Soft Touch Ultra Fine Fibertip, Plain- CATALOG #2039C. Blue, Black, or Red Ink. Items to be sold in dozens.	<u>Year 1</u> \$11.98/dozen (1-3 dozen) \$8.34/dozen (4-11 dozen) \$7.33/dozen (12-59 dozen) \$7.00/dozen (60-119 dozen) \$6.94/dozen (120-207 dozen) \$6.93/dozen (208+ dozen) <u>Year 2</u> \$11.31/dozen (1-3 dozen) \$7.87/dozen (4-11 dozen) \$6.92/dozen (12-59 dozen) \$6.61/dozen (60-119 dozen) \$6.55/dozen (120-207 dozen) \$6.53/dozen (208+ dozen)

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ITEM NUMBER	ITEM	PRICE PER EACH
00000000000011086	Soft Touch Highlighter, Plain- CATALOG #2039D. Ink color matches cap and plug. Items to be ordered in dozens.	<u>Year 1</u> \$10.81/dozen (1-3 dozen) \$7.16/dozen (4-11 dozen) \$6.15/dozen (12-59 dozen) \$5.82/dozen (60-119 dozen) \$5.76/dozen (120-207 dozen) \$5.75/dozen (208+ dozen) <u>Year 2</u> \$10.20/dozen (1-3 dozen) \$6.76/dozen (4-11 dozen) \$5.81/dozen (12-59 dozen) \$5.50/dozen (60-119 dozen) \$5.44/dozen (120-207 dozen) \$5.42/dozen (208+ dozen)
00000000000011096	Soft Touch Retractable Pen, Plain- CATALOG #2050B. Plain Blue or Black Ink, Metal Tip. Items to be ordered in dozens.	<u>Year 1</u> \$10.39/dozen (1-3 dozen) \$6.74/dozen (4-11 dozen) \$5.80/dozen (12-59 dozen) \$5.40/dozen (60-119 dozen) \$5.34/dozen (120-207 dozen) \$5.33/dozen (208+ dozen) <u>Year 2</u> \$9.80/dozen (1-3 dozen) \$6.36/dozen (4-11 dozen) \$5.41/dozen (12-59 dozen) \$5.10/dozen (60-119 dozen) \$5.04/dozen (120-207 dozen) \$5.02/dozen (208+ dozen)
00000000000011119	Soft Touch Retractable Pen, Imprinted- CATALOG #2051B. Blue or Black Ink, Metal Tip. Item to be ordered in dozens.	<u>Year 1</u> 6.03/dozen (12-59 dozen) 5.71/dozen (60-119 dozen) 5.64/dozen (120-207 dozen) 5.63/dozen (208+ dozen) <u>Year 2</u> \$5.69/dozen (12-59 dozen) \$5.38/dozen (60-119 dozen) \$5.32/dozen (120-207 dozen) \$5.31/dozen (208+ dozen)
00000000000011137	Deluxe Stick Pens, Plain & Nonrefillable- CATALOG #2070. Blue or Black Ink, Metal Tip. Item to be ordered in dozens.	<u>Year 1</u> \$7.13/dozen (1-3 dozen) \$3.48/dozen (4-11 dozen) \$2.47/dozen (12-59 dozen) \$2.15/dozen (60-119 dozen) \$2.08/dozen (120-207 dozen) \$2.07/dozen (208+ dozen) <u>Year 2</u> \$6.72/dozen (1-3 dozen) \$3.28/dozen (4-11 dozen) \$2.33/dozen (12-59 dozen) \$2.02/dozen (60-119 dozen) \$1.96/dozen (120-207 dozen) \$1.95/dozen (208+ dozen)

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ITEM NUMBER	ITEM	PRICE PER EACH
00000000000011138	Deluxe Stick Pens- Imprinted, Nonrefillable- CATALOG #2075. Blue or Black ink, Metal Tip. Item to be ordered in dozens.	<u>Year 1</u> \$2.78/dozen (12-59 dozen) \$2.45/dozen (60-119 dozen) \$2.38/dozen (120-207 dozen) \$2.37/dozen (208+ dozen) <u>Year 2</u> \$2.61/dozen (12-59 dozen) \$2.31/dozen (60-119 dozen) \$2.25/dozen (120-207 dozen) \$2.23/dozen (208+ dozen)
00000000000011139	Translucent Stick Pens, Plain, Nonrefillable- CATALOG #2080. Blue or Black Ink, Metal Tip. Item to be ordered in dozens.	<u>Year 1</u> \$7.67/dozen (1-3 dozen) \$4.02/dozen (4-11 dozen) \$3.01/dozen (12-59 dozen) \$2.69/dozen (60-119 dozen) \$2.62/dozen (120-207 dozen) \$2.61/dozen (208+ dozen) <u>Year 2</u> \$6.96/dozen (1-3 dozen) \$3.52/dozen (4-11 dozen) \$2.57/dozen (12-59 dozen) \$2.26/dozen (60-119 dozen) \$2.20/dozen (120-207 dozen) \$2.18/dozen (208+ dozen)
00000000000011092	Soft Touch Stick Pens, Imprinted- CATALOG #2137B. Metal Tip; Blue or Black Ink. Item to be ordered in dozens.	<u>Year 1</u> \$5.70/dozen (12-59 dozen) \$5.37/dozen (60-119 dozen) \$5.31/dozen (120-207 dozen) \$5.30/dozen (208+ dozen) <u>Year 2</u> \$5.38/dozen (12-59 dozen) \$5.07/dozen (60-119 dozen) \$5.01/dozen (120-207 dozen) \$5.00/dozen (208+ dozen)
00000000000011093	Soft Touch Felt Tip Pen, Imprinted- CATALOG #2139B. Blue, Black or Red Ink. Item to be ordered in dozens.	<u>Year 1</u> \$7.63/dozen (12-59 dozen) \$7.30/dozen (60-119 dozen) \$7.24/dozen (120-207 dozen) \$7.23/dozen (208+ dozen) <u>Year 2</u> \$7.20/dozen (12-59 dozen) \$6.89/dozen (60-119 dozen) \$6.83/dozen (120-207 dozen) \$6.82/dozen (208+ dozen)
00000000000011095	Soft Touch Ultra Fine Fibertip Pen, Imprinted- CATALOG #2139C. Blue, Black, or Red Ink. Item to be ordered in dozens.	<u>Year 1</u> \$7.63/dozen (12-59 dozen) \$7.30/dozen (60-119 dozen) \$7.24/dozen (120-207 dozen) \$7.23/dozen (208+ dozen) <u>Year 2</u> \$7.20/dozen (12-59 dozen) \$6.89/dozen (60-119 dozen) \$6.83/dozen (120-207 dozen) \$6.82/dozen (208+ dozen)

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ITEM NUMBER	ITEM	PRICE PER EACH
00000000000011091	Soft Touch highlighter, Imprinted- CATALOG #2139D. Ink color matches cap and plug. Item to be ordered in dozens.	<u>Year 1</u> \$6.45/dozen (12-59 dozen) \$6.13/dozen (60-119 dozen) \$6.06/dozen (120-207 dozen) \$6.05/dozen (208+ dozen) <u>Year 2</u> \$6.09/dozen (12-59 dozen) \$5.78/dozen (60-119 dozen) \$5.72/dozen (120-207 dozen) \$5.71/dozen (208+ dozen)
00000000000011148	Soft Touch Highlighter, Multi-4 Pack- CATALOG #2239D. Ink color matches cap. Item to be ordered in dozens.	<u>Year 1</u> \$34.51/dozen (1-3 dozen) \$30.39/dozen (4-11 dozen) \$29.19/dozen (12-59 dozen) \$28.68/dozen (60-119 dozen) \$28.60/dozen (120-207 dozen) \$28.55/dozen (208+ dozen) <u>Year 2</u> \$35.20/dozen (1-3 dozen) \$31.00/dozen (4-11 dozen) \$29.78/dozen (12-59 dozen) \$29.26/dozen (60-119 dozen) \$29.17/dozen (120-207 dozen) \$29.12/dozen (208+ dozen)
00000000000011141	Slim Top Retractable Pen-Plain, Nonrefillable- CATALOG #2340. Blue or Black Ink. Item to be ordered in dozens	<u>Year 1</u> \$8.54/dozen (1-3 dozen) \$4.89/dozen (4-11 dozen) \$3.88/dozen (12-59 dozen) \$3.55/dozen (60-119 dozen) \$3.49/dozen (120-207 dozen) \$3.48/dozen (208+ dozen) <u>Year 2</u> \$8.05/dozen (1-3 dozen) \$4.61/dozen (4-11 dozen) \$3.66/dozen (12-59 dozen) \$3.35/dozen (60-119 dozen) \$3.29/dozen (120-207 dozen) \$3.28/dozen (208+ dozen)

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00000000000011142	Slim Top Retractable Pen, Imprinted-CATALOG #2345. Nonrefillable. Blue or Black Ink. Item to be ordered in dozens.	<p style="text-align: center;"><u>Year 1</u></p> \$4.18/dozen (12-59 dozen) \$3.85/dozen (60-119 dozen) \$3.79/dozen (120-207 dozen) \$3.78/dozen (208+ dozen) <p style="text-align: center;"><u>Year 2</u></p> \$3.95/dozen (12-59 dozen) \$3.64/dozen (60-119 dozen) \$3.58/dozen (120-207 dozen) \$3.56/dozen (208+ dozen)
00000000000011143	PRO Grip Clear Gel Stick Pen, Plain - CATALOG #2460. Blue or Black Ink, Nonrefillable. Item to be ordered in dozens.	<p style="text-align: center;"><u>Year 1</u></p> \$11.98/dozen (1-3 dozen) \$8.33/dozen (4-11 dozen) \$7.32/dozen (12-59 dozen) \$6.99/dozen (60-119 dozen) \$6.93/dozen (120-207 dozen) \$6.92/dozen (208+ dozen) <p style="text-align: center;"><u>Year 2</u></p> \$11.30/dozen (1-3 dozen) \$7.86/dozen (4-11 dozen) \$6.91/dozen (12-59 dozen) \$6.60/dozen (60-119 dozen) \$6.54/dozen (120-207 dozen) \$6.52/dozen (208+ dozen)
00000000000011144	PRO Grip Clear Retractable Gel Pen, Plain - CATALOG #2465. Blue or Black Ink, Nonrefillable. Item to be ordered in dozens	<p style="text-align: center;"><u>Year 1</u></p> \$13.57/dozen (1-3 dozen) \$9.92/dozen (4-11 dozen) \$8.92/dozen (12-59 dozen) \$8.59/dozen (60-119 dozen) \$8.52/dozen (120-207 dozen) \$8.51/dozen (208+ dozen) <p style="text-align: center;"><u>Year 2</u></p> \$12.80/dozen (1-3 dozen) \$9.37/dozen (4-11 dozen) \$8.41/dozen (12-59 dozen) \$8.10/dozen (60-119 dozen) \$8.04/dozen (120-207 dozen) \$8.03/dozen (208+ dozen)
00000000000011145	PRO Grip Clear Retractable Pen, Plain- CATALOG #2470. Blue or Black Ink, Nonrefillable. Item to be ordered in dozens.	<p style="text-align: center;"><u>Year 1</u></p> \$10.73/dozen (1-3 dozen) \$7.08/dozen (4-11 dozen) \$6.08/dozen (12-59 dozen) \$5.75/dozen (60-119 dozen) \$5.68/dozen (120-207 dozen) \$5.67/dozen (208+ dozen) <p style="text-align: center;"><u>Year 2</u></p> \$10.12/dozen (1-3 dozen) \$6.69/dozen (4-11 dozen) \$5.73/dozen (12-59 dozen) \$5.42/dozen (60-119 dozen) \$5.36/dozen (120-207 dozen) \$5.35/dozen (208+ dozen)

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ITEM NUMBER	ITEM	PRICE PER EACH
00000000000014357	Maxi Clicker With Grip Pen, Plain- CATALOG #2475. Blue or Black Ink, Nonrefillable. Item to be ordered in dozens.	<u>Year 1</u> \$9.96/dozen (1-3 dozen) \$6.31/dozen (4-11 dozen) \$5.30/dozen (12-59 dozen) \$4.97/dozen (60-119 dozen) \$4.91/dozen (120-207 dozen) \$4.90/dozen (208+ dozen) <u>Year 2</u> \$9.39/dozen (1-3 dozen) \$5.96/dozen (4-11 dozen) \$5.00/dozen (12-59 dozen) \$4.70/dozen (60-119 dozen) \$4.64/dozen (120-207 dozen) \$4.62/dozen (208+ dozen)
00000000000014356	Maxi Clicker with Grip Pen, Imprinted- CATALOG #2475B. Blue or Black Ink, Nonrefillable. Item to be ordered in dozens	<u>Year 1</u> \$5.60/dozen (12-59 dozen) \$5.28/dozen (60-119 dozen) \$5.21/dozen (120-207 dozen) \$5.20/dozen (208+ dozen) <u>Year 2</u> \$5.00/dozen (12-59 dozen) \$4.70/dozen (60-119 dozen) \$4.64/dozen (120-207 dozen) \$4.62/dozen (208+ dozen)
00000000000011146	Maxi Clicker Pen (No Grip), Plain- CATALOG #2485. Blue or Black Ink, Nonrefillable. Item to be ordered in dozens	<u>Year 1</u> \$9.90/dozen (1-3 dozen) \$6.26/dozen (4-11 dozen) \$5.25/dozen (12-59 dozen) \$4.92/dozen (60-119 dozen) \$4.86/dozen (120-207 dozen) \$4.85/dozen (208+ dozen) <u>Year 2</u> \$9.34/dozen (1-3 dozen) \$5.91/dozen (4-11 dozen) \$4.95/dozen (12-59 dozen) \$4.64/dozen (60-119 dozen) \$4.58/dozen (120-207 dozen) \$4.57/dozen (208+ dozen)
00000000000014355	Maxi Clicker Pen (No Grip) Imprinted- CATALOG #2485B. Blue or Black Ink, Nonrefillable. Item to be ordered in dozens	<u>Year 1</u> \$5.55/dozen (12-59 dozen) \$5.22/dozen (60-119 dozen) \$5.16/dozen (120-207 dozen) \$5.15/dozen (208+ dozen) <u>Year 2</u> \$5.24/dozen (12-59 dozen) \$4.93/dozen (60-119 dozen) \$4.87/dozen (120-207 dozen) \$4.85/dozen (208+ dozen)
00000000000010949	Set-up Fee for Screen Printed Pens & Pencils- CATALOG #9220.	<u>Year 1</u> \$31.80 <u>Year 2</u> \$32.44

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CONTRACTOR INDEX



CONTRACTOR AND TERMS:

0000042870
Atco, Inc.
21 South Campbell Street
Athens, OH 45701

CONTRACT NO: CRP13710-3 (07/31/11)

TERMS: Net 30 Days

DELIVERY: As Specified

CONTRACTOR'S CONTACT: Laurie Gregg

Telephone: (740) 592-6659

Fax: (740) 594-7814

E-Mail: glgregg@athenscbdd.org

Website: N/A

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SUMMARY OF AMENDMENTS

AMENDMENT NUMBER	REVISION DATE	DESCRIPTION
1	11/15/10	This amendment is issued to update the prices and to delete Possitivity from the contract, effective 11/15/10, and to add Atco, Inc, effective 11/16/10. This change was initiated by a request from Possitivity and both parties are in agreement.

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